

COMMISSION MEETING MINUTES
TUESDAY, OCTOBER 22ND, 2024 6:30 P.M.

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Hendryx.

Present:

COMMISSIONER DON EDWARDS
COMMISSIONER JIM FALKNER
COMMISSIONER ALEC HENDRYX
COMMISSIONER DEBORAH MAPLES
COMMISSIONER ANN MARIE VANNOSTER

City Staff in attendance:

CITY MANAGER BEN BRUBAKER
CITY CLERK MELISSA CARTER
CITY ATTORNEY PAUL KRITZ
EXECUTIVE DIRECTOR OF ELECTRIC CHRIS WEINER
DEPUTY DIRECTOR OF ELECTRIC KEVIN MERSBERG
DIRECTOR OF COMMUNITY DEVELOPMENT AMBER DEAN

- A. **CALL TO ORDER** – Mayor Alec Hendryx
- B. **ROLL CALL**
- C. **INVOCATION** – Pastor Shannon Dozier, Lifepoint Church
- D. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- E. **REVIEW OF AGENDA**

MOTION: Move to Amend the Agenda to add an Executive Session to discuss matters deemed privileged in the attorney-client relationship.

ACTION: MOTION: HENDRYX SECOND: MAPLES
ROLL CALL: ALL AYE

F. **CONSENT AGENDA**

- 1. City Commission Meeting Minutes – Tuesday, October 8, 2024.
- 2. 2024 Appropriation Ordinance No. AO-24-20 \$3,800,870.34

MOTION: Move to approve items 1 & 2 of the consent agenda as presented.

ACTION: MOTION: VANNOSTER SECOND: FALKNER
ROLL CALL: ALL AYE

G. **COMMENTS**

- 1. Comments from Public

Any citizen desiring to address the Commission shall be recognized, advance to the podium, state his/her name and address for the record. Comments shall be limited to 3 minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.

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REGULAR AGENDA ITEMS

H. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

I. OLD BUSINESS

1. Second Reading of Ordinance S-24-05 an Ordinance annexing certain real property into the City of Coffeyville, Kansas.

MOTION: Move to approve the Second Reading of Ordinance S-24-05 as presented.

ACTION: MOTION: VANNOSTER SECOND: EDWARDS
ROLL CALL: ALL AYE

J. NEW BUSINESS

1. Resolution R-24-83 a Resolution to authorize purchase of materials for the North Industrial Park Substation Distribution Line Project for the Electric Utility.
Executive Director of Electric Utility Chris Weiner came to the podium and said this is a continuation of the project that the pole was approved for at the last meeting. The cost is about \$225,000 which is a little over half of what they expect material cost will be. The rest will trickle in over the next few months as the project should begin in January.

MOTION: Move to approve Resolution R-24-83 as presented.

ACTION: MOTION: MAPLES SECOND: VANNOSTER
ROLL CALL: ALL AYE

2. City Manager's Report

City Manager Ben Brubaker said that if you have been listening to the radio this month you will have heard Chris's voice. He said the Executive Team is taking turns on the radio and Jim Wright will be on the radio in November. The Housing Project is still moving forward and we are expecting a completion date in December. Letters will be sent to realtors in Coffeyville to open the opportunity to them to sell those homes. The South Buckeye Project continues to have issues come up. Mr. Brubaker said he heard from the County that there was a line Atmos didn't move that is stopping the project. There is also a line that the Rural Water District didn't get moved and we already had an issue with a City line needing to be moved. The parts to move our water line came in today so we are hoping to have that done in a couple days. Mr. Brubaker said there are also two poles that the City paid to get moved that did not get moved far enough so we have reached out to the contractor and they will be here tomorrow to get that taken care of. The potential long term effects will depend on how quickly all of the entities can get things moved. Worst case scenario is they continue to wait, they have to winterize the project and it will not be open for several months. There are also some easement conversations that need to happen and we are working as fast as we can to get that done. Staff has had discussions on what we could have done better to ensure this doesn't happen again. Mr. Brubaker said that he has completed a Water Plant tour for a couple of the Commissioners and will have the rest of the Commissioners take a tour soon. This is in preparation for further conversation and engineer reports. The EPA settlement of a million dollars from the refinery will be going towards the line replacement at the water plant. Mr. Brubaker said that he would like to have a Work Session next Tuesday the 29th at 5:30 pm to discuss the Public Works street plan/equipment and get the Commissions thoughts on it. This is to provide a plan as we have the Transportation Sales Tax coming up on the ballot in the November election. Mr.

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Brubaker gave an update on some of the projects they have going on. They will be bringing the engineer report and cost to draw up plans for the hundred acres to the next meeting. Also at the next meeting they will have a discussion about a fire truck, the levee project, and city truck routes. Mr. Brubaker said that him, Jim, and Chris met with both refinery plant managers to open the communication about how they can work together to help Coffeyville. Mr. Brubaker gave a shout out to all staff. With an Interim City Manager, then new City Manager and new Executive Team members there have been lots of changes and staff has been accepting that very positively. He will start meeting with supervisors and staff quarterly and really appreciates their efforts and what they are doing. Mayor Hendryx proposed that we move the last meeting of December that falls on Christmas Eve to Thursday, December 19th. Mayor Vannoster said they have done that before and it has worked out well. Mr. Brubaker said that if staff can get things prepared for the first meeting in December we may not need to have a second one but if we do, that Thursday the 19th is fine.

3. Comments from Commissioners and Staff

K. EXECUTIVE SESSION(s)

1. Executive Session to discuss confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships.
2. Executive Session to discuss matters deemed privileged in the attorney-client relationship.

MOTION: Move to recess to Executive Session for two purposes. First, to discuss confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts and individual proprietorships, as permitted by K.S.A. 75- 4319(b)(4) of the Open Meetings Act, to include the City Attorney, City Manager and Director of Community Development, for a period of 15 minutes; second, for consultation with the City Attorney regarding matters that would be deemed privileged in the attorney-client relationship as permitted by K.S.A. 75-4319(b)(2) to include the City Manager, City Attorney and City Clerk for a period of 15 minutes to reconvene in the Commission Room at 7:30 p.m.

ACTION: MOTION: VANNOSTER SECOND: EDWARDS
ROLL CALL: ALL AYE

L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

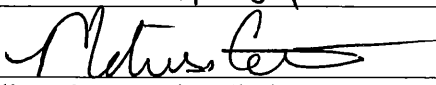
1. Revenue and Expenditure Report - September 2024
2. Comparative Report – 4th Tax Distribution
3. Coffeyville Police Department Crime Stats – September 2024

M. ADJOURN

ACTION: MOTION: EDWARDS SECOND: MAPLES
ROLL CALL: ALL AYE

Time the meeting was adjourned: 7:31 pm

Date the minutes were approved:

11/12/24


Melissa Carter, City Clerk

