

COMMISSION MEETING MINUTES
THURSDAY, DECEMBER 19TH, 2024 6:30 P.M.

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Hendryx.

Present:

COMMISSIONER DON EDWARDS
COMMISSIONER JIM FALKNER
COMMISSIONER ALEC HENDRYX
COMMISSIONER DEBORAH MAPLES
COMMISSIONER ANN MARIE VANNOSTER

City Staff in attendance:

CITY MANAGER BEN BRUBAKER
CITY CLERK MELISSA CARTER
CITY ATTORNEY PAUL KRITZ
DEPUTY DIRECTOR OF ELECTRIC KEVIN MERSBERG
DIRECTOR OF FINANCE MARTIN CUMINGS
DIRECTOR OF COMMUNITY DEVELOPMENT AMBER DEAN

- A. **CALL TO ORDER** – Mayor Alec Hendryx
- B. **ROLL CALL**
- C. **INVOCATION** – Pastor Jason Swindell, New Vision World Ministries
- D. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- E. **REVIEW OF AGENDA**

MOTION: Move to Amend the Agenda to add New Business Item #5 - Discussion and Action to approve a Cereal Malt Beverage License for Break-N-Run Billiards.

ACTION: MOTION: VANNOSTER SECOND: MAPLES
ROLL CALL: ALL AYE

F. CONSENT AGENDA

- 1. City Commission Meeting Minutes – Tuesday, December 10, 2024
- 2. Resolution R-24-109 a Resolution declaring the boundary lines and city limits of the City of Coffeyville, Kansas in compliance with and pursuant to K.S.A. 12-517.
- 3. 2024 Appropriation Ordinance No. AO-24-24 \$1,932,034.68

MOTION: Move to approve items 1 - 3 of the consent agenda as presented.

ACTION: MOTION: MAPLES SECOND: VANNOSTER
ROLL CALL: ALL AYE

- 4. 2024 Appropriation Ordinance No. AO-24-24A (Ishams/Lieberts) \$ 92.34

MOTION: Move to approve item 4 of the consent agenda as presented.

ACTION: MOTION: FALKNER SECOND: HENDRYX
ROLL CALL: MAPLES – AYE, EDWARDS - AYE,
VANNOSTER – ABSTAIN, FALKNER– AYE, HENDRYX - AYE

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G. COMMENTS

1. Comments from Public

Any citizen desiring to address the Commission shall be recognized, advance to the podium, state his/her name and address for the record. Comments shall be limited to 3 minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.

Marci Roberts, Executive Director of Live Healthy Montgomery County, 1505 Cortez, came to the podium. She stated the Live Healthy Montgomery County was a recipient of the opioid settlement funds through the City so she wanted to give an update on what they have planned. Mrs. Roberts said on January 21st they will have an Opioid Town Hall for Coffeyville at the Best Western from 6:30 pm – 8:00 pm. A KBI agent with a personal experience will be the guest speaker and there will be a panel of experts to answer any questions. They are looking for a part-time opioid specialist.

Tony Cozzo, Vice President of the IAFF Local #265 came to the podium. He stated that he appreciates the Commission and City Manager for avoiding a complex situation that they did not have to have. He stated they have been through this before and are very thankful they did not have to go through it again. Mr. Cozzo said the open dialogue and conversations the City Manager had with the union leaders shows the leadership that he is trying to provide. Mr. Cozzo then read an official statement from the IAFF. “The unions appreciate Mr. Brubaker’s open discussion and feedback during this process and believe the resolution reflects the value of collaboration and communication in addressing complex issues moving forward. We look forward to working with Mr. Brubaker and city leadership to ensure that we continue providing the highest quality service to the residents of Coffeyville. We extend our gratitude to everyone who supported the city employees during this time. We remain dedicated to our mission of always serving the citizens of Coffeyville.” Mr. Cozzo thanked the Commission and Ben for all his hard work and trying to get this situation under control. Moving forward they have open dialogue and he thinks that is what everybody wanted out of this situation.

Kent Allison, 612 W. 5th, came to the podium to personally thank Commissioner Edwards and City Manager Brubaker for going on the WKOP Podcast. He gleaned a lot of good information from that.

REGULAR AGENDA ITEMS

H. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s)

I. OLD BUSINESS

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J. NEW BUSINESS

1. Resolution R-24-110 a Resolution to approve submission of a RAISE Grant application and commit matching funds for the project.

Director of Community Development Amber Dean said this is for an application for the RAISE Grant for alternative truck routes, which includes part of Buckeye, Cline, 12th, 14th and Central. The total grant amount is \$19 million and they are requesting the city put up \$1 million toward the application to elevate it where it is competitive as it is a national grant. It was asked where the number of \$1 million came from. Mrs. Dean said she originally was going to ask for \$300,000 and Ben said \$1 million. The funds will come from the Capital Reserves Fund 520. Mr. Brubaker noted that we also have an application going out for the USDOT for the other truck routes in the amount of \$25 million.

MOTION: Move to approve Resolution R-24-110 as presented.

ACTION: MOTION: VANNOSTER SECOND: EDWARDS
ROLL CALL: ALL AYE

2. Resolution R-24-111 a Resolution to authorize a purchase order to K.E. Marine/Worldwide Diesel for the Wartsila Engines 18K & 24K maintenance interval/inspection overhaul. Deputy Director of Electric Services Kevin Mersberg said they had three bids for overhauling the engines and K.E. Marine came in with a low bid of \$535,132.00. References were checked and they all came back good. This will cover the 18K and 24K hour inspections and overhaul. Mr. Mersberg said they are at approximately 22K hours. Three technicians they will send and our five plant staff will complete the scope of work in 56 consecutive days. There is a contingency for any out of scope repairs in the amount of \$214,868.00 for a total of \$750,000.00. Discussion continued.

MOTION: Move to approve Resolution R-24-111 as presented.

ACTION: MOTION: VANNOSTER SECOND: EDWARDS
ROLL CALL: ALL AYE

3. Resolution R-24-112 a Resolution to approve the 2025 Fee Schedule for the City of Coffeyville.

Director of Finance Martin Cumings said it is that time of year when we need to update our fee schedule for 2025. The City of Coffeyville fee schedule includes fees for licenses and permits, cemetery services, utility fees, admissions, golf course, building permits and miscellaneous other services in the city. When our ordinances were codified, fees were removed from the ordinances and wording included to state fees would be adopted by a fee schedule. Mr. Cumings noted that a Work Session was held earlier to review the proposed fee schedule. The only modification made since then was to maintain the current 2024 rates on the utility deposits and eliminate the penalty rate on the deposits. Some of the other fee changes are due to not having an increase in several years and the cities cost for services going up.

MOTION: Move to approve Resolution R-24-112 as presented.

ACTION: MOTION: MAPLES SECOND: VANNOSTER
ROLL CALL: ALL AYE

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4. Resolution R-24-113 a Resolution to authorize a purchase order to Anixter to provide four PMH-9 Switchgear for the City of Coffeyville Electric Utility.
Deputy Director of Electric Services Kevin Mersberg said switchgear are used throughout the City to supply power with a fuse to a transformer and to supply power on the main line and to other loads. There are currently no switchgear of this size in stock and lead times are 50-60 weeks. Staff received two quotes for the specific switchgear needed. Anixter is the least expensive and the lead-time is 58 weeks. Their quote is only valid through January 10. After that date, the manufacturers' yearly price increase will take effect. Historically, switchgear were ordered on an as needed basis but before the pandemic lead times were only 30 days out.

MOTION: Move to approve Resolution R-24-113 as presented.

ACTION: MOTION: HENDRYX SECOND: VANNOSTER
ROLL CALL: ALL AYE

5. Discussion and Action to approve a 2025 Cereal Malt Beverage License for Break-N-Run Billiards.
City Clerk Melissa Carter said Break-N-Run Billiards located at 228 W. 9th has applied for a Cereal Malt Beverage License. The required background check is complete. The location still needs the inspection from the Coffeyville Fire Department.

MOTION: Move to approve a 2025 Cereal Malt Beverage License for Break-N-Run Billiards contingent on an inspection from the Coffeyville Fire Department.

ACTION: MOTION: VANNOSTER SECOND: MAPLES
ROLL CALL: ALL AYE

6. City Managers Report

City Manager Ben Brubaker said the County's South Buckeye Project had their asphalt mix design approved and are now just waiting for the weather to be 48 -50 degrees for a few days in a row. They are down to just the asphalt and paint and are expecting it to be the first to second week in January for completion. Mr. Brubaker noted that Senator Moran sent out a press release today about a water bill that passed and it has the Coffeyville Levee Project in that bill. We have reached out to them to see what this means. We do know that this gives the authority to the Corp of Engineers to do a feasibility study on the levee. Commission did approve to spend about \$750,000.00 on engineer to do a study of the levee but the contract has not been signed yet so we are in a pause right now until we get more information from Senator Moran's office. Rick Whitson is setting up a meeting to address the situation. Mr. Brubaker announced that tomorrow morning will be Shop With a Cop. Fill-A-Cruiser ended last week with great success and we really appreciate all the employees who participated. He said if you see CDL trucks around town, they are installing the lights that were part of the KCC Grant. Mr. Brubaker noted that January is just around the corner and they have started first and second quarter budget amendments. He said we have a lot of road projects approved and are moving forward on starting engineer work. We still need to address equipment and vehicle needs so that will be coming before the Commission in January. Mr. Brubaker wished everyone a Merry Christmas.

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7. Comments from Commissioners and Staff

Commissioner Maples noted that the Brown Mansion Candlelit Tours have started. Vice Mayor Falkner requested a feasibility report at the next Commission meeting for a common sense ordinance with residents who insist on maintaining out of state plates on their vehicles. Mr. Falkner stated that the County Attorney has no interest in dealing with this at the County level and questioned if it was feasible to deal with at the City level. Mr. Brubaker said he would look into that.

K. EXECUTIVE SESSION(s)

1. Executive Session to discuss matters deemed privileged in the attorney-client relationship.

MOTION: Move to recess to Executive Session for consultation with the City Attorney regarding matters that would be deemed privileged in the attorney-client relationship as permitted by K.S.A. 75-4319(b)(2) to include the City Manager, City Attorney, and Chief of Police for a period of minutes to reconvene in the Commission Room at 7:45 p.m.

ACTION: MOTION: HENDRYX SECOND: MAPLES
ROLL CALL: ALL AYE

L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Sales Tax Report – November 2024
2. Building Permit Report – November 2024
3. Coffeyville Recreation Commission Minutes – November 2024
4. Library Board Minutes – November 2024
5. Letter from Boys & Girls Club

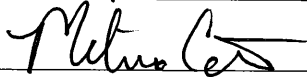
M. ADJOURN

ACTION: MOTION: HENDRYX SECOND: MAPLES
ROLL CALL: ALL AYE

Time the meeting was adjourned: 7:50 pm

Date the minutes were approved:

1/14/25



Melissa Carter, City Clerk

