

**COMMISSION MEETING AGENDA
TUESDAY, NOVEMBER 25, 2025 6:30 P.M.**

- A. CALL TO ORDER** – Mayor Deborah Maples
- B. ROLL CALL**
- C. INVOCATION** – Pastor Carl Dawson, Lighthouse Church of God
- D. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- E. REVIEW OF AGENDA**
- F. CONSENT AGENDA**
 - 1. City Commission Meeting Minutes – Thursday, November 13, 2025
 - 2. 2025 Appropriation Ordinance No. AO-25-22 \$3,571,951.61
- G. COMMENTS**
 - 1. Comments from Public

Any citizen desiring to address the Commission shall be recognized, advance to the podium, state his/her name and address for the record. Comments shall be limited to 3 minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.
- REGULAR AGENDA ITEMS**
- H. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s)**
 - 1. Presentation by the Friends of the Charlesworth Pool.
- I. OLD BUSINESS**
 - 1. Second Reading of Ordinance G-25-08 an Ordinance amending certain provisions of Chapter 42 of the Code of Ordinances of the City of Coffeyville, Kansas, relating to utility security deposits and delinquent utility accounts.
- J. NEW BUSINESS**
 - 1. Resolution R-25-127 a Resolution to approve purchase of a 2026 Chevrolet 3500 Double Cab from Roman Motors for the Coffeyville Fire Department.
 - 2. Resolution R-25-128 a Resolution to approve a Work Authorization Agreement with Allgeier Martin and Associates for process engineering at the Water Treatment Plant.
 - 3. Resolution R-25-129 a Resolution to approve a construction contract with JKS Construction Inc. for the replacement of 11 stormwater inlets on 11th Street.
 - 4. Resolution R-25-130 a Resolution to approve Change Order No. 2 for the Multi-Use Trail Project.
 - 5. Resolution R-25-131 a Resolution to approve Change Order No. 1 with J Graham Construction for additional work on the CRMC Street Improvement Project.
 - 6. Resolution R-25-132 a Resolution to authorize the issuance of a purchase order to J Graham Construction for the replacement of three steam plant roof sections at 605 S. Santa Fe for the City of Coffeyville Electric Utility.
 - 7. Resolution R-25-133 a Resolution to revise the City of Coffeyville Fund Balance Policy.
 - 8. Ordinance G-25-09 an Ordinance to amend Chapters 8 and 20 of the Code of Ordinances to Adopt the 2024 Building & Construction Codes and the 2024 International Fire Code.
 - 9. City Manager's Report

**COMMISSION MEETING AGENDA
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10. Comments from Commissioners and Staff

K. EXECUTIVE SESSION(s)

1. Executive Session to discuss matters deemed privileged in the attorney-client relationship.

L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Parks Board Minutes – October 2025

L. ADJOURN

**COMMISSION MEETING MINUTES
THURSDAY, NOVEMBER 13, 2025 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Maples

Present:

COMMISSIONER ALEC HENDRYX – joined by phone
COMMISSIONER JIM FALKNER
COMMISSIONER DEBORAH MAPLES
COMMISSIONER ANN MARIE VANNOSTER

Absent:

COMMISSIONER PAM JONES

City Staff in attendance:

CITY MANAGER BEN BRUBAKER
CITY ATTORNEY PAUL KRITZ
CITY CLERK MELISSA CARTER
DIRECTOR OF PARKS JARROD POWERS
DIRECTOR OF FINANCE MARTIN CUMINGS
DIRECTOR OF WATER STEVE SMITH
DIRECTOR OF COMMUNITY DEVELOPMENT AMBER DEAN

- A. CALL TO ORDER** – Mayor Deborah Maples
- B. ROLL CALL**
- C. INVOCATION** – Pastor Mike Elrod, Westside Church of Christ
- D. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- E. REVIEW OF AGENDA**
- F. CONSENT AGENDA**
 - 1. City Commission Meeting Minutes – Tuesday, October 28, 2025
 - 2. Action to approve a Memorandum of Understanding between the City of Coffeyville and the Coffeyville Friends of Animals.
 - 3. 2025 Appropriation Ordinance No. AO-25-21 \$2,359,669.11

MOTION: Move to approve items 1 - 3 of the consent agenda as presented.

ACTION: MOTION: MAPLES SECOND: FALKNER
ROLL CALL: ALL PRESENT AYE

**COMMISSION MEETING MINUTES
THURSDAY, NOVEMBER 13, 2025**

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G. COMMENTS

1. Comments from Public

Any citizen desiring to address the Commission shall be recognized, advance to the podium, state his/her name and address for the record. Comments shall be limited to 3 minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.

AJ Kohler, 10758 NW Lawton Rd. Columbus, KS, came to the podium and stated he runs an organization with Coffeyville in its jurisdiction. He had papers from the Immigrations and Customs Enforcement website showing that Coffeyville Police Department has a 287G agreement with Immigration Customs Enforcement under a task force model. Mr. Kohler said that means the Coffeyville PD can carry out immigration warrants on Coffeyville citizens. He is concerned because Coffeyville has the largest Hispanic population percentage in Southeast Kansas with over 1,000 residents which is an 1/8 of the town. Mr. Kohler expressed his opposition to the agreement with concerns of deterioration of due process and the 14th Amendment in relation to recent ICE activities across the country. He said the data shows that the majority of people being detained by ICE have no criminal record. Mr. Kohler said the Hispanic Heritage Festival in Coffeyville didn't happen this year because they couldn't guarantee the safety of residents which means people are scared and the cops shouldn't be making people scared. Mr. Kohler stated the majority of these people are simply living their lives and positively impacting the community. He doesn't think Coffeyville will be safer if significant population will be too afraid to report a crime in fear of being detained. Mr. Kohler thinks that the police should continue to protect the people of Coffeyville and not be spread thin by having to participate in a campaign of fear, illegal detention and the erosion of rights. He asked everyone there to please oppose this agreement to assure the values of Coffeyville hold true.

REGULAR AGENDA ITEMS

H. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s)

I. OLD BUSINESS

J. NEW BUSINESS

- 1. Resolution R-25-120 a Resolution to approve the purchase of materials for the water main replacements on Velma Drive and Glen Avenue.**

Director of Water Steve Smith said as part of the City's continued focus on improvements to the streets throughout the city, and in anticipation of the 2026 Street Improvement Project, the water mains along Velma Dr. and Glen Ave. will need to be relocated. They are requesting a not to exceed amount of \$65,000 for materials to replace the water mains. Mr. Smith said they are going to start this year and hopefully have them done before April.

MOTION: Move to approve Resolution R-25-120 as presented.

**ACTION: MOTION: VANNOSTER SECOND: MAPLES
ROLL CALL: ALL PRESENT AYE**

**COMMISSION MEETING MINUTES
THURSDAY, NOVEMBER 13, 2025**

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2. Resolution R-25-121 a Resolution to approve a construction contract with J Graham Construction for the Tennis Court Walkways Project.

Director of Parks Jarrod Powers said As Part of the Tennis Court Project located in LeClere Park the city requested bids for completion of sidewalks and installation of shade structures. Bids were opened on 10/30/2025. There were three responsive bidders.

J Graham Construction \$156,710.00

Cynergy Design Solutions \$152,076.69

Decker Construction \$203,092.62

The City Procurement Policy has a local preference of 3% up to \$5000. The two lowest bids have a percentage difference of 3% or \$4,633.31. Staff is recommending award of the Tennis Court Walkway Project to J Graham Construction based on the local preference provision in the City procurement policy.

MOTION: Move to approve Resolution R-25-121 as presented.

ACTION: MOTION: MAPLES SECOND: FALKNER
ROLL CALL: ALL PRESENT AYE

3. Resolution R-25-122 a Resolution to authorize the submission of a grant application to the Kansas Department of Transportation Innovative Technology Program and committing matching funds for the Trail Solar Lighting Project.

Director of Parks Jarrod Powers said the community trail system is heavily used for walking, biking, exercise, and outdoor recreation. Families, seniors, and students rely on this trail network daily, connecting recreational amenities, neighborhoods, and activity areas. Currently the trail system becomes difficult to use once daylight fades. Evening and early morning users are impacted by low visibility, and individuals with mobility or vision limitations may not feel safe during low-light hours. Lighting will extend safe access, support health and wellness, and increase year-round usability. The system will be fully solar powered, eliminating the need for trenching or electrical extensions. Foundations will utilize low-impact screw-in supports to protect park and trail areas. The project includes installation of forty-eight solar LED fixtures on approximately twenty-five-foot poles along the trail corridor. Lights will automatically activate at dusk and are designed specifically for public trail settings to provide consistent visibility without changing the natural environment. Mr. Powers noted that is one of the items on the Parks Boards wish list and they have recommended approval of this. Staff recommends approval of the Community Trail Solar Lighting Project and authorization to submit the grant applications, with matching funds confirmed. Mr. Powers noted that there are two grants being applied for on this project. We can only accept one so if we get both, we would have to pick one. It is a 70/30 grant with 30 being the city match.

MOTION: Move to approve Resolution R-25-122 as presented.

ACTION: MOTION: VANNOSTER SECOND: MAPLES
ROLL CALL: ALL PRESENT AYE

**COMMISSION MEETING MINUTES
THURSDAY, NOVEMBER 13, 2025**

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4. Resolution R-25-123 a Resolution to authorize the submission of a grant application to the Kansas Department of Wildlife and Parks Recreational Trails Program and committing matching funds for the Trail Solar Lighting Project.

MOTION: Move to approve Resolution R-25-123 as presented.

ACTION: MOTION: MAPLES SECOND: VANNOSTER
ROLL CALL: ALL PRESENT AYE

5. Resolution R-25-124 a Resolution to authorize the Mayor and City Clerk to execute Quitclaim Deeds to Wade Brown for 1516 and 1518 South Elm Street. Director of Community Development Amber Dean said we have a developer wanting to build two new three-bedroom, two bath, 1,000 sq. feet homes at 1516 and 1518 South Elm Street. They are Land Bank Properties and their goal is to get more housing structures

MOTION: Move to approve Resolution R-25-124 as presented.

ACTION: MOTION: VANNOSTER SECOND: FALKNER
ROLL CALL: ALL PRESENT AYE

6. Resolution R-25-125 a Resolution to amend the 2025 Fee Schedule for the addition of Emergency Response Mitigation fees for the Coffeyville Fire Department. City Clerk Melissa Carter said with the passage of Ordinance G-25-07 at the last Commission Meeting, which approved implementation of Mitigation Rates for certain Coffeyville Fire Department responses, it is now necessary to add those rates to the fee schedule. Proposed rates were included in the Agenda Packet. Just as a reminder these mitigation rates are billed to the insurance carriers, not individuals. As Chief O'Connor mentioned in his item presentation, they have opted to not bill insurance if they have a 67337-zip code attached to their vehicle registration. If they don't have insurance, they are not going to go after them. Chief O'Connor noted that there's already cost recovery built into most policies and it's not going to raise their insurance rates any more than they already would filing the claim.

MOTION: Move to approve Resolution R-25-125 as presented.

ACTION: MOTION: MAPLES SECOND: FALKNER
ROLL CALL: ALL PRESENT AYE

**COMMISSION MEETING MINUTES
THURSDAY, NOVEMBER 13, 2025**

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7. Resolution R-25-126 a Resolution to authorize the execution of a three-year audit engagement letter with Varney & Associates, CPAs, LLC., for fiscal years 2025, 2026, and 2027.

Director of Finance Martin Cumings said most of this information was covered in the last Commission Meeting. He did note that they reached out to three of Varney & Associates municipal clients. All expressed high regards for the company and a strong recommendation to take them on as our auditor.

MOTION: Move to approve Resolution R-25-126 as presented.

ACTION: MOTION: MAPLES SECOND: FALKNER
ROLL CALL: ALL PRESENT AYE

8. Ordinance G-25-08 an Ordinance amending certain provisions of Chapter 42 of the Code of Ordinances of the City of Coffeyville, Kansas, relating to utility security deposits and delinquent utility accounts.

Director of Finance Martin Cumings said this was also covered in the last Commission Meeting. He did reiterate that this will eliminate language around security deposits and replace that with a one-time non-refundable connection fee which will be on the fee schedule. There were revisions to Section 9 that deal with how delinquencies are handled. It modifies the language to allow a little more leniency under certain circumstances. It also gives the City the ability to defer late fees to an upcoming bill and clarifies language around billing arrangements. This will take effect January 1, 2026.

MOTION: Move to approve First Reading of Ordinance G-25-08 as presented.

ACTION: MOTION: MAPLES SECOND: FALKNER
ROLL CALL: ALL PRESENT AYE

9. City Manager's Report

City Clerk Melissa Carter gave updates on ongoing street projects. Stark and Lee streets have been completed. The base asphalt was placed on 7th street and Muller Construction is wrapping up the subgrade on 6th in preparation for asphaltting – hopefully tomorrow. Curb radiuses are being installed at the Woodland Buckeye intersection, once curb is complete, asphalt base will be put down and then they will overlay and surface course will be installed from Cline to Buckeye. Plan is to have everything wrapped up by end of next week weather permitting. Mrs. Carter said regarding the CRMC/4th Street Project: work continues on replacement of the south curb on 4th - west of Cline. Surveying is starting to layout to get started on 1st street and they plan to start removal at Poplar. For the 2026 Street Improvements, most of surveying is completed and design underway. Engineers were in town gathering the last of the information they need to complete the design. Plan to bid late this year start of next with construction Summer 2026. Reconstruct the streets located north of Community Elementary – N Ohio and N Parkview between Woodland and Northfield as well as a couple other streets off of Buckeye – Velma and Glen. Mrs. Carter. The second round of Coffeyville Proud was last Friday. We had around 100 volunteers show up from all over the community, including folks from Coffeyville Community College, John Deere, USD 445, several homeschool groups, and the American Heritage Girls Troop KS. Volunteers tackled a lot of projects: they painted curbs at FKHS, RMS, and Community Elementary; repainted the gazebo at Walter Johnson Park; and cleaned up and updated the

**COMMISSION MEETING MINUTES
THURSDAY, NOVEMBER 13, 2025**

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horseshoe pits. Downtown, they pulled flowers, saved the bulbs for spring, set up the faux Christmas trees, and repainted several benches and trash cans that had faded in the sun. It was a great turnout, and you could see the difference across town as soon as the work wrapped up. Also, we have our Community Food Drive going on through the end of November. Non-perishable items can be donated here at the South entrance of City Hall or directly to Genesis.

10. Comments from Commissioners and Staff

Commissioner Falkner said the amount of uncollected bulk trash around town has become excessive. He thinks the residents are unaware or have forgotten that they need to call to get the picked up. He would like a notice to go out on the next utility bills about bulk trash pick-up. Mr. Cumings said we can put a notice on the utility bills in December. It was noted that there has also been an issue with residents leaving polycarts out for longer than they should. Vice Mayor Vannoster said today was Coffeyville Area Community Foundation Match Day. She said today speaks volumes about the people in our town. There are 33 non-profit groups being supported. Vice Mayor Vannoster said when she looked on the counter it was at \$594,822.12 collected so far. That is 682 gifts among the 33 non-profits and that does not include the \$110,000 match given to the foundation. Last years total by the end was \$518,519.00. This takes the entire community and Coffeyville is good, she thanked the community of Coffeyville.

K. EXECUTIVE SESSION(s)

L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Sales Tax Report – October 2025
2. Property Tax Comparative Report – October 2025
3. Coffeyville Police Department Crime Stats – October 2025
4. Hillcrest Golf Course Report – October 2025

L. ADJOURN

MOTION: Move to Adjourn

ACTION: MOTION: MAPLES SECOND: VANNOSTER
ROLL CALL: ALL PRESENT AYE

Time the meeting was adjourned: 7:12 pm
Date the minutes were approved:

Melissa Carter, City Clerk

Item	Amount
Payroll	\$401,094.17
Accounts Payable	\$3,571,951.61
Early Issue Checks	\$0.00

Total	\$3,973,045.78
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Ishams/Leiberts

Fund Key	
Fund Code	Fund Name
010	General
020	Library
060	Fire Insurance
070	Municipal Court Bond
090	Bond & Interest
110	Local Alcohol Liquor
130	Industrial Fund
140	Youth Activity & Development
180	Economic Development
190	Community Development
210	Sales Tax
230	Asset Forfeitures
250	Police VIN
260	Meter Deposits
290	Perpetual Care
340	Airport Special Project - Grants
350	Risk Management
360	Airport
370	Hillcrest Golf Course
380	Hillcrest Golf Course Depr./Replacement Reserve
420	Miscellaneous Projects
440	Law Enforcement Projects
450	Aquatic Center
460	Aquatic Center Depr./Replacement Reserve
500	Capital Equipment
510	911 Emergency Telephone System
520	Capital Improvement Reserve
530	½ Cent Sales Tax IRB Debt Service
550	USD #445
560	CRMC
570	CID
620	Housing/Economic Development
630	Parks/Community Development
640	Downtown/Economic Development
650	Business Development & Training Center

660	Business Development & Training Center Reserve
670	Veterans Memorial Stadium
680	Veterans Memorial Stadium Depr/Replacement Reserve
700	Refuse
710	Refuse Depreciation/Replacement Reserve
720	Internet Utility
730	Internet Depreciation/Replacement Reserve
760	Stormwater Utility
770	Stormwater Depreciation/Replacement Reserve
800	Electric
810	Electric Depreciation/Replacement Reserve
820	Electric Debt Service
830	Electric Bond Reserve
840	Electric Debt Service Reserve
890	Electric Surplus
900	Water & Wastewater
910	Water & Wastewater Depreciation/Replacement Reserve
920	Water & Wastewater Debt Service
930	Bond Reserve Account
970	Bond Reserve Account

01-02910 AIRGAS USA, LLC

Fund Code

I-5510654896	CYLINDER RENTAL	45.90			
9/31/2024	AP	DUE: 9/30/2024 DISC: 9/30/2024	1099: 0		
	CYLINDER RENTAL		890	5-030-448	EQUIPMENT-RENTAL/SERVICE 45.90
=== VENDOR TOTALS ===		45.90			

PACKET: 05503 AO 25-22 TAYLOR

VENDOR SET: 01 CITY OF COFFEYVILLE

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-50105	ACTION COMMUNICATIONS					
=====						
I-13967		LOCATION MANAGEMENT LICENSE C	612.34			
2/25/2025	AP	DUE: 2/25/2025 DISC:		1099: N		
		LOCATION MANAGEMENT LICENSE CH		420 5-525-850	OTHER EQUIPMENT	612.34
=== VENDOR TOTALS ===			612.34			
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01-50113	ADAMS CABLE EQUIPMENT, INC.					
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I-2025-82266		POLE CLAMP X 50	552.00			
11/13/2025	AP	DUE: 11/13/2025 DISC: 11/13/2025		1099: N		
		POLE CLAMP X 50		720 5-000-520	DEPARTMENT SUPPLIES	552.00
=====						
I-2025-82349		SPLICE CASE X 60	1,307.00			
11/14/2025	AP	DUE: 11/14/2025 DISC: 11/14/2025		1099: N		
		SPLICE CASE X 60		720 5-000-520	DEPARTMENT SUPPLIES	1,307.00
=== VENDOR TOTALS ===			1,859.00			
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01-10088	ADT SECURITY SERVICES					
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I-405124313	OCT 25	OCT 25 SECURITY MONITORING	64.31			
10/26/2025	AP	DUE: 10/26/2025 DISC: 10/26/2025		1099: N		
		OCT 25 SECURITY MONITORING		370 5-000-424	CONTRACTUAL AGREEMENTS	64.31
=== VENDOR TOTALS ===			64.31			
=====						
01-50189	AIR COMPRESSOR SERVICES					
=====						
I-INV153972		KAISER PRESSURE GAUGE	240.63			
8/01/2025	AP	DUE: 8/01/2025 DISC:		1099: N		
		KAISER PRESSURE GAUGE		800 5-030-620	EQUIPMENT MAINTENANCE	240.63
=== VENDOR TOTALS ===			240.63			
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01-50300	ALLGEIER, MARTIN & ASSOCIATES,					
=====						
I-COFF7024002D-12		PAY 12 8TH ST WATER LN R-24-9	14,800.00			
11/20/2025	AP	DUE: 12/20/2025 DISC: 12/20/2025		1099: N		
		PAY 12 8TH ST WATER LN R-24-92		910 5-612-478	PROFESSIONAL SERVICES	14,800.00
=====						
I-COFF7024003A-07		PAY7 WILCOX ST SEWER R-24-97	4,200.00			
11/20/2025	AP	DUE: 12/20/2025 DISC: 12/20/2025		1099: N		
		PAY 7 WILCOX ST SEWER R-24-97		910 5-611-478	PROFESSIONAL SERVICES	4,200.00
=====						
I-coff7023001a-19		PAY 19 LAGOON LINER R-23-43	99.50			
11/20/2025	AP	DUE: 12/20/2025 DISC: 12/20/2025		1099: N		
		PAY 19 LAGOON LINER R-23-43		910 5-611-478	PROFESSIONAL SERVICES	99.50
=== VENDOR TOTALS ===			19,099.50			

PACKET: 05503 AO 25-22 TAYLOR
VENDOR SET: 01 CITY OF COFFEYVILLE
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00082	ALLISON PRYOR					
I-A PRYOR 11-18-25		REIMBURSE PUBLIC MGR COURSE	3,900.00			
11/18/2025	AP	DUE: 11/18/2025 DISC:		1099: N		
		REIMBURSE PUBLIC MGR COURSE		010 5-019-428	CONFERENCES-SCHOOLS	3,900.00
I-A PRYOR 11-6-25		TRAVEL REIMBURSEMENT	279.88			
11/06/2025	AP	DUE: 11/06/2025 DISC:		1099: N		
		TRAVEL REIMBURSEMENT		010 5-019-490	TRAVEL EXPENSE REIMBURSE	279.88
=== VENDOR TOTALS ===			4,179.88			
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01-00117	AMAZON CAPITAL SERVICES, INC.					
I-19MV-7QVV-4TTM		STAR KNOB SET	9.28			
11/17/2025	AP	DUE: 11/17/2025 DISC:		1099: N		
		STAR KNOB SET		800 5-030-520	DEPARTMENT SUPPLIES	9.28
I-1CP7-Q3PD-7MRM		IMPACT WRENCH	259.95			
11/10/2025	AP	DUE: 11/10/2025 DISC:		1099: N		
		IMPACT WRENCH		800 5-030-580	TOOLS	259.95
I-1FKX-MTQM-3GM1		IPHONE 15 CASE	6.29			
9/25/2025	AP	DUE: 9/25/2025 DISC:		1099: N		
		IPHONE 15 CASE		010 5-045-520	DEPARTMENT SUPPLIES	6.29
I-1L63-L6P1-JHTM		KEYBOARD/MOUSE WIRELESS FOR D	37.69			
11/07/2025	AP	DUE: 11/07/2025 DISC:		1099: N		
		KEYBOARD/MOUSE WIRELESS FOR DI		010 5-057-520	DEPARTMENT SUPPLIES	37.69
I-1MC7-FCWW-JLJT		THERMAL PAPER RECEIPT ROLLS	57.41			
11/07/2025	AP	DUE: 11/07/2025 DISC:		1099: N		
		THERMAL PAPER RECEIPT ROLLS		010 5-017-520	DEPARTMENT SUPPLIES	57.41
I-1T7M-DWCC-1KND		MARKING FLAGS	79.99			
11/12/2025	AP	DUE: 11/12/2025 DISC:		1099: N		
		MARKING FLAGS		720 5-000-520	DEPARTMENT SUPPLIES	79.99
I-1V61-374K-7YKP		ORING KITS IRRIGATION PUMP HO	550.00			
10/30/2025	AP	DUE: 10/30/2025 DISC:		1099: N		
		ORING KITS IRRIGATION PUMP HOU		370 5-000-610	BUILDING MAINTENANCE	550.00
I-1WFC-3WN6-3FLD		FLEXIBLE FUNNEL	9.99			
11/06/2025	AP	DUE: 11/06/2025 DISC:		1099: N		
		FLEXIBLE FUNNEL		010 5-163-580	TOOLS	9.99
I-1WFC-3WN6-JDFY		STEERING WHEEL CUSHIONS 1251	299.48			
11/07/2025	AP	DUE: 11/07/2025 DISC:		1099: N		
		STEERING WHEEL CUSHIONS 1251		010 5-163-680	VEHICLE-PARTS	299.48

PACKET: 05503 AO 25-22 TAYLOR
 VENDOR SET: 01 CITY OF COFFEYVILLE
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00117	AMAZON CAPITAL SERVICES, INC. (** CONTINUED **)					
I-1WPV-LCMK-J7V3		GARAGE DOOR REMOTE	68.85			
11/14/2025	AP	DUE: 11/14/2025 DISC:		1099: N		
		GARAGE DOOR REMOTE		800 5-030-520	DEPARTMENT SUPPLIES	68.85
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I-1XH4-4WXC-1KXN		TRAILER HITCH	37.19			
11/12/2025	AP	DUE: 11/12/2025 DISC:		1099: N		
		TRAILER HITCH		720 5-000-590	VEHICLE-EQUIP SUPPLIES	37.19
=====						
		=== VENDOR TOTALS ===	1,416.12			
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01-10076	AMBER DEAN					
I-A DEAN 11/20/25		REIMBURSE MILEAGE MISC TRIPS	340.20			
11/20/2025	AP	DUE: 11/20/2025 DISC:		1099: N		
		REIMBURSE MILEAGE MISC TRIPS		010 5-057-428	CONFERENCES-SCHOOLS	340.20
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		=== VENDOR TOTALS ===	340.20			
=====						
01-53542	ANIXTER, INC.					
I-6491122-00		15KVA POLEMOUNT XFRMR X 3	4,953.78			
10/31/2025	AP	DUE: 10/31/2025 DISC: 10/31/2025		1099: N		
		15KVA POLEMOUNT XFRMR X 3		800 5-020-870	TRANSFORMERS	4,953.78
=====						
I-6491122-01		15KVA POLEMOUNT XFRMR X 7	11,558.82			
11/10/2025	AP	DUE: 11/10/2025 DISC: 11/10/2025		1099: N		
		15KVA POLEMOUNT XFRMR X 7		800 5-020-870	TRANSFORMERS	11,558.82
=====						
I-6500996-00		HARDWARE FOR H FRAME	4,709.25			
11/12/2025	AP	DUE: 11/12/2025 DISC: 11/12/2025		1099: N		
		HARDWARE FOR H FRAME		810 5-020-863	SUBSTATION IMPROVEMENTS	4,709.25
=====						
		=== VENDOR TOTALS ===	21,221.85			
=====						
01-50670	ASPLUNDH TREE EXPERT COMPANY					
I-84F40325		TREE TRIMMING THRU 11/01/25	5,338.57			
11/07/2025	AP	DUE: 11/07/2025 DISC: 11/07/2025		1099: N		
		TREE TRIMMING THRU 11/01/25		800 5-020-424	CONTRACTUAL AGREEMENTS	5,338.57
=====						
I-84W19425		TREE TRIMMING THRU 11/8/25	5,292.40			
11/14/2025	AP	DUE: 11/14/2025 DISC: 11/14/2025		1099: N		
		TREE TRIMMING THRU 11/8/25		800 5-020-424	CONTRACTUAL AGREEMENTS	5,292.40
=====						
		=== VENDOR TOTALS ===	10,630.97			

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=====						
01-03877		AUTO ZONE, INC.				

C-01601463839-1		CREDIT CORRECTION 01601463839	1,200.00CR			
9/01/2025	AP	DUE: 8/12/2025 DISC: 8/12/2025		1099: N		
		01601463839 DEBIT CORRECTION		010 5-163-680	VEHICLE-PARTS	600.00CR
		01601463839 DEBIT CORRECTION		010 5-163-680	VEHICLE-PARTS	600.00CR

C-01601486100		STARTER & CORE WARRANTIED	271.19CR			
9/29/2025	AP	DUE: 9/29/2025 DISC: 9/29/2025		1099: N		
		STARTER & CORE WARRANTIED		010 5-163-620	EQUIPMENT MAINTENANCE	271.19CR

I-01601498898		CAULKING GUN	10.55			
10/28/2025	AP	DUE: 10/28/2025 DISC:		1099: N		
		CAULKING GUN		010 5-163-580	TOOLS	10.55

I-01601498927		PERMATX GLASS WELD URETHANE	36.47			
11/19/2025	AP	DUE: 11/19/2025 DISC:		1099: N		
		PERMATX GLASS WELD URETHANE		010 5-062-620	EQUIPMENT MAINTENANCE	36.47

I-01601502093		PLUG WIRES	78.70			
11/19/2025	AP	DUE: 11/19/2025 DISC:		1099: N		
		PLUG WIRES		010 5-062-680	VEHICLE-PARTS	78.70

I-01601505592		STUBBY WRENCHES	17.99			
11/19/2025	AP	DUE: 11/19/2025 DISC:		1099: N		
		STUBBY WRENCHES		010 5-163-580	TOOLS	17.99

		=== VENDOR TOTALS ===	1,327.48CR			
=====						
01-10136		AVIDXCHANGE				

I-C14348 NOV 25		AVIDXCHANGE MONTHLY NOV 25	834.00			
11/08/2025	AP	DUE: 11/08/2025 DISC:		1099: N		
		AVIDXCHANGE MONTHLY NOV 25		010 5-014-424	CONTRACTUAL AGREEMENTS	834.00

		=== VENDOR TOTALS ===	834.00			
=====						
01-50892		BABCOCK & WILCOX COMPANY				

I-649596		GASKET ASSEMBLY - FIBER VIEWE	8,665.62			
9/05/2025	AP	DUE: 9/05/2025 DISC: 9/05/2025		1099: N		
		GASKET ASSEMBLY - FIBER VIEWER		800 5-030-620	EQUIPMENT MAINTENANCE	8,665.62

		=== VENDOR TOTALS ===	8,665.62			

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=====						
01-50898	BAKER SERVICES, INC.					
I-70471		AMMONIUM SULFATE	1,524.60			
11/05/2025	AP	DUE: 11/05/2025 DISC:		1099: N		
		AMMONIUM SULFATE		900 5-036-525	CHEMICALS/FERTILIZERS/SE	1,524.60
		=== VENDOR TOTALS ===	1,524.60			
=====						
01-50967	BARR ENGINEERING COMPANY					
I-16631006.00 - 9		PAY #13-INTERCONNECTION REVIE	1,355.30			
11/18/2025	AP	DUE: 11/18/2025 DISC:		1099: N		
		PAY #13-INTERCONNECTION REVIEW		800 5-022-478	PROFESSIONAL SERVICES	1,355.30
I-16631006.00-8		PAY #12-INTERCONNECTION REVIE	1,757.50			
11/03/2025	AP	DUE: 11/03/2025 DISC: 11/03/2025		1099: N		
		PAY #12-INTERCONNECTION REVIEW		810 5-022-478	PROFESSIONAL SERVICES	1,757.50
		=== VENDOR TOTALS ===	3,112.80			
=====						
01-02050	BARTLETT COOP ASSOCIATION					
I-226005		UNLEADED GASOLINE 117.1 GALLO	328.93			
10/27/2025	AP	DUE: 10/27/2025 DISC:		1099: N		
		UNLEADED GASOLINE 117.1 GALLON		010 5-062-545	MOTOR FUELS/LUBRICANTS	328.93
I-226079		DYED DIESEL 88.2 GALLONS	260.10			
10/27/2025	AP	DUE: 10/27/2025 DISC:		1099: N		
		DYED DIESEL 88.2 GALLONS		010 5-062-545	MOTOR FUELS/LUBRICANTS	260.10
I-226568		UNLEADED GASOLINE 175.1 GALLO	491.85			
10/31/2025	AP	DUE: 10/31/2025 DISC:		1099: N		
		UNLEADED GASOLINE 175.1 GALLON		010 5-062-545	MOTOR FUELS/LUBRICANTS	491.85
I-226569		DYED DIESEL 26.9 GALLONS	79.33			
10/31/2025	AP	DUE: 10/31/2025 DISC:		1099: N		
		DYED DIESEL 26.9 GALLONS		010 5-062-545	MOTOR FUELS/LUBRICANTS	79.33
I-226935		PROPANE	12.90			
11/06/2025	AP	DUE: 11/06/2025 DISC:		1099: N		
		PROPANE		010 5-163-525	CHEMICALS/FERTILIZERS/SE	12.90
I-227152		GASOLINE 131.2 GALLONS	368.54			
11/10/2025	AP	DUE: 11/10/2025 DISC:		1099: N		
		GASOLINE 131.2 GALLONS		010 5-062-545	MOTOR FUELS/LUBRICANTS	368.54
I-227343		DYED DIESEL 34.5 GALLONS	101.74			
11/12/2025	AP	DUE: 11/12/2025 DISC:		1099: N		
		DYED DIESEL 34.5 GALLONS		010 5-062-545	MOTOR FUELS/LUBRICANTS	101.74

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=====						
01-02050	BARTLETT COOP	ASSOCIATION (** CONTINUED **)				
=====						
I-227585		UNLEADED GASOLINE 71.1 GALLON	199.72			
11/17/2025	AP	DUE: 11/17/2025 DISC:		1099: N		
		UNLEADED GASOLINE 71.1 GALLONS		010 5-062-545	MOTOR FUELS/LUBRICANTS	199.72
=====						
I-227586		DYED DIESEL - 20.6 GALLONS	60.75			
11/17/2025	AP	DUE: 11/17/2025 DISC:		1099: N		
		DYED DIESEL - 20.6 GALLONS		010 5-062-545	MOTOR FUELS/LUBRICANTS	60.75
=== VENDOR TOTALS ===			1,903.86			
=====						
01-51115	BEST BEVERAGE	SALES, INC.				
=====						
I-1795		BEER - 7 CASES	179.60			
11/06/2025	AP	MANUAL CK# 001795 11/06/2025		1099: N		
		BEER - 7 CASES		370 5-000-506	BEER-GOLF COURSE	179.60
=== VENDOR TOTALS ===			179.60			
=====						
01-51115	BEST BEVERAGE	SALES, INC.				
=====						
I-1796		BEER - 5 CASES	133.90			
11/13/2025	AP	MANUAL CK# 001796 11/13/2025		1099: N		
		BEER - 5 CASES		370 5-000-506	BEER-GOLF COURSE	133.90
=== VENDOR TOTALS ===			133.90			
=====						
01-50858	BG CONSULTANTS,	INC.				
=====						
I-24-1327E #9		PAY APP 9 100 ACRES	10,430.00			
11/03/2025	AP	DUE: 11/03/2025 DISC:		1099: N		
		PAY APP 9 100 ACRES		520 5-220-478	PROFESSIONAL SERVICES	10,430.00
=====						
I-24-1381E #3		CCLIP 166 LEWARK PAY 3 R-25-4	4,261.54			
11/06/2025	AP	DUE: 11/06/2025 DISC:		1099: N		
		CCLIP 166 LEWARK PAY 3 R-25-47		520 5-220-478	PROFESSIONAL SERVICES	4,261.54
=====						
I-24-1389E #10		PAY 10 2025 STREET MAINT R-25	25,302.86			
11/06/2025	AP	DUE: 11/06/2025 DISC:		1099: N		
		PAY 10 2025 STREET MAINT R-25-		520 5-220-478	PROFESSIONAL SERVICES	25,302.86
=====						
I-25-1149E #6		GIBSON STREET REPLAT PAY #6	1,600.00			
11/03/2025	AP	DUE: 11/03/2025 DISC:		1099: N		
		GIBSON STREET REPLAT PAY #6		520 5-220-478	PROFESSIONAL SERVICES	1,600.00
=====						
I-25-1249 #3		8TH ST COST SHARE PE PAY 3 R-	25,350.00			
11/06/2025	AP	DUE: 11/06/2025 DISC:		1099: N		
		8TH ST COST SHARE PE PAY 3 R-2		520 5-220-478	PROFESSIONAL SERVICES	25,350.00
=== VENDOR TOTALS ===			66,944.40			

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=====						
01-56100		BORDER STATES ELECTRIC SUPPLY,				
=====						
I-931456391		HOT LINE CLAMP, BOLTS	918.74			
11/07/2025	AP	DUE: 12/07/2025 DISC: 12/07/2025		1099: N		
		HOT LINE CLAMP, BOLTS		800 5-020-520	DEPARTMENT SUPPLIES	918.74
=====						
I-931456401		CAUTION TAPE X 2	37.21			
11/07/2025	AP	DUE: 12/07/2025 DISC: 12/07/2025		1099: N		
		CAUTION TAPE X 2		800 5-020-520	DEPARTMENT SUPPLIES	37.21
=====						
I-931479750		FUSE LINK X 25	197.65			
11/12/2025	AP	DUE: 12/12/2025 DISC: 12/12/2025		1099: N		
		FUSE LINK X 25		800 5-020-520	DEPARTMENT SUPPLIES	197.65
=====						
I-931496830		SPOOL TIE X 100	361.35			
11/14/2025	AP	DUE: 12/14/2025 DISC: 12/14/2025		1099: N		
		SPOOL TIE X 100		800 5-020-520	DEPARTMENT SUPPLIES	361.35
=== VENDOR TOTALS ===			1,514.95			
=====						
01-51303		BRAINERD CHEMICAL COMPANY, INC				
=====						
I-CD99026643		MURIATIC ACID X 2 TOTES	6,213.34			
11/12/2025	AP	DUE: 12/12/2025 DISC: 12/12/2025		1099: N		
		MURIATIC ACID X 2 TOTES		800 5-030-525	CHEMICALS/FERTILIZERS/SE	6,213.34
=== VENDOR TOTALS ===			6,213.34			
=====						
01-01250		BROWN SHOE FIT COMPANY OF COFF				
=====						
I-784125		WORK SHOES	99.97			
10/01/2025	AP	DUE: 10/01/2025 DISC:		1099: N		
		WORK SHOES		010 0-320	PAYROLL DEDUCTION RECEIV	99.97
=== VENDOR TOTALS ===			99.97			
=====						
01-10337		BUILDING CONTROLS AND SERVICES				
=====						
I-11792		ON SITE HVAC REPAIR	493.92			
11/18/2025	AP	DUE: 11/18/2025 DISC:		1099: N		
		ON SITE HVAC REPAIR		800 5-030-610	BUILDING MAINTENANCE	493.92
=== VENDOR TOTALS ===			493.92			

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=====						
01-00590		CARTER AUTOMOTIVE WAREHOUSE				
I-1 - 788888		BATTERY V978	130.12			
10/24/2025	AP	DUE: 10/24/2025 DISC:		1099: N		
		BATTERY V978		370 5-000-590	VEHICLE-EQUIP SUPPLIES	130.12
I-1 - 789863		OIL FILTER	7.20			
11/06/2025	AP	DUE: 11/06/2025 DISC:		1099: N		
		OIL FILTER		010 5-023-590	VEHICLE-EQUIP SUPPLIES	7.20
I-1 - 790387		OIL FILTER	7.20			
11/14/2025	AP	DUE: 11/14/2025 DISC:		1099: N		
		OIL FILTER		010 5-023-590	VEHICLE-EQUIP SUPPLIES	7.20
		=== VENDOR TOTALS ===	144.52			
=====						
01-51467		CDL ELECTRIC COMPANY, INC.				
I-J058199		STREETLIGHT INSTALL X 184	34,251.60			
11/04/2025	AP	DUE: 11/04/2025 DISC: 11/04/2025		1099: N		
		STREETLIGHT INSTALL X 184		810 5-020-830	LAMPS/STREET LIGHTING	34,251.60
		=== VENDOR TOTALS ===	34,251.60			
=====						
01-01040		CITY OF COFFEYVILLE				
I-CITY 3 NOV 25		NOV 25 PUMP HOUSE UTILITIES	17,404.42			
11/06/2025	AP	DUE: 12/06/2025 DISC: 12/06/2025		1099: N		
		RIVER ROAD PUMP HOUSE		900 5-036-494	UTILITIES	16,386.80
		PFISTER PARK PUMP HOUSE		900 5-036-494	UTILITIES	739.79
		SOUTHERN HILLS TOWER		720 5-000-494	UTILITIES	67.47
		NEW GENERATION		800 5-030-494	UTILITIES	210.36
		=== VENDOR TOTALS ===	17,404.42			
=====						
01-52050		CJ'S THREADS LLC				
I-25410		POLICE T SHIRTS FOR ALL EMPLO	522.00			
11/13/2025	AP	DUE: 11/13/2025 DISC:		1099: N		
		POLICE T SHIRTS FOR ALL EMPLOY		010 5-023-515	CLOTHING	522.00
		=== VENDOR TOTALS ===	522.00			

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=====						
01-00870		COFFEYVILLE FEED AND FARM SUPP				
I-943638		CHAINSAB CHAIN	40.99			
11/03/2025	AP	DUE: 11/03/2025 DISC:		1099: N		
		CHAINSAB CHAIN		010 5-062-590	VEHICLE-EQUIP SUPPLIES	40.99
I-943804		STRINGTRIMMER BLADES	117.96			
11/04/2025	AP	DUE: 11/04/2025 DISC:		1099: N		
		STRINGTRIMMER BLADES		010 5-062-590	VEHICLE-EQUIP SUPPLIES	117.96
I-943869		CHAINSAB BAR AND CHAIN	93.98			
11/05/2025	AP	DUE: 11/05/2025 DISC:		1099: N		
		CHAINSAB BAR AND CHAIN		010 5-062-590	VEHICLE-EQUIP SUPPLIES	93.98
		=== VENDOR TOTALS ===	252.93			
=====						
01-01000		COFFEYVILLE REGIONAL MEDICAL C				
I-CVILLE PDEPT 22		EMPLOYEE DRUG SCREEN	145.00			
11/06/2025	AP	DUE: 11/06/2025 DISC:		1099: N		
		EMPLOYEE DRUG SCREEN		010 5-023-478	PROFESSIONAL SERVICES	145.00
		=== VENDOR TOTALS ===	145.00			
=====						
01-52127		COGENT COMMUNICATIONS LLC				
I-202511187543		NOV 25 INTERNET SERVICE	2,914.00			
11/01/2025	AP	DUE: 11/01/2025 DISC: 11/01/2025		1099: N		
		NOV 25 INTERNET SERVICE		720 5-000-416	COMMUNICATIONS	2,914.00
I-CITYOFCO00002 1125		NOV 25 INTERNET SERVICE	2,914.00			
11/01/2025	AP	DUE: 11/01/2025 DISC:		1099: N		
		NOV 25 INTERNET SERVICE		720 5-000-416	COMMUNICATIONS	2,914.00
		=== VENDOR TOTALS ===	5,828.00			
=====						
01-01069		COMMUNITY HEALTH CENTER OF SEK				
I-4107		EMPLOYEE PHYSICALS AND SCREEN	412.00			
11/12/2025	AP	DUE: 11/12/2025 DISC:		1099: Y		
		EMPLOYEE PHYSICALS AND SCREENS		010 5-023-478	PROFESSIONAL SERVICES	86.00
		EMPLOYEE PHYSICALS AND SCREENS		010 5-163-478	PROFESSIONAL SERVICES	68.00
		EMPLOYEE PHYSICALS AND SCREENS		370 5-000-478	PROFESSIONAL SERVICES	258.00
		=== VENDOR TOTALS ===	412.00			

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=====						
01-52347	CORE & MAIN LP					
I-X884726		16IN BELL CLAMPS	1,326.56			
11/05/2025	AP	DUE: 11/05/2025 DISC:		1099: N		
		16IN BELL CLAMPS		900 5-026-555	PLUMBING SUPPLIES	1,326.56
I-X976384		10IN X 12.5IN REPAIR CLAMPS	1,332.92			
11/05/2025	AP	DUE: 11/05/2025 DISC:		1099: N		
		10IN X 12.5IN REPAIR CLAMPS		900 5-026-555	PLUMBING SUPPLIES	1,332.92
I-Y094412		10X15 REPAIR CLAMPS	839.94			
11/14/2025	AP	DUE: 11/14/2025 DISC:		1099: N		
		10X15 REPAIR CLAMPS		900 5-026-555	PLUMBING SUPPLIES	839.94
		=== VENDOR TOTALS ===	3,499.42			
=====						
01-01637	DANIEL HEATH LAMPSON					
I-202511207548		NOV 25 INDIGENT DEFENDER	1,000.00			
11/01/2025	AP	DUE: 11/30/2025 DISC: 11/30/2025		1099: Y		
		NOV 25 INDIGENT DEFENDER		010 5-013-478	PROFESSIONAL SERVICES	1,000.00
		=== VENDOR TOTALS ===	1,000.00			
=====						
01-02447	DECKER CONSTRUCTION, INC.					
I-24-1321 DRAW00005		PAY #3 CDBG YORK CONSTRUCTION	18,990.03			
11/18/2025	AP	DUE: 12/18/2025 DISC: 12/18/2025		1099: N		
		PAY #3 CDBG YORK CONSTRUCTION		640 5-101-868	CONSTRUCTION	18,990.03
		=== VENDOR TOTALS ===	18,990.03			
=====						
01-52884	DELTA DENTAL OF KANSAS, INC.					
I-640134		OCT 25 DENTAL PREMIUMS	1,570.75			
11/01/2025	AP	DUE: 11/15/2025 DISC: 11/15/2025		1099: N		
		OCT 25 DENTAL PREMIUMS		350 5-716-310	HEALTH INSURANCE	1,570.75
		=== VENDOR TOTALS ===	1,570.75			
=====						
01-01175	DIGITAL CONNECTIONS, INC.					
I-69088		COPIER PURCHASE FOR BILLING	14,995.00			
11/05/2025	AP	DUE: 11/05/2025 DISC:		1099: N		
		COPIER PURCHASE FOR BILLING		500 5-017-845	OFFICE FURNITURE & EQUIP	14,995.00
I-69122		NOV 25 COPIER MAINTENANCE-FD	13.46			
11/05/2025	AP	DUE: 11/05/2025 DISC:		1099: N		
		NOV 25 COPIER MAINTENANCE-FD		010 5-041-448	EQUIPMENT-RENTAL/SERVICE	13.46

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=====						
01-01175		DIGITAL CONNECTIONS, INC. (** CONTINUED **)				
I-69141		ED, PP MAINT AGREEMNT, COPIES	92.06			
11/07/2025	AP	DUE: 12/07/2025 DISC: 12/07/2025		1099: N		
		ED MAINT AGREEMENT, COPIES		800 5-020-448	EQUIPMENT-RENTAL/SERVICE	27.23
		PP MAINT AGREEMENT, COPIES		800 5-030-448	EQUIPMENT-RENTAL/SERVICE	64.83
=====						
I-69145		NOV 25 COPIER MAINTENANCE-PD	86.30			
11/07/2025	AP	DUE: 11/07/2025 DISC:		1099: N		
		NOV 25 COPIER MAINTENANCE-PD D		010 5-023-448	EQUIPMENT-RENTAL/SERVICE	86.30
=====						
I-69161		NOV 25 COPIER MAINTENANCE-PD	42.17			
11/10/2025	AP	DUE: 11/10/2025 DISC:		1099: N		
		NOV 25 COPIER MAINTENANCE-PD R		010 5-023-448	EQUIPMENT-RENTAL/SERVICE	42.17
		=== VENDOR TOTALS ===	15,228.99			
=====						
01-01220		DOLLAR TIRE STORE				
I-90681		TIRE REPAIR	17.00			
11/03/2025	AP	DUE: 11/03/2025 DISC:		1099: N		
		TIRE REPAIR		010 5-023-575	TIRES & TUBES	17.00
=====						
I-90826		TIRE REPAIR	17.00			
11/12/2025	AP	DUE: 11/12/2025 DISC:		1099: N		
		TIRE REPAIR		900 5-026-575	TIRES & TUBES	17.00
=====						
I-90861		TIRE REPAIR 1394	42.00			
11/13/2025	AP	DUE: 11/13/2025 DISC:		1099: N		
		TIRE REPAIR 1394		360 5-000-575	TIRES & TUBES	42.00
		=== VENDOR TOTALS ===	76.00			
=====						
01-01267		DUSTY'S UNLOCK SERVICE				
I-429		REPROGRAM KEY-MODULE REPLACE	100.00			
11/06/2025	AP	DUE: 12/06/2025 DISC: 12/06/2025		1099: Y		
		REPROGRAM KEY-MODULE REPLACE		010 5-062-690	VEHICLE-LABOR	100.00
=====						
I-439		EXTRA KEYS TO ACO TRUCK	140.00			
11/14/2025	AP	DUE: 11/14/2025 DISC:		1099: Y		
		EXTRA KEYS TO ACO TRUCK		010 5-023-520	DEPARTMENT SUPPLIES	140.00
		=== VENDOR TOTALS ===	240.00			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-10251	EXPRESS SERVICES, INC					
I-33066642		SEASONAL LABOR FOR PARKS	3,862.02			
10/29/2025	AP	DUE: 11/08/2025 DISC: 11/08/2025		1099: N		
		SEASONAL LABOR FOR PARKS		370 5-000-478	PROFESSIONAL SERVICES	3,862.02
I-33096206		SEASONAL LABOR FOR PARKS	4,185.54			
11/05/2025	AP	DUE: 11/05/2025 DISC:		1099: N		
		SEASONAL LABOR FOR PARKS		010 5-062-478	PROFESSIONAL SERVICES	4,185.54
I-33129696		SEASONAL LABOR FOR PARKS	808.80			
11/12/2025	AP	DUE: 11/22/2025 DISC: 11/22/2025		1099: N		
		SEASONAL LABOR FOR PARKS		370 5-000-478	PROFESSIONAL SERVICES	808.80
		=== VENDOR TOTALS ===	8,856.36			
=====						
01-53472	FEDEX FREIGHT					
I-6969811995		RADWELL - BATTERY	966.24			
10/28/2025	AP	DUE: 11/27/2025 DISC: 11/27/2025		1099: N		
		RADWELL - BATTERY		800 5-030-550	OFFICE SUPPLIES	966.24
I-6969812006		POWELL ELECTRIC - MCC BREAKER	2,573.25			
10/30/2025	AP	DUE: 11/29/2025 DISC: 11/29/2025		1099: N		
		POWELL ELECTRIC - MCC BREAKER		800 5-030-550	OFFICE SUPPLIES	2,573.25
		=== VENDOR TOTALS ===	3,539.49			
=====						
01-53552	FIRST RESPONDER OUTFITTERS-CAR					
I-188568-1		UNIFORM SHIRTS	734.38			
11/14/2025	AP	DUE: 11/14/2025 DISC:		1099: N		
		UNIFORM SHIRTS		010 5-023-515	CLOTHING	734.38
		=== VENDOR TOTALS ===	734.38			
=====						
01-50174	FLEET FUELS					
I-SI-38146		DYED DIESEL 199 GAL HALF	579.09			
11/05/2025	AP	DUE: 11/05/2025 DISC:		1099: N		
		DYED DIESEL 199 GAL HALF		900 5-037-545	MOTOR FUELS/LUBRICANTS	289.54
		DYED DIESEL 199 GAL HALF		900 5-027-545	MOTOR FUELS/LUBRICANTS	289.55
		=== VENDOR TOTALS ===	579.09			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-01410		FOUR STATE MAINTENANCE SUPPLY,				
I-693626		HANDCLEANER CLOTHS URINAL SCR	60.44			
11/06/2025	AP	DUE: 11/06/2025 DISC:		1099: N		
		HANDCLEANER CLOTHS URINAL SCRE		010 5-062-520	DEPARTMENT SUPPLIES	60.44
=====						
I-694056		LINERS FLOOR RINSE	200.76			
11/17/2025	AP	DUE: 11/17/2025 DISC:		1099: N		
		LINERS FLOOR RINSE		800 5-030-520	DEPARTMENT SUPPLIES	200.76
=====						
		=== VENDOR TOTALS ===	261.20			
=====						
01-53743		G & G DOZER LLC				
I-18959		ROLL OFFS AT TREE DUMP	4,850.00			
10/09/2025	AP	DUE: 10/09/2025 DISC:		1099: Y		
		ROLL OFFS AT TREE DUMP		700 5-000-424	CONTRACTUAL AGREEMENTS	4,850.00
=====						
I-19032		ROLL OFFS AT TREE DUMP	1,500.00			
10/17/2025	AP	DUE: 10/17/2025 DISC:		1099: Y		
		ROLL OFFS AT TREE DUMP		700 5-000-424	CONTRACTUAL AGREEMENTS	1,500.00
=====						
I-19040		ROLL OFFS AT TREE DUMP	500.00			
10/22/2025	AP	DUE: 10/22/2025 DISC:		1099: Y		
		ROLL OFFS AT TREE DUMP		700 5-000-424	CONTRACTUAL AGREEMENTS	500.00
=====						
		=== VENDOR TOTALS ===	6,850.00			
=====						
01-10394		GRAMMY'S LOVE BY RAE				
I-110425		Embroidered New Hire Shirt	40.00			
11/04/2025	AP	DUE: 11/04/2025 DISC:		1099: N		
		Embroidered New Hire Shirt		370 5-000-515	CLOTHING	20.00
		Embroidered New Hire Shirt		800 5-020-515	CLOTHING	10.00
		Embroidered New Hire Shirt		010 5-045-515	CLOTHING	10.00
=====						
		=== VENDOR TOTALS ===	40.00			
=====						
01-54017		GRAND RIVER DAM AUTHORITY				
I-74,694		GRAND RIVER DAM AUTHORITY	1,599,648.30			
10/31/2025	AP	DRAFT 11/20/2025		1099: N		
		10/25 POWER PURCHASE-CRNF/MSSR		800 5-070-538	ENERGY-PURCHASE FIRM	1,098,345.52
		10/25 PCA X 120 RECOVERY-MSSR		800 5-070-538	ENERGY-PURCHASE FIRM	32,195.53
		10/25 PCA CARRY COST-MESSER		800 5-070-538	ENERGY-PURCHASE FIRM	5,956.17
		10/25 PCA X 120 RECOVERY-CRNF		800 5-070-538	ENERGY-PURCHASE FIRM	38,676.09
		10/25 PCA CARRY COST-CRNF		800 5-070-538	ENERGY-PURCHASE FIRM	7,155.08
		10/25 POWER PURCHASE-CITY		800 5-030-538	ENERGY-PURCHASE FIRM	390,326.35
		10/25 PCA X 120 RECOVERY-CITY		800 5-030-538	ENERGY-PURCHASE FIRM	22,706.16
		10/25 PCA X CARRY COST-CITY		800 5-030-538	ENERGY-PURCHASE FIRM	4,257.40
		WIRE FEE		800 5-030-478	PROFESSIONAL SERVICES	30.00
=====						
		=== VENDOR TOTALS ===	1,599,648.30			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-54032		GRAYBAR ELECTRIC COMPANY, INC.				
I-9350926188		WELD EXPANSION X 3	2,760.91			
11/05/2025	AP	DUE: 11/05/2025 DISC: 11/05/2025		1099: N		
		WELD EXPANSION X 3		810 5-020-863	SUBSTATION IMPROVEMENTS	2,760.91
I-9350936273		ARRESTER MOUNTING BRACKET X 5	817.42			
11/06/2025	AP	DUE: 11/06/2025 DISC: 11/06/2025		1099: N		
		ARRESTER MOUNTING BRACKET X 50		800 5-020-520	DEPARTMENT SUPPLIES	817.42
		=== VENDOR TOTALS ===	3,578.33			
=====						
01-54103		GREEN COUNTRY EMERGENCY PHYS G				
I-801-9221230		INMATE ER-GLASGOW 25-1240	98.48			
9/26/2025	AP	DUE: 9/26/2025 DISC: 9/26/2025		1099: Y		
		INMATE ER-GLASGOW 25-1240		010 5-023-478	PROFESSIONAL SERVICES	98.48
I-801-9921230		INMATE ER - 25-1251 SALES	40.48			
11/10/2025	AP	DUE: 11/10/2025 DISC: 11/10/2025		1099: Y		
		INMATE ER - 25-1251 SALES		010 5-023-478	PROFESSIONAL SERVICES	40.48
I-801-9921350		INMATE ER-SMITH 25-1240	98.48			
9/26/2025	AP	DUE: 9/26/2025 DISC: 9/26/2025		1099: Y		
		INMATE ER-SMITH 25-1240		010 5-023-478	PROFESSIONAL SERVICES	98.48
		=== VENDOR TOTALS ===	237.44			
=====						
01-54323		HAWKINS, INC.				
I-7251194		CHLORINE AND POLYMER	11,146.11			
11/10/2025	AP	DUE: 11/10/2025 DISC:		1099: N		
		CHLORINE AND POLYMER		900 5-036-525	CHEMICALS/FERTILIZERS/SE	11,146.11
		=== VENDOR TOTALS ===	11,146.11			
=====						
01-54340		HEALY LAW OFFICES LLC				
I-23153		10/25 POLE ATTACHMENT, CELLS	113.75			
10/31/2025	AP	DUE: 10/31/2025 DISC: 10/31/2025		1099: Y		
		10/25 POLE ATTACHMENT, CELLS		800 5-040-478	PROFESSIONAL SERVICES	113.75
		=== VENDOR TOTALS ===	113.75			

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=====						
01-01769		HILLCREST GOLF COURSE PETTY CA				
I-202511187541		SNACKS, DECOR-OPEN HOUSE	95.57			
11/07/2025	AP	DUE: 11/07/2025 DISC: 11/07/2025		1099: N		
		SNACKS, DECOR-OPEN HOUSE		370 5-000-521	SPECIAL EVENTS	95.57
		=== VENDOR TOTALS ===	95.57			
=====						
01-54605		HUBER & ASSOCIATES, INC.				
I-CW242764		Software for Huber Managed Se	1,321.25			
10/24/2025	AP	DUE: 10/24/2025 DISC:		1099: N		
		Software for Huber Managed Ser		010 5-018-520	DEPARTMENT SUPPLIES	1,321.25
I-CW242822-35372		New City Firewall	6,675.52			
10/27/2025	AP	DUE: 10/27/2025 DISC:		1099: N		
		New City Firewall		010 5-018-520	DEPARTMENT SUPPLIES	6,675.52
I-CW242876-33705		TEAMS FOR CITY EMPLOYEES	110.40			
10/28/2025	AP	DUE: 10/28/2025 DISC:		1099: N		
		TEAMS FOR CITY EMPLOYEES		010 5-018-520	DEPARTMENT SUPPLIES	110.40
		=== VENDOR TOTALS ===	8,107.17			
=====						
01-54685		IBT, INC.				
I-30203818		BEARINGS 905	49.42			
10/21/2025	AP	DUE: 10/21/2025 DISC:		1099: N		
		BEARINGS 905		370 5-000-620	EQUIPMENT MAINTENANCE	49.42
I-30211031		ROLLER BEARING X 2	566.84			
11/04/2025	AP	DUE: 12/04/2025 DISC: 12/04/2025		1099: N		
		ROLLER BEARING X 2		800 5-030-620	EQUIPMENT MAINTENANCE	566.84
I-30215044		COUPLERS	124.22			
11/12/2025	AP	DUE: 12/12/2025 DISC: 12/12/2025		1099: N		
		COUPLERS		800 5-030-520	DEPARTMENT SUPPLIES	124.22
		=== VENDOR TOTALS ===	740.48			
=====						
01-55062		INTOXIMETERS, INC.				
I-801189		NEW PBT & MOUTHPIECES	499.79			
11/10/2025	AP	DUE: 11/10/2025 DISC:		1099: N		
		NEW PBT & MOUTHPIECES		010 5-023-570	SAFETY EQUIPMENT	499.79
I-SO-0297182		INTOX MACHINE & MOUTH PIECES	2,192.50			
9/29/2025	AP	DUE: 9/29/2025 DISC:		1099: N		
		INTOX MACHINE & MOUTH PIECES		010 5-023-570	SAFETY EQUIPMENT	2,192.50
		=== VENDOR TOTALS ===	2,692.29			

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=====						
01-10309	J-MAC MACHINING LLC					
I-1103205		FAN SHAFT - DIESEL GENERATOR	481.80			
11/03/2025	AP	DUE: 11/03/2025 DISC: 11/03/2025		1099: N		
		FAN SHAFT - DIESEL GENERATOR		800 5-030-620	EQUIPMENT MAINTENANCE	481.80
=====						
I-J-MAC 10-31-25		POOL HEATER GAS VALVE REBUILD	208.00			
10/31/2025	AP	DUE: 10/31/2025 DISC:		1099: N		
		POOL HEATER GAS VALVE REBUILD		450 5-000-610	BUILDING MAINTENANCE	208.00
=== VENDOR TOTALS ===			689.80			
=====						
01-55177	JACKSON LEWIS P.C.					
I-8919841		LABOR RELATIONS ADVICE/COUNSE	544.50			
11/06/2025	AP	DUE: 11/06/2025 DISC:		1099: Y		
		LABOR RELATIONS ADVICE/COUNSEL		010 5-013-478	PROFESSIONAL SERVICES	544.50
=== VENDOR TOTALS ===			544.50			
=====						
01-55140	JCI INDUSTRIES, INC.					
I-8286495-2		FREIGHT FOR INV 8286495	761.46			
10/09/2025	AP	DUE: 10/09/2025 DISC:		1099: N		
		FREIGHT FOR INV 8286495		900 5-036-610	BUILDING MAINTENANCE	761.46
=====						
I-8287303		RAW WATER PUMP #4 REBUILD	19,970.00			
10/31/2025	AP	DUE: 10/31/2025 DISC:		1099: N		
		RAW WATER PUMP #4 REBUILD		900 5-037-610	BUILDING MAINTENANCE	19,970.00
=== VENDOR TOTALS ===			20,731.46			
=====						
01-55235	JOHNSTONE SUPPLY					
I-561-S2269681.001		#300 MINI SPLIT UNIT	1,055.73			
10/31/2025	AP	DUE: 10/31/2025 DISC:		1099: N		
		#300 MINI SPLIT UNIT		360 5-000-610	BUILDING MAINTENANCE	1,055.73
=== VENDOR TOTALS ===			1,055.73			
=====						
01-01642	JON'S TIRE & WHEEL LLC					
I-24307		TIRE REPAIR	40.00			
11/06/2025	AP	DUE: 11/06/2025 DISC:		1099: Y		
		TIRE REPAIR		010 5-163-575	TIRES & TUBES	40.00
=== VENDOR TOTALS ===			40.00			

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=====						
01-55272	JOPLIN	SUPPLY COMPANY				
I-S5046538.002		12/2 ROMEX WG X 1000'	1,228.63			
10/22/2025	AP	DUE: 11/21/2025 DISC: 11/21/2025		1099: N		
		12/2 ROMEX WG X 1000'		810 5-020-830	LAMPS/STREET LIGHTING	1,228.63
I-S5046574.003		12/2 ROMEX WG X 2000'	1,228.64			
11/18/2025	AP	DUE: 12/18/2025 DISC: 12/18/2025		1099: N		
		12/2 ROMEX WG X 2000'		800 5-020-815	CONDUCTORS	1,228.64
		=== VENDOR TOTALS ===	2,457.27			
=====						
01-55610	KANSAS	DEPARTMENT OF REVENUE				
I-202511187545		10/25 HGC SALES TAX	1,561.67			
10/31/2025	AP	DRAFT 11/19/2025		1099: N		
		10/25 HGC SALES TAX		370 5-000-486	TAXES, LICENSES, PERMITS	1,561.67
I-202511197546		10/25 AIRPORT SALES TAX	1,230.41			
10/31/2025	AP	DRAFT 11/20/2025		1099: N		
		10/25 AIRPORT SALES TAX		360 5-000-486	TAXES, LICENSES, PERMITS	1,230.41
		=== VENDOR TOTALS ===	2,792.08			
=====						
01-55620	KANSAS	DEPARTMENT OF REVENUE				
I-202511187544		10/25 STATE, CITY TAX	68,512.91			
10/31/2025	AP	DRAFT 11/19/2025		1099: N		
		10/25 STATE TAX		210 5-000-486	TAXES, LICENSES, PERMITS	41,828.54
		10/25 CITY TAX		210 5-000-486	TAXES, LICENSES, PERMITS	26,684.37
		=== VENDOR TOTALS ===	68,512.91			
=====						
01-55717	KANSAS	IMAGING CONSULTANTS, PA				
I-ZE5CXA1 25-1305		INMATE ER SERVICES 25-1305	9.12			
10/01/2025	AP	DUE: 10/01/2025 DISC:		1099: Y		
		INMATE ER SERVICES 25-1305		010 5-023-478	PROFESSIONAL SERVICES	9.12
		=== VENDOR TOTALS ===	9.12			
=====						
01-55810	KANSAS	ONE-CALL SYSTEM, INC.				
I-5100204		10/25 LOCATE FEES	234.08			
10/31/2025	AP	DUE: 11/30/2025 DISC: 11/30/2025		1099: N		
		10/25 LOCATE FEES		800 5-020-478	PROFESSIONAL SERVICES	58.52
		10/25 LOCATE FEES		900 5-026-478	PROFESSIONAL SERVICES	58.52
		10/25 LOCATE FEES		900 5-026-478	PROFESSIONAL SERVICES	58.52
		10/25 LOCATE FEES		720 5-000-478	PROFESSIONAL SERVICES	58.52
		=== VENDOR TOTALS ===	234.08			

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=====						
01-56005		KEY EQUIPMENT & SUPPLY				
I-KC219556		FILTERS AND ELEMENTS 1714	334.79			
11/04/2025	AP	DUE: 11/04/2025 DISC:		1099: N		
		FILTERS AND ELEMENTS 1714		760 5-000-620	EQUIPMENT MAINTENANCE	334.79
		=== VENDOR TOTALS ===	334.79			
=====						
01-55740		KMGA GAS SUPPLY OPERATING FUND				
I-COFF-2025-10		9/25 TRUE-UP - 10/25 ESTIMATE	384,577.00			
11/05/2025	AP	DUE: 12/05/2025 DISC: 12/05/2025		1099: N		
		9/25 TRUE-UP - 10/25 ESTIMATED		800 5-030-535	FUEL-GAS PURCHASE	384,577.00
		=== VENDOR TOTALS ===	384,577.00			
=====						
01-57332		KOEHN CONSTRUCTION SERVICES LL				
I-23-PF-020		MULTI USE TRAIL PAY #6-KOEHN	37,927.29			
11/18/2025	AP	DUE: 12/18/2025 DISC: 12/18/2025		1099: N		
		MULTI USE TRAIL PAY #6-KOEHN		520 5-220-478	PROFESSIONAL SERVICES	37,927.29
		=== VENDOR TOTALS ===	37,927.29			
=====						
01-03251		LABETTE COUNTY RWD #6				
I-202511207549		OCT25 WATER USAGE-CR 5300	22.00			
10/31/2025	AP	DUE: 11/16/2025 DISC: 11/16/2025		1099: N		
		OCT25 WATER USAGE-CR 5300		010 5-131-494	UTILITIES	22.00
I-236 10-29-25		10/25 WATER USAGE-CR 5300	22.00			
10/29/2025	AP	DUE: 10/29/2025 DISC:		1099: N		
		10/25 WATER USAGE-CR 5300		010 5-131-494	UTILITIES	22.00
		=== VENDOR TOTALS ===	44.00			
=====						
01-56141		LAWSON PRODUCTS, INC.				
I-9312905424		SIGN BOLTS AND NUTS	111.27			
10/16/2025	AP	DUE: 10/16/2025 DISC:		1099: N		
		SIGN BOLTS AND NUTS		010 5-163-585	TRAFFIC SIGN MATERIAL	111.27
		=== VENDOR TOTALS ===	111.27			

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=====						
01-10125		LIVE HEALTHY MONTGOMERY COUNTY				
I-202511197547		OPIOID FUND DISTRIBUTION	20,000.00			
11/01/2025	AP	DUE: 11/01/2025 DISC: 11/01/2025		1099: N		
		OPIOID FUND DISTRIBUTION		440 5-550-407	DISTRIBUTION OF PROCEEDS	20,000.00
		=== VENDOR TOTALS ===	20,000.00			
=====						
01-56500		LOCKE SUPPLY COMPANY				
I-56841413-00		MOTOR FOR HEATER IN SHOP	232.77			
11/07/2025	AP	DUE: 11/07/2025 DISC:		1099: N		
		MOTOR FOR HEATER IN SHOP		010 5-062-610	BUILDING MAINTENANCE	232.77
		=== VENDOR TOTALS ===	232.77			
=====						
01-02220		LOGAN & COMPANY, INC.				
I-2025346		BOILER REPAIR	5,200.51			
11/10/2025	AP	DUE: 12/10/2025 DISC: 12/10/2025		1099: N		
		BOILER REPAIR		800 5-030-620	EQUIPMENT MAINTENANCE	5,200.51
I-2025347		BOILER REPAIR	3,284.40			
11/05/2025	AP	DUE: 12/05/2025 DISC: 12/05/2025		1099: N		
		BOILER REPAIR		800 5-030-620	EQUIPMENT MAINTENANCE	3,284.40
		=== VENDOR TOTALS ===	8,484.91			
=====						
01-10392		LT KRESS, LLC				
I-2025-DY - 01		2025 Titus Pay App 2-Final	8,581.14			
11/17/2025	AP	DUE: 11/17/2025 DISC:		1099: N		
		2025 Titus Pay App 2-Final		640 5-000-455.06	HISTORICAL DOWNTOWN GRAN	8,581.14
		=== VENDOR TOTALS ===	8,581.14			
=====						
01-02429		MELISSA CARTER				
I-M CARTER 11-3-25		Melissa -TRAVEL REIMBURSEMENT	226.56			
11/03/2025	AP	DUE: 11/03/2025 DISC:		1099: N		
		Melissa -TRAVEL REIMBURSEMENT		010 5-015-490	TRAVEL EXPENSE REIMBURSE	226.56
		=== VENDOR TOTALS ===	226.56			

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=====						
01-56877	MERIDIAN ANALYTICAL LABS LLC					
I-W5004320		MONTHLY DISCHARGE ANALYSIS	97.00			
10/20/2025	AP	DUE: 10/20/2025 DISC:		1099: N		
		MONTHLY DISCHARGE ANALYSIS		900 5-036-478	PROFESSIONAL SERVICES	97.00
		=== VENDOR TOTALS ===	97.00			
=====						
01-56878	MERITAIN HEALTH					
I-14980	10-14-25	HEALTH CLAIMS PAID THRU 10-13	12,993.12			
10/14/2025	AP	DRAFT 10/14/2025		1099: N		
		HEALTH CLAIMS PAID THRU 10-13		350 5-716-310	HEALTH INSURANCE	12,993.12
I-14980	10-21-25	HEALTH CLAIMS PAID THRU 10-20	8,034.20			
10/21/2025	AP	DRAFT 10/22/2025		1099: N		
		HEALTH CLAIMS PAID THRU 10-20		350 5-716-310	HEALTH INSURANCE	8,034.20
I-14980	10-28-25	HEALTH CLAIMS PAID THRU 10-27	17,946.51			
10/28/2025	AP	DRAFT 10/28/2025		1099: N		
		HEALTH CLAIMS PAID THRU 10-27		350 5-716-310	HEALTH INSURANCE	17,946.51
I-14980	10-7-25	HEALTH CLAIMS PAID THRU 10-06	4,218.77			
10/07/2025	AP	DRAFT 10/08/2025		1099: N		
		HEALTH CLAIMS PAID THRU 10-06		350 5-716-310	HEALTH INSURANCE	4,218.77
		=== VENDOR TOTALS ===	43,192.60			
=====						
01-57100	MIDWEST MINERALS, LLC					
I-821280		AB3 1300 BLK W 5TH	93.37			
11/04/2025	AP	DUE: 11/04/2025 DISC:		1099: N		
		AB3 1300 BLK W 5TH		010 5-163-565	ROCK-SAND-DIRT	93.37
I-821862		AB3 800 BLK DELAWARE	82.23			
11/06/2025	AP	DUE: 11/06/2025 DISC:		1099: N		
		AB3 800 BLK DELAWARE		010 5-163-565	ROCK-SAND-DIRT	82.23
I-821863		AB3 900 BLK DELAWARE	336.57			
11/06/2025	AP	DUE: 11/06/2025 DISC:		1099: N		
		AB3 900 BLK DELAWARE		010 5-163-565	ROCK-SAND-DIRT	336.57
I-821864		CS1 WALNUT RR CROSSING	275.37			
11/06/2025	AP	DUE: 11/06/2025 DISC:		1099: N		
		CS1 WALNUT RR CROSSING		760 5-000-565	ROCK-SAND-DIRT	275.37
I-821959		AB3 900 BLK MINNESOTA	283.34			
11/07/2025	AP	DUE: 11/07/2025 DISC:		1099: N		
		AB3 900 BLK MINNESOTA		010 5-163-565	ROCK-SAND-DIRT	283.34

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=====						
01-57100	MIDWEST MINERALS, LLC	(** CONTINUED **)				
I-821960		26.88 TON OF AB-3 - HIGH SCHL	348.09			
11/07/2025	AP	DUE: 12/07/2025 DISC: 12/07/2025		1099: N		
		26.88 TON OF AB-3 - HIGH SCHL		800 5-020-565	ROCK-SAND-DIRT	348.09
I-823174		AB3 STARK AND LEE	93.11			
11/13/2025	AP	DUE: 11/13/2025 DISC:		1099: N		
		AB3 STARK AND LEE		900 5-026-565	ROCK-SAND-DIRT	93.11
I-823244		AB3 STOCK	857.80			
11/14/2025	AP	DUE: 11/14/2025 DISC:		1099: N		
		AB3 STOCK		900 5-026-565	ROCK-SAND-DIRT	857.80
		=== VENDOR TOTALS ===	2,369.88			
=====						
01-57194	MITCHELL 1					
I-M1Q000003062-1		VEHICLE DIAGNOSTIC SOFTWARE	5,317.64			
10/21/2025	AP	DUE: 10/21/2025 DISC:		1099: N		
		VEHICLE DIAGNOSTIC SOFTWARE		010 5-163-478	PROFESSIONAL SERVICES	957.18
		VEHICLE DIAGNOSTIC SOFTWARE		010 5-023-478	PROFESSIONAL SERVICES	877.41
		VEHICLE DIAGNOSTIC SOFTWARE		010 5-041-478	PROFESSIONAL SERVICES	877.41
		VEHICLE DIAGNOSTIC SOFTWARE		800 5-020-478	PROFESSIONAL SERVICES	877.41
		VEHICLE DIAGNOSTIC SOFTWARE		900 5-026-478	PROFESSIONAL SERVICES	877.41
		VEHICLE DIAGNOSTIC SOFTWARE		900 5-036-478	PROFESSIONAL SERVICES	850.82
		=== VENDOR TOTALS ===	5,317.64			
=====						
01-02550	MONTGOMERY COUNTY ACTION COUNC					
I-2020		BOARD MEETING MEAL	80.00			
11/20/2025	AP	DUE: 12/20/2025 DISC: 12/20/2025		1099: N		
		BOARD MEETING MEAL		010 5-057-490	TRAVEL EXPENSE REIMBURSE	80.00
		=== VENDOR TOTALS ===	80.00			
=====						
01-52422	MONTGOMERY COUNTY CHRONICLE					
I-1707		Ord. No. G-25-07	34.00			
10/30/2025	AP	DUE: 10/30/2025 DISC:		1099: N		
		Ord. No. G-25-07		010 5-131-482	PUBLIC NOTICES	34.00
		=== VENDOR TOTALS ===	34.00			

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=====						
01-57280		MONTGOMERY COUNTY DEPARTMENT O				
I-COPD 10/25		OCTOBER PRISONER BOARDING FEE	330.00			
11/06/2025	AP	DUE: 11/06/2025 DISC:		1099: N		
		OCTOBER PRISONER BOARDING FEES		010 5-023-478	PROFESSIONAL SERVICES	330.00
		=== VENDOR TOTALS ===	330.00			
=====						
01-57320		MONTGOMERY COUNTY REGISTER OF				
I-LANDBANK 11/25		RECORDING FEES	97.00			
11/14/2025	AP	DUE: 11/14/2025 DISC: 11/14/2025		1099: N		
		QUIT CLAIM RECORDING FEE		010 5-057-486	TAXES, LICENSES, PERMITS	21.00
		1516 S ELM RECORDING FEE		010 5-057-486	TAXES, LICENSES, PERMITS	38.00
		1518 S ELM RECORDING FEE		010 5-057-486	TAXES, LICENSES, PERMITS	38.00
		=== VENDOR TOTALS ===	97.00			
=====						
01-52390		MONTGOMERY COUNTY TREASURER				
I-202511187542		TAG, TITLE, TAX, RGSTRN X 2	29,210.43			
11/14/2025	AP	MANUAL CK# 003952 11/14/2025		1099: N		
		TAG, TITLE, TAX, REGISTRATION		800 5-020-486	TAXES, LICENSES, PERMITS	6,271.76
		TAG, TITLE, TAX, REGISTRATION		800 5-020-486	TAXES, LICENSES, PERMITS	22,938.67
		=== VENDOR TOTALS ===	29,210.43			
=====						
01-57680		NATIONAL SIGN COMPANY, INC.				
I-IN-212628		STOP AND SCHOOL SIGNS	947.34			
10/21/2025	AP	DUE: 10/21/2025 DISC:		1099: N		
		STOP AND SCHOOL SIGNS		010 5-163-585	TRAFFIC SIGN MATERIAL	947.34
I-IN0000006		SIGNS SPEED LIMIT NO PARKING	1,432.62			
11/03/2025	AP	DUE: 11/03/2025 DISC:		1099: N		
		SIGNS SPEED LIMIT NO PARKING P		010 5-163-585	TRAFFIC SIGN MATERIAL	1,432.62
		=== VENDOR TOTALS ===	2,379.96			
=====						
01-02689		NO LIMIT POWERSPORTS - JON'S				
I-20284		FUEL TANK	253.10			
10/21/2025	AP	DUE: 10/21/2025 DISC:		1099: N		
		FUEL TANK		010 5-062-620	EQUIPMENT MAINTENANCE	253.10
		=== VENDOR TOTALS ===	253.10			

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=====						
01-10313		NORTH AMERICA FIRE EQUIP, INC				
I-COF250 11-5-25		NAFECO STMT BALANCE PLAINS GR	1,719.82			
11/05/2025	AP	DUE: 12/05/2025 DISC: 12/05/2025		1099: N		
		PLAINS PIPELINE GRAINT FOR CFD		500 5-041-850	OTHER EQUIPMENT	1,719.82
		=== VENDOR TOTALS ===	1,719.82			
=====						
01-10397		NORTHWEST PARKWAY				
I-15811762		NWP PLAZA HIGHWAY TOLL	8.85			
10/27/2025	AP	DUE: 10/27/2025 DISC:		1099: N		
		NWP PLAZA HIGHWAY TOLL		800 5-020-490	TRAVEL EXPENSE REIMBURSE	8.85
		=== VENDOR TOTALS ===	8.85			
=====						
01-02720		O'REILLY AUTOMOTIVE, INC.				
C-0144-254958		CORE RETURN 1523	289.22CR			
9/26/2025	AP	DUE: 9/26/2025 DISC: 9/26/2025		1099: N		
		CORE RETURN 1523		370 5-000-620	EQUIPMENT MAINTENANCE	289.22CR
C-0144-255340		CORE RETURN	40.00CR			
9/29/2025	AP	DUE: 9/29/2025 DISC: 9/29/2025		1099: N		
		CORE RETURN 0144-254958		370 5-000-620	EQUIPMENT MAINTENANCE	40.00CR
I-0144-257546		IMPACT SENSOR V1730	175.72			
10/14/2025	AP	DUE: 10/14/2025 DISC:		1099: N		
		IMPACT SENSOR V1730		010 5-045-680	VEHICLE-PARTS	175.72
I-0144-259672		PROTECTANT SPRAY	16.98			
10/28/2025	AP	DUE: 10/28/2025 DISC:		1099: N		
		PROTECTANT SPRAY		010 5-062-520	DEPARTMENT SUPPLIES	16.98
I-0144-259674		DRIVER SIDE MIRROR V797	16.99			
10/28/2025	AP	DUE: 10/28/2025 DISC:		1099: N		
		DRIVER SIDE MIRROR V797		010 5-062-680	VEHICLE-PARTS	16.99
I-0144-259845		MULTI SWITCH V1709	42.06			
10/29/2025	AP	DUE: 10/29/2025 DISC:		1099: N		
		MULTI SWITCH V1709		010 5-062-680	VEHICLE-PARTS	42.06
I-0144-260468		AIR FILTER V1682	18.06			
11/03/2025	AP	DUE: 11/03/2025 DISC:		1099: N		
		AIR FILTER V1682		010 5-062-620	EQUIPMENT MAINTENANCE	18.06
I-0144-260844		SPARK PLUGS 1712	81.28			
11/05/2025	AP	DUE: 11/05/2025 DISC:		1099: N		
		SPARK PLUGS 1712		010 5-062-680	VEHICLE-PARTS	81.28

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=====						
01-02720	O'REILLY AUTOMOTIVE, INC.	(** CONTINUED **)				
=====						
I-0144-260925		WIPER BLADES & FLUID	33.04			
11/05/2025	AP	DUE: 11/05/2025 DISC:		1099: N		
		WIPER BLADES & FLUID		010 5-023-590	VEHICLE-EQUIP SUPPLIES	33.04
=====						
I-0144-261035		BATTERY PENN ST GENERATOR	166.28			
11/06/2025	AP	DUE: 11/06/2025 DISC:		1099: N		
		BATTERY PENN ST GENERATOR		900 5-027-590	VEHICLE-EQUIP SUPPLIES	166.28
=====						
I-0144-261745		DUST BUSTER CAR WASH SOAP	12.60			
11/11/2025	AP	DUE: 11/11/2025 DISC:		1099: N		
		DUST BUSTER CAR WASH SOAP		010 5-023-505	BATTERIES-NON VEHICLES	12.60
=====						
I-0144-262690		POWER BELT 1430	16.35			
11/18/2025	AP	DUE: 11/18/2025 DISC:		1099: N		
		POWER BELT 1430		010 5-163-620	EQUIPMENT MAINTENANCE	16.35
		=== VENDOR TOTALS ===	250.14			
=====						
01-51900	OFFICE OF THE STATE FIRE MARSH					
=====						
I-601937		ANNUAL BOILER INSPECTION	30.00			
11/10/2025	AP	DUE: 12/10/2025 DISC: 12/10/2025		1099: N		
		ANNUAL BOILER INSPECTION		800 5-030-486	TAXES, LICENSES, PERMITS	30.00
		=== VENDOR TOTALS ===	30.00			
=====						
01-00777	OLSON'S ACE HARDWARE					
=====						
I-66247 /2		LOCK 5/8IN SELF SERVE	6.99			
10/22/2025	AP	DUE: 10/22/2025 DISC:		1099: N		
		LOCK 5/8IN SELF SERVE		360 5-000-520	DEPARTMENT SUPPLIES	6.99
=====						
I-66474 /2		DUP KEY TREE DUMP	2.99			
10/29/2025	AP	DUE: 10/29/2025 DISC:		1099: N		
		DUP KEY TREE DUMP		010 5-062-520	DEPARTMENT SUPPLIES	2.99
=====						
I-66529 /2		HOSE ADAPTER AND COUPLER	9.38			
10/30/2025	AP	DUE: 10/30/2025 DISC:		1099: N		
		HOSE ADAPTER AND COUPLER		010 5-163-520	DEPARTMENT SUPPLIES	9.38
		=== VENDOR TOTALS ===	19.36			

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=====						
01-57911		OPTIV SECURITY, INC.				
I-INV-10025908137		KEY FOB TOKENS KCJIS SYSTEM	131.88			
11/10/2025	AP	DUE: 11/10/2025 DISC:		1099: N		
		KEY FOB TOKENS KCJIS SYSTEM		510 5-000-520	DEPARTMENT SUPPLIES	131.88
		=== VENDOR TOTALS ===	131.88			
=====						
01-57972		OSMOSE UTILITIES SERVICES, INC				
I-INV1540061		POLE TOPPER X 50 BOXES	8,234.43			
11/05/2025	AP	DUE: 11/05/2025 DISC: 11/05/2025		1099: N		
		POLE TOPPER X 50 BOXES		800 5-020-520	DEPARTMENT SUPPLIES	8,234.43
		=== VENDOR TOTALS ===	8,234.43			
=====						
01-57979		OTA PLATE PAY				
I-37501152		OKLAHOMA TOLL 0465ADB	1.04			
10/30/2025	AP	DUE: 10/30/2025 DISC:		1099: N		
		OKLAHOMA TOLL 0465ADB		800 5-030-490	TRAVEL EXPENSE REIMBURSE	1.04
I-37763402		TOLLS OKLAHOMA C5055	10.00			
11/04/2025	AP	DUE: 11/04/2025 DISC:		1099: N		
		TOLLS OKLAHOMA C5055		010 5-041-424	CONTRACTUAL AGREEMENTS	10.00
		=== VENDOR TOTALS ===	11.04			
=====						
01-58037		PACE ANALYTICAL SERVICES LLC				
I-2560237362		BARTLETT MONTHLY TESTING	293.20			
11/06/2025	AP	DUE: 11/06/2025 DISC:		1099: N		
		BARTLETT MONTHLY TESTING		900 5-037-478	PROFESSIONAL SERVICES	293.20
I-2560237379		WEEKLY TESTING	308.40			
11/06/2025	AP	DUE: 11/06/2025 DISC:		1099: N		
		WEEKLY TESTING		900 5-037-478	PROFESSIONAL SERVICES	308.40
I-2560237630		WEEKLY TESTING	275.30			
11/11/2025	AP	DUE: 11/11/2025 DISC:		1099: N		
		WEEKLY TESTING		900 5-037-478	PROFESSIONAL SERVICES	275.30
I-2560238013		WEEKLY TESTING	308.40			
11/18/2025	AP	DUE: 11/18/2025 DISC:		1099: N		
		WEEKLY TESTING		900 5-037-478	PROFESSIONAL SERVICES	308.40
		=== VENDOR TOTALS ===	1,185.30			

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=====						
01-58180	PEREGRINE CORPORATION					
I-0070450		A/P CHECKS	235.75			
11/10/2025	AP	DUE: 11/10/2025 DISC:		1099: N		
		A/P CHECKS		010 5-014-520	DEPARTMENT SUPPLIES	235.75
=== VENDOR TOTALS ===			235.75			
=====						
01-58310	PITNEY BOWES, INC.					
I-1028363840		POSTAGE/SUPPLIES	208.65			
11/08/2025	AP	DUE: 11/08/2025 DISC:		1099: N		
		POSTAGE/SUPPLIES		010 5-131-448	EQUIPMENT-RENTAL/SERVICE	208.65
I-202511207551		POSTAGE/SUPPLIES	847.61			
11/10/2025	AP	DUE: 12/07/2025 DISC: 12/07/2025		1099: N		
		POSTAGE/SUPPLIES		010 5-131-448	EQUIPMENT-RENTAL/SERVICE	847.61
=== VENDOR TOTALS ===			1,056.26			
=====						
01-58397	POSTALOCITY BY BROADSTROKE, IN					
I-202511207552		UTILITY BILLING POSTAGE TOP-U	10,000.00			
11/01/2025	AP	DUE: 11/30/2025 DISC: 11/30/2025		1099: N		
		UTILITY BILLING POSTAGE TOP-UP		010 5-017-424	CONTRACTUAL AGREEMENTS	10,000.00
=== VENDOR TOTALS ===			10,000.00			
=====						
01-58451	PRAIRIELAND PARTNERS LLC					
C-1001820394-1		CORRECTION 1001820394	62.16CR			
9/01/2025	AP	DUE: 8/15/2025 DISC: 8/15/2025		1099: N		
		1001820394 DEBIT REVERSAL		010 5-062-620	EQUIPMENT MAINTENANCE	31.08CR
		1001820394 CREDIT		010 5-062-620	EQUIPMENT MAINTENANCE	31.08CR
I-1001935186		BEARINGS 1682	60.52			
10/27/2025	AP	DUE: 10/27/2025 DISC:		1099: N		
		BEARINGS 1682		010 5-062-620	EQUIPMENT MAINTENANCE	60.52
=== VENDOR TOTALS ===			1.64CR			
=====						
01-58469	PRESTO-X					
I-85533136		PEST CONTROL MAINTENANCE	40.82			
11/05/2025	AP	DUE: 11/05/2025 DISC:		1099: N		
		PEST CONTROL MAINTENANCE		370 5-000-424	CONTRACTUAL AGREEMENTS	40.82
I-85533137		PEST CONTROL MAINTENANCE	48.59			
11/05/2025	AP	DUE: 11/05/2025 DISC:		1099: N		
		PEST CONTROL MAINTENANCE		020 5-140-424	CONTRACTUAL AGREEMENTS	48.59

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01-58469	PRESTO-X	(** CONTINUED **)				
=====						
I-85533138		PEST CONTROL MAINTENANCE	117.37			
11/05/2025	AP	DUE: 11/05/2025 DISC:		1099: N		
		PEST CONTROL MAINTENANCE		010 5-091-424	CONTRACTUAL AGREEMENTS	117.37
=====						
I-85533139		NOV 25 PEST CONTROL - FD	116.04			
11/05/2025	AP	DUE: 11/05/2025 DISC:		1099: N		
		NOV 25 PEST CONTROL - FD		010 5-041-478	PROFESSIONAL SERVICES	58.02
		NOV 25 PEST CONTROL - PD		010 5-023-478	PROFESSIONAL SERVICES	58.02
		=== VENDOR TOTALS ===	322.82			
=====						
01-58508	PROTECH SKILLS INSTITUTE					
=====						
I-2415123		Y2 BOOKS - B WHITSON	142.07			
10/31/2025	AP	DUE: 10/31/2025 DISC: 10/31/2025		1099: N		
		Y2 BOOKS - B WHITSON		800 5-020-428	CONFERENCES-SCHOOLS	142.07
		=== VENDOR TOTALS ===	142.07			
=====						
01-58610	QUALITY MOTORS OF INDEPENDENCE					
=====						
I-233134		CABLE AND HOUSING ASSEMBLY	683.65			
10/30/2025	AP	DUE: 10/30/2025 DISC:		1099: N		
		CABLE AND HOUSING ASSEMBLY		010 5-062-680	VEHICLE-PARTS	683.65
=====						
I-233140		DOOR LOCK AND ALARM MODULE	988.00			
10/31/2025	AP	DUE: 10/31/2025 DISC:		1099: N		
		DOOR LOCK AND ALARM MODULE		010 5-062-680	VEHICLE-PARTS	988.00
		=== VENDOR TOTALS ===	1,671.65			
=====						
01-10263	RANDALL HANDSHUMAKER					
=====						
I-01		CONTRACT MOWING	700.00			
11/03/2025	AP	DUE: 11/03/2025 DISC:		1099: N		
		CONTRACT MOWING		700 5-000-424	CONTRACTUAL AGREEMENTS	700.00
=====						
I-02		CONTRACT MOWING-WEED LOTS	1,260.00			
11/17/2025	AP	DUE: 11/17/2025 DISC: 11/17/2025		1099: N		
		CONTRACT MOWING-WEED LOTS		700 5-000-424	CONTRACTUAL AGREEMENTS	1,260.00
=====						
I-03		CONTRACTC MOWING-WEED LOTS	620.00			
11/14/2025	AP	DUE: 11/14/2025 DISC: 11/14/2025		1099: N		
		CONTRACTC MOWING-WEED LOTS		700 5-000-424	CONTRACTUAL AGREEMENTS	620.00
		=== VENDOR TOTALS ===	2,580.00			

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=====						
01-58871	RESERVE ACCOUNT					
I-NOV 25 POST REFILL		OCT 25 POSTAGE METER REFILL	5,000.00			
11/20/2025	AP	DUE: 11/20/2025 DISC: 11/20/2025		1099: N		
		OCT 25 POSTAGE REFILL 2027030		010 5-131-560	POSTAGE	5,000.00
		=== VENDOR TOTALS ===	5,000.00			
=====						
01-10399	RUBBERCYCLE, LLC					
I-351147		RUBBER MULCH PFISTER PARK	14,300.00			
11/06/2025	AP	DUE: 11/06/2025 DISC:		1099: N		
		RUBBER MULCH PFISTER PARK		630 5-000-842.15	MISCELLANEOUS PARK IMPRO	14,300.00
		=== VENDOR TOTALS ===	14,300.00			
=====						
01-03385	SEK READY MIX, INC.					
I-9011		CONCRETE 4000 PSI FAIRWAY OVE	833.00			
8/27/2025	AP	DUE: 8/27/2025 DISC:		1099: N		
		CONCRETE 4000 PSI FAIRWAY OVER		010 5-163-510	CEMENT & ASPHALT	833.00
I-9228		CONCRETE 4000 PSI FOR WALKWAY	322.00			
11/05/2025	AP	DUE: 11/05/2025 DISC:		1099: N		
		CONCRETE 4000 PSI FOR WALKWAY		450 5-000-510	CEMENT & ASPHALT	322.00
I-9234		CONCRETE 1300 BLK W 5TH HIGH	615.00			
11/04/2025	AP	DUE: 11/04/2025 DISC:		1099: N		
		CONCRETE 1300 BLK W 5TH HIGH E		900 5-026-510	CEMENT & ASPHALT	615.00
		=== VENDOR TOTALS ===	1,770.00			
=====						
01-03416	SERVICE OFFICE & SUPPLY, INC.					
I-4059		Ashley Tatman HEAVY DUTY CARD	11.65			
10/28/2025	AP	DUE: 10/28/2025 DISC:		1099: N		
		Ashley Tatman HEAVY DUTY CARDS		010 5-015-550	OFFICE SUPPLIES	11.65
		=== VENDOR TOTALS ===	11.65			
=====						
01-03460	SHERWIN WILLIAMS COMPANY					
I-92849111651125		COFFEYVILLE PROUD PAINT FOR C	377.55			
11/03/2025	AP	DUE: 11/03/2025 DISC:		1099: N		
		COFFEYVILLE PROUD PAINT FOR CU		180 5-205-521	SPECIAL EVENTS	377.55
I-94118111651125		COFFEYVILLE PROUD PAINT FOR C	277.96			
11/07/2025	AP	DUE: 11/07/2025 DISC:		1099: N		
		COFFEYVILLE PROUD PAINT FOR CU		180 5-205-521	SPECIAL EVENTS	277.96

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=====						
01-03460	SHERWIN WILLIAMS COMPANY	(** CONTINUED **)				
I-96733111651125		RESPIRATORS	89.98			
11/18/2025	AP	DUE: 11/18/2025 DISC:		1099: N		
		RESPIRATORS		010 5-077-570	SAFETY EQUIPMENT	66.90
		TYVEK SUITS		360 5-000-570	SAFETY EQUIPMENT	23.08
		=== VENDOR TOTALS ===	745.49			
=====						
01-10112	SHERWIN WILLIAMS-PAINT THE TOW					
I-93102111651125		Eric Pani	299.75			
11/04/2025	AP	DUE: 11/04/2025 DISC:		1099: N		
		Eric Pani		620 5-000-455.07	PAINT-THE-TOWN PROGRAM	299.75
I-96972111651125		MAPLES-701 S WILLOW	245.06			
11/18/2025	AP	DUE: 11/18/2025 DISC:		1099: N		
		MAPLES-701 S WILLOW		620 5-000-455.07	PAINT-THE-TOWN PROGRAM	245.06
		=== VENDOR TOTALS ===	544.81			
=====						
01-59451	SIEMENS INDUSTRY, INC.					
I-5700181924		RELEASE TO MANUFACTURING 60%	56,640.41			
11/10/2025	AP	DUE: 11/10/2025 DISC: 11/10/2025		1099: N		
		RELEASE TO MANUFACTURING 60%		810 5-020-863	SUBSTATION IMPROVEMENTS	56,640.41
		=== VENDOR TOTALS ===	56,640.41			
=====						
01-59035	SMC ELECTRIC SUPPLY					
I-51085117-02		Sample Wire to see if we will	16.13			
10/30/2025	AP	DUE: 10/30/2025 DISC:		1099: N		
		Sample Wire to see if we will		010 5-018-520	DEPARTMENT SUPPLIES	16.13
I-51085326-00		FUSES	9.75			
11/03/2025	AP	DUE: 12/03/2025 DISC: 12/03/2025		1099: N		
		FUSES		800 5-030-520	DEPARTMENT SUPPLIES	9.75
		=== VENDOR TOTALS ===	25.88			
=====						
01-01065	SOLUTIONS NORTH BANK					
I-202511187540		MONEY ORDER-CARGO TRAILER	3,800.00			
11/06/2025	AP	MANUAL CK# 003951 11/06/2025		1099: N		
		MONEY ORDER-CARGO TRAILER		720 5-000-850	OTHER EQUIPMENT	3,800.00
		=== VENDOR TOTALS ===	3,800.00			

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=====						
01-59310		SOUTHEAST KANSAS REGIONAL PLAN				
I-23-PF-020 #4		PAY 4-CDBG TRAIL ADMIN	4,300.00			
11/19/2025	AP	DUE: 12/19/2025 DISC: 12/19/2025		1099: N		
		PAY 4-CDBG TRAIL ADMIN		520 5-220-478	PROFESSIONAL SERVICES	4,300.00
		=== VENDOR TOTALS ===	4,300.00			
=====						
01-59722		SOUTHWEST POWER POOL, INC.				
I-TRN-20251031-CMLP		10/25 TRANSMISSION SERVICE	822,803.00			
10/31/2025	AP	DRAFT 11/14/2025		1099: N		
		10/25 TRANSMISSION SVC-CRNF		800 5-070-426	NETWORK TRANSMISSION SER	575,402.92
		10/25 TRANSMISSION SVC-CITY		800 5-022-426	NETWORK TRANSMISSION SER	247,370.08
		WIRE FEE		800 5-030-478	PROFESSIONAL SERVICES	30.00
		=== VENDOR TOTALS ===	822,803.00			
=====						
01-59800		SOUTHWESTERN POWER ADMINISTRAT				
I-26-004		10/25 ENERGY PURCHASE	14,545.66			
11/12/2025	AP	DUE: 12/12/2025 DISC: 12/12/2025		1099: N		
		10/25 ENERGY PURCHASE		800 5-030-538	ENERGY-PURCHASE FIRM	14,545.66
		=== VENDOR TOTALS ===	14,545.66			
=====						
01-59900		STANION WHOLESALE ELECTRIC CO.				
I-6011003-00		WR9 COMP CONNECTOR X 200	96.36			
11/14/2025	AP	DUE: 12/14/2025 DISC: 12/14/2025		1099: N		
		WR9 COMP CONNECTOR X 200		800 5-020-520	DEPARTMENT SUPPLIES	96.36
		=== VENDOR TOTALS ===	96.36			
=====						
01-59952		STATEWIDE TERMITE CONTROL, INC				
I-23539		QUARTERLY PEST CONTROL	75.00			
9/11/2025	AP	DUE: 9/11/2025 DISC: 9/11/2025		1099: N		
		QUARTERLY PEST CONTROL		800 5-020-478	PROFESSIONAL SERVICES	75.00
		=== VENDOR TOTALS ===	75.00			
=====						
01-03717		STEPHENS VENDING CORPORATION/I				
I-0066679912		CHIPS-STRAWS-DRINKS	241.44			
11/05/2025	AP	DUE: 11/05/2025 DISC:		1099: N		
		CHIPS-STRAWS-DRINKS		370 5-000-507	CONCESSIONS	241.44

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=====						
01-03717		STEPHENS VENDING CORPORATION/I (** CONTINUED **)				
=====						
I-0066681211		PEANUTS-WATER-CHIPS	40.00			
11/11/2025	AP	DUE: 11/11/2025 DISC:		1099: N		
		PEANUTS-WATER-CHIPS		370 5-000-507	CONCESSIONS	40.00
=== VENDOR TOTALS ===			281.44			
=====						
01-10395		STERLING OF PITTSBURG COUNTY,				
=====						
I-2025-DY-01		STERLING OF PITTSBURG-PAY 1	2,050.00			
11/06/2025	AP	DUE: 11/06/2025 DISC:		1099: N		
		STERLING OF PITTSBURG-PAY 1		620 5-000-455.03	DEVELOPER INCENTIVE PROG	2,050.00
=== VENDOR TOTALS ===			2,050.00			
=====						
01-03161		STEVENS TROPHIES & CUSTOM EMBR				
=====						
I-282		NAME PLATES	22.50			
10/31/2025	AP	DUE: 10/31/2025 DISC:		1099: Y		
		NAME PLATES		370 5-000-550	OFFICE SUPPLIES	22.50
=== VENDOR TOTALS ===			22.50			
=====						
01-60006		STREAKWAVE WIRELESS, INC.				
=====						
I-SI5154993		GPON UNITS X 50	2,315.71			
11/12/2025	AP	DUE: 11/12/2025 DISC: 11/12/2025		1099: N		
		GPON UNITS X 50		720 5-000-520	DEPARTMENT SUPPLIES	2,315.71
=== VENDOR TOTALS ===			2,315.71			
=====						
01-60068		SUPERIOR BOWEN ASPHALT COMPANY				
=====						
I-56788		COLD PATCH ASPHALT	4,234.71			
11/10/2025	AP	DUE: 11/10/2025 DISC:		1099: N		
		COLD PATCH ASPHALT		010 5-163-510	CEMENT & ASPHALT	4,234.71
=== VENDOR TOTALS ===			4,234.71			
=====						
01-60070		SUPERIOR SIGNALS, INC.				
=====						
I-23998786		HAZARD LIGHTS 1752	410.00			
10/09/2025	AP	DUE: 10/09/2025 DISC:		1099: N		
		HAZARD LIGHTS 1752		760 5-000-590	VEHICLE-EQUIP SUPPLIES	410.00
=== VENDOR TOTALS ===			410.00			

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=====						
01-60207	TELEX LLC					
I-52538231		TROUBLESHOOT TAP AT B NORTH	3,987.60			
11/04/2025	AP	DUE: 11/04/2025 DISC: 11/04/2025		1099: N		
		TROUBLESHOOT TAP AT B NORTH		800 5-020-478	PROFESSIONAL SERVICES	3,987.60
I-52538241		TROUBLESHOOT PLC - B NORTH	832.60			
11/18/2025	AP	DUE: 11/18/2025 DISC:		1099: N		
		TROUBLESHOOT PLC - B NORTH		800 5-020-424	CONTRACTUAL AGREEMENTS	832.60
=== VENDOR TOTALS ===			4,820.20			
=====						
01-02029	THOMAS OSBORN					
I-T OSBORN 11-3-25		MILEAGE REIMBURSEMENT	207.20			
11/03/2025	AP	DUE: 11/03/2025 DISC:		1099: N		
		MILEAGE REIMBURSEMENT		900 5-046-490	TRAVEL EXPENSE REIMBURSE	207.20
=== VENDOR TOTALS ===			207.20			
=====						
01-03770	THOMPSON BROTHERS SUPPLIES, IN					
I-911960		COMPRESSED NITROGEN, HYDRO	362.90			
10/30/2025	AP	DUE: 11/29/2025 DISC: 11/29/2025		1099: N		
		COMPRESSED NITROGEN, HYDRO		800 5-030-525	CHEMICALS/FERTILIZERS/SE	362.90
I-912470		COMPRESSED NITROGEN - SUB	40.46			
11/06/2025	AP	DUE: 12/06/2025 DISC: 12/06/2025		1099: N		
		COMPRESSED NITROGEN - SUB		800 5-020-525	CHEMICALS/FERTILIZERS/SE	40.46
I-912877		HARD HATS	30.96			
11/12/2025	AP	DUE: 11/12/2025 DISC:		1099: N		
		HARD HATS		900 5-027-570	SAFETY EQUIPMENT	30.96
I-912882		CUTTING TORCH TIPS	30.30			
11/12/2025	AP	DUE: 11/12/2025 DISC:		1099: N		
		CUTTING TORCH TIPS		900 5-036-520	DEPARTMENT SUPPLIES	30.30
I-913055		TORCH KIT	453.20			
11/14/2025	AP	DUE: 11/14/2025 DISC:		1099: N		
		TORCH KIT		900 5-026-580	TOOLS	410.00
		OXYGEN AND ACETYLENE		900 5-026-525	CHEMICALS/FERTILIZERS/SE	43.20
I-RN25100101		10/25 CYLINDER RENTAL	680.00			
10/31/2025	AP	DUE: 11/30/2025 DISC: 11/30/2025		1099: N		
		10/25 CYLINDER RENTAL		800 5-030-448	EQUIPMENT-RENTAL/SERVICE	680.00
I-RN25100102		WELDING GASSES	22.50			
10/31/2025	AP	DUE: 10/31/2025 DISC:		1099: N		
		WELDING GASSES		010 5-163-448	EQUIPMENT-RENTAL/SERVICE	22.50
=== VENDOR TOTALS ===			1,620.32			

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=====						
01-60174	TLC	GROUNDSKEEPING				
I-11702		LAWN SERVICE 10/9	105.00			
10/31/2025	AP	DUE: 10/31/2025 DISC:		1099: Y		
		LAWN SERVICE 10/9		010 5-091-477	LANDSCAPING	105.00
I-11841		IRRIGATION SYSTEM REPAIR	82.50			
11/12/2025	AP	DUE: 11/12/2025 DISC:		1099: Y		
		IRRIGATION SYSTEM REPAIR		010 5-091-477	LANDSCAPING	82.50
=== VENDOR TOTALS ===			187.50			
=====						
01-03810	TOOL SUPPLY, INC.					
I-0108954-00		RATCHET LOAD BINDERS	269.52			
11/03/2025	AP	DUE: 11/03/2025 DISC:		1099: N		
		RATCHET LOAD BINDERS		010 5-062-520	DEPARTMENT SUPPLIES	269.52
I-0108959-00		14IN CONCRETE CUTOFF BLADE	124.80			
11/03/2025	AP	DUE: 11/03/2025 DISC:		1099: N		
		14IN CONCRETE CUTOFF BLADE		900 5-026-520	DEPARTMENT SUPPLIES	124.80
I-0108960-00		AXLE BOLT AND NUT 1682	8.32			
11/03/2025	AP	DUE: 11/03/2025 DISC:		1099: N		
		AXLE BOLT AND NUT 1682		010 5-062-620	EQUIPMENT MAINTENANCE	8.32
I-0108988-00		ALLEN WRENCH SET	18.94			
11/06/2025	AP	DUE: 12/06/2025 DISC: 12/06/2025		1099: N		
		ALLEN WRENCH SET		800 5-030-520	DEPARTMENT SUPPLIES	18.94
I-0108989-00		METAL STAKE WJP HORSESHOE PIT	50.80			
11/06/2025	AP	DUE: 11/06/2025 DISC:		1099: N		
		METAL STAKE WJP HORSESHOE PIT		630 5-000-842.15	MISCELLANEOUS PARK IMPRO	50.80
I-0108997-00		SCREWS AND WIRE BRUSH	35.22			
11/07/2025	AP	DUE: 11/07/2025 DISC:		1099: N		
		SCREWS AND WIRE BRUSH		900 5-027-520	DEPARTMENT SUPPLIES	35.22
I-0109034-00		DRILL BITS	10.57			
11/13/2025	AP	DUE: 12/13/2025 DISC: 12/13/2025		1099: N		
		DRILL BITS		800 5-030-520	DEPARTMENT SUPPLIES	10.57
=== VENDOR TOTALS ===			518.17			

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01-03840		TRI-STATE ELECTRIC SUPPLY COMP				
C-1122-1016539		CREDIT RETURN 1016444, 101647	35.26CR			
9/22/2025	AP	DUE: 9/22/2025 DISC: 9/22/2025		1099: N		
		CREDIT RETURN 1016444		900 5-036-610	BUILDING MAINTENANCE	17.63CR
		CREDIT RETURN 1016471		900 5-036-610	BUILDING MAINTENANCE	17.63CR
C-1122-1016581		CREDIT RETURN 1015718	46.69CR			
9/23/2025	AP	DUE: 9/23/2025 DISC: 9/23/2025		1099: N		
		CREDIT RETURN 1015718		010 5-062-610	BUILDING MAINTENANCE	46.69CR
C-1122-1016582		CREDIT RETURN 1015288	2.82CR			
9/23/2025	AP	DUE: 9/23/2025 DISC: 9/23/2025		1099: N		
		CREDIT RETURN 1015288		630 5-000-842.15	MISCELLANEOUS PARK IMPRO	2.82CR
C-1122-1017115		TAX ADJUST - 1016719	3.38CR			
11/03/2025	AP	DUE: 11/03/2025 DISC: 11/03/2025		1099: N		
		TAX ADJUST - 1016719		800 5-030-520	DEPARTMENT SUPPLIES	3.38CR
C-1122-1017266		CREDIT PVC - NEEDS TAX	3,280.00CR			
11/13/2025	AP	DUE: 11/13/2025 DISC: 11/13/2025		1099: N		
		CREDIT PVC - NEEDS TAX		800 5-020-820	CONDUIT	3,280.00CR
I-1122-1016327		2 1/2" PVC CONDUIT X 2000'	3,280.00			
11/12/2025	AP	DUE: 12/12/2025 DISC: 12/12/2025		1099: N		
		2 1/2" PVC CONDUIT X 2000'		800 5-020-820	CONDUIT	3,280.00
I-1122-1017052		14W LED LAMP RON STEVENSON	36.08			
10/31/2025	AP	DUE: 10/31/2025 DISC:		1099: N		
		14W LED LAMP RON STEVENSON		010 5-092-610	BUILDING MAINTENANCE	36.08
I-1122-1017058		CONTACTOR PLAZA FOUNTAIN	278.59			
10/31/2025	AP	DUE: 10/31/2025 DISC:		1099: N		
		CONTACTOR PLAZA FOUNTAIN		010 5-062-610	BUILDING MAINTENANCE	278.59
I-1122-1017259		4" CONDUIT X 60' - HIGH SCHOO	134.16			
11/12/2025	AP	DUE: 12/12/2025 DISC: 12/12/2025		1099: N		
		4" CONDUIT X 60' - HIGH SCHOOL		800 5-020-820	CONDUIT	134.16
I-1122-1017265		4" CONDUIT X 60' - HIGH SCHOO	146.91			
11/13/2025	AP	DUE: 12/13/2025 DISC: 12/13/2025		1099: N		
		4" CONDUIT X 60' - HIGH SCHOOL		800 5-020-820	CONDUIT	146.91
I-1122-1017297		PVC COUPLINGS - HIGH SCHOOL	39.86			
11/17/2025	AP	DUE: 12/17/2025 DISC: 12/17/2025		1099: N		
		PVC COUPLINGS - HIGH SCHOOL		800 5-020-820	CONDUIT	39.86
I-1122-1017321		WIRE SNIPS	19.21			
11/18/2025	AP	DUE: 11/18/2025 DISC:		1099: N		
		WIRE SNIPS		800 5-030-520	DEPARTMENT SUPPLIES	19.21

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01-03840		TRI-STATE ELECTRIC SUPPLY COMP(** CONTINUED **)				
=====						
I-1122-1017327		PLIERS	58.33			
11/18/2025	AP	DUE: 11/18/2025 DISC:		1099: N		
		PLIERS		800 5-030-580	TOOLS	58.33
		=== VENDOR TOTALS ===	624.99			
=====						
01-60690		U.S. CELLULAR				
=====						
I-202511207550		NOV 25 HOT SPOTS-ZEBRA TABLET	850.00			
11/01/2025	AP	DUE: 11/30/2025 DISC: 11/30/2025		1099: N		
		NOV 25 HOT SPOTS-ZEBRA TABLETS		010 5-023-424	CONTRACTUAL AGREEMENTS	850.00
		=== VENDOR TOTALS ===	850.00			
=====						
01-60865		UCI UTILITY CONSULTANTS, INC.				
=====						
I-38190		RANDOM U/A'S	215.00			
10/31/2025	AP	DUE: 10/31/2025 DISC:		1099: N		
		RANDOM U/A'S		900 5-037-478	PROFESSIONAL SERVICES	135.00
		RANDOM U/A'S		760 5-000-478	PROFESSIONAL SERVICES	80.00
		=== VENDOR TOTALS ===	215.00			
=====						
01-61477		VERIZON WIRELESS				
=====						
I-642029210	NOV 25	NOV 25 CELL PHONES, HOT SPOTS	2,350.00			
11/01/2025	AP	DUE: 11/25/2025 DISC: 11/25/2025		1099: N		
		DARIN DAILY		010 5-023-416	COMMUNICATIONS	45.00
		TROUBLE TRUCK		800 5-020-416	COMMUNICATIONS	45.00
		KWIN BROMLEY		010 5-023-416	COMMUNICATIONS	45.00
		JASON MATNEY		900 5-026-416	COMMUNICATIONS	45.00
		ERIC EAGLE		900 5-026-416	COMMUNICATIONS	45.00
		CITY ADMINISTRATOR		010 5-012-416	COMMUNICATIONS	45.00
		LANE FARROW		010 5-071-416	COMMUNICATIONS	45.00
		AIRPORT STAFF		360 5-000-416	COMMUNICATIONS	25.00
		BEN BRUBAKER		010 5-012-416	COMMUNICATIONS	45.00
		STORMWATER		760 5-000-416	COMMUNICATIONS	25.00
		WWTP OPERATOR		900 5-037-416	COMMUNICATIONS	25.00
		WTP OPERATOR		900 5-036-416	COMMUNICATIONS	25.00
		LUCAS VARGAS		010 5-023-416	COMMUNICATIONS	45.00
		MELISSA CARTER		010 5-015-416	COMMUNICATIONS	45.00
		ANGIE STEVENS		010 5-057-416	COMMUNICATIONS	45.00
		MAPPING IPAD		800 5-020-416	COMMUNICATIONS	22.00
		MAPPING IPAD		900 5-027-416	COMMUNICATIONS	10.00
		MAPPING IPAD		900 5-026-416	COMMUNICATIONS	6.00
		MAPPING IPAD		760 5-000-416	COMMUNICATIONS	5.00
		FD IPAD PRO 1		010 5-041-416	COMMUNICATIONS	40.00
		ELECTRIC SERVICEMAN HOT SPOT		800 5-020-416	COMMUNICATIONS	40.00
		JASON KASTLER		010 5-023-416	COMMUNICATIONS	45.00
		ALLISON PRYOR		010 5-019-416	COMMUNICATIONS	45.00

PACKET: 05503 AO 25-22 TAYLOR
 VENDOR SET: 01 CITY OF COFFEYVILLE
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS		P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-61477	VERIZON WIRELESS	(** CONTINUED **)				
		CODE ENFORCEMENT		010 5-045-416	COMMUNICATIONS	50.00
		GIS HANDHELD ELECTRIC HOT SPOT		800 5-020-416	COMMUNICATIONS	40.00
		DJ MANLEY		010 5-045-416	COMMUNICATIONS	50.00
		PD USB MODEM FOR POLE CAMERA		010 5-023-416	COMMUNICATIONS	40.00
		PD DISPATCH		510 5-000-416	COMMUNICATIONS	25.00
		METER SHOP		800 5-020-416	COMMUNICATIONS	40.00
		CEMETERY SEXTON		010 5-163-416	COMMUNICATIONS	25.00
		ELECTRIC METER SERVICEMAN		800 5-020-416	COMMUNICATIONS	45.00
		WATER METER SERVICEMAN		900 5-026-416	COMMUNICATIONS	45.00
		TRAVIS ROSSON		900 5-026-416	COMMUNICATIONS	45.00
		ASHLEY TATMAN		010 5-015-416	COMMUNICATIONS	45.00
		MALACHI THOMPSON		180 5-205-416	COMMUNICATIONS	45.00
		MIKE O'CONNOR		010 5-041-416	COMMUNICATIONS	45.00
		AMBER DEAN		180 5-205-416	COMMUNICATIONS	45.00
		POLICE CHIEF HOT SPOT		010 5-023-416	COMMUNICATIONS	40.00
		FD IPAD PRO 2		010 5-041-416	COMMUNICATIONS	40.00
		TONY LAWSON		800 5-030-416	COMMUNICATIONS	45.00
		CAMERON BRINKER		010 5-062-416	COMMUNICATIONS	45.00
		JIM WRIGHT		900 5-046-416	COMMUNICATIONS	45.00
		HAZMAT TRAILER		010 5-041-416	COMMUNICATIONS	50.00
		CHRIS WEINER		800 5-040-416	COMMUNICATIONS	45.00
		MARTIN CUMINGS		010 5-014-416	COMMUNICATIONS	45.00
		HVAC TECHNICIAN		010 5-071-416	COMMUNICATIONS	45.00
		BRUCE KOEHN		800 5-020-416	COMMUNICATIONS	45.00
		KURT TAYLOR		800 5-020-416	COMMUNICATIONS	45.00
		ANDREW KING		800 5-020-416	COMMUNICATIONS	45.00
		KEVIN MERSBERG		800 5-022-416	COMMUNICATIONS	45.00
		TABLET 1 WATER		900 5-026-416	COMMUNICATIONS	40.00
		TABLET 2 WATER		900 5-026-416	COMMUNICATIONS	40.00
		TABLET 1 WASTEWATER		900 5-027-416	COMMUNICATIONS	40.00
		TABLET 2 WASTEWATER		900 5-027-416	COMMUNICATIONS	40.00
		TABLET 1 ELECTRIC		800 5-020-416	COMMUNICATIONS	40.00
		TABLET 2 ELECTRIC		800 5-020-416	COMMUNICATIONS	40.00
		TABLET 3 ELECTRIC		800 5-020-416	COMMUNICATIONS	40.00
		TABLET 1 FIBER		720 5-000-416	COMMUNICATIONS	40.00
		MISC FEES AND SURCHARGES		010 5-131-416	COMMUNICATIONS	57.00

I-642029210	OCT 25	OCT 25 CELL PHONES, HOT SPOTS	2,350.00			
10/01/2025	AP	DUE: 10/27/2025 DISC: 10/27/2025		1099: N		
		DARIN DAILY		010 5-023-416	COMMUNICATIONS	45.00
		TROUBLE TRUCK		800 5-020-416	COMMUNICATIONS	45.00
		KWIN BROMLEY		010 5-023-416	COMMUNICATIONS	45.00
		JASON MATNEY		900 5-026-416	COMMUNICATIONS	45.00
		ERIC EAGLE		900 5-026-416	COMMUNICATIONS	45.00
		CITY ADMINISTRATOR		010 5-012-416	COMMUNICATIONS	45.00
		LANE FARROW		010 5-071-416	COMMUNICATIONS	45.00
		AIRPORT STAFF		360 5-000-416	COMMUNICATIONS	25.00
		BEN BRUBAKER		010 5-012-416	COMMUNICATIONS	45.00
		STORMWATER		760 5-000-416	COMMUNICATIONS	25.00
		WWTP OPERATOR		900 5-037-416	COMMUNICATIONS	25.00
		WTP OPERATOR		900 5-036-416	COMMUNICATIONS	25.00

PACKET: 05503 AO 25-22 TAYLOR

VENDOR SET: 01 CITY OF COFFEYVILLE

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-61477	VERIZON WIRELESS	(** CONTINUED **)				
		LUCAS VARGAS		010 5-023-416	COMMUNICATIONS	45.00
		MELISSA CARTER		010 5-015-416	COMMUNICATIONS	45.00
		ANGIE STEVENS		010 5-057-416	COMMUNICATIONS	45.00
		MAPPING IPAD		800 5-020-416	COMMUNICATIONS	22.00
		MAPPING IPAD		900 5-027-416	COMMUNICATIONS	10.00
		MAPPING IPAD		900 5-026-416	COMMUNICATIONS	6.00
		MAPPING IPAD		760 5-000-416	COMMUNICATIONS	5.00
		FD IPAD PRO 1		010 5-041-416	COMMUNICATIONS	40.00
		ELECTRIC SERVICEMAN HOT SPOT		800 5-020-416	COMMUNICATIONS	40.00
		JASON KASTLER		010 5-023-416	COMMUNICATIONS	45.00
		ALLISON PRYOR		010 5-019-416	COMMUNICATIONS	45.00
		CODE ENFORCEMENT		010 5-045-416	COMMUNICATIONS	50.00
		GIS HANDHELD ELECTRIC HOT SPOT		800 5-020-416	COMMUNICATIONS	40.00
		DJ MANLEY		010 5-045-416	COMMUNICATIONS	50.00
		PD USB MODEM FOR POLE CAMERA		010 5-023-416	COMMUNICATIONS	40.00
		PD DISPATCH		510 5-000-416	COMMUNICATIONS	25.00
		METER SHOP		800 5-020-416	COMMUNICATIONS	40.00
		CEMETERY SEXTON		010 5-163-416	COMMUNICATIONS	25.00
		ELECTRIC METER SERVICEMAN		800 5-020-416	COMMUNICATIONS	45.00
		WATER METER SERVICEMAN		900 5-026-416	COMMUNICATIONS	45.00
		TRAVIS ROSSON		900 5-026-416	COMMUNICATIONS	45.00
		ASHLEY TATMAN		010 5-015-416	COMMUNICATIONS	45.00
		MALACHI THOMPSON		180 5-205-416	COMMUNICATIONS	45.00
		MIKE O'CONNOR		010 5-041-416	COMMUNICATIONS	45.00
		AMBER DEAN		180 5-205-416	COMMUNICATIONS	45.00
		POLICE CHIEF HOT SPOT		010 5-023-416	COMMUNICATIONS	40.00
		FD IPAD PRO 2		010 5-041-416	COMMUNICATIONS	40.00
		TONY LAWSON		800 5-030-416	COMMUNICATIONS	45.00
		CAMERON BRINKER		010 5-062-416	COMMUNICATIONS	45.00
		JIM WRIGHT		900 5-046-416	COMMUNICATIONS	45.00
		HAZMAT TRAILER		010 5-041-416	COMMUNICATIONS	50.00
		CHRIS WEINER		800 5-040-416	COMMUNICATIONS	45.00
		MARTIN CUMINGS		010 5-014-416	COMMUNICATIONS	45.00
		HVAC TECHNICIAN		010 5-071-416	COMMUNICATIONS	45.00
		BRUCE KOEHN		800 5-020-416	COMMUNICATIONS	45.00
		KURT TAYLOR		800 5-020-416	COMMUNICATIONS	45.00
		ANDREW KING		800 5-020-416	COMMUNICATIONS	45.00
		KEVIN MERSBERG		800 5-022-416	COMMUNICATIONS	45.00
		TABLET 1 WATER		900 5-026-416	COMMUNICATIONS	40.00
		TABLET 2 WATER		900 5-026-416	COMMUNICATIONS	40.00
		TABLET 1 WASTEWATER		900 5-027-416	COMMUNICATIONS	40.00
		TABLET 2 WASTEWATER		900 5-027-416	COMMUNICATIONS	40.00
		TABLET 1 ELECTRIC		800 5-020-416	COMMUNICATIONS	40.00
		TABLET 2 ELECTRIC		800 5-020-416	COMMUNICATIONS	40.00
		TABLET 3 ELECTRIC		800 5-020-416	COMMUNICATIONS	40.00
		TABLET 1 FIBER		720 5-000-416	COMMUNICATIONS	40.00
		MISC FEES AND SURCHARGES		010 5-131-416	COMMUNICATIONS	57.00
		=== VENDOR TOTALS ===		4,700.00		

PACKET: 05503 AO 25-22 TAYLOR
 VENDOR SET: 01 CITY OF COFFEYVILLE
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME----- DISTRIBUTION
=====					
01-60970		VERMEER GREAT PLAINS, INC.			
I-P40650		STUMP CUTTER TEETH 678	152.69		
11/10/2025	AP	DUE: 11/10/2025 DISC:		1099: N	
		STUMP CUTTER TEETH 678		010 5-163-620	EQUIPMENT MAINTENANCE 152.69
=== VENDOR TOTALS ===			152.69		

01-10291 WASTE CONNECTIONS OF OK, INC

I-848272V029		OCT 25 RESIDENTIAL SERVICE	43,186.00		
11/01/2025	AP	DUE: 11/20/2025 DISC: 11/20/2025		1099: N	
		RESIDENTIAL TRASH SERVICE		700 5-000-478	PROFESSIONAL SERVICES 41,031.00
		GENERATION-605 SANTA FE		800 5-030-478	PROFESSIONAL SERVICES 140.00
		DISTRIBUTION-616 SPRING ST		800 5-020-478	PROFESSIONAL SERVICES 140.00
		NEW GEN-2601 N 5TH		800 5-030-478	PROFESSIONAL SERVICES 35.00
		WTP-1702 N RIVER		900 5-036-478	PROFESSIONAL SERVICES 70.00
		PS BARN-1106 RIVER RD		010 5-163-478	PROFESSIONAL SERVICES 52.00
		WWTP-4955 CR 1400		010 5-163-478	PROFESSIONAL SERVICES 70.00
		CITY HALL-102 W 7TH ST		010 5-091-478	PROFESSIONAL SERVICES 140.00
		PD-1206 W 11TH ST		010 5-023-478	PROFESSIONAL SERVICES 35.00
		FD-1206 W 11TH ST		010 5-041-478	PROFESSIONAL SERVICES 35.00
		LIBRARY-311 W 10TH		010 5-092-478	PROFESSIONAL SERVICES 35.00
		BROWN MANSION-2109 S WALNUT		010 5-092-478	PROFESSIONAL SERVICES 35.00
		ANIMAL SHELTER-4955 CR 1400		010 5-045-478	PROFESSIONAL SERVICES 52.00
		AIRPORT-2608 N 2ND INDUSTRIAL		360 5-000-478	PROFESSIONAL SERVICES 35.00
		POOL-1906 N BUCKEYE		450 5-000-478	PROFESSIONAL SERVICES 140.00
		HILLCREST-1509 N CLINE		370 5-000-478	PROFESSIONAL SERVICES 52.00
		FAIRVIEW-2602 WOODLAND AVE		010 5-062-478	PROFESSIONAL SERVICES 70.00
		SYCAMORE PARK-2398 W 1ST ST		010 5-062-478	PROFESSIONAL SERVICES 12.50
		NORTH PARK-600 W 1ST ST		010 5-062-478	PROFESSIONAL SERVICES 12.50
		HARMON PARK-905 E 3RD ST		010 5-062-478	PROFESSIONAL SERVICES 12.50
		LECLERE PARK-1716 WOODLAND AVE		010 5-062-478	PROFESSIONAL SERVICES 62.50
		PFISTER PARK-1901 N BUCKEYE ST		010 5-062-478	PROFESSIONAL SERVICES 100.00
		WALTER JOHNSON-501 PARK ST		010 5-062-478	PROFESSIONAL SERVICES 62.50
		RIVERCREST RV-600 WOOD ST		010 5-062-478	PROFESSIONAL SERVICES 125.00
		WOODS RV-701 HARGIS DR		010 5-062-478	PROFESSIONAL SERVICES 150.00
		RON STEVENSON-601 PARK AVE		010 5-092-478	PROFESSIONAL SERVICES 21.50
		SHOOTING RANGE-1398 S WALNUT		010 5-023-478	PROFESSIONAL SERVICES 12.50
		OAKCREST LODGE-2001 N BUCKEYE		010 5-092-478	PROFESSIONAL SERVICES 12.50
		ROOSEVELT TR-2901 N BUCKEYE		010 5-062-478	PROFESSIONAL SERVICES 12.50
		DOWNTOWN BUSINESS DISTRICT		010 5-057-478	PROFESSIONAL SERVICES 300.00
		WALK PATH-898 HALL ST		010 5-057-478	PROFESSIONAL SERVICES 12.50
		652 S SYCAMORE ST		720 5-000-478	PROFESSIONAL SERVICES 35.00
		RESIDENTIAL DELIVERY FEE		700 5-000-478	PROFESSIONAL SERVICES 75.00
=== VENDOR TOTALS ===			43,186.00		

PACKET: 05503 AO 25-22 TAYLOR
VENDOR SET: 01 CITY OF COFFEYVILLE
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS		P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-61449		WRIGHT NATIONAL FLOOD INSURANC				
I-7218814		FLOOD INSURANCE-RIVER RD PUMP	14,950.00			
9/21/2025	AP	DUE: 9/21/2025 DISC: 9/21/2025		1099: N		
		FLOOD INSURANCE-RIVER RD PUMP		900 5-046-452	INSURANCE	14,950.00
I-7218814-1		FLOOD INSURANCE-SLUDGE TANK	657.00			
9/21/2025	AP	DUE: 9/21/2025 DISC: 9/21/2025		1099: N		
		FLOOD INSURANCE-SLUDGE TANK		900 5-047-452	INSURANCE	657.00
=== VENDOR TOTALS ===			15,607.00			
=== PACKET TOTALS ===			3,571,951.61			

ORDINANCE NO. G-25-08

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF CHAPTER 42 OF THE CODE OF ORDINANCES OF THE CITY OF COFFEYVILLE, KANSAS, RELATING TO UTILITY SECURITY DEPOSITS AND DELINQUENT UTILITY ACCOUNTS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF COFFEYVILLE, KANSAS:

Section 1. That Chapter 42, Article I, Section 42-7, of the Code of Ordinances of the City of Coffeyville, Kansas, is hereby amended to read as follows:

Sec. 42-7. - Service Connection Fees.

- (a) At the time application is made for utility service the applicant must pay to the department, as a non-refundable service connection fee, an amount as stated on the city's fee schedule.
- (b) Service connection fees are applicable when ownership of a property, to be serviced by a city utility, has changed and the new owner is transferring utility service to the subject property, or when utility service is being transferred to a new tenant or occupant of the subject property. Service connection fees are not applicable in cases where a tenant or occupant terminates a utility service and the service is returned or transferred to the owner of the subject property.

Section 2. That Chapter 42, Article I, Section 42-9, of the Code of Ordinances of the City of Coffeyville, Kansas, is hereby amended to read as follows:

Sec. 42-9. - Same; delinquent notice; hearing and termination.

- (a) When any utility account shall become delinquent as herein provided, the utility office shall cause a notice of such delinquency to be sent to the customer by regular or electronic mail, or by text message, to the customer's address, email address, or mobile device number on file, stating:
 - (1) The amount due on the unpaid balance.
 - (2) Notice that service will be terminated if the account is not fully paid by the date stated in the notice.
 - (3) If service is terminated, service will not be reinstated without payment of the entire past due amount. Re-connection is also subject to payment of a re-connection fee in accordance with the city's fee schedule, will be assessed during the customer's next billing cycle and will be included in the total amount due, and must be paid as a condition of continued utility service in that cycle.

- (4) Once the serviceman appears at the residence or business to disconnect service, arrangements cannot be made with the serviceman at that time to continue service. The service will be cut and the past due amount must be paid in full. Arrangements can only be made through the utility billing office for continuance of service, and this must be done prior to disconnection. Utility billing staff may require that such arrangements be made in person at the utility billing office. Post-dated payments, via check or online payment, do not constitute a satisfactory payment arrangement and will not allow service to be restored.
- (5) A customer may request a payment arrangement if he is unable to pay a past due bill by the cutoff date. An arrangement may take the form of an extension on the regular due date or the form of a repayment contract. A repayment contract will take the past due amount and amortize it over a reasonable period, as determined by utility billing staff, based on the totality of the circumstances (payment history; etc.). If approved, the repayment contract will render the new past due amount to a zero-dollar balance but raise future payments by the amount of the amortization. If the customer fails to request an arrangement and complete the necessary paperwork by the cutoff date, service shall be disconnected without further notice. Any arrangement made under the low-income energy assistance program (LIEAP) shall be only for the amount of the LIEAP payment. The customer shall provide satisfactory proof of the amount of LIEAP payment and the date of receipt.
- (b) In the case of fraudulent use or unauthorized reconnection of services, the department may discontinue service without notice, and the city shall impose a tampering fee in accordance with the city's fee schedule.

Section 3. If any section, clause, sentence, or phrase of this ordinance is found to be unconstitutional or is otherwise held invalid by a court of competent jurisdiction, it shall not affect the validity of any remaining parts hereof.

Section 4. This ordinance shall take effect and be in force from and after the publication of a summary hereof, as provided by law.

PASSED AND APPROVED on this 25th day of November, 2025.

Deborah Maples, Mayor

Attest:

Melissa Carter, City Clerk

Approved as to form:

Paul Kritz, City Attorney

 CITY OF COFFEYVILLE BOARD OF COMMISSIONERS AGENDA ITEM		
MEETING DATE	11/25/2025	
RESOLUTION OR ORDINANCE NUMBER	R-25-127	
AGENDA TITLE	Purchase of a 2026 Chevrolet 3500 Double Cab pickup from Romans Motor Company.	
REQUESTING DEPARTMENT	Coffeyville Fire Department	
PRESENTER	Mike O'Connor, Fire Chief	
FISCAL INFORMATION	Cost as recommended:	\$48,809.00
	Budget Line Item:	
	Balance Available	\$80,000.00
	New Appropriation Required:	☒ Yes ☐ No
PURPOSE	To approve the purchase of a 2026 Chevrolet 3500 Double Cab from Romans Motor Company for \$48,809.00	
BACKGROUND		
SPECIAL NOTES		

ANALYSIS	In 2004, a Chevrolet 5500 Kodiak truck was purchased to pull the Haz-Mat trailer. When the new Haz-Mat truck and trailer were acquired in 2022, the Kodiak was reassigned primarily for use as a brush truck. This vehicle is large and heavy, making it less practical for current needs. We listed the truck for sale on a used fire apparatus website for \$80,000, and a local department in Labette County has contacted us offering the full asking price. We would like to use the proceeds from the sale of the 2005 Chevy to purchase a brand-new 2026 model truck. The new truck will be significantly smaller, easier to maneuver, and will include a three-year warranty. It will also be purchased within Montgomery County. Any remaining funds will be used to outfit the new truck with a slide-in skid unit and additional equipment. We believe we can fully purchase and outfit the new truck with no funds required from the City's General Fund.
PUBLIC INFORMATION PROCESS	
BOARD OR COMMISSION RECOMMENDATION	
STAFF RECOMMENDATION	Staff recommends that commission approve the resolution for the purchase of a 2026 Chevrolet 3500 Double Cab from Romans Motor Company for the fire department.
REFERENCE DOCUMENTS ATTACHED	Attached is the quotes for the truck and the quote for the slide in Skid-Unit.

RESOLUTION NO. R-25-127

**A RESOLUTION APPROVING PURCHASE OF A 2026 CHEVROLET 3500
DOUBLE CAB FROM ROMAN MOTORS FOR \$48,809.00 FOR THE
COFFEYVILLE FIRE DEPARTMENT.**

NOW, THEREFORE, BE IT RESOLVED by the Coffeyville City Commission that the Mayor and City Clerk be and are hereby authorized and directed to issue a purchase order to Roman Motors for \$48,809.00 for the purchase of a 2026 Chevrolet 3500 DoubleCab for the Coffeyville Fire Department.

Adopted this 25th day of November, 2025.

Deborah Maples, Mayor

Attest:

Melissa Carter, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Paul Kritz, City Attorney

2026 Cab & Chassis Price for Fire Department

Quality	Ram 3500 Regular Cab	\$48,902	
Quality	Ford F350 SuperDuty	\$53,991	
Romans	Chevrolet 3500 Regular Cab	\$47,912	
Romans	Chevrolet 3500 Double Cab	\$48,809	

Skid Unit price from Danko w/ install: \$18980.00

Flatbed w/ man-well from Economy Beds: \$5290.00

Lights & Sirens w/ install: Estimate of \$5000.00

Purchase of overload springs & lift kit: \$1500.00

Total price of truck: \$79,579.00

 CITY OF COFFEYVILLE BOARD OF COMMISSIONERS AGENDA ITEM	
MEETING DATE	11/25/2025
RESOLUTION OR ORDINANCE NUMBER	R-25-128
AGENDA TITLE	Approve a Work Authorization Agreement for process engineering at the Water Treatment Plant.
REQUESTING DEPARTMENT	Public Works
PRESENTER	Jim Wright – Executive Director of Public Works
FISCAL INFORMATION	Cost as recommended: \$127,000.00
	Budget Line Item: 910-5-612-478
	Balance Available N/A
	New Appropriation Required: ☒ Yes ☐ No
PURPOSE	To approve a Work Authorization Agreement for Allgeier Martin and Associates for process engineering at the Water Treatment Plant.
BACKGROUND	As part of an ongoing commitment to the customers of the Coffeyville Water Plant, staff is requesting a full review of the processes at the plant for improved treatment options, cost controls, and stepped expansion to respond to additional water services in the future. AMA is very familiar with our systems and production processes.
SPECIAL NOTES	
ANALYSIS	
PUBLIC INFORMATION PROCESS	
BOARD OR COMMISSION RECOMMENDATION	

STAFF RECOMMENDATION	Staff recommends approval of work authorization agreement with Allgeier, Martin and Associates for 2026 Water Treatment Plant Facility Plan Updates and Revisions.
REFERENCE DOCUMENTS ATTACHED	Res-WTP Process engineer-AMA.docx; WTP Facility Plan Update 10-23-2025 (002).pdf

RESOLUTION NO. R-25-128

A RESOLUTION TO APPROVE A WORK AUTHORIZATION AGREEMENT WITH ALLGEIER MARTIN AND ASSOCIATES FOR WATER TREATMENT PLANT PROCESS ENGINEERING.

BE IT RESOLVED, by the Board of Commissioners of the City of Coffeyville, Kansas, that the Mayor and City Clerk are hereby authorized and directed to execute a work authorization agreement with Allgeier Martin and Associates for Process Engineering in the Amount of \$127,000.00.

ADOPTED THIS 25th DAY OF NOVEMBER 2025.

Deborah Maples, Mayor

ATTEST:

Melissa Carter, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Paul Kritz, City Attorney

ENGINEERING SERVICES WORK AUTHORIZATION AGREEMENT

Allgeier, Martin and Associates, Inc., (hereinafter called the Engineer) is pleased to provide the engineering services described herein. This Agreement provides authorization to proceed with the work and confirms the terms and conditions under which the services are provided. General Conditions are attached hereto, incorporated herein and made part of this Agreement.

Compensation will be based on the lump sum fee. If it is necessary to modify the scope of the project during the execution of the work, we will promptly seek a mutually agreeable revision of the scope of work and the associated fees.

Lump Sum Fee: \$127,000.00

By:  Date: 10/23/25
John Briggs, P.E., Vice President

ALLGEIER, MARTIN and ASSOCIATES, INC. JOPLIN, MISSOURI

PROJECT NAME: 2026 Water Treatment Plant Facility Plan Updates and Revisions

PROJECT LOCATION: City of Coffeyville, Kansas

FOR PAYMENT OF CHARGES: Invoice to the Account of: (hereinafter called the Client)

CLIENT: City of Coffeyville, Kansas

ATTN: Mr. Steve Smith, Director of Water Utility

STREET ADDRESS: PO Box 1629

CITY: Coffeyville STATE: KS ZIP CODE: 67337

WORK AUTHORIZED BY:

Date

Name and Title

Signature

SCOPE OF WORK: The scope of work, as generally described herein, is for professional engineering services to revise the February 2025 Water Treatment Plant Engineering Report. Allgeier, Martin and Associates (AMA) will update water usage and production data provided by the City to establish current and projected treatment plant design criteria. The existing water treatment plant processes and facilities will be reviewed and recommendations and cost estimates for improvements will be presented. The addition of secondary filtration will be evaluated and cost estimates presented. A waste stream summary report will be prepared and submitted to KDHE. AMA will respond to questions and revise the waste stream summary report as necessary to gain KDHE approval. Finally, AMA will prepare a revised WTP Facility Plan and submit it to KDHE upon City approval. AMA will once again respond to questions and revise the Facility Plan as necessary to gain KDHE approval.

ATTACHMENTS:

General Conditions

Attachment 1 – Workforce Projection

Attachment 2 – Rate Schedule

GENERAL CONDITIONS

AGREEMENT. These General Conditions are a part of the agreement (“Agreement”) between Allgeier, Martin & Associates, Inc. (“Engineer”) and Client, as set forth in the Letter of Agreement/Proposal for the project in question (“Project”).

PAYMENT. Payment is due within ten (10) days of receipt of Engineer's invoice. If payment is not received within thirty (30) days from the invoice date, Client agrees to pay late fees of 1.5% per month and reasonable attorney's fees and costs of collection. In the event Client terminates this Agreement for convenience, Client will fully compensate Engineer for all costs incurred up to the termination date plus a 10% termination charge.

INSURANCE. Engineer will maintain Worker's Compensation and Employer's Liability Insurance in conformance with applicable state law, professional liability insurance with coverage of \$5,000,000 per claim and general aggregate, Comprehensive General Liability Insurance with coverage of \$1,000,000 per occurrence and general aggregate, and Automobile Liability Insurance with coverage of \$1,000,000 per accident. Upon request, Engineer will provide certificates of insurance evidencing such coverage.

MUTUAL WAIVER OF SUBROGATION. To the extent that any damages are covered by property insurance during or after the completion of Engineer's services, Client and Engineer waive all rights, including rights of subrogation, against each other and all contractors, consultants, and employees of the other, except for rights they may have to the proceeds of that insurance. Client and Engineer shall require the same waiver by their respective contractors, subcontractors, and consultants.

STANDARD OF CARE. Engineer will use that degree of care and skill ordinarily exercised by members of its profession under the same or similar circumstances. No other warranty, expressed or implied, is made or intended by Engineer.

LIMITATION OF LIABILITY. IN RECOGNITION OF THE RELATIVE RISKS, REWARDS AND BENEFITS OF THE PROJECT TO BOTH CLIENT AND ENGINEER, TO THE FULLEST EXTENT PERMITTED BY LAW AND FOR ADEQUATE CONSIDERATION, THE TOTAL LIABILITY OF ENGINEER AND ITS AGENTS, EMPLOYEES, AND CONSULTANTS, TO CLIENT FOR ANY AND ALL INJURIES, CLAIMS, LOSSES, EXPENSES, DAMAGES, FROM ANY CAUSE WHATSOEVER, INCLUDING, WITHOUT LIMITATION, CONTRACT, INDEMNITY, WARRANTY, TORT (INCLUDING NEGLIGENCE), GROSS NEGLIGENCE, STRICT LIABILITY OR OTHER CAUSE OF ACTION, IN ANY WAY PERTAINING TO OR ARISING OUT OF THE PERFORMANCE OF SERVICES UNDER THIS AGREEMENT, SHALL NOT EXCEED THE TOTAL FEES PAID TO ENGINEER BY CLIENT.

RIGHT-OF-WAY. Unless otherwise agreed, Client will furnish right-of-entry on the property for Engineer to make the necessary surveys, test, and/or explorations. Engineer will take reasonable precautions to minimize damage to the property caused by its operations, but Engineer has not included in its fee the cost of restoration of damage, that may result.

OWNERSHIP OF DOCUMENTS. All documents, including, but not limited to drawings, specifications, reports, field notes, calculations and estimates (“Instruments of Service”) prepared by the Engineer shall be the sole property of the Engineer. Engineer grants to Client a nonexclusive license to use the Instruments of Service solely for the purpose of constructing the Project, provided that Client substantially performs its obligations under this Agreement, including prompt payment of all sums when due. If Client does not fulfill its payment obligations to Engineer, Client will return all Instruments of Service upon demand and not use them for any purpose. The Instruments of Service are not intended or represented to be suitable for reuse by Client or others on extensions to or modifications of the Project or on any other project. Any reuse or modification without the prior written consent of Engineer will be at Client's sole risk and without any liability of Engineer or its consultants. Client shall defend, indemnify, and hold harmless Engineer and its employees and consultants against all claims, losses, damages,

injuries, and expenses arising out of or resulting from such reuse or modification.

OBSERVATION OF WORK. Any observation of construction work is for the purpose of becoming generally familiar with the progress and quality of the work and to determine, in general, if the work, when completed, will comply with the applicable contract documents. The contractor will be solely and completely responsible for working conditions on the job site, including safety of all persons and property during the performance of the work and compliance with OSHA regulations. Any monitoring of the contractor's procedures by Engineer is not intended to include review of the adequacy of the contractor's safety measures at or near the Project site. Engineer shall not be responsible for construction means, methods, techniques, sequences, procedures, safety precautions or programs, or a contractors' failure to perform its work in accordance with the drawings and specifications or applicable laws, all of which shall remain the sole responsibility of the contractor.

BETTERMENT/ADDED VALUE. If Engineer negligently omits a required item or component of the Project from the Instruments of Service, Client will be responsible for the amount it would have paid if the item had been included in Engineer's original design. In addition, Engineer will not be responsible for any upgrade or enhancement of an item or component.

CONSEQUENTIAL DAMAGES. Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, Client and Engineer waive any and all claims against each other and their agents, employees, and consultants, whether based on contract, indemnity, warranty, tort (including negligence), gross negligence, strict liability or other cause of action, for indirect, incidental, punitive, or consequential damages, including, without limitation, loss of use, income, profits, business, reputation, financing, and production, claims by customers of Client, and governmental fines or penalties.

DELAY IN PERFORMANCE. Neither Client nor Engineer shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. If such delay increases the cost or time required by Engineer to perform its services in an orderly and efficient manner, Engineer shall be entitled to a reasonable adjustment of the schedule and Engineer's fee.

TERMINATION AND SUSPENSION. This Agreement may be terminated by either party upon seven (7) days' written notice in the event of substantial failure by the other party to perform in accordance with the terms of this Agreement. The failure of Client to make any payment when due shall constitute a substantial breach of this Agreement. In the alternative, Engineer may, at its option and without waiving the right to terminate, suspend all services for non-payment on seven (7) days' written notice. Client may also terminate this Agreement for its convenience upon seven (7) days' written notice.

GOVERNING LAW. This Agreement shall be interpreted in accordance with the laws of the State of Kansas, excluding its choice-of-law principles.

DISPUTE RESOLUTION. All disputes arising out of or relating to this Agreement shall be submitted to nonbinding mediation as a condition precedent to any legal action by either party. Unless the parties agree otherwise, the mediation shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect. The costs of the mediator's services will be shared equally between Client and Engineer. Any litigation between the parties shall be filed in the federal or state courts of Kansas.

ACCRUAL OF CAUSES OF ACTION. Causes of action between the parties shall accrue, and applicable statutes of limitation shall commence to run, on the date that Engineer's Services are substantially complete under this Agreement or the date when the Project is substantially complete, whichever occurs first.

THIRD PARTIES. Nothing in this Agreement shall be construed to provide any rights or benefits to anyone other than Client and Engineer.

SEVERABILITY. The invalidity, illegality, or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of this Agreement shall be construed and enforced as if this Agreement did not contain the particular provision held to be void.

EXTENT OF AGREEMENT. This Agreement represents the entire and integrated agreement between Engineer and Client and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by a written instrument signed by Engineer and Client.

Attachment Number 1
Work Authorization 2026 Water Treatment Plant Facility Plan Revision
Workforce Projection

2026 WATER TREATMENT PLANT FACILITY PLAN REVISION/UPDATE 10/23/2025

ENGINEERING SERVICES

CLASSIFICATION	Hours	RATE	EXTENDED COST
<u>Update and Revise Water Usage Projections</u>			
Engineer VI	1	\$ 316.00	\$ 316.00
Engineer IV	4	\$ 254.00	\$ 1,016.00
Engineer II	8	\$ 208.00	\$ 1,664.00
Mileage (Kickoff Meeting)	150	\$ 0.67	\$ 100.50
Subtotal			\$ 3,096.50
<u>Presedimentation Basin Options and Improvements</u>			
Engineer VI	1	\$ 316.00	\$ 316.00
Engineer IV	8	\$ 254.00	\$ 2,032.00
Engineer II	24	\$ 208.00	\$ 4,992.00
Technician II	16	\$ 130.00	\$ 2,080.00
Mileage	150	\$ 0.67	\$ 100.50
Subtotal			\$ 9,520.50
<u>Solids Contact (Upflow) Clarifier Options and Improvements</u>			
Engineer VI	1	\$ 316.00	\$ 316.00
Engineer IV	16	\$ 254.00	\$ 4,064.00
Engineer II	40	\$ 208.00	\$ 8,320.00
Technician II	24	\$ 130.00	\$ 3,120.00
Mileage	150	\$ 0.67	\$ 100.50
Subtotal			\$ 15,920.50
<u>Final Basin Options and Improvements</u>			
Engineer VI	1	\$ 316.00	\$ 316.00
Engineer IV	16	\$ 254.00	\$ 4,064.00
Engineer II	40	\$ 208.00	\$ 8,320.00
Technician II	24	\$ 130.00	\$ 3,120.00
Mileage	150	\$ 0.67	\$ 100.50
Subtotal			\$ 15,920.50
<u>Laboratory Building and Filter Options and Improvements</u>			
Engineer VI	1	\$ 316.00	\$ 316.00
Engineer IV	24	\$ 254.00	\$ 6,096.00
Engineer II	60	\$ 208.00	\$ 12,480.00
Technician II	40	\$ 130.00	\$ 5,200.00
Mileage	150	\$ 0.67	\$ 100.50
Subtotal			\$ 24,192.50
<u>Secondary Filtration Options</u>			
Engineer VI	1	\$ 316.00	\$ 316.00
Engineer IV	24	\$ 254.00	\$ 6,096.00
Engineer II	60	\$ 208.00	\$ 12,480.00
Technician II	40	\$ 130.00	\$ 5,200.00
Mileage	150	\$ 0.67	\$ 100.50
Subtotal			\$ 24,192.50
<u>Site Improvements</u>			
Engineer VI	1	\$ 316.00	\$ 316.00
Engineer IV	16	\$ 254.00	\$ 4,064.00
Engineer II	32	\$ 208.00	\$ 6,656.00
Technician II	16	\$ 130.00	\$ 2,080.00
Mileage	150	\$ 0.67	\$ 100.50
Subtotal			\$ 13,216.50
<u>Update/Revise Waste Stream Summary</u>			
Engineer VI	1	\$ 316.00	\$ 316.00
Engineer IV	4	\$ 254.00	\$ 1,016.00
Engineer II	24	\$ 208.00	\$ 4,992.00
Technician II	8	\$ 130.00	\$ 1,040.00
Subtotal			\$ 7,364.00
<u>Update/Revise WTP Facility Plan</u>			
Engineer VI	1	\$ 316.00	\$ 316.00
Engineer IV	16	\$ 254.00	\$ 4,064.00
Engineer II	40	\$ 208.00	\$ 8,320.00
Technician II	8	\$ 130.00	\$ 1,040.00
Subtotal			\$ 13,740.00
Estimated Total-All-Tasks I Report Phase			\$ 127,163.50
Established Lump Sum			\$ 127,000.00

ALLGEIER, MARTIN and ASSOCIATES, INC.

Consulting Engineers and Surveyors

RATE SCHEDULE
2025, 2026 and 2027

LABOR RATES

<u>Classification</u>	<u>Hourly Billing Rate</u>		
	01/01/2025 thru 12/31/2025	01/01/2026 thru 12/31/2026	01/01/2027 thru 12/31/2027
Principal/Engineer VI	\$302	\$316	\$330
Principal/Engineer V	\$269	\$281	\$293
Principal/Engineer IV	\$243	\$254	\$266
Principal/Engineer III	\$224	\$234	\$245
Project Manager/Engineer II	\$199	\$208	\$217
Project Manager/Engineer I	\$181	\$189	\$198
Technician IV	\$164	\$172	\$180
Technician III/GIS Specialist	\$164	\$172	\$180
Technician III	\$139	\$145	\$152
Technician II	\$125	\$130	\$136
Technician I	\$118	\$123	\$128
Two-Man GPS Survey Crew	\$230	\$241	\$251
One-Man GPS Survey Crew	\$181	\$189	\$198
Three-Man Survey Crew	\$251	\$262	\$274
Two-Man Survey Crew	\$199	\$208	\$217
Registered Land Surveyor II	\$212	\$222	\$232
Registered Land Surveyor I	\$187	\$195	\$204
Survey Crew Member	\$95	\$99	\$103
Right of Way Specialist	\$145	\$152	\$158
Project Representative III	\$139	\$145	\$152
Project Representative II	\$125	\$130	\$136
Project Representative I	\$115	\$120	\$126
Secretary/Assistant	\$95	\$99	\$103
Print Specialist	\$95	\$99	\$103

Note: All pre-approved overtime hours shall be invoiced at 1 ½ times the hourly billing rates shown above

NON-LABOR RATES

<u>Item</u>	<u>Rate</u>
Travel	\$0.67 per mile (or current IRS rate)
Subsistence	Actual Cost
Lodging	Actual cost
Special Postage or Shipping	Actual cost
Printing	Actual cost
Surveying Materials	Actual cost
Subcontract Specialty Services	Cost + 10%
Deposition & Court Testimony	Standard Hourly Billing Rate x 2
Drone Topographic Processing	\$100 per acre

 CITY OF COFFEYVILLE BOARD OF COMMISSIONERS AGENDA ITEM	
MEETING DATE	11/25/2025
RESOLUTION OR ORDINANCE NUMBER	R-25-129
AGENDA TITLE	Approve a construction contract with JKS Construction Inc. to replace 11 stormwater inlets along 11 th Street
REQUESTING DEPARTMENT	Public Works
PRESENTER	Jim Wright – Executive Director of Public Works
FISCAL INFORMATION	Cost as recommended: \$151,589.00
	Budget Line Item: 520-5-220-868
	Balance Available N/A
	New Appropriation Required: ☒ Yes ☐ No
PURPOSE	To approve a construction contract with JKS Construction, Inc. for replacement of 11 stormwater inlets along 11 th Street.
BACKGROUND	During inspection of our HWY system, Public Works noted several stormwater inlets that were in disrepair and quickly becoming a safety hazard. Allgeier, Martin and Associates were authorized to design a replacement project for 11 inlets along 11th Street. On November 12th, we received one bid for completion of this project. JKS Construction Inc. \$151,589.00 While only receiving a single bid, the bid was below the engineers estimate and the City has worked with JKS Construction on a previous stormwater project with great success.
SPECIAL NOTES	
ANALYSIS	

PUBLIC INFORMATION PROCESS	
BOARD OR COMMISSION RECOMMENDATION	
STAFF RECOMMENDATION	Staff recommends approval of a construction contract with JKS Construction in the amount of \$151,589.00 without the additive bid item.
REFERENCE DOCUMENTS ATTACHED	Res-Storm Sewer Inlet Replacement- JKS Construction-11 th Street.docx; Watson to Wright Recommendation letter 2025-11-14.pdf; 2025-11-12_TOB.pdf

RESOLUTION NO. R-25-129

**A RESOLUTION TO APPROVE A CONSTRUCTION CONTRACT
WITH JKS CONSTRUCTION INC. FOR REPLACEMENT OF INLETS ALONG
11TH STREET.**

BE IT RESOLVED, by the Board of Commissioners of the City of Coffeyville, Kansas, that the Mayor and City Clerk are hereby authorized and directed to execute a construction contract with JKS Construction Inc. in the amount of \$151,589.00 for the replacement of stormwater inlets on 11th street.

ADOPTED THIS 25th DAY OF NOVEMBER 2025.

Deborah Maples, Mayor

ATTEST:

Melissa Carter, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Paul Kritz, City Attorney



November 14, 2025

Mr. Jim Wright, Executive Director of Public Works
City of Coffeyville
102 W. 7th Street
Coffeyville, KS 67337

Re: 11th Street Inlet Improvements

Dear Mr. Wright:

We have reviewed the single bid received November 12, 2025, for the construction of the referenced project. A tabulation of the bid is enclosed for your reference.

It is the recommendation of this office that the City of Coffeyville award the contract to JKS Construction, Inc. This recommendation is based upon the following:

1. JKS Construction, Inc. is the low, responsive, responsible bidder with a total base bid of \$151,589.00.
2. The submitted bid is below the engineer's estimate.
3. JKS Construction, Inc. has performed satisfactory work on similar projects for the City of Coffeyville.

The enclosed bid tabulation also includes an alternative bid option. The alternative bid option included using a different type of manhole lid for each of the inlets. (Difference In Price for Utilizing Deeter 1940 Lid and Deeter 1296-R Casting, in lieu of the Deeter 1296-R Lid and Casting). The difference between the 1940 and 1296-R lid is the 1940 is grated for being able to see into the inlet. There is not a considerable cost difference between each lid.

☐ Accept Additive Bid Item

☒ Reject Additive Bid Item

Upon receiving your concurrence regarding which alternates, if any, the City would like to proceed with, we will prepare the contract documents for execution. Following execution of the contract, we will schedule a preconstruction conference to discuss scheduling and project coordination.

Sincerely,

Accepted,

ALLGEIER, MARTIN and ASSOCIATES, INC.

CITY OF COFFEYVILLE, KS

Blake Watson, P.E.
Project Engineer

Deborah Maples
Mayor

Enclosure(s): Tabulation of Bids



ALLGEIER, MARTIN and ASSOCIATES, INC.
— Consulting Engineers —

Tabulation of Bids
Branch Offices: Kansas City, Rolla, Springfield, Tulsa & Bentonville
Tabulation of Bids

Project: 11th Street Stormwater Inlet Improvements
Location: Coffeyville, KS
Bid Date: 11/12/2025 at 2:00:00 PM
Engineers Estimate: \$164,212.81

JKS Construction, Inc.
Girard, KS

Bid Items: US 66, Inlet Improvements from Harding Street to Sycamore Street

Item No.	Description	Unit	Quantity	Unit Price	Extended Total
1	Concrete Pavement	SY	50	\$ 100.00	\$ 5,000.00
2	Curb and Gutter, Combined (AE)	INFT	72	\$ 100.00	\$ 7,200.00
3	Inlet (Type 1) (Curb Inlet)	EA	9	\$ 9,000.00	\$ 81,000.00
4	Mobilization	LS	1	\$ 29,000.00	\$ 29,000.00
5	Pavement Marking (Temporary) 4" Solid (Type I Tape or Paint)	STA/LINE	42.5	\$ -	\$ -
6	Traffic Control (Initial Setup)	LS	1	\$ 15,000.00	\$ 15,000.00
7	Flagger	HR	10	\$ 40.00	\$ 400.00
8	Channelizer (Portable)	EADA	8280	\$ 0.20	\$ 1,656.00
9	Work Zone Signs (0-9.25 sq ft)	EADA	960	\$ 2.95	\$ 2,832.00
10	Work Zone Signs (9.26-16.25 sq ft)	EADA	480	\$ 3.25	\$ 1,560.00
11	Work Zone Signs (16.25 sq ft & Over)	EADA	360	\$ 3.60	\$ 1,296.00
12	Work Zone Barricades (Type III)	EADA	1500	\$ 1.95	\$ 2,925.00
13	Arrow Display	EADA	120	\$ 26.00	\$ 3,120.00
14	Work Zone Warning Light Type "A" Low Intensity	EADA	600	\$ 1.00	\$ 600.00
TOTAL BASE BID AMOUNT				\$	151,589.00

Additive Bid 1 – Additive Bid Items

Item No.	Item Description	Unit	Quantity	Unit Price	Extended Total
A1	Difference In Price for Utilizing Deeter 1940 Lid and Deeter 1296-R Casting, in lieu of the Deeter 1296-R Lid and Casting	EA	9	\$ (50.00)	\$ (450.00)
TOTAL ADDITIVE BID AMOUNT				\$	(450.00)

This is to certify that at 2:00 pm on November 12, 2025 at the City Clerk's Office in Coffeyville, KS, the bids were publicly opened, read aloud, checked, and the above totals are correct as to the additions.

By

Blake Watson, P.E.

 CITY OF COFFEYVILLE BOARD OF COMMISSIONERS AGENDA ITEM		
MEETING DATE	November 25, 2025	
RESOLUTION OR ORDINANCE NUMBER	R-25-130	
AGENDA TITLE	Approval of Change Order No. 2 – Multi-Use Trail Project	
REQUESTING DEPARTMENT	Public Works Department	
PRESENTER	Jim Wright, Director of Public Works	
FISCAL INFORMATION	Cost as recommended:	
	Budget Line Item:	
	Balance Available	
	New Appropriation Required:	☐ Yes ☒ No
PURPOSE	To consider approval of Change Order No. 2 for the Multi-Use Trail Project, resulting in a contract decrease of \$1,807.00 due to removal of pavement markings and a correction to the original contract amount	
BACKGROUND	The City of Coffeyville is currently constructing the Multi-Use Trail Project under contract with Koehn Construction Services. During project coordination, staff requested that pavement markings be removed from this contract because the trail resurfacing project will install all final markings. This adjustment eliminates Bid Item No. 32, resulting in a deduction of \$1,697.00. Additionally, BG Consultants identified a minor mathematical error in the original contract computation, requiring a correction of –\$110.00 to the base contract amount. The combined effect of these two adjustments is a total contract reduction of \$1,807.00. There is no change to the contract time.	

SPECIAL NOTES	- Fences will be 4' tall black coated chain link with two mower-width access gates per site. - The revised layout at Walter Johnson Park will lower the total fencing needed, resulting in cost savings. - Midwest Fence will provide all labor and materials.
ANALYSIS	Removal of Bid Item No. 32 – Pavement Markings - Pavement markings will now be installed as part of the planned resurfacing project. - Results in a contract decrease of \$1,697.00. - Correction of Original Contract Amount - A \$110.00 computational error was identified in BG's original bid item summary. - Contract adjusted to reflect the correct original award value. - Revised Contract Amount - New total contract: \$678,269.92 - Contract Time - No change to substantial completion or final completion days
PUBLIC INFORMATION PROCESS	
BOARD OR COMMISSION RECOMMENDATION	
STAFF RECOMMENDATION	Staff recommends approval of Change Order No. 2 for the Multi-Use Trail Project, decreasing the contract by \$1,807.00 and adjusting the original contract amount to reflect accurate computations.
REFERENCE DOCUMENTS ATTACHED	Change Order No. 2 – Multi-Use Trail Project (BG Consultants)

RESOLUTION NO. R-25-130

A RESOLUTION APPROVING CHANGE ORDER NO. 2 FOR THE MULTI-USE TRAIL PROJECT.

BE IT RESOLVED by the Board of Commissioners of the City of Coffeyville, Kansas, that Change Order No. 2 for the Multi-Use Trail Project (Project No. 23-PF-020), resulting in a contract decrease of \$1,807.00 and establishing a revised contract total of \$678,269.92, with no change in contract time, is hereby approved.

ADOPTED THIS 25TH DAY OF NOVEMBER 2025.

Deborah Maples, Mayor

ATTEST:

Melissa Carter, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Paul Kritz, City Attorney

CHANGE ORDER NO. 2

Owner: City of Coffeyville, Kansas Owner's Project No.: 23-PF-020
Engineer: BG Consultants, Inc. Engineer's Project No.: 23-1305L
Contractor: Koehn Construction Services, LLC Contractor's Project No.:
Project: Multi-Use Trail Project
Contract Name: Multi-Use Trail Project
Date Issued: November 14, 2025 Effective Date of Change Order: November 14, 2025

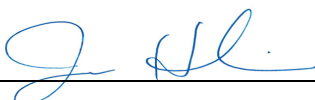
The Contract is modified as follows upon execution of this Change Order:

Description:

- (1) Owner requested the Contractor not install the pavement markings on the Contract due to a planned resurfacing project that would install the pavement markings. This results in removal of Bid Item No. 32 "Pavement Marking (Preformed Thermoplastic)(White)(24") from the contract for a net decrease in contract price of \$1,697.00.
- (2) The Original Contract Price had an error in the bid item computations and is hereby corrected from the original amount of \$677,557.36 to the corrected amount of \$677,447.36 for a net decrease in contract price of \$110.00.

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ 677,557.36	Original Contract Times: Substantial Completion: 70 Calendar Days Ready for final payment: 80 Calendar Days
Increase from previously approved Change Orders No. 1 to No. 1: \$ 2,519.56	Increase from previously approved Change Orders No. 1 to No. 1: Substantial Completion: 49 Calendar Days Ready for final payment: 49 Calendar Days
Contract Price prior to this Change Order: \$ 680,076.92	Contract Times prior to this Change Order: Substantial Completion: 119 Calendar Days Ready for final payment: 129 Calendar Days
Decrease this Change Order: \$ 1,807.00	[Increase] [Decrease] this Change Order: Substantial Completion: 0 Calendar Days Ready for final payment: 0 Calendar Days
Contract Price incorporating this Change Order: \$ 678,269.92	Contract Times with all approved Change Orders: Substantial Completion: 119 Calendar Days Ready for final payment: 129 Calendar Days

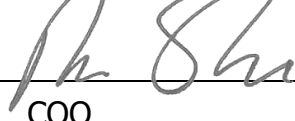
Recommended by Engineer (if required)

By: 
Title: Corporate Secretary
Date: 11/14/2025

Authorized by Owner

By: _____
Title: _____
Date: _____

Accepted by Contractor


COO
11/17/2025

Approved by Funding Agency (if applicable)

By: _____
Title: _____
Date: _____

 CITY OF COFFEYVILLE BOARD OF COMMISSIONERS AGENDA ITEM	
MEETING DATE	11/25/2025
RESOLUTION OR ORDINANCE NUMBER	R-25-131
AGENDA TITLE	Approve Change Order No 1 with J Graham Construction for additional work on the CRMC Street Improvement Project.
REQUESTING DEPARTMENT	Public Works
PRESENTER	Jim Wright – Executive Director of Public Works
FISCAL INFORMATION	Cost as recommended: \$134,131.83
	Budget Line Item: 520-5-220-868
	Balance Available N/A
	New Appropriation Required: ☒ Yes ☐ No
PURPOSE	To approve change order No 1 for CRMC Street Improvement Project

BACKGROUND	During milling operations on 4th Street, unexpected pavement conditions were encountered at two locations, requiring adjustments to the planned work. 1)Between Ohio and Cline: A 6-foot-wide section along the eastbound lane adjacent to the curb and gutter revealed inadequate pavement thickness. The Contractor was directed to perform a tapered mill starting at the curb and gutter, cutting 2 inches below the gutter line and feathering out to 0 inches at a width of 6 feet to match the existing pavement elevation. This area will be restored with additional asphalt as required to fill the milled area and restore the pavement integrity. The original planned overlay shall be extended into the gutter pan. This will provide additional asphalt thickness along the edge to provide sufficient pavement thickness needed in this area. This required the replacement of curb and gutter to be constructed at a higher elevation to support the additional pavement thickness needed for integrity. At the request of the City, approximately 591 feet of curb and gutter was replaced along the south side of 4th Street between Ohio and Cline including the radii's at Parkview Street. The replacement was required to support the increase in asphalt thickness for the reasons described above. Given the poor condition of the existing curb and gutter, the replacement is warranted. The approaches for three residential driveways and one residential sidewalk will require replacement to match the new elevation of the curb and gutter. The original plans required paving fabric to be placed along the entire width of 4th Street. During construction, it was determined that paving fabric was not required in all areas for the full width and is hereby reduced to the width of the driving lanes where traffic is predominate. City requested additional ADA ramps and cross walks to be constructed on 4th Street at Parkview, Wilkie and the Coffeyville Regional Medical Center.
SPECIAL NOTES	
ANALYSIS	

PUBLIC INFORMATION PROCESS	
BOARD OR COMMISSION RECOMMENDATION	
STAFF RECOMMENDATION	Staff recommends approval of change order No 1 with J Graham Construction in the amount of \$134,131.83 for quantity changes and additional work on the CRMC Street Improvement Project.
REFERENCE DOCUMENTS ATTACHED	Res-CO NO1- J Graham- CRMC.docx

RESOLUTION NO. R-25-131

A RESOLUTION TO APPROVE CHANGE ORDER NO 1 WITH J GRAHAM CONSTRUCTION FOR QUANTITY CHANGES AND ADDITIONAL WORK ON THE CRMC STREET IMPROVEMENT PROJECT.

BE IT RESOLVED, by the Board of Commissioners of the City of Coffeyville, Kansas, that the Mayor and City Clerk are hereby authorized and directed to execute CO No 1 with J Graham Construction for quantity updates and additional work on the CRMC Street Improvement Project in the amount of \$134,131.83.

ADOPTED THIS 25th DAY OF NOVEMBER 2025.

Deborah Maples, Mayor

ATTEST:

Melissa Carter, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Paul Kritz, City Attorney

CHANGE ORDER No. 01

CONTRACTOR: J. Graham Construction

LPA: City of Coffeyville

PROJECT NAME: CRMC Neighborhood Street ImprovementsPROJECT NO.: N/A**The Contractor is hereby directed to make the following changes from the contract:****1. DESCRIPTION AND REASON FOR CHANGE:**

SECTION 2 BID ITEMS: During milling operations on 4th Street, unexpected pavement conditions were encountered at two locations, requiring adjustments to the planned work.

1) Between Ohio and Cline:

A 6-foot-wide section along the eastbound lane adjacent to the curb and gutter revealed inadequate pavement thickness. The Contractor is directed to perform a tapered mill starting at the curb and gutter, cutting 2 inches below the gutter line and feathering out to 0 inches at a width of 6 feet to match the existing pavement elevation. This area will be restored with additional asphalt as required to fill the milled area and restore the pavement integrity. The original planned overlay shall be extended into the gutter pan. This will provide additional asphalt thickness along the edge to provide sufficient pavement thickness needed in this area. This is also allow the replacement of curb and gutter to be constructed at a higher elevation to support the additional pavement thickness needed for integrity.

At the request of the City, approximately 591 feet of curb and gutter was replaced along the south side of 4th Street between Ohio and Cline including the radii at Parkview Street. The replacement was required to support the increase in asphalt thickness for the reasons described above. Given the poor condition of the existing curb and gutter, the replacement is warranted. The approaches for three residential driveways and one residential sidewalk will require replacement to match the new elevation of the curb and gutter.

The original plans required paving fabric to be placed along the entire width of 4th Street. During construction, it was decided that paving fabric was not required for the area beyond the normal driving lane. The quantity of paving fabric is hereby reduced.

2) East of Cline:

The pavement in this area was found to be unsuitable for the planned overlay due to subgrade issues and varying existing pavement thicknesses. The Contractor is to proceed with full-depth replacement across the entire width of the street per the details provided in the project plans for full depth replacement areas. Upon excavation, the soil was very saturated due to a possible spring. Geogrid was also required for the additional full depth replacement area to stabilize the subgrade because of the saturated conditions. The additional area measured approximately 207' long x 33' wide.

SECTION 1 BID ITEMS APPLIED TO SECTION 2 FOR ADA RAMPS: City requested additional ADA ramps and cross walks to be constructed on 4th Street at Parkview, Wilkie, and the Coffeyville Regional Medical Center.

2. COST OF WORK AFFECTED BY THIS CHANGE ORDER.

EST. LINE NO.	CONTRACT ITEM NO.	ITEM DESCRIPTION	UNITS PREVIOUSLY PROVIDED FOR	UNITS TO BE CONSTRUCTED	UNITS OVERRUN, UNDERRUN, CONTINGENT	U N I T	CONTRACT OR AGREED UNIT PRICE	AMOUNT OF OVERRUN OR PLUS CONTINGENT	AMOUNT OF UNDERRUN OR MINUS CONTINGENT
Bid Section 2 Items									
	1	Milling	6645	8170	1525.00	SY	\$4.00	\$6,100.00	
	5	HMA - Commercial Grade (Class A)	1475.00	1592.74	117.74	TON	\$112.00	\$13,186.88	
	6	Paving Fabric	12885.00	10496.00	2389.00	SY	\$4.00		\$9,556.00
	7	HMA Pavement Repair (6" Thick), Including Removal of Existing, Complete and In-Place	790.00	1194.92	404.92	TON	\$135.00	\$54,664.20	
	10	Aggregate Base Repair (AB3) (6" Thick), Including Removal of Existing, Complete and In-Place	2420.00	2800.00	380.00	SY	\$21.00	\$7,980.00	
	New	Geogrid	0.00	759.00	759.00	SY	\$8.75	\$6,641.25	
	8	Aggregate Base Under Driveways and Sidewalks (AB3) (4" Thick)	318.00	364.00	46.00	SY	\$10.00	\$460.00	
	11	6-inch Concrete Curb and Gutter	851.00	1442.00	591.00	LF	\$35.00	\$20,685.00	
	12	Concrete Sidewalk (4" Thick)	214.00	216.70	2.70	SY	\$80.00	\$216.00	
	13	Concrete Driveway (6" Thick)	82.00	125.30	43.30	SY	\$105.00	\$4,546.50	
Bid Section 1 Items applied to Section 2 for ADA Ramps									
	7	Aggregate Base Under Driveways and Sidewalks (AB3) (4" Thick)	1243.00	1299.00	56.00	SY	\$10.00	\$560.00	
	10	PCCP (8" Thick) (Non-Reinforced) (Non-Dowel Jointed)	0.00	29.00	29.00	SY	\$100.00	\$2,900.00	
	16	ADA Sidewalk Ramp w/ Detectable Warning	83.00	139.00	56.00	SY	\$250.00	\$14,000.00	
	17	PCCP (8" Thick) (Non-Reinforced) (Non-Dowel Jointed) (Stamped/Stained)	0.00	44.00	44.00	SY	\$267.00	\$11,748.00	
TOTALS:							\$143,687.83	\$9,556.00	

3. SETTLEMENT FOR COST OF THE ABOVE CHANGE TO BE MADE AT CONTRACT UNIT PRICES, EXCEPT AS NOTED:				
4 COMMENTS:				
5 COST ADJUSTMENTS TO THE CONTRACT:				
1. CONTRACT AMOUNT 2. OVERRUN THIS ORDER 3. OVERRUN PREVIOUS 4. UNDERRUN THIS ORDER 5. UNDERRUN PREVIOUS 6. PROJECT TOTAL	\$143,687.83 \$0.00 \$9,556.00 \$0.00	\$3,113,390.75	\$3,247,522.58	
THE TERMS OF SETTLEMENT OUTLINED ABOVE ARE HEREBY AGREED TO:				
APPROVED: CITY OF COFFEYVILLE, KANSAS	DATE	 APPROVED: JEFF GRAHAM CONSTRUCTION, INC. 11/20/2028 DATE		
APPROVED: ALLGEIER MARTIN AND ASSOCIATES, INC.	DATE	 APPROVED: ALLGEIER MARTIN AND ASSOCIATES, INC. 11-7-25 DATE		



**CITY OF COFFEYVILLE
BOARD OF COMMISSIONERS AGENDA ITEM**

MEETING DATE	November 25, 2025	
RESOLUTION OR ORDINANCE NUMBER	R-25-132	
AGENDA TITLE	STEAM PLANT ROOF REPLACEMENTS	
REQUESTING DEPARTMENT	Electric Generation	
PRESENTER	Chris Weiner, Johnathon Carson	
FISCAL INFORMATION	Cost as recommended:	\$213,000
	Budget Line Item:	810-5-030-610
	Balance Available	\$213,000
	New Appropriation Required:	☒ Yes ☐ No
PURPOSE	To authorize the replacement of three deteriorated roof sections at the Steam Plant facility located at 605 S. Santa Fe, including the Old Generator Area Roof, the Turbine 7 Roof, and Tool Room Roof.	
BACKGROUND	The Steam Plant roof is split into multiple sections that vary significantly in age. Prior administrations followed a plan to replace one or two sections per year, but no replacements have occurred since 2022 due to budget shortfalls. As a result, several areas have experienced advancing deterioration, active leaking, and—in one case—roof-deck damage.	

SPECIAL NOTES	Three roof sections now require replacement to prevent further water intrusion, structural deterioration, and operational impacts inside the facility. Staff obtained updated 2025 quotes from Jeff Graham Construction for all three roof sections. Previous contingency (10–15%) was incorporated into CIP planning; however, inflation since the last quoted amounts consumed part of the prior contingency. Remaining contingency (<5–10%) is included in the updated estimates to account for concealed deck repairs once the roofing layers are removed.
ANALYSIS	The following updated cost proposals were received from Jeff Graham Construction: • Old Generator Area Roof: \$84,268.60 + <5% contingency • Steam Plant Tool Room Roof: \$27,909 + <5% contingency • Turbine 7 Roof: \$87,005.32 + <10% contingency The combined total for the three sections, including contingency, falls within the requested not-to-exceed amount of \$213,000. Replacement of these roof sections will address ongoing leaks, prevent future structural deterioration, and realign the deferred roof-rotation schedule originally established for the facility.
PUBLIC INFORMATION PROCESS	
BOARD OR COMMISSION RECOMMENDATION	
STAFF RECOMMENDATION	Staff recommends the Mayor direct the Director of Finance to issue a purchase order not to exceed \$213,000 to Jeff Graham Construction to replace the three Steam Plant roof sections at 605 S. Santa Fe.
REFERENCE DOCUMENTS ATTACHED	CIP Project Worksheet Jeff Graham Quotes

RESOLUTION NO. R-25-132

A RESOLUTION TO AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER IN AN AMOUNT NOT TO EXCEED \$213,000 TO J GRAHAM CONSTRUCTION FOR THE REPLACEMENT OF THREE STEAM PLANT ROOF SECTIONS AT 605 S. SANTA FE FOR THE CITY OF COFFEYVILLE ELECTRIC UTILITY.

BE IT RESOLVED, by the Board of Commissioners of the City of Coffeyville, KS, that the Finance Director be and is hereby authorized and directed to issue a purchase order in an amount not to exceed \$213,000 to J Graham Construction for the replacement of the Old Generator Area Roof, the Turbine 7 Roof, and the Steam Plant Tool Room Roof at the City of Coffeyville Steam Plant located at 605 S. Santa Fe.

ADOPTED THIS 25th DAY OF NOVEMBER, 2025.

Deborah Maples, Mayor

ATTEST:

Melissa Carter, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Paul Kritz, City Attorney

J.Graham Construction, Inc
PO 874
Coffeyville, KS 67337 US
+16209485088
sjgraham61@jgrahamconstruction.com

Bid Proposal

ADDRESS

City of Coffeyville, KS
102 W. 7th St.
Coffeyville, KS 67337

SHIP TO

City of Coffeyville, KS
102 W. 7th St.
Coffeyville, KS 67337

BID PROPOSAL # 1119

DATE 08/07/2025

PROJECT

Power Plant/Tool Room

DESCRIPTION	ACTIVITY	QTY	RATE	AMOUNT
Remove Existing two layer roof and haul away	Services	1	4,284.00	4,284.00
Install two inch iso board insulation mechanically attached to metal decking	Services	1	4,725.00	4,725.00
Install fully adhered 60 mil TPO roof membrane, flashings and accessories	Services	1	10,395.00	10,395.00
Fabricate and install sheet metal drip edge, gutter, downspouts and counter flashings	Services	1	4,536.00	4,536.00
Install reinforced walk pad from roof access point to wall mounted ladder.	Services	1	945.00	945.00
Lift Rental	Services	1	1,764.00	1,764.00
Two year contractor workmanship warranty	Services	1	0.00	0.00
Fifteen year manufactures roof system warranty	Services	1	1,260.00	1,260.00

All material is guaranteed to be as specified and all work completed according to standard practices. Alteration from above specifications involving extra cost will only be executed with owners approval and will become an extra charge over and above contract amount. All estimates will be honored within 90 days of date, unless other arrangements are in place.

SUBTOTAL	27,909.00
TAX	0.00
TOTAL	\$27,909.00

Accepted By

Accepted Date

ESTIMATE

J.Graham Construction, Inc
PO 874
Coffeyville, KS 67337

sjgraham61@jgrahamconstruction.c
om
+1 (620) 948-5088

Bill to
City of Coffeyville, KS
102 W. 7th St.
Coffeyville, KS 67337

Ship to
City of Coffeyville, KS
102 W. 7th St.
Coffeyville, KS 67337

Estimate details

Project: Power Plant Old Generator

Estimate no.: 1165
Estimate date: 08/07/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Services	Remove gravel ballast and haul away	1	\$6,804.00	\$6,804.00
2.		Services	Remove two layer roof and haul away	1	\$12,096.00	\$12,096.00
3.		Services	Install tapered insulation at East wall for positive drainage	1	\$1,789.00	\$1,789.00
4.		Services	Install two inch iso board insulation adhered to concrete deck	1	\$17,010.00	\$17,010.00
5.		Services	Install fully adhered 60 mil TPO roof membrane, flashings and accessories	1	\$36,036.00	\$36,036.00
6.		Services	Fabricate and install new sheet metal counter flashings and scupper	1	\$7,056.00	\$7,056.00
7.		Services	Lift Rental	1	\$1,764.00	\$1,764.00
8.		Services	Two year contractor workmanship warranty	1	\$0.00	\$0.00
9.		Services	Manufactures 15 year roof system warranty	1	\$1,713.60	\$1,713.60

Total

\$84,268.60

Note to customer

All material is guaranteed to be as specified and all work completed according to standard practices. Alteration from above specifications involving extra cost will only be executed with owners approval and will become an extra charge over and above contract

J.Graham Construction, Inc
PO 874
Coffeyville, KS 67337 US
+16209485088
sjgraham61@jgrahamconstruction.com

Bid Proposal

ADDRESS City of Coffeyville, KS 102 W. 7th St. Coffeyville, KS 67337	SHIP TO City of Coffeyville, KS 102 W. 7th St. Coffeyville, KS 67337	BID PROPOSAL # 1121 DATE 08/07/2025
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PROJECT
Power Plant/Turbine7roofreplace

DESCRIPTION	ACTIVITY	QTY	RATE	AMOUNT
Remove gravel ballast and haul away	Services	1	5,292.00	5,292.00
Remove two layer roof and haul away	Services	1	11,088.00	11,088.00
Mechanically attach two inch iso board insulation to metal deck.	Services	1	15,592.50	15,592.50
Install tapered insulation between roof drains for positive water drainage.	Services	1	4,248.72	4,248.72
Install fully adhered 60 mil TPO roof membrane, flashings and accessories	Services	1	33,793.00	33,793.00
Install reinforced walk pad at ladder	Services	1	315.00	315.00
Fabricate and install sheet metal counter flashings and overflow scupper	Services	1	4,951.80	4,951.80
Crane Fees	Services	1	9,481.50	9,481.50
Two year contractor workmanship warranty	Services	1	0.00	0.00
Fifteen year manufactures roof system warranty	Services	1	2,242.80	2,242.80

All material is guaranteed to be as specified and all work completed according to standard practices. Alteration from above specifications involving extra cost will only be executed with owners approval and will become an extra charge over and above contract amount. All estimates will be honored within 90 days of date, unless other arrangements are in place.	SUBTOTAL	87,005.32
	TAX	0.00
	TOTAL	\$87,005.32

Capital Improvement Project Summary



Department:			
Contact:			
Project Title:			
CIP Status:	☐ New Project ☐ Modify Existing	Project Type:	☐ Renewal/Replacement ☐ Enhancement/New
Budget:		Budget Line Item:	

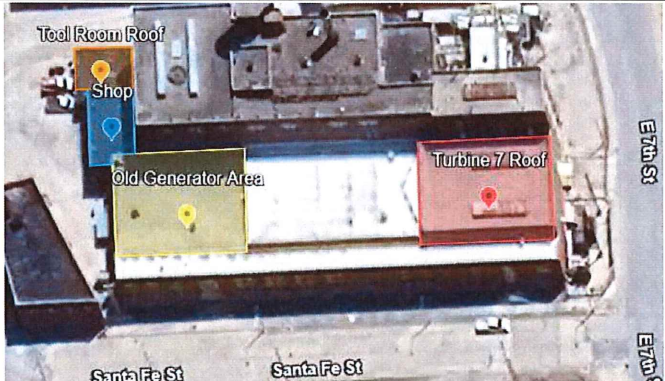
Project Description/Location:

Justification:

Photos: (if applicable)



Estimated Costs	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Planning, Design, & Engineering							
Construction/Labor							
Equipment							
Land Acquisition							
Other							
Yearly Total							
Currently Funded?	☐ Fully ☐ Partially ☐ No ☐ Deferred since: _____						
Funding Note:							

Department:		Electric Generation					
Contact:		Johnathon Carson					
Project Title:		Steam Plant Tool Room Roof					
CIP Status:		☒ New Project ☐ Modify Existing		Project Type:		☒ Renewal/Replacement ☐ Enhancement/New	
Budget:		\$ 29,250.00		Budget Line Item:		810-5-030-610	
Project Description/Location: Steam Plant Tool Room - 605 S. Santa Fe Previous administration chose to re-roof a section or two of the steam plant per year. None of these roof sections have been replaced since 2022 due to budget shortfalls.							
Justification: Currently, this roof area has significant leaking Quoted at \$26,580.00 with added 10% contingency							
Photos: (if applicable) 							
Estimated Costs	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Planning, Design, & Engineering							
Construction/Labor		\$ 29,250.00					
Equipment							
Land Acquisition							
Other							
Yearly Total	\$ 0.00	\$ 29,250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Currently Funded?	☐ Fully ☐ Partially ☒ No ☒ Deferred since: 2018						
Funding Note:							

Department:	Electric Generation		
Contact:	Johnathon Carson		
Project Title:	Steam Plant Turbine 7 Roof		
CIP Status:	☒ New Project ☐ Modify Existing	Project Type:	☒ Renewal/Replacement ☐ Enhancement/New
Budget:	\$ 95,500.00	Budget Line Item:	810-5-030-610

Project Description/Location:

Steam Plant Turbine 7 Roof - 605 S. Santa Fe

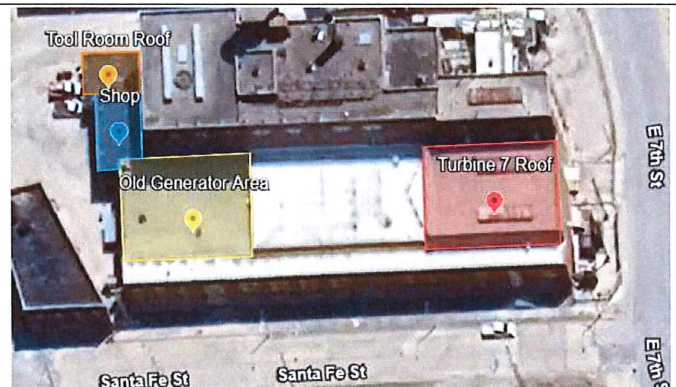
Previous administration chose to re-roof a section or two of the steam plant per year. None of these roof sections have been replaced since 2022 due to budget shortfalls.

Justification:

Currently, this roof area has significant roof deck damage and is leaking

Quoted at \$82,862.40 with added 15% contingency

Photos: (if applicable)



Estimated Costs	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Planning, Design, & Engineering							
Construction/Labor		\$ 95,500.00					
Equipment							
Land Acquisition							
Other							
Yearly Total	\$ 0.00	\$ 95,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Currently Funded?	☐ Fully ☐ Partially ☒ No ☒ Deferred since: <u>2018</u>						
Funding Note:							

 CITY OF COFFEYVILLE BOARD OF COMMISSIONERS AGENDA ITEM		
MEETING DATE	11/25/2025	
RESOLUTION OR ORDINANCE NUMBER	R-25-133	
AGENDA TITLE	A RESOLUTION TO REVISE THE CITY'S FUND BALANCE POLICY.	
REQUESTING DEPARTMENT	Finance Department	
PRESENTER	Martin Cumings, Finance Director	
FISCAL INFORMATION	Cost as recommended:	N/A
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	☐ Yes ☒ No
PURPOSE	Authorize additions to the language of the existing policy to better reflect the operational realities that may not have been in effect or otherwise considered at the time of the original policy's adoption.	
BACKGROUND	In 2014, the commission voted to adopt this policy assure that the City would always maintain a healthy cash position as windfall to catastrophic events and the assure the City's ability to address all of it financial obligations.	
SPECIAL NOTES	The existing policy was signed by then Mayor Jim Falkner.	

ANALYSIS	There are no proposed reductions to the existing language of the policy. There are proposed additions to the language of the policy to better clarify its application in the case of certain types of pass-through activity and certain of the city's funds. It also establishes a new General Fund balance goal.
PUBLIC INFORMATION PROCESS	
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends the adoption of this revision.
REFERENCE DOCUMENTS ATTACHED	Copy of revised policy with revision highlighted.

RESOLUTION NO. R-25-133

A RESOLUTION TO REVISE THE CITY'S FUND BALANCE POLICY.

WHEREAS, on September 9, 2014, the Board of Commissioners of the City of Coffeyville, Kansas, adopted a Fund Balance Policy to emphasize the responsibility to maintain prudent financial operations to ensure stable city operations for the benefit of residents and business; and

WHEREAS, upon due consideration and analysis by City staff, lead by the Finance Department, it has been determined that certain additions be made to the language of the policy.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Coffeyville, Kansas, that the revised Fund Balance Policy be and is hereby established.

Adopted this 25th day of November, 2025.

Deborah Maples, Mayor

ATTEST:

Melissa Carter, City Clerk

Approved as to Form:

Paul Kritz, City Attorney



CITY OF COFFEYVILLE

SUBJECT	ISSUED BY	EFFECTIVE DATE	REVISION DATE
Fund Balance Policy	Finance Department	09/09/2014	11/25/2025

SECTION 1. GENERAL PROVISIONS

Purpose.

The Coffeyville City Commission understands it has a responsibility to maintain prudent financial operations to ensure stable city operations for the benefit of city residents and businesses. This policy is necessary in maintaining a prudent level of financial resources to protect against reducing service levels or raising taxes and fees due to temporary economic conditions or unforeseen one-time expenditures. Appropriate fund balance targets are expected to differ from city to city, based on each city's specific circumstances. Factors to consider include size of the government, diversification of revenue and volatility of revenues sources.

Unencumbered cash reserves are an important component in ensuring the overall financial health of a community, by giving the city cushion to meet contingency or cash-flow timing needs. The Government Finance Officers Association (GFOA) recommends that governments maintain a fund balance of no less than 5% - 15% of revenues, or one or two months of operating expenditures.

Maintaining fund balance at a prescribed level involves two components: i) budgeted reserves and ii) the amounts that revenues exceeds expenditures due to conservative budgeting practices.

This Administrative Policy shall be effective from and after the date shown above. Any prior Administrative Policies adopted pursuant to this are hereby repealed.

Application.

This policy applies to all current and future funds established by the city. Fund balances shall first be attained and then maintained in accordance with the levels adopted within this policy.

Definitions.

Bond and Interest Fund – Used to account for the accumulation of resources, including tax levies, transfers from other funds and payment of general long-term debt.

Business Funds – Used to account for funds financed in whole or in part by fees charged to users of the goods or services (i.e. enterprise and internal service fund etc.)

Capital Project Funds – Used to account for the debt proceeds and other financial resources to be used for acquisition or construction of major capital facilities or equipment.

General Fund – Is the City's chief operating fund. It is used to account for all resources except those required to be accounted for in another fund.

Special Purpose Funds – Used to account for the proceeds of specific tax levies and other specific revenue sources (other than Capital Project and tax levies for long-term debt) that are intended for specified purposes.

Pass-Through Expenditures – Expenditures incurred to convey or transfer money from revenues intended for a third party to the City, for which the City has been designated as the administrative custodian.

Unencumbered Cash: Unencumbered cash involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund.

SECTION 2. POLICY

Minimum Fund Balance Requirements:

- General Fund: In order to avoid service disruptions that otherwise could arise from revenue shortfalls or unanticipated expenditures, the General Fund shall be managed by the Finance Department and Department Heads and in such a way as to maintain a minimum unencumbered cash balance on the last day of each fiscal year equal to at least fifteen percent (15%) of current fiscal year budgeted annual operating expenditures before any transfers out **with a target of twenty-five percent (25%)**.
- Special Purpose Funds: In order to avoid service disruptions that otherwise could arise from revenue shortfalls or unanticipated expenditures, Special Purpose Funds shall be managed by the Finance Department and Department Heads in such a way as to maintain a minimum unencumbered cash balance on the last day of each fiscal year equal to at least five percent (5%) of current fiscal year budgeted annual operating expenditures before any transfers out with a long-term goal of getting those reserves up to those similar to the General Fund and other operating funds. **Funds established for Pass-Through Expenditures are not subject to any minimum fund balance requirement. However, funds containing both normally budgeted expenditures and Pass-Through Expenditures are still required to maintain minimum reserves based on the budgeted expenditures that do not contribute to the Pass-Through Expenditures.**
- Business Funds: In order to avoid service disruptions that otherwise could arise from revenue shortfalls or unanticipated expenditures, Business Funds shall be managed by the Finance Department and Department Heads in such a way as to maintain a minimum unencumbered cash balance on the last day of each fiscal year to equal at least twenty-five percent (25%), or three months, of current fiscal year budgeted annual operating expenditures before any transfers out. For Business Funds that have debt service, the minimum fund balance shall also include one year of debt service payments. Electric Utility Operating Fund expenditures shall exclude those expenditures associated with the Coffeyville Resources Nitrogen Fertilizer department when calculating the annual operating expenditures. **For the purposes of this policy, Business Funds shall not include the Aquatic Center, Golf Course, or the Airport.**

Excess Unencumbered Cash Balances: In the event the unencumbered cash balance exceeds the minimum balance requirements at the end of each fiscal year, the excess may be used in one or a combination of the following ways:

- Debt reduction.
- One-time expenditures that do not increase recurring operating costs that cannot be funded through current revenues. Emphasis will be placed on one-time uses that reduce future operating costs.
- Establishment of or increase in reserves for risk management programs, equipment replacement, capital projects, emergencies or disaster recovery.
- Start-up expenditures for new programs, provided that such action is approved by the City Commission and is considered in the context of multi-year projections of revenue and expenditures as prepared by the Finance Department.

Restoration of Minimum Fund Balances:

Should the unencumbered cash balance fall below the target level, the Finance Department and Department Heads will prepare and submit a plan to the governing body for approval to restore the balance to the target level and achieve the target level as soon as practicable within six calendar quarters of the deficiency.

SECTION 3. RESPONSIBILITY FOR ENFORCEMENT.

The City Manager has designated the Finance Director with the responsibility for the enforcement of this administrative policy. Department Heads will be entrusted with the responsibility of enforcing the policy within their departments.

Approved: _____
Mayor

Date: _____
(Current as of November 2025)

 CITY OF COFFEYVILLE BOARD OF COMMISSIONERS AGENDA ITEM		
MEETING DATE	November 25, 2025	
RESOLUTION OR ORDINANCE NUMBER	G-25-09	
AGENDA TITLE	Amending Chapters 8 and 20 of the Code of Ordinances to Adopt the 2024 Building & Construction Codes and the 2024 International Fire Code.	
REQUESTING DEPARTMENT	Community Development	
PRESENTER	Amber Dean, Director of Community Development	
FISCAL INFORMATION	Cost as recommended:	Not to exceed \$25,250
	Budget Line Item:	
	Balance Available	
	New Appropriation Required:	☐ Yes ☐ No
PURPOSE	To adopt the 2024 Building & Construction Code and the 2024 International Fire Code and amend Chapter 8 and Chapter 20 of the Coffeyville Code of Ordinances to reflect the updated codes.	
BACKGROUND	The City of Coffeyville is currently operating under the 2018 Building and Fire Codes. To remain aligned with national standards and industry practices, the City is updating to the 2024 code cycle. This ordinance amends Chapters 8 and 20 of the Code of Ordinances to adopt the 2024 International Building, Residential, Mechanical, Plumbing, Fuel Gas, Existing Building, Property Maintenance, and Fire Codes, along with the 2023 National Electrical Code.	

SPECIAL NOTES	• Official stamped copies will be filed with the City Clerk and provided to relevant enforcement departments. • Adoption of the updated codes supports the 2026 Fee Schedule and Rental/Landlord Licensing framework. • Existing conflicting ordinances are repealed by this adoption.
ANALYSIS	
PUBLIC INFORMATION PROCESS	Public Works and Parks personnel have reviewed the dog park layout to ensure operational feasibility and safety.
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends approval of Ordinance G-25-____ adopting the 2024 Building & Construction Codes and the 2024 International Fire Code and amending the relevant sections of the Coffeyville Code of Ordinances.
REFERENCE DOCUMENTS ATTACHED	• Building Code Update Ordinance (Incorporating Code Amendments)

ORDINANCE G-25-09

AN ORDINANCE AMENDING CHAPTER 8, SECTION 8-1, OF THE CODE OF ORDINANCES OF THE CITY OF COFFEYVILLE, KANSAS, BY INCORPORATING A COMPREHENSIVE BUILDING AND CONSTRUCTION CODE WITHIN THE CORPORATE LIMITS OF THE CITY OF COFFEYVILLE, KANSAS; AND AMENDING CHAPTER 20, ARTICLE III, DIVISION 1, SECTIONS 20-98 AND 20-99, OF THE CODE OF ORDINANCES OF THE CITY OF COFFEYVILLE, KANSAS, TO INCORPORATE THE 2024 INTERNATIONAL FIRE CODE WITHIN THE CORPORATE LIMITS OF THE CITY OF COFFEYVILLE, KANSAS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF COFFEYVILLE, KANSAS:

Section 1. Chapter 8, Section 8-1, of the Code of Ordinances of the City of Coffeyville is hereby amended, as follows:

Sec. 8-1. - [Incorporated by reference.]

There is hereby incorporated by reference that certain building and construction code known as the “Building and Construction Code,” in booklet form, which also incorporates by reference the following specific building and construction codes, to-wit: International Building Code, 2024 Edition, published by the International Code Council, Inc.; International Residential Code, 2024 Edition, published by the International Code Council, Inc.; NFPA 70, National Electrical Code, 2023 Edition, published by the National Fire Protection Association; International Plumbing Code, 2024 Edition, published by the International Code Council, Inc.; International Mechanical Code, 2024 Edition, published by the International Code Council, Inc.; International Fuel Gas Code, 2024 Edition, published by the International Code Council, Inc.; International Property Maintenance Code, 2024 Edition, published by the International Code Council, Inc.; International Existing Building Code, 2024 Edition, published by the International Code Council, Inc.; and International Swimming Pool and Spa Code, 2018 Edition, published by the International Code Council, Inc. Not less than one copy of the Building and Construction Code shall be marked or stamped “Official Copy as Adopted by Ordinance No. G-25-___”, and to which shall be attached a copy of this ordinance [from which this section derives], and filed with the city clerk to be open to inspection and available to the public at all reasonable hours. The engineering department and all administrative departments of the city charged with enforcement of the ordinance [from which this section derives] shall be supplied, at the cost of the city, such number of official copies of the Building and Construction Code similarly marked, as may be deemed expedient.

(Ord. No. G-21-01, § 1, 3-23-2021)

Section 2. Chapter 20, Article III, Division 1, Section 20-98, of the Code of Ordinances of the City of Coffeyville is hereby amended, as follows:

Sec. 20-98. - International Fire Code adopted and incorporated; official copy.

The 2024 International Fire Code, published by the International Code Council, Inc., other than those portions specifically deleted, modified or amended, is hereby adopted as the city's fire code and is incorporated herein by reference as if set forth in full.

(Ord. No. G-21-02, § 1, 3-23-2021)

Section 3. Chapter 20, Article III, Division 1, Section 20-99, of the Code of Ordinances of the City of Coffeyville is hereby amended, as follows:

Sec. 20-99. - Official copy.

Not less than one copy of the 2024 International Fire Code shall be marked or stamped “Official Copy as Adopted by Ordinance No. G-25-____” with all sections or portions deleted, modified, or amended clearly marked and to which one copy of this ordinance [from which this division derives] shall be affixed, shall be filed with the city clerk, shall be open to inspection, and shall be available to the public during reasonable business hours. Additional official copies shall, at the cost of the city, be supplied to those officials and agencies charged with enforcement of the city's fire code.

(Ord. No. G-21-02, § 1, 3-23-2021)

Section 4. Any conflicting ordinances, or parts thereof, are hereby repealed.

Section 5. This Ordinance shall take effect from and after publication of a summary hereof, as provided by law.

Passed and approved this 9th day of December, 2025.

Deborah Maples, Mayor

Attest:

Melissa Carter, City Clerk

Approved as to form:

Paul Kritz, City Attorney

BUILDING AND CONSTRUCTION
CODE CHAPTER 8 OF THE CODE OF
ORDINANCES CITY OF
COFFEYVILLE, KANSAS
ADOPTED NOVEMBER 25, 2025
BY ORDINANCE NO. G-25-09.

FIRE CODE
CHAPTER 20, ARTICLE III,
DIVISION 1 OF THE CODE OF
ORDINANCES
CITY OF COFFEYVILLE, KS
ADOPTED NOVEMBER 25, 2025
BY ORDINANCE NO. G-25-09

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ARTICLE 1. ADMINISTRATION

8-1-101 PURPOSE.

The Governing Body finds that, in order to protect the health, safety, and welfare, of the community, it is necessary to regulate building and construction within the City.

8-1-102 SCOPE.

The provisions of this Article shall apply to Articles 2 through 7 of this Chapter, and amendments thereto, Article 9 through 13 of this Chapter, and amendments thereto, and Article 15 of this Chapter and amendments thereto.

8-1-103 APPENDICES.

Provisions in the appendices of any code or law adopted by reference shall not apply unless they are specifically adopted.

8-1-104 CODE REFERENCES.

All references to any code adopted by reference in this Chapter shall be read to refer to the specific version of the code adopted by the City, as amended or modified.

8-1-105 SPECIFIC CODES.

The codes specifically referenced in Sections 8-1-106 through 8-1-113 of this Article, and elsewhere in this Chapter shall be considered part of the requirements of this Article to the prescribed extent of each such reference.

8-1-106 COMMERCIAL AND MULTI-FAMILY STRUCTURES.

The provisions of the International Building Code, as adopted by the City at Article 2 of this Chapter, as amended, shall apply to the construction, alteration, movement, enlargement, replacement, repair, equipment, use and occupancy, location, - maintenance, removal, and demolition of every building or structure or any appurtenances connected or attached to such buildings or structures.

Exception: The foregoing shall not apply to any building or structure regulated by the International Residential Code, as adopted by the City at Article 3 of this Chapter, as amended.

8-1-107 RESIDENTIAL ONE-DWELLING AND TWO-DWELLING STRUCTURES.

The provisions of the International Residential Code, as adopted by the City at Article 3 of this Chapter, as amended, shall apply to the construction, alteration, movement, enlargement, replacement, repair, equipment, use and occupancy, location, - maintenance, removal, and demolition of every residential one-dwelling or two-dwelling building or structure or any appurtenances connected or attached to such buildings or structures.

8-1-108 ELECTRICAL.

The provisions of the National Electrical Code, as adopted by the City at Article 4 of this Chapter, as amended, shall apply to the installation of electrical systems, including alterations, repairs, replacement, equipment, appliances, fixtures, fittings, and appurtenances thereto.

Exception: The foregoing shall not apply to any building or structure regulated by the International Residential Code, as adopted by the City at Article 3 of this Chapter, as amended.

8-1-109 GAS.

The provisions of the International Fuel Gas Code as adopted by the City at Article 7 of this Chapter, as amended, shall apply to the installation of gas piping from the point of delivery, gas appliances, and related accessories, as covered in this Article. These requirements apply to gas piping systems extending from the point of delivery to the inlet connections of appliances and the installation and operation of residential and commercial gas appliances and related accessories.

Exception: The foregoing shall not apply to any building or structure regulated by the International Residential Code, as adopted by the City at Article 3 of this Chapter, as amended.

8-1-110 MECHANICAL.

The provisions of the International Mechanical Code, as adopted by the City at Article 6 of this Chapter, as amended shall apply to the installation, alterations, repairs and replacement of mechanical systems, including equipment, appliances, fixtures, fittings and/or appurtenances, including ventilating, heating, cooling, air-conditioning and refrigeration systems, incinerators and other energy-related systems.

Exception: The foregoing shall not apply to any building or structure regulated by the International Residential Code, as adopted by the City at Article 3 of this Chapter, as amended.

8-1-111 PLUMBING.

The provisions of the International Plumbing Code, as adopted by the City at Article 5 of this Chapter, as amended, shall apply to the installation, alteration, repair and replacement of plumbing systems, including equipment, appliances, fixtures, fittings and appurtenances, and where connected to a water or sewage system and all aspects of a medical gas system.

Exception: The foregoing shall not apply to any building or structure regulated by the International Residential Code, as adopted by the City at Article 3 of this Chapter, as amended.

8-1-112 PROPERTY MAINTENANCE.

The provisions of the International Property Maintenance Code, as adopted by the City at Article 8 of this Chapter, as amended, shall apply to existing structures and premises; equipment and facilities; light, ventilation, space heating, sanitation, life and fire safety hazards; responsibilities of owners, operators and occupants; and occupancy of existing premises and structures.

8-1-113 FIRE PREVENTION.

The provisions of the International Fire Code, as adopted by the City at Chapter 20, Article 3 of the City Code, as amended, shall apply to matters affecting or relating to structures, processes and premises from the hazard of fire and explosion arising from

the storage, handling or use of structures, materials or devices; from conditions hazardous to life, property or public welfare in the occupancy of structures or premises; and from the construction, extension, repair, alteration or removal of fire suppression and alarm systems or fire hazards in the structure or on the premises from occupancy or operation.

Exception: The foregoing shall not apply to any building or structure regulated by the International Residential Code, as adopted by the City at Article 3 of this Chapter, as amended.

8-1-114 GENERAL.

Where, in any specific case, different sections of this Article specify different materials, methods of construction, or other requirements, the most restrictive regulation shall govern. Where there is a conflict between a general requirement and a specific requirement, the specific requirement shall control.

8-1-115 OTHER LAWS.

The provisions of this Article shall not be deemed to nullify any local, state, or federal laws.

8-1-116 APPLICATION OF REFERENCES.

References to chapter or section numbers within referenced codes or standards, or to provisions, not specifically identified by number, shall be construed to refer to such chapter, section, or provision of this Article.

8-1-117 REFERENCED CODES AND STANDARDS.

The codes and standards referenced in this Article shall be considered part of the requirements of this Article to the prescribed extent of each such reference. Where differences occur between provisions of this Article and referenced codes and standards, the provisions of this Article shall govern.

8-1-118 EXISTING STRUCTURES.

The legal occupancy of any structure existing on the date of adoption of this Article shall be permitted to continue without change, except as is specifically covered in this Article, the International Property Maintenance Code as adopted by the City at Article 8 of this Chapter, as amended, or the International Fire Code as adopted by the City at Chapter 20, Article 3 of the City Code, as amended, or as is otherwise lawfully deemed necessary by the Building Official for the general health, safety, and welfare of the occupants and the general public.

8-1-119 BUILDING OFFICIAL.

The official in charge of the Building Inspection Department, his or her designee, or any person performing the duties of that position, shall, for the purposes of this Article, be deemed to be the Building Official.

8-1-120 APPOINTMENT.

The Building Official shall be appointed by the City Manager, or his or her designee.

8-1-121 DEPUTIES.

The Building Official shall have the authority to appoint a deputy Building Official, the related technical officers, inspectors, plan examiners, and other employees. Such

employees shall have those powers delegated by the Building Official. For the maintenance of existing properties, see the International Property Maintenance Code as adopted by the City in Article 8 of this Chapter, as amended.

8-1-122 GENERAL, ENFORCEMENT.

The Building Official is hereby authorized and directed to enforce the provisions of this Article. The Building Official shall have the authority to render interpretations of this Article and to adopt policies and procedures in order to clarify the application of its provisions. Such interpretations, policies, and procedures shall be in compliance with the intent and purpose of this Article. Such policies and procedures shall not have the effect of waiving requirements specifically provided for in this Article.

8-1-123 APPLICATION AND PERMITS.

The Building Inspection Department shall be responsible for reviewing applications, reviewing construction documents and issuing permits for the erection, alteration, demolition, and moving of buildings and structures, inspecting the premises for which such permits have been issued, and enforcing compliance with the provisions of this Article.

8-1-124 PRELIMINARY MEETING.

When requested by the permit applicant or the Building Official, the Building Official shall meet with the permit applicant prior to the application for a construction permit to discuss plans for the proposed work or change of occupancy in order to establish the specific applicability of the provisions of this Article.

8-1-125 BUILDING EVALUATION.

The Building Official is authorized to require an existing building to be investigated and evaluated by a registered design professional based on circumstances agreed upon at the preliminary meeting. The design professional shall notify the Building Official of any potential nonconformance with the International Existing Building Code, as adopted by the City at Article 9 of this Chapter, as amended.

8-1-126 NOTICE AND ORDERS.

The Building Official shall issue all necessary notices or orders to ensure compliance with this Article.

8-1-127 INSPECTION.

The Building Official shall make all required inspections, or the Building Official shall have the authority to accept reports of inspection by approved agencies or individuals. Reports of such inspections shall be in writing and be certified by a responsible officer of such approved agency or by the responsible individual. The Building Official is authorized to engage such expert opinion as deemed necessary to report upon unusual technical issues that may arise.

8-1-128 IDENTIFICATION.

The Building Official shall carry proper identification when inspecting structures or premises in the performance of his or her duties under this Article.

8-1-129 RIGHT OF ENTRY.

Whenever it is necessary to make an inspection to enforce the provisions of this Article, or whenever the Building Official has reasonable cause to believe that there exists in a structure or upon a premises a condition that is contrary to or in violation of this Article, which renders the structure or premises unsafe, dangerous or hazardous, the Building Official is authorized to enter the structure or premises at reasonable times to inspect or to perform the duties imposed by this Article, provided that if such structure or premises be occupied that credentials be presented to the occupant and entry requested. If such structure or a premise is unoccupied, the Building Official shall first make a reasonable effort to locate the owner or other person having charge or control of the structure or premises and request entry. If entry is refused or the person in control of the structure or premises cannot be found, then the Building Official shall have the right to seek entry by way of an administrative search warrant or by any other lawful means.

8-1-130 DEPARTMENT RECORDS.

The Building Official shall keep official records of applications received, permits and certificates issued, fees collected, reports of inspections, and notices and orders issued. Such records shall be retained in the official records for the period required for the retention of public records.

8-1-131 LIABILITY.

The Building Official, member of the Building Code Board of Appeals or employee charged with the enforcement of this Article, while acting for the jurisdiction in good faith and without malice in the discharge of the duties required by this Article or other pertinent law or ordinance, shall not thereby be rendered liable personally and is hereby relieved from personal liability for any damage accruing to persons or property as a result of any act or by reason of an act or omission in the discharge of official duties. Any suit or criminal complaint instituted against an officer or employee because of an act performed by that officer or employee in the lawful discharge of duties and under the provisions of this Article shall be defended by legal representative of the jurisdiction until the final termination of the proceedings. The Building Official or any subordinate shall not be liable for cost in any action, suit or proceeding that is instituted in pursuance of the provisions of this Article.

8-1-132 APPROVED MATERIALS AND EQUIPMENT.

Materials, equipment and devices approved by the Building Official shall be constructed and installed in accordance with such approval.

8-1-133 USED MATERIALS AND EQUIPMENT.

Materials that are reused shall comply with the requirements of this Article for new materials. Used equipment and devices shall not be reused unless approved by the Building Official.

8-1-134 MODIFICATIONS.

Whenever there are practical difficulties involved in carrying out the provisions of this Article, the Building Official shall have the authority to grant modifications for individual cases, upon application of the owner or owner's representative, provided the Building Official shall first find that special individual reason makes strict adherence to this Article impractical and the modification is in compliance with the

intent and purpose of this Article and that such modification does not lessen health, accessibility, life and fire safety, or structural requirements. The details of action granting modifications shall be recorded and entered in the files of the Building Department.

8-1-135 ALTERNATE MATERIALS, DESIGN AND METHOD OF CONSTRUCTION AND EQUIPMENT.

The provisions of this Article are not intended to prevent the installation of any material or to prohibit any design or method of construction not specifically prescribed by this Article, if any such alternative has been approved. An alternative material, design, or method of construction shall be approved where the Building Official finds that the proposed design is satisfactory and complies with the intent of the provisions of this Article, and that the material, method, or work offered is, for the purpose intended, at least the equivalent of that prescribed in this Article in quality, strength, effectiveness, fire resistance, durability, and safety.

8-1-136 RESEARCH REPORTS.

Supporting data, where necessary to assist in the approval of materials or assemblies not specifically provided for in this Article, shall consist of valid research reports from approved sources.

8-1-137 TEST.

Whenever there is insufficient evidence of compliance with the provisions of this Article, or evidence that a material or method does not conform to the requirements of this Article, or in order to substantiate claims for alternative materials or methods, the Building Official shall have the authority to require tests as evidence of compliance to be made at no expense to the jurisdiction. Test methods shall be as specified in this Article or by other recognized test standards. In the absence of recognized and accepted test methods, the Building Official shall approve the testing procedures. Tests shall be performed by an approved agency. The Building Official shall retain reports of such tests for the period required for retention of public records.

8-1-138 PERMITS REQUIRED.

Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical, or plumbing system, the installation of which is regulated by this Article, or to cause any such work to be done, shall first make application to the Building Official and shall obtain the required permit. The required procedure for demolishing structures is set forth at Article 11 of this Chapter, as amended.

8-1-139 WORK EXEMPT FROM PERMIT.

Exemptions from permit requirements of this Article shall not be deemed to grant authorization for any work to be done in any manner that violates the provisions of this Article or any other laws applicable in this jurisdiction. Permits shall not be required for the following:

(A) **Building:**

- (1) Retaining walls that are not over 4 feet (1219 mm) in height, measured from the bottom of the footing to the top of the wall, unless supporting a surcharge or impounding Class I, II or IIIA liquids.
- (2) Painting, papering, and similar finish work.
- (3) Temporary motion picture, television, and theater stage sets and scenery.
- (4) Prefabricated swimming pools accessory to a Group R-3 occupancy that are less than 24 inches (610 mm) deep, do not exceed 5,000 gallons (18 925 L), and are installed entirely above ground.
- (5) Swings and other playground equipment accessory to detached one-dwelling and two-dwelling structures.
- (6) Window awnings supported by an exterior wall that do not project more than 54 inches (1372 mm) from the exterior wall and do not require additional support of Group R-3 and U occupancies.
- (7) Non-fixed and movable fixtures, cases, racks, counters and partitions not over 5 feet 9 inches (1753 mm) in height.

(B) **Electrical:**

- (1) Repairs and maintenance: Minor repair work, including the replacement of lamps, ballasts, or luminaires, or the connection of approved portable electrical equipment to approved permanently installed receptacles.
- (2) Radio and television transmitting stations: The provisions of this Article shall not apply to electrical equipment used for radio and television transmissions, but do apply to equipment and wiring for a power supply and the installations of towers and antennas.
- (3) Temporary testing systems: A permit shall not be required for the installation of any temporary system required for the testing or servicing of electrical equipment or apparatus.
- (4) Listed cord-and-plug connected temporary decorative lighting.
- (5) Reinstallation of attachment plug receptacles but not the outlets therefore.
- (6) Replacement of branch circuit overcurrent devices of the required capacity in the same location.
- (7) Electrical wiring, devices, appliances, apparatus or equipment operating at less than 25 volts and not capable of supplying more than 50 watts of energy.

(C) **Gas:**

- (1) Portable heating appliance.
- (2) Replacement of any minor part that does not alter approval of equipment or make such equipment unsafe.

(D) **Mechanical:**

- (1) Portable heating appliance.
- (2) Portable ventilation equipment.
- (3) Portable cooling unit.
- (4) Steam, hot or chilled water piping within any heating or cooling equipment regulated by this Article.
- (5) Replacement of any minor part that does not alter its approval or make it unsafe.
- (6) Portable evaporative cooler.
- (7) Self-contained refrigeration system containing 10 pounds (5 kg) or less of refrigerant and actuated by motors of one horsepower (746 W) or less.
- (8) Mechanical service work.

(E) **Plumbing:**

- (1) The stopping of leaks in drains, water, soil, waste, or vent pipe, provided, however, that if any drainpipe, water, soil, waste, or vent pipe becomes defective and it becomes necessary to remove and replace with new material, such work shall be considered as new work and a permit shall be obtained and inspection made as provided in this Article.
- (2) The clearing of stoppages or the repairing of leaks in pipes, valves, or fixtures and the removal and reinstallation of water closets, provided such repairs do not involve or require the replacement or rearrangement of valves, pipes, or fixtures.

8-1-140

EMERGENCY REPAIRS.

Whenever equipment replacements and repairs must be performed in an emergency Situation, the permit application shall be submitted within the next working business day to the Building Official.

8-1-141

REPAIRS.

Application or notice to the Building Official is not required for ordinary repairs to structures, replacement of lamps, or the connection of approved portable electrical equipment to approved, permanently installed receptacles. Such repairs shall not

include the cutting away of any wall, partition, or portion thereof, the removal or cutting of any structural beam or loadbearing support, the removal or change of any required means of egress, or rearrangement of parts of a structure affecting the egress requirements; nor shall ordinary repairs include addition to, alteration of, replacement or relocation of any standpipe, water supply, sewer, drainage, drain leader, gas, soil, waste, vent or similar piping, electric wiring, mechanical, or other work affecting public health, safety, or welfare.

8-1-142 PUBLIC SERVICE AGENCIES.

A permit shall not be required for the installation, alteration or repair of generation, transmission, distribution, metering, or other related equipment that is under the ownership and control of public service agencies by established right.

8-1-143 APPLICATION FOR PERMIT.

To obtain a permit, the applicant shall first file an application therefor in writing on a form furnished by the Building Department for that purpose. Such application shall, at a minimum:

- (A) Identify and describe the work to be covered by the permit for which application is made.
- (B) Describe the land on which the proposed work is to be done by legal description, street address, or similar description that will readily identify and definitely locate the proposed building or work.
- (C) Indicate the use and occupancy for which the proposed work is intended.
- (D) Include construction documents and other information as required in Section 8-1-152.
- (E) State the valuation of the proposed work.
- (F) Be signed by the applicant or the applicant's authorized agent.
- (G) Include the permit fee(s) required in the fee schedule adopted by the City of Coffeyville.
- (H) Give such other data and information as required by the Building Official.

8-1-144 ACTION ON AN APPLICATION.

The Building Official shall examine, or cause to be examined, applications for permits and amendments thereto within a reasonable time after filing. If the application or the construction documents do not conform to the requirements of applicable laws, then the Building Official shall reject such application in writing, stating the reasons therefor. If the building official is satisfied that the proposed work conforms to the requirements of this Article and other applicable laws, then the Building Official shall issue the permit as soon as practicable.

8-1-145 TIME LIMITATION OF APPLICATION.

An application for a permit for any proposed work shall be deemed to have been abandoned 180 days after the date of filing, unless such application has been pursued in good faith or a permit has been issued. The Building Official is authorized, upon good cause shown, to grant one or more extensions of time for additional periods of time, not exceeding 90 days each. The extension shall be requested in writing and shall demonstrate good cause.

8-1-146 VALIDITY OF PERMIT.

The issuance or granting of a permit shall not be construed to be a permit for, or an approval of, any violation of any of the provisions of this Article or of any other applicable law. Permits presuming to give authority to violate or cancel the provisions of this Article or other applicable law shall not be invalid. The issuance of a permit based on construction documents and other data shall not prevent the Building Official from requiring the correction of errors in the construction documents and other data. The Building Official is also authorized to prevent occupancy or use of a structure where there is a violation of this Article or any other applicable law.

8-1-147

EXPIRATION.

Every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within 180 days after its issuance, or if the work authorized on the site by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. The Building Official is authorized, upon good cause shown, to grant, in writing, one or more extensions of time, for periods not exceeding 180 days each. The extension shall be requested in writing and shall demonstrate good cause. The required procedure for demolishing structures is set forth at Article 10 of this Chapter, as amended.

8-1-148

SUSPENSION OR REVOCATION.

The Building Official is authorized to suspend or to revoke a permit issued under the provisions of this Article whenever it is determined that the permit was issued in error as the result of incorrect, inaccurate, incomplete, or fraudulent information provided at application, or if the permit, as granted, is in violation of any ordinance or regulation or any provision of this Article.

8-1-149

PERMIT DISPLAY.

The building permit or a copy thereof shall be kept on the site of the work, at all times, until the completion of the project, and shall be open to inspection by the Building Official or a duly authorized representative of the City.

8-1-150

HISTORIC PROPERTY. Whenever a building permit is required by this Article for work to be performed on a site, structure or object which the City Code, as amended, defines as a landmark or within the area of an Historic District, or their environs or a nominated landmark, a copy of the Certificate of Appropriateness or Certificate of Economic Hardship from the State Historic Preservation Office (SHPO) shall be submitted along with the permit application.

8-1-151

SUBMITTAL DOCUMENTS.

Submittal documents consisting of construction documents, statement of special inspection, in four sets of prints (one full size, three half size) and one digital copy with each permit application.

The construction documents shall be prepared by a registered design professional, where required by law. Where special conditions exist, the building official is authorized to require additional construction documents to be prepared by a registered design professional.

Exception: The Building Official is authorized to waive the submission of construction documents, statement of special inspections, or other data, if the Building Official finds that the nature of the work is such that review of those items is not necessary to obtain compliance with this Article.

8-1-152 INFORMATION ON CONSTRUCTION DOCUMENTS.

Construction documents shall be dimensioned and drawn upon suitable material. Electronic media documents are permitted to be submitted when approved by the Building Official, and may be required to be submitted by the Building Official classifications of construction work. Construction documents shall be of sufficient clarity to indicate the location, nature. And extent of the work proposed and shall demonstrate, in detail, that it will conform to the provisions of this Article and relevant laws, ordinances, rules and regulations, as Determined by the Building Official.

8-1-153 FIRE PROTECTION SYSTEM SHOP DRAWINGS.

Shop drawings for the fire protection system(s) shall be submitted to indicate conformance with this Article and the construction documents and shall be approved prior to the start of system installation. Shop drawings shall contain all information as required by the referenced installation standards established by the International Building Code, as adopted by the City at Article 2 of this Chapter, as amended.

8-1-154 MEANS OF EGRESS.

The construction documents shall show in sufficient detail the location, construction, size and character of all portions of the means of egress including the path of exit and discharge to the public way in compliance with the provisions of this Article. In occupancies other than Groups R-2, R-3, and I-1, the construction documents shall designate the number of occupants to be accommodated on every floor and in all rooms and spaces.

8-1-155 EXTERIOR WALL ENVELOPE.

- (A) Construction documents for all buildings shall describe the exterior wall envelope in sufficient detail to determine compliance with this Article. The construction documents shall provide details of the exterior wall envelope as required, including flashing, intersections with dissimilar materials, corners, end details, control joints, intersections at roof, eaves or parapets, means of drainage, water-resistive membrane and details around openings.
- (B) The construction documents shall include manufacturer's installation instructions that shall provide supporting documentation that the proposed penetration and opening details, described in the construction documents, maintain the weather resistance of the exterior wall envelope. The supporting documentation shall fully describe the exterior wall system, which was tested, where applicable, as well as the test procedure used.

8-1-156 SITE PLAN.

The construction documents submitted with the application for permit shall be accompanied by a site plan showing, to scale, the size and location of new construction and existing structures on the site, distances from lot lines, the established

street grades, the proposed finished grades and, as applicable, flood hazard areas, floodways, and design flood elevations. It shall be drawn in accordance with an accurate boundary line survey. In the case of demolition, the site plan shall show construction to be demolished and the location and size of existing structures and construction that are to remain on the site or plot. The building official is authorized to waive or modify the requirement for a site plan when the application for permit is for alteration or repair or when otherwise warranted.

8-1-157 EXAMINATION OF DOCUMENTS.

The Building Official shall examine or cause to be examined the accompanying construction documents and shall ascertain by such examinations whether the construction indicated and described is in accordance with the requirements of this Article and other pertinent laws or ordinances.

8-1-158 APPROVAL OF CONSTRUCTION DOCUMENTS.

When the Building Official issues a permit, the construction documents shall be approved, in writing or by stamp, as “Reviewed for Code Compliance.” One set of construction documents, so reviewed and stamped, shall be returned to the applicant, shall be kept at the site of work, and shall be open to inspection by the Building Official or a duly authorized representative.

8-1-159 PREVIOUS APPROVALS.

This Article shall not require changes in the construction documents, construction, or designated occupancy of a structure for which a lawful permit has been heretofore issued or otherwise lawfully authorized, and the construction of which has been pursued in good faith within 180 days after the effective date of this Article and said work has not been abandoned.

8-1-160 PHASED APPROVAL.

The Building Official is authorized to issue a permit for the construction of foundations or any other part of a building or structure before the construction documents for the whole building or structure have been submitted, if adequate information and detailed statements have been filed complying with all applicable requirements of this Article. The holder of such permit for the foundation or other parts of a building or structure shall proceed at the holder’s own risk with the building operation and without assurance that a permit for the entire structure will be granted.

8-1-161 DESIGN PROFESSIONAL IN RESPONSIBLE CHARGE.

(A) Whenever it is required that documents be prepared by a registered design professional, the Building Official shall be authorized to require the owner to engage and designate on the building permit application a registered design professional, who shall act as the registered design professional in responsible charge. If the circumstances require, the owner shall designate a substitute registered design professional in responsible charge, who shall perform the duties required of the original registered design professional in responsible charge. The owner shall notify the Building Official in writing if the registered design professional in responsible charge is changed or is unable to continue to perform the duties.

- (B) The registered design professional in responsible charge shall be responsible for reviewing and coordinating submittal documents prepared by others, including phased and deferred submittal items, for compatibility with the design of the building.
- (C) Whenever structural observation is required by Section 1704 of the International Building Code, as adopted and amended by the City Code, as amended, the statement of special inspections shall name the individual or firms who are to perform structural observation and describe the stages of construction at which structural observation is to occur.

8-1-162 DEFERRED SUBMITTALS.

- (A) For the purposes of this section, deferred submittals are defined as those portions of the design that are not submitted at the time of the application and that are to be submitted to the building official within a specified period.
- (B) Deferral of any submittal items shall have the prior approval of the Building Official. The registered design professional in responsible charge shall list the deferred submittals on the construction documents for review by the Building Official.
- (C) Documents for deferred submittal items shall be submitted to the registered design professional in responsible charge, who shall review them and forward them to the Building Official with a notation indicating that the deferred submittal documents have been reviewed and been found to be in general conformance to the design of the building. The deferred submittal items shall not be installed until the design and the Building Official has approved submittal documents.

8-1-163 AMENDED CONSTRUCTION DOCUMENTS.

Work shall be installed in accordance with the approved construction documents and any changes made during construction that are not in compliance with the approved construction documents shall be resubmitted for approval as an amended set of construction documents, and shall be approved by the Building Official prior to commencement of work of the construction changes.

8-1-164 RETENTION OF CONSTRUCTION DOCUMENTS.

The Building Official shall retain one set of approved construction documents for a period not less than 180 days from the date of completion of the permitted work, or state or local laws may require as. Such documents may be retained in electronic format.

8-1-165 TEMPORARY STRUCTURES AND USES; GENERAL.

The Building Official is authorized to issue a permit for temporary structures and temporary uses. Such permits shall be limited as to time of service, but shall not be permitted for more than 180 days. The Building Official is authorized to grant extensions for good cause shown.

- 8-1-166 TEMPORARY STRUCTURES AND USES; COMPLIANCE.**
Temporary structures and uses shall comply with the requirements of Section 3103 of the International Building Code, as amended and adopted by City Code, as amended.
- 8-1-167 TEMPORARY STRUCTURES AND USES; TERMINATION OF APPROVAL.**
The Building Official is authorized to terminate such permit for a temporary structure or use and to order the temporary structure or use to be discontinued.
- 8-1-168 TEMPORARY POWER.**
The Building Official is authorized to give permission to temporarily supply, use power in part of an electric installation before such installation has been fully completed, and the final certificate of completion has been issued. The part covered by the temporary certificate shall comply with the requirements specified for temporary lighting, heat, or power in the National Electrical Code, as adopted by the City at Article 4 of this Chapter, as amended.
- 8-1-169 PERMIT FEES.**
- (A) Year End Report. Annually, the Building Department, or its successor, shall prepare a Year End Report, setting forth the building permit fee revenue and expenditures reasonably related to the regulation of building activity within the City for the previous calendar year. The Year End Report shall be made available to the public on or before that same date at the Building Department, or its successor.
 - (B) Schedule of Fees. Annually, on or before December 1st, the Building Department, or its successor, shall, based upon the Year End Report and Recommended Budget, prepare and submit to the Governing Body, through the City Manager, an ordinance with the Recommended Schedule of Fees for regulating building activity for the succeeding calendar year, subject to the 95% limitation set forth herein. The Recommended Schedule of Fees shall be made available to the public on or before that same date at the office of the Building Department, or its successor. In preparing the Recommended Schedule of Fees, Building Department, or its successor, shall not attempt to recoup the past Building Permit Revenue Shortfalls, if any.
 - (C) Building Permit Fees. The ultimate decision regarding building permit fees is and shall be that of the Governing Body, upon recommendation of City Staff. However, such recommendation and ultimate decision shall be grounded in the fact that such fees must adequately cover the costs of the services to be performed and provided by the City in regulating building activity.
- 8-1-170 PAYMENT OF FEES.**
A permit shall not be valid until the fees prescribed by law have been paid, nor shall an amendment to a permit be released until the additional fee, if any, has been paid.

- 8-1-171 SCHEDULE OF PERMIT FEES.**
On buildings, structures, electrical, gas, mechanical and plumbing systems or alterations requiring a permit, a fee for each permit shall be paid as required, in accordance with the City's fee schedule.
- 8-1-172 BUILDING PERMIT VALUATIONS.**
The applicant for a permit shall provide an estimated permit value at time of application. Permit valuations shall include total value of work, including materials and labor, for which the permit is being issued, such as electrical, gas, mechanical, plumbing equipment and permanent systems. If, in the opinion of the Building Official, the valuation is underestimated on the application, the permit shall be denied, unless the applicant can show detailed estimates to meet the approval of the Building Official. The Building Official shall set final building permit valuation. The Building Official shall make the determination of value or valuation under any of the provisions of this Article after review of the most current building valuation data supplied in the current printing of the Building Safety Journal. The value to be used in computing the building permit and building plan review fees shall be the total value of all construction work for which the permit is issued as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire-extinguishing systems and any other permanent equipment.
- 8-1-173 WORK COMMENCING BEFORE PERMIT ISSUANCE.**
Any person who commences any work on a building, structure, electrical, gas, mechanical, or plumbing system before obtaining the necessary permits shall be subject to a fee established by the Building Official that shall be in addition to the required permit fees. This additional fee shall be an amount as indicated in the fee schedule of the City of Coffeyville.
- 8-1-174 RELATED FEES.**
The payment of the fee for the construction, alteration, removal or demolition for work done in connection to or concurrently with the work authorized by a building permit shall not relieve the applicant or holder of the permit from the payment of other fees that are prescribed by law.
- 8-1-175 REFUNDS.**
The Building Official is authorized to establish a refund policy.
- 8-1-176 RECORD OF FEES.**
The Department of Financial Services shall keep an accurate account of fees collected and received and shall record the name of the person on whose account the same was paid, the date and the amount thereof, together with the location of the proposed construction or installation to which the fees relate. Fees collected shall be deposited with the City's Department of Financial Services.
- 8-1-177 GENERAL INSPECTIONS.**
All work for which a permit is required shall be subject to inspection by the Building Official and such work shall remain visible and able to be accessed for inspection purposes until approved. Approval because of an inspection shall not be construed to be an approval of a violation of the provisions of this Article or of other applicable law.

Inspections presuming to give authority to violate or cancel the provisions of this Article or other applicable law shall not be valid. It shall be the duty of the owner or the owner has authorized agent to cause the work to remain visible and able to be accessed for inspection purposes. Neither the Building Official nor the City shall be liable for any expenses caused by the removal or replacement of any materials required to perform an inspection.

8-1-178 PRELIMINARY INSPECTION.

Before issuing a permit, the Building Official is authorized to examine or cause to be examined buildings, structures, and sites for which an application has been filed.

8-1-179 REQUIRED INSPECTIONS.

The Building Official, upon notification, shall make the inspections set forth in Sections 8-1- 180 through 8-1-190, inclusive, of this Article.

8-1-180 FOOTING AND FOUNDATION INSPECTION.

Footing and foundation inspections shall be made after excavations for footings are complete and any required reinforcing steel is in place. For concrete foundations, any required forms shall be in place prior to inspection. Materials for the foundation shall be on the job, except where concrete is ready mixed in accordance with ASTM C 94, the concrete need not be on the job.

8-1-181 CONCRETE SLAB AND UNDER-FLOOR INSPECTION.

Concrete slab and under-floor inspections shall be made after in-slab or under-floor reinforcing steel and building service equipment, conduit, piping accessories, and other ancillary equipment items are in place, but before any concrete is placed or floor sheathing installed, including the subfloor.

8-1-182 PLUMBING, MECHANICAL, GAS AND ELECTRICAL SYSTEMS INSPECTION.

Rough inspection of plumbing, mechanical, gas, and electrical systems shall be made prior to covering or concealment, before fixtures or appliances are set or installed, and prior to framing inspection.

Exception: Back-filling of ground-source heat pump loop systems tested in accordance with Section M2105 of the International Residential Code, as adopted by the City at Article 3 of this Chapter, as amended, prior to inspection shall be permitted.

8-1-183 FRAME INSPECTION.

Framing inspections shall be made after the roof deck or sheathing, all framing, fire blocking and bracing are in place and pipes, chimneys, and vents to be concealed are complete and the rough electrical, plumbing, heating wires, pipes, and ducts are approved.

8-1-184 FIRE AND SMOKE-RESISTANT PENETRATIONS.

Protection of joints and penetrations in fire-resistance-rated assemblies, smoke barriers and smoke partitions shall not be concealed from view until inspected and approved.

8-1-185 LATH AND GYPSUM BOARD INSPECTION.

Lath and gypsum board inspections shall be made after lathing and gypsum board, interior and exterior, is in place, but before any plastering is applied or gypsum board joints and fasteners are taped and finished.

Exception 1: Gypsum board that is not part of a fire-resistance-rated assembly or a shear assembly.

Exception 2: Lath and gypsum board installed in structures constructed under the International Residential Code, as adopted by the City at Article 3 of this Chapter, as amended.

8-1-186 FIRE-RESISTANT PENETRATIONS.

Protection of joints and penetrations in fire-resistance-rated assemblies shall not be concealed from view until inspected and approved.

8-1-187 LOWEST FLOOR ELEVATION.

In flood hazard areas, upon placement of the lowest floor, including the basement, and prior to further vertical construction, the elevation certification required in Section 1612.4 of the International Building Code shall be submitted to the building official. In addition to the requirements of this section, construction in floodplains shall be in accordance with the City's Floodplain Management ordinances, as amended.

8-1-188 OTHER INSPECTIONS.

In addition to the inspections specified above, the Building Official is hereby authorized to make or require other inspections of any permitted work to ascertain compliance with the provisions of this Article and other applicable laws that are enforced by The Building Inspection Department.

8-1-189 SPECIAL INSPECTIONS.

For special inspections, see International Building Code, as adopted by the City at Article 2 of this Chapter, as amended.

8-1-190 FINAL INSPECTION.

The final inspection shall be made after all work required by the building permit is completed.

8-1-191 INSPECTION AGENCIES.

The Building Official is authorized to accept reports of approved inspection agencies, provided such agencies satisfy the requirements as to qualifications and reliability.

8-1-192 INSPECTION REQUESTS.

- (A) It shall be the duty of the holder of the building permit or of any duly authorized agent to notify the Building Official when work is ready for inspection. It shall be the duty of the permit holder or of any duly authorized agent to provide access to and means for inspections of such work as required by this Article. Inspections shall be on a first come, first served basis. To ensure availability of an inspector, inspections should be scheduled a minimum of 24 hours in advance.

- (B) An additional fee may be assessed for each inspection or re-inspection when such portion of work for which inspection is requested is not complete, when corrections ordered are not made, or when the work is not visible and able to be accessed. Re-inspection fees may not be assessed, however, the first time that a job is rejected for failure to comply with the requirements of this Article.

8-1-193 APPROVAL REQUIRED.

Work shall not be done beyond the point indicated in each successive inspection without first obtaining the approval of the Building Official. The Building Official, upon notification, shall make the requested inspections and shall either indicate the portion of the construction that is satisfactory, as completed, or notify the permit holder or any duly authorized agent that the same fails to comply with this Article. Any portions that do not comply shall be corrected and such portion shall not be covered or concealed until authorized by the Building Official.

8-1-194 USE AND OCCUPANCY.

No building or structure shall be used or occupied and no change in the existing occupancy classification of a building or structure or portion thereof shall be made until the Building Official has issued a certificate of occupancy therefor, as provided herein. Issuance of a certificate of occupancy shall not be construed as an approval of a violation of the provisions of this Article or of other ordinances of the jurisdiction.

Exception: Certificates of Occupancy are not required for work exempt from permits in accordance with Section 8-1-139 of this Article, as amended.

8-1-195 USE AND OCCUPANCIES OF BUILDINGS OR STRUCTURES WITH NONFLAMMABLE MEDICAL GAS SYSTEMS, INHALATION ANESTHETIC SYSTEMS, AND VACUUM PIPING SYSTEMS.

Certificates of occupancy shall not be issued for occupancies with nonflammable medical gas systems, inhalation anesthetic systems, or vacuum piping systems regulated by National Fire Protection Association Standard on Gas and Vacuum Systems (hereinafter NFPA 99), incorporated by reference into the International Plumbing Code, as adopted by the City at Article 5 of this Chapter, as amended, until all verification and testing records required by NFPA 99 have been provided to the Building Official. Further, the responsible facility authority shall provide a statement in writing to the Building Official that he or she has reviewed all inspection and testing records required by NFPA 99 and that all inspection and testing have been successfully completed as required by NFPA 99.

8-1-196 ALTERED AREA USE AND OCCUPANCY CLASSIFICATION CHANGE.

No altered area of a building and no relocated building shall be used or occupied and no change in the existing occupancy classification of a building or portion thereof shall be made until the Building Official has issued a certificate of occupancy therefor, as provided herein. Issuance of a certificate of occupancy shall not be construed as an approval of a violation of the provisions of this Article or of other ordinances of the jurisdiction.

8-1-197

CERTIFICATE ISSUED.

After the Building Official inspects the building or structure and finds no violations of the provisions of this Article or other laws that are enforced by The Building Inspection Department, the Building Official shall issue a certificate of occupancy that contains, at a minimum, the following:

- (1) The building permit number.
- (2) The address of the structure.
- (3) The name and address of the owner.
- (4) A description of that portion of the structure for which the certificate of occupancy is issued.
- (5) A statement that the described portion of the structure has been inspected for compliance with the requirements of this Article for the occupancy, division of occupancy, and the use for which the proposed occupancy is classified.
- (6) The name of the Building Official.
- (7) The edition of the code under which the permit was issued.
- (8) The use and occupancy, in accordance with the provisions of the International Building Code, as adopted by the City at Article 2 of this Chapter, as amended.
- (9) The type of construction as defined in Chapter 6 of the International Building Code, as adopted by the City at Article 2 of this Chapter, as amended.
- (10) The design occupant load.
- (11) If an automatic sprinkler system is provided, whether the sprinkler system is required.
- (12) Any special stipulations and conditions of the building permit that are applicable to the certificate of occupancy.

8-1-198

TEMPORARY OCCUPANCY.

The Building Official is authorized to issue a temporary certificate of occupancy before the completion of the entire work covered by the permit, if such portion or portions shall be occupied safely. The Building Official shall set a time during which the temporary certificate of occupancy is valid.

8-1-199

REVOCATION.

The Building Official is authorized to, in writing, suspend or revoke a certificate of occupancy or completion issued under the provisions of this Article whenever the certificate is issued in error, or on the basis of incorrect information supplied, or if it is determined that the building or structure or portion thereof is in violation of any provisions of this Article or any applicable law.

8-1-200

CONNECTION OF SERVICE UTILITIES.

A person shall not make connections from a utility, source of energy, fuel, or power to any building or system that is regulated by the Article for which a permit is required, until released by the Building Official.

8-1-201

TEMPORARY CONNECTION.

The Building Official shall have the authority to authorize the temporary connection of the building or system to the utility source of energy, fuel, or power.

8-1-202

AUTHORITY TO DISCONNECT SERVICE UTILITIES.

- (A) The Governing Body finds that the occupancy or habitation of a building or structure that is not in compliance with the provisions of Chapter 8 of the City Code, as amended, constitutes a hazard to the public health, safety, and welfare, and that the supply of City water, sanitary sewer and/or sanitation services is reasonably related to the ability to inhabit or occupy such a structure. After lawful notice to the customer and the property owner concerning the proposed disconnection, the Building Official, or his or her designee, shall have the authority to order the disconnection of City water, sanitary sewer and/or sanitation services serving structures not in compliance with the provisions of Chapter 8 of the City Code, as amended. The disconnection of City services pursuant to this Section shall only be ordered if the Building Official, or his or her designee, makes specific findings concerning the structure that the disconnection of City water, sanitary sewer and/or sanitation services is necessary to deter the occupancy or habitation of a building or structure in which the public health, safety or welfare is harmed or endangered by continued occupancy or habitation thereof.
- (B) The Building Official, or his or her designee, shall have the authority to authorize disconnection of electric or gas utility service to a building, structure, or system regulated by this Article in case of emergency, whenever it is necessary to eliminate an immediate hazard to life or property or where such utility connection has been made without the approval required by this Article. The Building Official, or his or her designee, shall notify the serving utility and, if possible, the owner and occupant of the building, structure, or service system of the decision to disconnect utilities prior to taking such action. If not notified prior to disconnection, the owner or occupant of the building, structure, or service system shall be notified in writing, as soon as practical thereafter.

8-1-203

UTILITY TRANSFERS WITH A BUILDING PERMIT.

The Department of Financial Services shall not approve or allow the transfer of City electric, water, sanitary sewer, and/or sanitation service for properties or structures for which a building permit has been issued and (a) has not been issued a certificate of occupancy, (b) has not completed a final inspection, or (c) has not otherwise been discontinued pursuant to provisions of the International Residential Code, as adopted by the City Code, as amended, unless pursuant to the provisions of this Section. For properties or structures with a current building permit, the Building Official upon a finding shall approve the transfer of City electric, water, sanitary sewer, and/or sanitation service to another customer that the structure or property complies with the provisions of this Chapter, including provisions regarding final inspection for the property or structures.

8-1-204

NOTICE OF APPEAL.

Any person shall have the right to appeal a decision of the Building Official to the Building Safety Board of Appeals, as set forth in this Article and in Article 16 of this Chapter, as amended. Notice of Appeal shall be based on a claim that the true intent of

this Article or the rules legally adopted hereunder have been incorrectly interpreted, the provisions of this Article do not fully apply, or an equally good or better form of construction is proposed. The Notice of Appeal shall contain, at a minimum, the following:

- (A) A brief statement setting forth the legal interest of each of the appellants in the building and or involved in the decision, notice or order.
- (B) A brief statement, in ordinary and concise language of that specific decision, order or action protested, together with any material facts claimed to support the contentions of the appellants. Only those matters or issues specifically listed by the appellant shall be considered in the hearing of the appeal.
- (C) A brief statement, in ordinary and concise language, of the relief sought and the reasons why it is claimed the protested order or action should be reversed, modified, or otherwise set aside.
- (D) The signatures of all parties named as appellants and their official mailing addresses.

8-1-205

ADMINISTRATION.

Any Notice of Appeal shall be filed with the Building Department within ten (10) days of the date of the decision of the Building Official. Notice shall be forwarded to the Building Safety Board of Appeals to set a hearing date for the appeal. It shall be the duty of the appellant to notify other interested parties of the date of the hearing. Failure of any person to file a Notice of Appeal shall constitute a waiver of the right to appeal the decision of the Building Official.

8-1-206

TEST AND EVIDENCE.

The appellant shall cause to be made, at his or her own expense, any tests, research or evidence required by the Building Safety Board of Appeals to substantiate his or her claims.

8-1-207

UNLAWFUL ACTS.

It shall be unlawful for any person, firm or corporation to erect, construct, alter, extend, repair, move, remove, demolish or occupy any building, structure or equipment regulated by this Article, or cause same to be done, in conflict with or in violation of any of the provisions of this Article. Furthermore, it shall be unlawful to:

- (A) Knowingly or intentionally, misrepresent a material fact made in connection with the application for a building permit.
- (B) Fail to obtain a building permit, fail to possess a valid building permit, or fail to obtain a required inspection of an ongoing project as required by this Article.
- (C) Fail to obtain a timely certificate of occupancy or required final inspection for a completed structure as required by this Article.
- (D) Fail to request any inspection required by section this Article
- (E) Perform or cause to be performed any work in the City which requires a valid permit without having first secured the appropriate permit from the City or without having a valid permit at the time of the work.
- (F) Fail to faithfully construct without departure from or disregard of drawings and

specifications, when such drawings and/or specifications have been filed with, reviewed and approved for compliance by the Building Official or his or her designees and a permit has been issued for such construction.

- (G) For a person or persons, through negligence or indifference, to knowingly create a hazard and/or allow a hazard to exist that results in property damage or personal injury.

8-1-208 NOTICE OF VIOLATION.

The Building Official is authorized to serve a Notice of Violation or Notice and Order on the person responsible for the erection, construction, alteration, extension, repair, moving, removal, demolition or occupancy of a building or structure in violation of the provisions of this Article, or in violation of a permit or certificate issued under the provisions of this Article. Such Notice of Violation or Notice and Order shall direct the discontinuance of the illegal action or condition and the abatement of the violation.

8-1-209 EMERGENCY ORDER.

Should a violation of the Code be found, and said violation is determined by the Building Official to threaten the health or safety of an individual, the violation shall be corrected within three (3) business days (exclusive of City holidays) of the date the responsible party is notified of the violation.

8-1-210 PROSECUTION OF VIOLATION.

If the Notice of Violation or Notice of Order is not complied with, the Building Official is authorized to seek the institution of the appropriate proceedings at law or in equity to restrain, to correct, or to abate such violation, to require the removal or termination of the unlawful occupancy of the building or structure in violation of the provisions of this Article, or an order to comply with the Notice of Violation or Notice of Order issued hereunder.

8-1-211 AUTHORITY TO ISSUE CITATION AND NOTICE TO APPEAR.

Pursuant to Charter Ord. No. 28, the Building Official and inspectors employed by the City in the Building Department are hereby authorized to issue citations and notices to appear in municipal court for alleged violations of the provisions of this Chapter, as amended.

8-1-212 MUNICIPAL OFFENSE.

Engaging in any of the unlawful acts set forth at Section 8-1-207, acting in violation of Section 8-1-215, or performing any act in violation of the provisions of this Article shall each be deemed a separate municipal offense hereunder. Any person violating a provision of Section 8-1-207, Section 8-1-215, or any provision of this Article shall, upon an adjudication of guilt or the entry of a plea of no contest, be subject to a minimum fine of \$500.00 and a maximum fine of \$1,000.00 for each unlawful act, or by imprisonment for not more than ninety (90) days, or by both such fine and imprisonment. The municipal court judge shall also have the authority to order any person, upon adjudication of guilt or the entry of a plea of no contest hereunder, to comply with the terms of this Article.

8-1-213 STOP WORK ORDERS; AUTHORITY.

Whenever the Building Official finds any work regulated by this Article, being performed in a manner contrary to either the provisions of this Article or in a manner that is dangerous or unsafe, or in a manner that is inimical to the health, safety, and welfare the community, the Building Official is authorized to issue a Stop Work Order.

8-1-214 STOP WORK ORDERS; ISSUANCE.

The Stop Work Order shall be in writing and shall be given to the owner of the property involved, to the owner's agent, to the person doing the work, or posted on the entrance to the project. Upon issuance of a Stop Work Order, the cited work shall immediately cease. The Stop Work Order shall state the reason for the order, and the conditions under which the cited work will be permitted to resume.

8-1-215 UNLAWFUL CONTINUANCE.

Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be in violation of this Article and shall be subject, upon conviction or an entry of a plea of no contest, to the penalties established at Section 8-1-212 of this Chapter, as amended.

8-1-216 CONDITIONS, UNSAFE STRUCTURES AND EQUIPMENT.

Structures or existing equipment that are or hereafter become unsafe, unsanitary, or deficient because of inadequate means of egress facilities, inadequate light and ventilation, or which constitute a fire hazard, or are otherwise dangerous to human life or the public welfare, or that involve illegal or improper occupancy or inadequate maintenance, shall be deemed an unsafe condition. Unsafe structures shall be taken down and removed or made safe, as the building official deems necessary and as provided for in this section. A vacant structure that is not secured against entry shall be deemed unsafe.

8-1-217 RECORD.

The Building Official, or his or her designee(s), shall cause a report to be filed on an unsafe condition. The report shall state the occupancy of the structure and the nature of the unsafe condition.

8-1-218 NOTICE.

If an unsafe condition is found, the Building Official, or his or her designee(s), shall serve on the owner, agent or person in control of the structure, a written notice that describes the condition deemed unsafe and specifies the required repairs or improvements to be made to abate the unsafe condition, or that requires the unsafe structure to be demolished within a stipulated time. Such notice shall require the person thus notified to declare immediately to the Building Official, or his or her designee(s), acceptance or rejection of the terms of the order.

8-1-219 METHOD OF SERVICE.

Such notice shall be deemed properly served if a copy thereof is (a) delivered to the owner personally, (b) sent by certified or registered mail addressed to the owner at the last known address with the return receipt requested, or (c) delivered in any

other manner as prescribed by law. If the certified or registered letter is returned showing that the letter was not delivered, a copy thereof shall be posted in a conspicuous place in or about the structure affected by such notice. Service of such notice in the foregoing manner upon the owner's agent or upon the person responsible for the structure shall constitute service of notice upon the owner.

8-1-220 RESTORATION.

The structure or equipment determined to be unsafe by the Building Official is permitted to be restored to a safe condition. To the extent that repairs, alterations, or additions are made, or a change of occupancy occurs during the restoration of the structure, such repairs, alterations, additions or change of occupancy shall comply with the requirements of this Chapter and the International Existing Building Code, as adopted by the City in Article 9 of this Chapter, as amended.

8-1-221 IMMINENT DANGER.

When, in the opinion of the Building Official or Code Official, there is imminent danger of failure or collapse of a building that endangers life or property, or when any building or part of a building has fallen and life or property is endangered by the occupation of the building, or when there is actual or potential danger to the building occupants or those in the proximity of any structure because of explosives, explosive fumes or vapors, or the presence of toxic fumes, gases, or materials, or operation of defective or dangerous equipment, the Building Official or Code Official is hereby authorized and empowered to order and require the occupants to vacate the premises forthwith. The Building Official or Code Official shall cause to be posted at each entrance to such structure a notice reading as follows: "This Structure is Unsafe and Its Occupancy Has Been Prohibited by the Code

Official." It shall be unlawful for any person to enter such structure except for the purpose of securing the structure, making the required repairs, removing the hazardous condition, or of demolishing the same.

8-1-222 TEMPORARY SAFEGUARDS.

Notwithstanding other provisions of this Article, whenever, in the opinion of the Building Official or Code Official, there is imminent danger due to an unsafe condition, the Building Official or Code Official shall order the necessary work to be done, including the boarding up of openings, to render such structure temporarily safe whether or not the legal procedure herein described has been instituted; and shall cause such other action to be taken as the Building Official or Code Official deems necessary to meet such emergency

8-1-223 CLOSING STREETS.

When necessary for public safety, the Building Official or Code Official shall temporarily close structures and close or order the authority having jurisdiction to close sidewalks, streets, public ways, places adjacent to unsafe structures, and prohibit the same from being utilized.

8-1-224 EMERGENCY REPAIRS.

For the purposes of this section, the Building Official or Code Official shall employ the necessary labor and materials to perform the required work as

expeditiously as possible.

8-1-225 COSTS OF EMERGENCY REPAIRS.

Costs incurred in the performance of emergency work shall be paid by the jurisdiction. The legal counsel of the jurisdiction shall institute appropriate action against the owner of the premises where the unsafe structure is or was located for the recovery of such costs.

8-1-226 HEARING.

Any person ordered to take emergency measures shall comply with such order forthwith. Any affected person shall thereafter, upon petition directed to the appeals board, be afforded a hearing as described in this Article.

8-1-227 CONSTRUCTION SITE MAINTENANCE.

(A) Unless otherwise approved by the Building Official, any person who owns, controls, or is in possession of a construction site or building under construction shall:

- (1) Provide a mobile or stationary receptacle at construction sites and buildings under construction, which shall be of sufficient size and dimensions to adequately contain all litter, garbage, debris and/or waste material as may be found at the construction site or building under construction.
- (2) Place all litter, garbage, debris and/or waste material within said receptacle or receptacle.
- (3) Place and maintain all construction materials within the confines of the lot lines of the construction site or building under construction.

(B) No person who owns, controls, or is in possession of a construction site or building under construction shall:

- (1) Leave or bury, or permit the leaving or burying of litter, garbage, debris, or waste material at any construction site or building under construction.
- (2) Allow windborne or other transfer of litter, garbage, debris or waste material from a construction site onto other neighboring or adjacent properties or areas.

ARTICLE 2. Building Code

8-2-101 **BUILDING CODE INCORPORATED.**

The International Building Code, 2024 Edition, published by the International Code Council, Inc., other than those portions hereinafter specifically deleted, modified, or amended, is hereby adopted as the City's Building Code and is incorporated herein by reference as if set forth in full. (Code 1965, § 5-101; Code 1977, § 7-1; Ord. No. 5365, § 1, 3-24-1967; Ord. No. G-135, § 1, 7-12-1972; Ord. No. G-75-09, § 1, 5-14-1975; Ord. No. G-76-11, § 1, 11-24-1976; Ord. No. G-79-06, §§ 1, 2, 9-12-1979; Ord. No. G-83-09, § 1, 5-25-1983; Ord. No. G-93-06, § 1, 3-22-1993; Ord. No. G-07-06, § 1, 5-22-2007; Ord. No. G-07-17, § 1, 12-11-2007; Ord. No. G-21-01, § 1, 3-23-2021)

8-2-102 **OFFICIAL COPY.**

Not less than one (1) copy of the 2024 International Building Code shall be marked or stamped "OFFICIAL COPY AS INCORPORATED BY ORDINANCE NO. G-25-09," with all sections or portions deleted, modified, or amended clearly marked as such, and to which one (1) copy of this ordinance shall be affixed, shall be filed with the City Clerk, shall be open to inspection, and shall be available to the public during reasonable business hours. Additional official copies shall, at the cost of the City, be supplied to those officials and agencies charged with enforcement of the City's Building Code.

8-2-103 **AMENDMENTS TO THE 2024 INTERNATIONAL BUILDING CODE.**

The 2024 International Building Code is amended as set forth in the succeeding sections of this Article. These amendments shall not serve to delete, modify, or amend any discretely numbered section or subsection of the 2024 International Building Code, unless the section or subsection is specifically identified as being deleted, modified, or amended.

8-2-104 **The 2024 *International Residential Code* is hereby amended by deleting CHAPTER 1, "SCOPE AND ADMINISTRATION."**

8-2-105 **Section [F] 502.1; of the International Building Code is hereby amended to read as follows:**

[F] 502.1 Address identification. New and existing buildings shall be provided with approved address identification. The address identification shall be legible and placed in a position that is visible from the street or road fronting the property. Address identification characters shall contrast with their background. Address numbers shall be Arabic numbers or alphabetical letters. Numbers shall not be spelled out. Each character shall be a minimum of 6 inches high with a minimum stroke width of ½ inches. Where required by the fire code official, address identification shall be provided in additional approved locations to facilitate emergency response. Where access is by means of a private road and the building address cannot be viewed from the public way, a monument, pole or other approved sign or means shall be used to identify the structure. Address identification shall be maintained in a viewable and readable condition.

8-2-106 **Section [F] 903.1.1 of the International Building Code is hereby amended to read as follows:**

[F] 903.1.1 Alternative protection. Alternative automatic fire-extinguishing systems complying with Section 904 may be permitted as approved by the Fire Chief or the Fire Code Official instead of automatic sprinkler protection.

8-2-107 **Sections [F] 903.2.8, [F] 903.2.8.1, [F] 903.2.8.2, [F] 903.2.8.3, [F] 903.2.8.3.1, [F]**

903.2.8.3.2, and [F] 903.2.8.4 of the 2024 International Building Code are hereby amended to read as follows:

[F] 903.2.8 Group R. An automatic sprinkler system installed in accordance with Section 903.3 shall be provided throughout all buildings with a Group R fire area.

Exception: An automatic sprinkler system is not required in Group R-3 occupancies that contain less than three dwelling units. However, an automatic sprinkler system shall be provided in all Group R-3 boarding houses, care facilities, congregate living facilities, and lodging houses, regardless of the number of dwelling units.

[F] 903.2.8.1 Group R-3. An automatic sprinkler system in accordance with Section 903.3.1.2 may be permitted in Group R-3 occupancies.

[F] 903.2.8.2 Group R-4 Condition 1. An automatic sprinkler system in accordance with Section 903.3.1.2 shall be permitted in Group R-4, Condition 1 occupancies.

[F] 903.2.8.3 Care facilities. An automatic sprinkler system installed in accordance with Section 903.3.1.2 ~~Of the 2024 International Building Code, as adopted by the City,~~ shall be permitted in care facilities with five or fewer individuals in a single-family dwelling.

8-2-108 Section [F] 903.3.1.3 of the 2024 International Building Code is hereby amended to read as follows:

903.3.1.3 NFPA 13D sprinkler systems. Automatic sprinkler systems installed in one- and two- family dwellings and townhouses shall be permitted to be installed throughout in accordance with NFPA 13D.

8-2-109 The 2024 International Building Code is hereby amended by deleting CHAPTER 13 “ENERGY EFFICIENCY”

8-2-110 Appendix BM of the 2024 International Building Code is hereby ~~added and~~ adopted in its entirety.

8-2-111 8-238 SEVERABILITY.
If any section, clause, sentence, or phrase of this article is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining parts of this article.

ARTICLE 3. RESIDENTIAL CODE

8-3-101 RESIDENTIAL CODE ADOPTED AND INCORPORATED.

The 2024 International Residential Code, published by the International Code Council, Inc., other than those portions hereinafter specifically deleted, modified, or amended, is hereby adopted as the City's Residential Code and is incorporated herein by reference as if set forth in full. (Ord. No. G-07-11, § 1(7-96), 7-10-2007; Ord. No. G-21-01, § 1, 3-23-2021).

8-3-102 OFFICIAL COPY.

Not less than one (1) copy of the 2024 International Residential Code shall be marked or stamped "OFFICIAL COPY AS INCORPORATED BY ORDINANCE NO. G-25-09," with all sections or portions deleted, modified, or amended clearly marked as such, and to which one (1) copy of this ordinance shall be affixed, shall be filed with the City Clerk, shall be open to inspection, and shall be available to the public during reasonable business hours. Additional official copies shall, at the cost of the City, be supplied to those officials and agencies charged with enforcement of the City's Residential Code.

8-3-103 AMENDMENTS TO THE 2024 INTERNATIONAL RESIDENTIAL CODE.

The 2024 International Residential Code is amended as set forth in the succeeding sections of this Article. These amendments shall not serve to delete, modify, or amend any discretely numbered section or subsection of the 2024 Residential Code, unless the section or subsection is specifically identified as being deleted, modified, or amended.

8-3-104 APPENDICES.

Unless specifically adopted herein, all appendices to the 2024 International Residential Code are hereby deleted.

- (A) Appendix BM, "3D PRINTED BUILDING CONSTRUCTION," to the 2024 International Residential Code, is hereby specifically adopted.
- (B) Appendix E, "MANUFACTURED HOUSING USED AS DWELLINGS," to the 2024 International Residential Code, is hereby specifically adopted.
- (C) Appendix J, "EXISTING BUILDINGS AND STRUCTURES," to the 2024 International Residential Code, is hereby specifically adopted.
- (D) Appendix M, "HOME DAY CARE - R-3 OCCUPANCY," to the 2024 International Residential Code, is hereby specifically adopted.
- (E) Appendix Q, "TINY HOUSES," to the 2024 International Residential Code, is hereby specifically adopted.

8-2-112 The 2024 International Residential Code is hereby amended by deleting CHAPTER 1, "SCOPE AND ADMINISTRATION."

8-3-105 Section R309.2 of the 2024 International Residential Code is hereby amended to read as follows:

R309.2 One- and two-family dwellings automatic fire systems. An automatic residential fire sprinkler system may be installed in one- and two-family dwellings.

Exception: An automatic residential fire sprinkler system shall not be required for additions or alterations to existing buildings that are not already provided with an automatic residential sprinkler system.

8-3-106 **Section [R] 403.1.4 of the International Building Code** is hereby amended to read as follows:

R403.1.4 Minimum Depth: Exterior footings and insulated footings shall be placed not less than 24 inches below the undisturbed ground surface. Where applicable, the depth of the footing shall also conform to Section R403.1.4.1. Deck footings shall be in accordance with section R507.3.

8-3-107 **Section P2503.4 of the 2024 International Residential Code** is hereby deleted.

8-3-108 **Section R 1305.1.2 of the International Residential Code** is hereby amended ~~by~~ to read as follows:

M 1305.1.2 Appliances in attics. Attics containing appliances shall be provided with an opening and a clear and unobstructed passageway large enough to allow removal of the largest appliance, but not less than 30 inches (762 mm) high and 22 inches (559 mm) wide and not more than 20 feet (6096 mm) long measured along the centerline of the passageway from the opening to the appliance. The passageway shall have continuous solid flooring in accordance with Chapter 5, not less than 24 inches (610 mm) wide. A level service space not less than 30 inches (762 mm) deep and 30 inches (762 mm) wide shall be present along all sides of the appliance where access is required. The clear access opening dimensions shall be not less than of 20 inches by 30 inches (508 mm by 762 mm), and large enough to allow removal of the largest appliance. Access to the attic space shall be provide by one of the following:

- A. A permanent stairway.
- B. A pull-down stair with a minimum of 300 lb. (136 kg) capacity. If the ladder penetrates the condition envelope, the access ladder-assembly shall be an energy code approved manufactured type.
- C. An access door from an upper floor level.

Exceptions:

- 1. The passageway and level service space are not required where the appliance can be serviced and removed through the required opening.
- 2. Where the passageway is unobstructed and not less than 6 feet (1829 mm) high and 22 inches (559 mm) wide for its entire length, the passageway shall be not more than 50 feet (15 250 mm) long.

8-3-109 **Section G2415.12 (404.12) of the International Residential Code** is hereby amended to read as follows:

G2415. 12 (404.12) Minimum burial depth. Underground piping systems shall be installed a minimum depth of 18 inches (457 mm) below grade.

8-3-110 **Section G2415.12.1 (404.12.1) of the International Residential Code** is hereby deleted.

8-3-111 **Section G2420.5.1 (409.5.1) of the International Residential Code** is hereby amended to read as follows:

G2420.5.1 (409.5.1) Located within same room. The shutoff valve shall be located in the same room as the appliance. The shutoff valve shall be within 6 feet (1829 mm) of the appliance, and shall be installed ‘upstream’ of the union, connector or quick disconnect device it serves. Such shutoff valves shall be provided with access. Shutoff valves serving movable appliances, such as cooking appliances and clothes dryers, shall be considered to be provided with access if installed behind such appliances. Appliance shutoff valves located in the firebox of a fireplace shall be installed in accordance with the appliance manufacturer’s instructions. A secondary shutoff valve must be installed within 3 feet (914 mm) of the firebox if appliance shutoff is located in the firebox.

8-3-112 **Section 2601.2 of the International Residential Code** is hereby amended to read as follows:

2601.2 Connection to sewer required. Sanitary drainage piping from plumbing fixtures in buildings and sanitary drainage piping systems from all new building(s) and any existing plumbing shall be connected to the public sewer or an approved septic system.

8-3-113 **Section P2603.5.1 of the International Residential Code** is hereby amended to read as follows:

P2603.5.1 Sewer depth. Building sewers that connect to private sewage disposal systems shall be not less than 12 inches (304 mm) below finished grade at the point of septic tank connection. Building sewers shall be not less than 12 inches (304 mm) below grade.”

8-3-114 **The 2024 International Residential Code** is hereby amended by adding Section P2713.4, as follows:

P2713.4 Prohibited location. In no case shall tubs or showers be installed head-to-head.

8-3-115 **Section P2902.5.3 of the International Residential Code** is hereby amended to read as follows:

P2902.5.3 Lawn irrigation systems. The potable water supply to lawn irrigation systems shall be protected against backflow by an atmospheric-type vacuum breaker, a pressure-type vacuum breaker, a double-check assembly or a reduced pressure principle backflow preventer. A valve shall not be installed downstream from an atmospheric vacuum breaker. Where chemicals are introduced into the system, the potable water supply shall be protected against backflow by a reduced pressure principle backflow preventer.

8-3-116 **The 2024 International Residential Code** is hereby amended by adding Section P2906.4.2, as follows:

P2906.4.2 Service pipe shall be rigid pipe (copper or galvanized) a minimum of 3 feet (914 mm) outside the meter enclosure.

8-3-117 **Section P3005.2.3 of the 2024 International Residential Code** is hereby amended to read as follows:

P3005.2.3 Building drain and building sewer junction. The junction of the building drain and the building sewer shall be served by a vent and cleanout that is located at the junction or within 10 feet (3048 mm) developed length of piping of the junction and shall be located outside the building. For the requirements of this section, removal of a water closet shall not be required to provide cleanout access.

8-3-118 **Section P3005.4.2 of the 2024 International Residential Code** is hereby amended to read as follows:

P3005.4.2 Building drain and sewer size and slope. Pipe sizes and slope shall be determined from Table P3005.4.2 based on drainage load in fixture units (d.f.u.) computed from Table P3004.1; however, no building sewer shall be less than three inches (3") in diameter.

8-3-119 **The 2024 International Residential Code** is hereby amended by adding Sections P3113.5 and P3113.6, as follows:

P3113.5 Aggregate size of vents. The drainage piping of each building and each connection to a public sewer or a private sewage disposal system shall be vented by means of one or more vent pipes, the aggregate cross-sectional area of which shall not be less than that of the largest required building sewer, as determined from Table 710.1(1) of the 2024 International Plumbing Code. Vent pipes from fixtures located upstream from pumps, ejectors, backwater valves, or other devices that in any way obstruct the free flow of air and other gases between the building sewer and the outside atmosphere shall not be used for meeting the cross-sectional area venting requirements of this section.

Exception: When connected to a common building sewer, the drainage piping of one or more accessory buildings, located on the same parcel and under one (1) ownership, may be vented by means of piping sized in accordance with Table 710.1(1) of the 2024 International Plumbing Code, provided the aggregate cross-sectional area of all vents is not less than that of the largest required common building sewer.

P3113.6 Exterior Vent. The drainage piping for each connection to the public sewer shall have a vent conforming to table 710.1(1) located adjacent to the structure. The top of the vent shall be located lower than the height of the finished floor.

8-3-120 **Section E3604.5.1 of the 2024 International Residential Code** is hereby amended to read as follows:

E3604.5.1 Strength. Where a mast is used for support of service-drop conductors, it shall be a galvanized rigid conduit with a minimum trade size diameter of two inches. The service mast shall be of adequate strength or shall be supported by braces or guides to safely withstand the strain imposed by the service-drop or overhead service conductors. Hubs intended for use with a conduit that serves, as a service mast shall be identified for use with service-entrance equipment.

8-3-121 **Section E3605.1 of the 2024 International Residential Code** is hereby amended to read as follows:

E3605.1 Insulation of service-entrance conductors. Service-entrance conductors entering or on the exterior of buildings or other structures shall be insulated in accordance with Section E3406.5. Service-entrance conductors shall not exceed ten feet (3,084 mm) in length from the point of entrance of a building. [230.41 Exception].

Exceptions:

- (1) A copper grounded conductor shall not be required to be insulated where it is:
 - (a) In a raceway or part of a service cable assembly,
 - (b) Directly buried in soil of suitable condition, or
 - (c) Part of a cable assembly listed for direct burial without regard to soil conditions.
- (2) An aluminum or copper-clad aluminum grounded conductor shall not be required to be insulated where part of a cable or where identified for direct burial or utilization in underground raceways. [230.41 Exception].

8-3-122 **The 2024 International Residential Code** is hereby amended by adding Section E3703.8, which reads as follows:

E3703.8 Sump Pumps. An individual branch circuit shall serve sump pumps. The circuit and its single receptacle outlet shall be in addition to any other outlets required by Section E3901.

8-3-123 **The 2024 International Residential Code** is hereby amended by adding Section E3902, which reads as follows:

E3902 General. Ground-fault circuit-interrupter protection for personnel shall be provided as required in Sections E3901.2 through E3902.13. Arc-fault circuit-Interrupter protection may be provided as required by Sections E3902.14 through E3902.16.

Exceptions:

- (1) A single receptacle outlet for refrigerators, freezers, garage door openers and sump pumps located within dedicated space for each appliance that, in normal use, are not easily moved from one place to another and that are cord- and-plug connected shall be permitted to be installed in accordance with Section E3909.
- (2) Arc-Fault Circuit-Interrupter protection shall be permitted to be omitted from 120-volt single station smoke detectors.

8-3-124 **Section E3902.8 of the 2024 International Residential Code** is hereby amended to read as follows:

E3902.8 Sink receptacles. 125-volt, single-phase, 15- and 20-ampere receptacles that are located within 6 feet (1829 mm) of the top inside edge of the bowl of the sink shall have ground-fault circuit-interrupter protection for personnel. [210.8(A) (7)]

Exception: 125-volt, single-phase, 15- and 20-ampere single receptacles located within dedicated space serving washers, microwave ovens, icemakers, warming ovens and dishwashers.

8-3-125 **Section E3902.16 of the 2024 International Residential Code** is hereby deleted.

8-3-126 **Section BB106 of the 2024 International Residential Code** is hereby deleted.

8-3-127 **SEVERABILITY.**

If any section, clause, sentence, or phrase of this ordinance is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining parts of this ordinance.

ARTICLE 4. ELECTRICAL CODE

8-4-101 **ELECTRICAL CODE ADOPTED AND INCORPORATED.**

The *NFPA 70, National Electrical Code*, 2023 Edition, published by the National Fire Protection Association, other than those portions hereinafter specifically deleted, modified, or amended, is hereby adopted as the City's Electrical Code and is incorporated herein by reference as if set forth in full. (Code 1965, § 5-201; Code 1977, § 7-21; Ord. No. 5420, § 1, 12-13-1967; Ord. No. G-115, § 1, 12-23-1970; Ord. No. G-122, § 1, 10-27-1971; Ord. No. G-76-01, 4-14-1976; Ord. No. G-79-03, § 1, 5-9-1979; Ord. No. G-82-11, § 1, 6-23-1982; Ord. No. G-93-01, § 1, 1-25-1993; Ord. No. G-96-01, § 1(7-21), 2-13-1996; Ord. No. G-21-01, § 1, 3-23-2021).

8-4-102 **OFFICIAL COPY.**

Not less than one (1) copy of the *NFPA 70, National Electrical Code*, 2023 Edition, shall be marked or stamped "OFFICIAL COPY AS INCORPORATED BY ORDINANCE NO. G-25-09_," with all sections or portions deleted, modified, or amended clearly marked as such, and to which one (1) copy of this ordinance shall be affixed, shall be filed with the City Clerk, shall be open to inspection, and shall be available to the public during reasonable business hours. Additional official copies shall, at the cost of the City, be supplied to those officials and agencies charged with enforcement of the City's Electrical Code.

8-4-103 **Electrical inspector—Office created.**

The city manager shall employ an electrical inspector and may employ assistant inspectors when necessary. The electrical inspector shall be well versed in rules and regulations of the National Electrical Code. The electrical inspector shall not engage in the electrical business, either directly or indirectly, in the city, and shall have no financial interest in any concern so engaged in the city, while holding the office of electrical inspector. The city shall keep complete records of all permits issued, inspections made, and certificates and licenses issued and all other official work performed under the provisions of this article. All necessary blanks and record books shall be provided by the city. (Code 1977, § 7-35; Ord. No. G-76-01, 4-14-1976)

Duties. The electrical inspector, or his authorized assistant, shall inspect all electric light, heat and power wires, fixtures, appliances, conductors and apparatus hereinafter installed in or upon any and all buildings in the city; and all such installations shall be made in accordance with the provisions of this article; shall enforce, or cause to be enforced, the provisions of this article and, for purposes thereof, shall have authority therefor; shall have the authority, during reasonable hours, to enter any building for the purpose of making any inspection required by this article; shall have the authority to disconnect, or order the discontinuance of, electrical energy to any electric wiring, device or equipment found to be dangerous to life or property and to hold such wiring, device or equipment out of service until it is made safe and conforms to the approved standards provided by this article. (Code 1977, § 7-36; Ord. No. G-76-01, 4-14-1976)

8-4-104 **Defective Wiring.**

In case any installation which the electrical inspector is required to inspect by the provisions of this article shall be found not to comply with the requirements hereof, and to be unsafe and defective, he shall at once notify the person doing such installation of such defect, and order him to change, rearrange or remove the same; and upon the person's failure or refusal to do so within a reasonable time, such person shall be deemed guilty of a violation of the

provisions of this article; and each and every day which shall elapse after the expiration of the reasonable time as the same shall be fixed by the electrical inspector without a compliance with the order shall be considered a separate offense. (Code 1977, § 7-41; Ord. No. G-76-01, 4-14-1976)

8-4-105

Minimums

- (A) On all new work (new construction or substantial remodel), a 100-amp breaker panel shall be the minimum allowed.
- (B) In residential applications, wiring of 12 AWG Copper shall be the minimum-sized conductor that may be used.

8-4-106

Amendments to the NPFA 70, National Electrical Code, 2023 Edition.

The NFPA 70, National Electrical Code, 2023 Edition, is amended as set forth in the succeeding sections of this Article. These amendments shall not serve to delete, modify, or amend any discretely numbered section or subsection of the *NFPA 70, National Electrical Code*, 2017 Edition, unless the section or subsection is specifically identified as being deleted, modified, or amended.

8-4-107

The NPFA 70, National Electrical Code, 2023 Edition, is hereby amended by adding Section 100.1, which shall read as follows:

Basement. Any story that is not a story above grade plane.

Story. That portion of a building between the upper surface of a floor and the upper surface of the floor or roof next above, inclusive. It is measured as the vertical distance from top-to-top of two successive tiers of beams or finished floor surfaces and, for the top-most story, from the top of the floor finish to the top of the ceiling joists or, where there not a ceiling, to the top of the roof rafters.

8-4-108

Section 210.8 of the NPFA 70, National Electrical Code, 2023 Edition, is hereby amended to read as follows:

210.8 Ground-Fault Circuit-Interrupter Protection for Personnel.

Ground-fault circuit interrupter protection for personnel shall be provided as required in 210.8 (A) through (F). The ground-fault circuit-interrupter shall be installed in a readily accessible location.

Informational Note No. 1: See 215.9 for ground-fault circuit-interrupter protection for personnel on feeders.

Informational Note No. 2: See 422.5(A) for GFCI requirements for appliances.

For the purposes of this section, when determining distance from receptacles, the distance shall be measured as the shortest path of the cord of the appliance connected to the receptacle would follow without piercing a floor, wall, ceiling, or fixed barrier, or passing through a door, doorway, or window.

- (A) **Dwelling Units.** All 125-volt, single-phase, 15- and 20-ampere receptacles installed in the locations specified in (1) through (9) shall have ground-fault circuit-interrupter protection for personnel.

(1) Bathrooms

(2) Garages, and also accessory buildings that have a floor located at or below grade level not intended as habitable rooms and limited to storage areas, work areas, and areas of similar use

Exception: A duplex receptacle outlet for refrigerators, freezers, garage door openers, and sump pumps located within dedicated space for each appliance that, in normal use, are not easily moved from one place to another and that are cord-and-plug connected shall be permitted to be installed in accordance with 400.10(A)(6), (A)(7), or (A)(8).

(3) All Outdoors

Exception: Receptacles that are not readily accessible and are supplied by a branch circuit dedicated to electric snow melting, or deicing, shall be permitted to be installed in accordance with 426.28, as applicable.

(4) Crawl spaces – at or below grade level

(5) Unfinished portions or areas of the basement not intended as habitable rooms

Exception: A duplex receptacle outlet for refrigerators, freezers, garage door openers, and sump pumps located within dedicated space for each appliance that, in normal use, are not easily moved from one place to another and that are cord-and-plug connected shall be permitted to be installed in accordance with 400.10(A)(6), (A)(7), or (A)(8).

Exception 2: A receptacle supplying only a permanently installed fire alarm or burglar alarm system shall not be required to have ground-fault circuit interrupter protection.

Informational Note: See 760.41(B) and 760.121(B) for power supply requirements for fire alarm systems.

Receptacles installed under the exception to 210.8(A)(5) shall not be considered as meeting the requirements of 210.52 (G).

(6) Kitchens – where the receptacles are installed to serve the countertop surfaces

(7) Sinks and washing machines – where receptacles are installed within 1.8 m (6 ft.) of the outside edge of the sink and tub of the washing machine

Exception: A duplex receptacle outlet for appliances located within dedicated space for each appliance that, in normal use, are not easily moved from one place to another and that are cord-and-plug connected shall be permitted to be installed in accordance with 400.7(A)(6), (A)(7), or (A)(8), including microwaves, ovens, ice makers, warming ovens, dryers, washing machines, and garbage disposals.

- (8) Boathouses
- (9) Bathtubs or shower stalls - where receptacles are installed within 1.8 m (6 ft.) of the outside edge of the bathtub or shower stall
- (10) Laundry areas

(B) **Other than Dwelling Units.** All single-phase receptacles rated 150 volts to ground or less, 50 amperes or less and three-phase receptacles rated 150 volts to ground or less, 100 amperes or less installed in the following locations shall have a ground-fault circuit interrupter protection for personnel:

- (1) Bathrooms
- (2) Kitchens
- (3) Rooftops

Exception: Receptacles on rooftops shall not be required to be readily accessible other than from the rooftop.

- (4) Outdoors

Exception No. 1 to (3) and (4): Receptacles that are not readily accessible and are supplied by a branch circuit dedicated to electric snow-melting, or deicing shall be permitted to be installed in accordance with 426.28, as applicable.

Exception No. 2 to (4): In industrial establishments only, where the conditions of maintenance and supervision ensure that only qualified personnel are involved, an assured equipment grounding conductor program as specified in 590.6(B)(2) shall be permitted for only those receptacle outlets used to supply equipment that would create a greater hazard if power is interrupted or having a design that is not compatible with GFCI protection.

- (5) Sinks — where receptacles are installed within 1.8 m (6 ft.) from the top inside edge of the bowl of the sink

Exception No 1 to (5): In industrial laboratories, receptacles used to supply equipment where removal of power would introduce a greater hazard shall be permitted to be installed without GFCI protection.

Exception No 2 to (5): For receptacles located in patient bed locations of general care or critical care areas of health care facilities other than those covered under 210.8 (B)(1), GFCI protection shall not be required.

- (6) Indoor wet locations
- (7) Locker rooms with associated showering facilities.

- (8) Garages, service bays, and similar areas other than vehicle exhibition halls and showrooms
 - (9) Crawl spaces - at or below grade level
 - (10) Unfinished portions or areas of the basement not intended as habitable rooms
- (C) **Boat Hoists.** GFCI protection shall be provided for outlets not exceeding 240 volts that supply boat hoists installed in dwelling unit locations.
- (D) **Kitchen Dishwasher Branch Circuit.** GFCI protection shall be provided for outlets that supply dishwashers installed in dwelling unit locations.
- Exception:** If a dedicated branch circuit supplies power it does not require GFCI protection
- (E) **Crawl Space Lighting Outlets.** GFCI protections shall be provided for lighting outlets not exceeding 12.0 volts installed in the crawl spaces.

8-4-109

Section 210.12 of the NFPA 70, National Electrical Code, 2023 Edition, is hereby amended to read as follows:

210.12 Arc-Fault Circuit-Interrupter Protection. Arc-fault circuit-interrupter protection may be provided as required in 210.12(A), (B), and (C). The arc-fault circuit interrupter shall be installed in a readily accessible location

- (A) **Dwelling Units.** All 120-volt, single phase, 15- and 20-ampere branch circuits supplying outlets or devices installed in dwelling unit, kitchens, family rooms, dining rooms, living rooms, parlors, libraries, dens, bedrooms, sunrooms, recreations rooms, closets, hallways, laundry, or similar rooms or areas shall be protected by any of the means described in 210.12(A)(1) through (6):
- (1) A listed combination-type arc-fault circuit interrupter installed to provide protection of the entire branch circuit
 - (2) A listed branch/feeder type AFCI installed at the origin of the branch-circuit in combination with a listed outlet branch-circuit type arc-fault circuit interrupter installed at the first outlet box on the branch circuit. The first outlet box in the branch circuit shall be marked to indicate that it is the first outlet of the circuit.
 - (3) A listed supplemental arc protection circuit breaker installed at the origin of the branch circuit in combination with a listed outlet branch-circuit type arc-fault circuit interrupter installed at the first outlet box on the branch circuit where all of the following conditions are met:
 - (a) The branch-circuit wiring shall be continuous from the branch-circuit overcurrent device to the outlet branch-circuit arc-fault circuit interrupter.
 - (b) The maximum length of the branch-circuit wiring from the

branch- circuit overcurrent device to the first outlet shall not exceed 21.3 m (70ft.) for a 12 AWG conductor.

- (c) The first outlet box in the branch circuit shall be marked to indicate that it is the first outlet of the circuit.
- (4) A listed outlet branch-circuit type arc-fault interrupter installed at the first outlet on the branch circuit in combination with a listed branch-circuit overcurrent protective device where all of the following conditions are met:
- (a) The branch-circuit wiring shall be continuous from the branch-circuit overcurrent device to the outlet branch-circuit arc-fault circuit interrupter.
 - (b) The maximum length of the branch-circuit wiring from the branch- circuit overcurrent device to the first outlet shall not exceed 21.3 m (70 ft.) for a 12 AWG conductor.
 - (c) The first outlet box in the branch circuit shall be marked to indicate that it is the first outlet of the circuit.
 - (d) The combination of the branch-circuit overcurrent device and the outlet branch-circuit AFCI shall be identified as meeting the requirements for a system combination-type AFCI and shall be listed as such.
- (5) If RMC, IMC, EMT, Type MC, or steel armored Type AC cables meeting the requirements of 250.118, metal wire ways, metal auxiliary gutters, and metal outlet and junction boxes are installed for the portion of the branch circuit between the branch-circuit overcurrent device and the first outlet, it shall be permitted to install a listed branch-circuit type AFCI at the first outlet to provide protection for the remaining portion of the branch circuit.
- (6) Where a listed metal or nonmetallic conduit or tubing or Type MC cable is encased in not less than 50 mm (2 in.) of concrete for the portion of the branch circuit between the branch-circuit overcurrent device and the first outlet, it shall be permitted to install a listed outlet branch circuit type AFCI at the first outlet to provide protection for the remaining portion of the branch circuit.

Exception 1: Where an individual branch circuit to a fire alarm system installed in accordance with 760.41(B) or 760.121(B) is installed in RMC, IMC, EMT, or steel sheathed cable, Type AC or Type MC, meeting the requirements of 250.118, with metal outlet and junction boxes, AFCI protection shall be permitted to be omitted.

Exception 2: ACFI protection shall be permitted to be omitted from 120-volt single-station smoke detectors.

Informational Note 1: For information on combination-type and

branch/feeder type arc-fault circuit interrupters, see U.L. 1699-2011, Standard for Arc-Fault Circuit Interrupters. For information on outlet branch-circuit type arc-fault circuit interrupters, see U.L. Subject 1699A, Outline of Investigation for Outlet Branch Circuit Arc-Fault Circuit-Interrupters. For information on system combination AFCIs, see UL Subject 1699C, Outline of Investigation for System Combination Arc-Fault Circuit Interrupters.

Informational Note 2: See 29.6.3(5) of the NFPA 72-2013, National Fire Alarm and Signaling Code, for information related to secondary power-supply requirements for smoke alarms installed in dwelling units.

Informational Note 3: See 760.41(B) and 760.121 (B) for power-supply requirements for fire alarm systems.

- (B) **Dormitory Units.** All 120-volt, single-phase, 15- and 20-ampere branch-circuits supplying outlets and devices installed in dormitory unit bedrooms, living rooms, hallways, closets, bathrooms, and similar rooms shall be protected by any of the means described in 210.12(A)(1) through (6).
- (C) **Guest Rooms and Guest Suites.** All 120-volt, single-phase, 15- and 20-ampere branch circuits supplying outlets and devices installed in guest rooms and guest suites of hotels and motels shall be protected by any of the means described in 210.12(A)(1) through (6).
- (D) **Branch Circuit Extensions or Modifications - Dwelling Units and Dormitory Units.** In any of the areas specified in 210.12(A) or (B), where branch-circuit wiring is modified, replaced, or extended, the branch circuit shall be protected by one of the following:
 - (1) A listed combination-type AFCI located at the origin of the branch circuit
 - (2) A listed outlet branch circuit type AFCI located at the first receptacle outlet of the existing branch circuit.

Exception: AFCI protection shall not be required where the extension of the existing conductors is not more than 1.8 m (6 ft.) and does not include any additional outlets or devices.

8-4-110 **Section 210.23 of the NFPA 70, National Electrical Code, 2023 Edition,** is hereby amended to read as follows:

210.23 Permissible Loads, Multiple-Outlet Branch Circuits. In no case shall the load exceed the branch-circuit ampere rating. A branch circuit supplying two or more outlets or receptacles shall supply on the loads specified according to its size as specified in 210.23(A) through (D) and as summarized in 210.24 and Table 210.24.

- (A) **15- and 20-Ampere Branch Circuits.** A 15- or 20-ampere branch circuit shall be permitted to supply lighting units or other utilization equipment, or a combination of both, and shall comply with 210.23(A) (1), and (A) (2), and (A) (3).

Exception: The small appliance branch circuits, laundry branch circuits, and bathroom branch circuits required in a dwelling unit(s) by 210.11(C)(1), (C)(2), and (C)(3) shall supply only the receptacle outlets specified in that section.

- (1) **Cord-and-Plug-Connected Equipment Not Fastened in Place.** The rating of any one cord-and-plug-connected utilization equipment not fastened in place shall not exceed 80 percent of the branch-circuit ampere rating.
 - (2) **Utilization Equipment Fastened in Place.** The total rating of utilization equipment fastened in place, other than luminaries, shall not exceed 50 percent of the branch circuit ampere rating where lighting units cord-and-plug- connected utilization equipment not fastened in place, or both, are also supplied.
 - (3) **Sump pumps.** An individual branch circuit shall serve sump pumps. The circuit and its single receptacle outlet shall be in addition to any outlets required by 210.52.
- (B) **30-Ampere Branch Circuits.** A 30-ampere branch circuit shall be permitted to supply fixed lighting units with heavy-duty lamp holders in other than a dwelling unit(s) or utilization equipment in any occupancy. A rating of any one cord-and-plug-connected utilization equipment shall not exceed 80 percent of the branch-circuit ampere rating.
 - (C) **40- and 50-Ampere Branch Circuits.** A 40- or 50-ampere branch circuit shall be permitted to supply cooking appliances that are fastened in place in any occupancy. In other than dwelling units, such circuits shall be permitted to supply fixed lighting units with heavy-duty lamp holders, infrared heating units, or other utilization equipment.
 - (D) **Branch Circuits Larger Than 50 Amperes.** Branch circuits larger than 50 amperes shall supply only non-lighting outlet loads.

8-4-111

Section 225.17 of the NFPA 70, National Electrical Code, 2023 Edition, is hereby amended to read as follows:

225.17 Masts as Supports. Only feeder or branch-circuit conductors specified within this section shall be permitted to be attached to the feeder and/or branch-circuit mast. Masts used for the support of final spans of feeders or branch circuits shall be installed in accordance with 225.17(A) and (B).

- (A) **Strength.** The mast shall have adequate strength or be supported by braces or guides to safely withstand the strain imposed by the overhead feeder or branch-circuit conductors. Hubs intended for use with a conduit serving as a mast for support of feeder or branch- circuit conductors shall be identified for use with a mast.
- (B) **Attachment.** Feeder and/or branch-circuit conductors shall not be attached to a mast where the connection is between a weather head or the end of the conduit and a coupling where the coupling is located above the last point of securement

to the building or other structure or where the coupling is located above the building or other structure.

- (C) **Additional Requirements.** Where a mast is used for the support of final spans of feeders or branch circuits, it shall be a galvanized rigid conduit with a minimum trade size diameter of two inches (2 in.). Where braces or people to withstand safely the strain imposed by the drop shall support the mast projects above the roof surface in excess of three feet (3 ft.), the mast. Where raceway-type masts are used, all raceway fittings shall be identified for use with the masts. Only the feeder or branch-circuit conductors specified within this section shall be permitted to be attached to the feeder and/or branch-circuit mast.

8-4-112 **Section 230.28 of the NFPA 70, National Electrical Code, 2023 Edition,** is hereby amended to read as follows:

230.28 Service Masts as Supports. Where a service mast is used for the support of service-drop conductors, it shall be a galvanized rigid conduit with a minimum trade size diameter of two inches (2 in.). Where braces or people to withstand safely the strain imposed by the service-drop shall support the service mast projects above the roof surface in excess of three feet (3 ft.), the mast. Where raceway-type service masts are used, all raceway fittings shall be identified for use with the service masts. Only power service-drop conductors shall be permitted to be attached to a service mast.

8-4-113 **Section 230.72 of the NFPA 70, National Electrical Code, 2023 Edition,** is hereby amended to read as follows:

230.72 Grouping of Disconnects.

- (A) **General.** The two to six disconnects as permitted in 230.71 shall be grouped. Each disconnect shall be marked to indicate the load to be served.

- (1) Meters and disconnects shall be marked and installed by numerical or alphabetical order, top to bottom or left to right, unless exempted by the enforcing authority.
- (2) Meter enclosures and service equipment shall be permanently marked with phenolic labels, engraved plaques, or other approved means.

Exception: One of the two to six service-disconnecting means permitted in 230.71, where used only for a water pump also intended to provide fire protection, shall be permitted to be located remote from the other disconnecting means. If remotely installed in accordance with this exception, a plaque shall be posted at the location of the remaining grouped disconnects denoting its location.

- (B) **Additional Service Disconnecting Means.** The one or more additional service disconnecting means for fire pumps, emergency systems, legally required standby, or optional standby services permitted by 230.2 shall be installed remote from the one to six service disconnecting means for normal service to minimize the possibility of simultaneous interruption of supply.
- (C) **Access to Occupants.** In a multiple-occupancy building, each occupant shall

have access to the occupant's service disconnecting means.

Exception: In a multiple-occupancy building where electric service and electrical maintenance are provided by the building management and where these are under continuous building management supervision, the service disconnecting means supplying more than one occupancy shall be permitted to be accessible to authorized management personnel only.

8-4-114 **Section 334.10 of the NPFA 70, National Electrical Code, 2023 Edition** is hereby amended to read as follows:

334.10 Uses Permitted. Type NM, Type NMC, and Type NMS cables shall be permitted to be used in the following, except as prohibited in 334.12:

1. One and two family dwellings and their attached or detached garages, and their storage buildings.
2. Multifamily dwellings permitted to be of Types III, IV, and V construction.
3. Other structures permitted to be of Types III, IV, and V construction. Cables shall be concealed within walls, floors, or ceilings that provide a thermal barrier of material that has at least a 15-minute finish rating as identified in listings of fire rated assemblies.

Informational note: Notwithstanding the provisions of 334.10, Type NM, NMC, and NMS cable (Romex) shall not be permitted in commercial buildings.

4. Cable trays in structures permitted to be Types III, IV, or V where the cables are identified for the use.
5. Types I and II construction where installed within raceways permitted to be installed in Types I and II construction.

8-4-115 **Section 334.40 of the NPFA 70, National Electrical Code, 2023 Edition**, is hereby amended to read as follows:

334.40 Boxes and Fittings.

- (A) **Boxes of Insulating Material.** Nonmetallic outlet boxes shall be permitted as provided by 314.3.
- (B) **Devices of Insulating Materials.** Self-contained switches, self-contained receptacles, and nonmetallic-sheathed cable interconnector devices shall not be permitted.

8-4-116 **Section 440.14 of the NPFA 70, National Electrical Code, 2023 Edition**, is amended to read as following:

440.14 Location. Disconnecting means shall be located within sight from, and readily accessible from, the air conditioning or refrigerating equipment. The disconnecting

means shall be permitted to be installed on or within the air-conditioning or refrigerating equipment. Disconnecting means shall meet the working space requirements of 110.26(A).

The disconnecting means shall not be located on panels that are designed to allow access to the air-conditioning or refrigeration equipment or where it obscures the equipment nameplate(s).

Exception 1: Where the disconnecting means provided in accordance with 430.102(A) is lockable in accordance with 110.25 and the refrigerating or air-conditioning equipment is essential to an industrial process in a facility with written safety procedures, and where the conditions of maintenance and supervision ensure that only qualified persons service the equipment, a disconnecting means within sight from the equipment shall not be required.

Exception 2: Where an attachment plug and receptacle serve as the disconnecting means in accordance with 440.13, their location shall be accessible but shall not be required to be readily accessible.

Informational Note 1: See Parts VII and IX of Article 430 for additional requirements.

Informational Note 2: For the purposes of enforcement, mini-split heating and cooling systems shall be considered to consist of two separate machines: an indoor air-handling unit and an outdoor condensing unit. The outdoor unit disconnect shall be located on the exterior of the building, within sight of and adjacent to the outdoor unit.

Informational Note 3: The building official has the authority to determine how mini-split heating and cooling systems are defined and enforced under the adopted building and electrical codes.

8-4-117 **Section 701.12 (G) of the NFPA 70, National Electrical Code, 2023 Edition,** is hereby deleted.

8-4-118 **STANDARD INSTALLATION, ELECTRICAL EQUIPMENT.**

Except as otherwise provided in this Article, all installations of electrical wiring and equipment shall be in conformity with the provisions of this Article, with the statutes of the State of Kansas, with any other rules and regulations promulgated by bodies having authority, and with electrical standards for safety to persons or property. Where no specific standards are prescribed by this Article, the statutes of the State of Kansas, or by any other rules and regulations promulgated by bodies having authority, conformity with the regulations set forth in the NFPA 70, National Electrical Code, 2017 Edition, as approved by the American Safety Code and by the American National Standards Institute, as well as other provisions of other safety codes approved by the American National Standards Institute, shall be prima facie evidence of conformity with the approved standards for safety to persons and property.

8-4-119 **Persons Doing Work on Their Own Premises.**

A resident homeowner shall have the right to do his own electrical wiring or electrical work on his own premises without procuring a license, or the giving of a bond required by this article, by obtaining a permit for any work done; provided, however, no homeowner shall perform any electrical work on the supply side of the service

disconnect, which must be performed by a licensed electrician. If the property is sold or transferred within one year from the date the wiring or work was completed, the wiring or work shall be examined and approved by a licensed electrician as a condition of the sale or transfer. Such person and such electrical work shall be subject to the provisions of this article as to installation and inspection. (Code 1977, § 7-28.1; Ord. No. G-76-01, 4-14-1976; Ord. No. G-76-09, § 3, 1-26-1977)

8-4-120

Educational Programs.

Students enrolled in vocational education programs, approved by the state department of education, are not considered apprentice electricians and will be exempted from the two-to-one ratio. Projects constructed by students in these classes shall include temporary projects to be used for demonstration and instruction only. These projects will not require permits, inspection, or licenses. The inspector can, however, inspect these projects and require changes or dismantling of the project if he deems the project to be unsafe or not in compliance with code requirements;

8-4-121

LIABILITY.

This Article shall not be construed to reduce the liability of any person owning, operating, or controlling any building, structure, or system thereof for any damages to persons or property caused by defects in anything covered by the NPFA 70, National Electrical Code, 2023 Edition; nor shall the City, its agent, or its enforcing authority be held to assume any such liability by reason of any inspections performed or for any permits or certificates issued under the auspices of this Article

ARTICLE 5. PLUMBING CODE

8-5-101 **PLUMBING CODE ADOPTED AND INCORPORATED.**

The *2024 International Plumbing Code*, published by the International Code Council, Inc., other than those portions hereinafter specifically deleted, modified, or amended, is hereby adopted as the City's Plumbing Code and is incorporated herein by reference as if set forth in full. (Code 1965, § 5-301; Code 1977, § 7-51; Ord. No. 5408, § 1, 10-11-1967; Ord. No. 5419, § 1, 12-13-1967; Ord. No. G-137, § 1, 7-12-1972; Ord. No. G-76-12, § 1, 11-24-1976; Ord. No. G-80-20, § 1, 1-14-1980; Ord. No. G-83-10, § 1, 5-25-1983; Ord. No. G-93-07, § 1, 3-22-1993; Ord. No. G-07-10, § 1(7-51), 7-10-2007; Ord. No. G-21-01, § 1, 3-23-2021).

8-5-102 **OFFICIAL COPY.**

Not less than one (1) copy of the 2024 International Plumbing Code shall be marked or stamped "OFFICIAL COPY AS INCORPORATED BY ORDINANCE NO. G-25-09," with all sections or portions deleted, modified, or amended clearly marked as such, and to which one (1) copy of this ordinance shall be affixed, shall be filed with the City Clerk, shall be open to inspection, and shall be available to the public during reasonable business hours. Additional official copies shall, at the cost of the City, be supplied to those officials and agencies charged with enforcement of the City's Plumbing Code.

8-5-103 **Amendments to the 2024 International Plumbing Code.**

The *2024 International Plumbing Code* is amended as set forth in the succeeding sections of this Article. These amendments shall not serve to delete, modify, or amend any discretely numbered section or subsection of the 2024 International Plumbing Code, unless the section or subsection is specifically identified as being deleted, modified, or amended.

8-5-104 **The 2024 International Plumbing Code is hereby amended by deleting CHAPTER 1, "SCOPE AND ADMINISTRATION."**

8-5-105 **Section 202 of the 2024 International Plumbing Code is hereby amended to add the following definition:**

DEAD LEG. A section of potable water pipe which contains water that has no flow or does not circulate.

8-5-106 **Section 305.4.1 of the 2024 International Plumbing Code is hereby amended to read as follows:**

305.4.1 Sewer depth.

Building sewers that connect to private sewage disposal systems shall be installed not less than 12 inches below finished grade and the point of connection. Building sewers shall be installed not less than 12 inches below grade.

8-5-107 **The 2024 International Plumbing Code is hereby amended by deleting Section 312.7 Gravity sewer test.**

8-5-108 **The 2024 International Plumbing Code is hereby amended by deleting Section**

312.10 Shower liner test.

8-5-109 **Section 312.11 of the 2024 International Plumbing Code** is hereby amended to read as follows:

312.11. Inspection and testing of Backflow prevention assemblies.

Inspection and testing shall comply with the ordinances and regulations of the City of Coffeyville or such stricter standards as may be applicable to the assembly.

8-5-110 **The 2024 International Plumbing Code** is hereby amended by adding Section 407.5, which reads as follows:

407.5 Prohibition.

In no case shall bathtubs or showers be installed head-to-head.

8-5-111 **Section 502.3 of the 2024 International Plumbing Code** is amended by adding subsections 502.3.1 and 502.3.2, as follows:

502.3.1 Ladders access requirements.

At a minimum, for access to the attic space, one of the following is required:

- A permanent stair.
- A pull-down stair with a minimum 300 lb. (136 kg) capacity.
- An access door from an upper floor level.

Exceptions:

- The passageway and level service space are not required where the appliance is capable of being serviced and removed through the required opening.
- Where the passageway is unobstructed and not less than 6 feet (1829 mm) high and 22 inches (559 mm) wide for its entire length, the passageway shall be not greater than 50 feet (15 250 mm) in length.

502.3.2 Electrical requirements.

A luminaire controlled by a switch located at the required passageway opening and a receptacle outlet shall be provided at or near the water heater location in accordance with NFPA 70.

8-5-112 **The 2024 International Plumbing Code** is hereby amended by adding Section 603.1.1, as follows:

603.1.1 Service pipe shall be rigid pipe (copper or galvanized) for minimum of 3 feet outside the meter enclosure.

8-5-113 **Section 604.12 of the 2024 International Plumbing Code** is amended by adding a new Section 604.12, as follows:

604.12 Dead Legs.

The maximum length of a dead leg shall be 1.5 times the diameter of the pipe.

8-5-114 **Section 702 Materials of the 2024 International Plumbing Code** is hereby amended to include the following provisions:

Cellular core PVC pipe, cellular core ABS pipe, or any other cellular core piping material shall not be used in any plumbing system within the City of Coffeyville.

- 8-5-115** **The 2024 International Plumbing Code** is hereby amended by adding Section 710.1, as follows:

710.1 Maximum fixture unit load.

The maximum number of drainage fixture units connected to a given size of building sewer, building drain or horizontal branch of the building drain shall be determined using Table 710.1(1); however, no building sewer shall be less than three (3) inches in diameter. The maximum number of drainage fixture units connected to a given size of horizontal branch or vertical soil or waste stack shall be determined using Table 710.1(2).

- 8-5-116** **Section 903.1 of the 2024 International Plumbing Code** is hereby amended to add the following subsection:

903.1.5 Roof extension.

Notwithstanding the requirements set forth above, open vent pipes that extend through a roof shall be terminated not less than 6 inches (152 mm) above the roof. Where a roof is to be used for assembly or as a promenade, observation deck, sunbathing deck or similar purposes, open vent pipes shall terminate no less than 7 feet (2134 mm) above the roof.

- 8-5-117** **The 2024 International Plumbing Code** is hereby amended by adding Section 906.6 and 906.7, as follows:

906.6 Aggregate size of vents.

The drainage piping of each building and each connection to a public sewer or a private sewage disposal system shall be vented by means of one or more vent pipes, the aggregate cross-sectional area of which shall not be less than that of the largest required building sewer, as determined from Table 710.1(1). Vent pipes from fixtures located upstream from pumps, ejectors, backwater valves, or other devices that in any way obstruct the free flow of air and other gases between the building sewer and the outside atmosphere shall not be used for meeting the cross-sectional area venting requirements of this section.

Exception: When connected to a common building sewer, the drainage piping of (1) or more accessory buildings, located on the same parcel and under one (1) Ownership, may be vented by means of piping sized in accordance with Table 710.1(1), provided the aggregate cross-sectional area of all vents is not less than that of the largest required common building sewer.

906.7 Exterior Vent.

The drainage piping for each connection to the public sewer shall have a vent conforming to table 710.1(1) located adjacent to the structure. The top of the vent shall be located lower than the height of the finished floor.

- 8-5-118** **The 2024 International Plumbing Code** is hereby amended by adding Section

1003.3.1, as follows:

1003.3.1.1 Discharge water temperature.

No equipment or fixture shall discharge wastewater in excess of 140 degrees Fahrenheit into any grease interceptor or grease removal device.

8-5-119

SEVERABILITY.

If any section, clause, sentence, or phrase of this article is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining parts of this article.

ARTICLE 6. MECHANICAL CODE

8-6-101 **MECHANICAL CODE ADOPTED AND INCORPORATED.**

The *2024 International Mechanical Code*, published by the International Code Council, Inc., other than those portions hereinafter specifically deleted, modified, or amended, is hereby adopted as the City's Mechanical Code and is incorporated herein by reference as if set forth in full. (Ord. Code 1977, § 7-95; Ord. No. G-82-12, § 1, 6-23-1982; Ord. No. G-93-08, § 1, 3-22-1993; Ord. No. G-07-12, § 1(7-95), 7-10-2007; Ord. No. G-21-01, § 1, 3-23-2021).

8-6-102 **OFFICIAL COPY.**

Not less than one (1) copy of the *2024 International Mechanical Code* shall be marked or stamped "OFFICIAL COPY AS INCORPORATED BY ORDINANCE NO. G-25-09," with all sections or portions deleted, modified, or amended clearly marked as such, and to which one (1) copy of this ordinance shall be affixed, shall be filed with the City Clerk, shall be open to inspection, and shall be available to the public during reasonable business hours. Additional official copies shall, at the cost of the City, be supplied to those officials and agencies charged with enforcement of the City's Mechanical Code.

8-6-103 **AMENDMENTS TO THE 2024 INTERNATIONAL MECHANICAL CODE.**

The *2024 International Mechanical Code* is amended as set forth in the succeeding sections of this Article. These amendments shall not serve to delete, modify, or amend any discretely numbered section or subsection of the *2024 International Mechanical Code*, unless the section or subsection is specifically identified as being deleted, modified, or amended.

8-6-104 **The 2024 International Mechanical Code is hereby amended by deleting CHAPTER 1, "SCOPE AND ADMINISTRATION."**

8-6-105 **Section 306.3 of the 2024 International Mechanical Code is amended by adding subsection 306.3.2, as follows:**

306.3.2 Ladders access requirements.

At a minimum, for access to the attic space, one of the following shall be required:

- A permanent stair.
- A pull-down stair with a minimum 300 lb. (136 kg) capacity.
- An access door from an upper floor level

Exceptions:

- The passageway and level service space are not required where the appliance is capable of being serviced and removed through the required opening.
- Where the passageway is unobstructed and not less than 6 feet (1829 mm) high and 22 inches (559 mm) wide for its entire length, the passageway shall be not greater than 50 feet (15 250 mm) in length.

8-6-106 **SEVERABILITY.**

If any section, clause, sentence, or phrase of this article is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining parts of this article

ARTICLE 7. FUEL GAS CODE

8-7-101 FUEL GAS CODE ADOPTED AND INCORPORATED.

The *2024 International Fuel Gas Code*, published by the International Code Council, Inc., other than those portions hereinafter specifically deleted, modified, or amended, is hereby adopted as the City's Fuel Gas Code and is incorporated herein by reference as if set forth in full. (Code 1965, § 5-313; Code 1977, § 7-63; Ord. No. 5441, § 1, 4-10-1968; Ord. No. G-107, § 1, 8-26-1970; Ord. No. G-74-01, § 1, 2-27-1974; Ord. No. G-76-04, § 1, 5-12-1976; Ord. No. G-88-04, § 1, 4-11-1988; Ord. No. G-09-01, § 1(7-63), 1-27-2009; Ord. No. G-21-01, § 1, 3-23-2021).

8-7-102 OFFICIAL COPY.

Not less than one (1) copy of the *2024 International Fuel Gas Code* shall be marked or stamped "OFFICIAL COPY AS INCORPORATED BY ORDINANCE NO. G-25-09," with all sections or portions deleted, modified, or amended clearly marked as such, and to which one (1) copy of this ordinance shall be affixed, shall be filed with the City Clerk, shall be open to inspection, and shall be available to the public during reasonable business hours. Additional official copies shall, at the cost of the City, be supplied to those officials and agencies charged with enforcement of the City's Fuel Gas Code.

8-7-103 AMENDMENTS TO THE 2024 INTERNATIONAL FUEL GAS CODE.

The 2024 International Fuel Gas Code is amended as set forth in the succeeding sections of this Article. These amendments shall not serve to delete, modify, or amend any discretely numbered section or subsection of the 2024 International Fuel Gas Code, unless the section or subsection is specifically identified as being deleted, modified, or amended.

8-7-104 The 2024 International Fuel Gas Code is hereby amended by deleting CHAPTER 1, "SCOPE AND ADMINISTRATION."

8-6-106 Section 306.3 of the 2024 International Fuel Gas Code is amended by adding subsection 306.3.2 ladder access requirements and renumbering subsection 306.3.2 Electrical requirements to read as follows:

306.3.2 Ladders access requirements.

At a minimum, for access to the attic space, one of the following shall be required:

- A permanent stair.
- A pull-down stair with a minimum 300 lb. (136 kg) capacity.
- An access door from an upper floor level

Exceptions:

- The passageway and level service space are not required where the appliance is capable of being serviced and removed through the required opening.
- Where the passageway is unobstructed and not less than 6 feet (1829 mm) high and 22 inches (559 mm) wide for its entire length, the passageway shall be not greater than 50 feet (15 250 mm) in length.

8-7-105 **Section 403.3.2 of the 2024 International Fuel Gas Code** is hereby amended to read as follows:

403.3.2 Steel. Steel, stainless steel, and wrought-iron pipe shall not be lighter than Schedule 40 and shall comply with the dimensional standards or ASME B36.10M and one of the following standards:

- (1) ASTM A53/A53M.
- (2) ASTM A106.
- (3) ASTM A312.

8-7-106 **Section 404.12 of the 2024 International Fuel Gas Code** is hereby amended, as follows:

404.12 Minimum burial depth.

All underground piping systems shall be installed a minimum depth of 18 inches (457 mm) below grade.

8-7-107 **Section 404.12.1 of the 2024 International Fuel Gas Code** is deleted in its entirety.

8-7-108 **Section 406.1 of the 2024 International Fuel Gas Code** is amended, as follows:

406.1 General.

Prior to acceptance and initial operation, all piping installations shall be inspected and pressure tested to determine that the materials, design, fabrication, and installation practices comply with the requirements of this code. The permit holder shall make the applicable tests prescribed in Sections 2417.1.1 through 2417.1.5 of the IRC to determine compliance with the provisions of this code. The permit holder shall give reasonable advance notice to the building official when the piping system is ready for testing. The permit holder shall furnish the equipment, material, power and labor necessary for the inspections and test and the permit holder shall be responsible for determining that the work will withstand the test pressure prescribed in the following tests.

G2417.1.1 (406.1.1) Inspections.

After all work is completed, the plumber shall request and obtain approval from the City of Coffeyville prior to placing the gas system into service. Inspection shall include visual examination and verification of a gas test complying with G2417.4.1 of this code.

G2417.1.2 (406.1.2) Repairs and additions.

In the event repairs or additions are made after the pressure test, the affected piping shall be tested

8-7-109 **Section 406.4 of the 2024 International Fuel Gas Code** is hereby amended, as follows:

406.4 Test pressure measurement.

Test pressure shall be measured with a monometer or with a pressure- measuring device designed and calibrated to read, record, or indicate a pressure loss caused by leakage during the pressure test period. The source of pressure shall be isolated before the pressure tests are made.”

8-7-110 **Section 406.4.1 of the 2024 International Fuel Gas Code** is hereby amended, as follows:

406.4.1 Test pressure.

The test pressure to be used shall be no less than 3 psig (20 kPa gauge), or at the discretion of the Code Official, the piping and valves may be tested at a pressure of at least six (6) inches (152 mm) of mercury, measured with a manometer or slope gauge. For tests requiring a pressure of 3 psig, diaphragm gauges shall utilize a dial with a minimum diameter of three-and one-half inches (3-1/2"), a set hand, 1/10 pound incrimination and pressure range not to exceed 6 psi for tests requiring a pressure of 3 psig. For tests requiring a pressure of 10 psig, diaphragm gauges shall utilize a dial with a minimum diameter of three and one-half inches (3-1/2"), a set hand, a minimum of 2/10 pound incrimination and a pressure range not to exceed 20 psi. For welded piping, and for piping carrying gas at pressures in excess of fourteen (14) inches water column pressure (3.48 kPa) (1/2 psi) and less than 200 inches of water column pressure (52.2 kPa) (7.5 psi), the test pressure shall not be less than ten (10) pounds per square inch (69.6 kPa). For piping carrying gas at a pressure that exceeds 200 inches of water column (52.2 kPa) (7.5 psi), the test pressure shall be not less than one and one-half times the proposed maximum working pressure. Diaphragm gauges used for testing must display a current calibration and be in good working condition. The appropriate test must be applied to the diaphragm gauge used for testing."

8-7-111 **Section 409.5.1 of the 2024 International Fuel Gas Code** is hereby amended, as follows:

409.5.1 Located within same room.

The shutoff valve shall be located in the same room as the appliance. The shutoff valve shall be within 6 feet (1829 mm) of the appliance, and shall be installed upstream of the union, connector or quick disconnect device it serves. Such shutoff valves shall be provided with access. Shut off valves serving movable appliances, such as cooking appliances and clothes dryers, shall be considered to be provided with access where installed behind such appliances. Appliance shutoff valves located in the firebox of a fireplace shall be installed in accordance with the appliance manufacturer's instructions. A secondary shutoff valve must be installed within 3 feet (914 mm) of the firebox if appliance shutoff is located in the firebox."

8-7-112 **Section 410.1 of the 2024 International Fuel Gas Code** is hereby amended, as follows:

410.1 Pressure regulators.

A line pressure regulator shall be installed where the appliance is designed to operate at a lower pressure than the supply pressure. Line gas pressure regulators shall be listed as complying with ANSI Z21.80/ CSA 6.22. Access shall be provided to pressure regulators. Pressure regulators shall be protected from physical damage. Regulators installed on the exterior of the building shall be approved for outdoor installation. Access to regulator shall comply with the requirements for access to appliances as specified in Section 306."

8-7-113 **SEVERABILITY.**

If any section, clause, sentence, or phrase of this article is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining parts of this article.

ARTICLE 8. PROPERTY MAINTENANCE CODE

8-8-101 **PROPERTY MAINTENANCE CODE ADOPTED AND INCORPORATED.**

The *2024 International Property Maintenance Code*, published by the International Code Council, Inc., other than those portions hereinafter specifically deleted, modified, or amended, is hereby adopted as the Property Maintenance Code of the City of Coffeyville, Kansas, and is incorporated herein by reference as if set forth in full (Ord. No. G-21-01, § 1, 3-23-2021).

8-8-102 **OFFICIAL COPY.**

Not less than one (1) copy of the *2024 International Property Maintenance Code* shall be marked or stamped "OFFICIAL COPY AS INCORPORATED BY ORDINANCE NO. G-25-09," with all sections or portions deleted, modified, or amended clearly marked as such, and to which one (1) copy of this ordinance shall be affixed, shall be filed with the City Clerk, shall be open to inspection, and shall be available to the public during reasonable business hours. Additional official copies shall, at the cost of the City, be supplied to those officials and agencies charged with enforcement of the City's Property Maintenance Code.

8-8-103 **AMENDMENTS TO THE 2024 INTERNATIONAL PROPERTY MAINTENANCE CODE.**

The 2024 International Property Maintenance Code is amended as set forth in the succeeding sections of this Article. These amendments shall not serve to delete, modify, or amend any discretely numbered section or subsection of the 2024 International Property Maintenance Code, unless the section or subsection is specifically identified as being deleted, modified, or amended.

8-8-104 **Section [A] 101.1 of the 2024 International Property Maintenance Code is hereby amended, as follows:**

[A] 101.1 Title. These regulations shall be known as the Property Maintenance Code of the City of Coffeyville, Kansas.

8-8-105 **Section [A] 102.3 of the 2024 International Property Maintenance Code is hereby amended to read as follows:**

[A] 102.3 Application of other codes. Repairs, additions, or alterations to a structure, or changes of occupancy, shall be done in accordance with the procedures and provisions of the International Building Code, International Existing Building Code, International Fire Code, International Fuel Gas Code, International Mechanical Code, International Residential Code, International Plumbing Code and 2023 NFPA 70, all as adopted by the City.

8-8-106 **Sections [A] 103.1, [A] 103.2, [A] 103.3, [A] 103.4, and [A] 103.5 of the 2024 International Property Maintenance Code are hereby deleted. In their place, the Governing Body enacts the following:**

[A] 103.1 General. The Director of Code Enforcement, herein and in the 2024 International Property Maintenance Code referred to as the "code official," or his or her designee, shall be charged with enforcement of the Property Maintenance Code of the City of Coffeyville, Kansas.

- 8-8-107 **Section [A] 104.1 Fees of the 2024 International Property Maintenance Code** is hereby amended, as follows:
- [A] 104.1 Fees.** The fees for activities and services performed by the code official in carrying out its responsibilities under this code will be established in accordance with the city's fee schedule
- 8-8-108 **Section [A] 104.2 of the 2024 International Property Maintenance Code** is hereby deleted in its entirety.
- 8-8-109 **Section [A] 105.2 of the 2024 International Property Maintenance Code** is hereby amended, as follows:
- [A] 105.2 Determination of compliance.** The code official and building official shall have the authority to determine compliance with this code, to render interpretations of this code and to adopt policies and procedures in order to clarify the application of this code's provisions. Such interpretations, policies and procedures:
- a. Shall be in compliance with the intent and purpose of this code.
 - b. Shall not have the effect of waiving requirements specifically provided for in this code or other applicable codes and ordinances.
- 8-8-110 **Section [A] 105.2.1.2 of the 2024 International Property Maintenance Code** is hereby amended, as follows:
- [A] 105.2.1.2 Preparer qualifications.** A qualified engineer, specialist, laboratory or specialty organization shall prepare the technical opinion and report to the building official. The building official is authorized to require design submittals to be prepared by, and bear the stamp of, a registered design professional.
- 8-8-111 **Section [A] 105.2.1.4 of the 2024 International Property Maintenance Code** is hereby amended, as follows:
- [A] 105.2.1.4 Test methods.** Where there is insufficient evidence of compliance with the provisions of this code, the building official shall have the authority to require tests as evidence of compliance. Test methods shall be as specified in this code or by other recognized test standards. In the absence of recognized test standards, the code official shall approve the testing procedures. Such tests shall be performed by a qualified person acceptable to the building official.
- 8-8-112 **Section [A] 105.2.2.1 of the 2024 International Property Maintenance Code** is hereby amended, as follows:
- [A] 105.2.2.1 Approval authority.** An alternative material, design or method of construction shall be approved where the building official finds that the proposed alternative is satisfactory and complies with Sections 105.2.2 through 105.2.2.7, as applicable.
- 8-8-113 **Section [A] 105.2.2.2 of the 2024 International Property Maintenance Code** is hereby amended, as follows:
- [A] 105.2.2.2 Application and disposition.** Where required, a request to use an alternative

material, design or method of construction shall be submitted in writing to the building official for approval. Where the alternative material, design or method of construction is not approved, the code official shall respond in writing, stating the reasons the alternative was not approved.

8-8-114 **Section [A] 105.2.2.5 of the 2024 International Property Maintenance Code** is hereby amended, as follows:

[A] 105.2.2.5 Tests. Tests conducted to demonstrate equivalency in support of an alternative material, design or method of construction application shall be of a scale that is sufficient to predict performance of the end use configuration. Tests shall be performed by a party acceptable to the code official.

8-8-115 **Section [A] 105.2.2.5 of the 2024 International Property Maintenance Code** is hereby amended, as follows:

[A] 105.2.2.6.1 Evaluation reports. Evaluation reports shall be issued by an approved agency and use of the evaluation report shall require approval by the building official for the installation. The alternate material, design or method of construction and product evaluated shall be within the scope of the code official's recognition of the approved agency. Criteria used for the evaluation shall be identified within the report and, where required, provided to the building official.

8-8-116 **Section [A] 105.2.2.6.2 of the 2024 International Property Maintenance Code** is hereby amended, as follows:

[A] 105.2.2.6.2 Other reports. Reports not complying with Section 105.2.2.6.1 shall describe criteria, including but not limited to any referenced testing or analysis, used to determine compliance with code intent and justify code equivalence. A qualified engineer, specialist, and laboratory or specialty organization acceptable shall prepare the report to the building official. The building official is authorized to require design submittals to be prepared by, and bear the stamp of, a registered design professional.

8-8-117 **Section [A] 105.2.2.7 of the 2024 International Property Maintenance Code** is hereby amended, as follows:

[A] 105.2.2.7 Peer review. The code official is authorized to require submittal of a peer review report in conjunction with a request to use an alternative material, design or method of construction, prepared by a peer reviewer that is approved by the building official.

8-8-118 **Section [A] 105.2.3 of the 2024 International Property Maintenance Code** is hereby deleted in its entirety.

8-8-119 **Section [A] 105.3 Right of entry of the 2024 International Property Maintenance Code** is hereby amended, as follows:

[A] 105.3 Right of entry. Where it is necessary to make an inspection to enforce the provisions of this code, or where the code official or building official has reasonable cause to believe that there exists in a structure or on any premises a condition that is contrary to or in violation of this code that makes the structure or premises unsafe, dangerous or

hazardous, the code official or building official is authorized to enter the structure or premises at all reasonable times to inspect or perform the duties imposed by this code. If such structure or a premise is occupied, the code official or building official shall present credentials to the occupant and request entry. If such structure or a premise is unoccupied, the code official or building official shall first make a reasonable effort to locate the owner, owner's authorized agent or other person having charge or control of the structure or premises and request entry. If entry is refused, the code official or building official shall have recourse to every remedy provided by law to secure entry.

8-8-120 **Section [A]105.4 of the 2024 International Property Maintenance Code** is hereby amended, as follows:

[A] 105.4 Identification. The code official and building official shall carry proper identification when inspecting structures or premises in the performance of duties under this code.

8-8-121 **Section [A] 105.5 of the 2024 International Property Maintenance Code** is hereby amended, as follows:

[A] 105.5 Notices and orders. The code official or building official shall issue all necessary notices or orders to ensure compliance with this code, in accordance with Section 109.4.

8-8-122 **Section [A] 105.6.2 Inspections of the 2024 International Property Maintenance Code** is hereby amended, as follows:

[A] 105.6.2 Inspections. The code official and building official shall have the authority to conduct inspections, or shall accept reports of inspection by approved agencies or individuals. Reports of such inspections shall be in writing and be certified by a responsible officer of such approved agency or by the responsible individual. The code official or building official shall keep a record of each inspection made, including notices and orders issued, showing the findings and disposition of each.

8-8-123 **Section [A] 105.7 of the 2024 International Property Maintenance Code** is hereby amended, as follows:

[A] 105.7 Liability. The code official, building official, Facilities Manager member of the board of appeals or employee charged with the enforcement of this code, while acting for the jurisdiction, in good faith and without malice in the discharge of the duties required by this code or other pertinent law or ordinance, shall not thereby be rendered personally liable, either civilly or criminally, and is hereby relieved from personal liability for any damage accruing to persons or property as a result of an act or by reason of any act or omission in the discharge of official duties.

8-8-124 **Section [A] 105.7.1 of the 2024 International Property Maintenance Code** is hereby amended, as follows:

(A) 105.7.1 Legal defense. Any suit or criminal complaint instituted against any officer· employee because of an act performed by that officer· employee in the lawful discharge of duties and under the provisions of this code or other laws or ordinances implemented through the enforcement of this code shall be defended by the legal representative of the

jurisdiction until the final termination of the proceedings. The code official, building official or any subordinate shall not be liable for costs in an action, suit or proceeding that is instituted in pursuance of the provisions of this code.

8-8-125 **Section [A] 105.8 of the 2024 International Property Maintenance Code** is hereby amended, as follows:

[A] 105.8 Approved materials and equipment. Materials, equipment and devices approved by the code official or building official shall be constructed and installed in accordance with such approval.

8-8-126 **Section 106 of the 2024 International Property Maintenance Code** is hereby amended, as follows:

106 - Board of Appeals.

[A] 106.1 Notice of Appeal. Any person aggrieved by a decision of the code official or a notice or order issued under this code shall have the right to appeal to the City Manager, or his or her designee, provided that a written notice of appeal is served on the code official within ten (10) days after the day the decision, notice, or order was personally served or postmarked. A notice of appeal shall be based on a claim that the true intent of this code or the rules legally adopted hereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or the requirements of this code are satisfied by other means. The notice of appeal shall contain the following:

- a) A brief statement setting forth the legal interest of the appellant(s) in the subject building or property that is the subject of the notice and order.
- b) A brief statement, in ordinary and concise language, of the specific order or action protested, together with any material facts claimed to support the contentions of the appellant(s). Only those matters or issues specifically listed by the appellant(s) shall be considered in the hearing of the appeal.
- c) A brief statement, in ordinary and concise language, of the relief sought and the reasons why it is claimed that the protested order or action should be reversed, modified, or otherwise set aside.
- d) The signatures of all parties listed as appellants and his/her/their correct mailing address.

[A] 106.2 Stays of enforcement. Appeal of a notice and order (other than an imminent danger notice and order) shall stay the enforcement of the notice and order until the appeal is heard and decided by the City Manager or his or her designee

[A] 106.3 Notice of hearing. After a notice of appeal has been served on the code official, the appeal shall be scheduled for a hearing before the City Manager, or his or her designee, as soon as practicable. Notice of the date, time, and place of the hearing shall be mailed to the appellant(s) at the address noted in his/her/their notice of appeal.

[A] 106.4 Decision. The City Manager or his or her designee shall affirm, modify, or reverse the decision of the code official.

[A] 106.5 Enforcement. After any notice or order of the code official or City Manager, or his or her designee, made pursuant to this code becomes final, no person to whom any such order is directed shall fail, neglect, or refuse to obey any such notice or order. It shall be an unlawful act for any such person to fail to comply with such notice or order. Each day of non-compliance shall constitute a separate offense.

[A] 106.6 Court Review. Any party aggrieved by a final and unreviewable decision shall have the right to file an appeal in the District Court of Montgomery County, Kansas in accordance with K.S.A. 60-2101(d), as amended. Appeal to the District Court shall not operate as an automatic stay of the enforcement of any notice and order.

8-8-127 **Section [A] 107.5 of the 2024 International Property Maintenance Code** is hereby amended, as follows:

[A] 107.5 Abatement of Violation. In addition, or as an alternative, to prosecution as provided in section 107.5, the code enforcement officer may seek to remedy violations of this article in the following manner: If a person to whom a notice and order has been served pursuant to Section 109 has neither abated nor removed the conditions causing the alleged violation, nor requested a hearing before the city manager, or his designee, within the time periods specified in Section 106, the code enforcement officer may proceed to have the nuisance removed and abated from the lot or parcel of ground and report the cost thereof to the city clerk.

107.5.1 Immediate Citation Authority. The code enforcement officer is authorized to issue citations without prior notice where violations present immediate risk to health/safety or where violations are continuing or recurring after prior written notice.

8-8-128 **Sections 107.6 and 107.7 of the 2024 International Property Maintenance Code** are hereby amended, as follows:

107.6 Unlawful interference. It shall be unlawful for any person to interfere with or attempt to prevent the public officer or the public officer's authorized representative from entering upon any lot or parcel of land, or from proceeding with abatement of the violation(s) pursuant to 106.5

107.7 Costs Assessed. If the city abates or removes the nuisances pursuant to section 106.5, the city shall give notice to the owner or the owner's agent by first class mail, of the total cost of the abatement or removal incurred by the city. The notice shall also state that payment by the owner is due within 30 days from the date of the notice. The notice shall also state that if the cost of the removal or abatement is not paid within the 30-day period, the cost of the abatement or removal shall be collected in the manner provided by K.S.A. 12-1,115 or shall be assessed as a special assessment and charged against the lot or parcel of land on which the nuisance was located and the city clerk, at the time of certifying other city taxes, shall certify the unpaid portion of the costs and the county clerk shall extend the same on the tax rolls of the county against such lot or parcel of land and it shall be collected by the county treasurer and paid to the city as other city taxes are collected and paid. The city may pursue collection both by levying a special assessment and in the manner provided by K.S.A. 12-1,115 but only until the full cost and applicable interest has been paid in full.

8-8-129 **Section 108.4 of the 2024 International Property Maintenance Code** is hereby

amended, as follows:

[A] 108.4 Failure to comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be in violation of this Article and shall be subject, upon conviction or and entry of a plea of no contest, to the penalties established at Section 8-1-212.

8-8-130 **Section 109.4.1 of the 2024 International Property Maintenance Code** is hereby amended, as follows:

109.4.1 Form. The notice prescribed in Section 109.4 shall be in writing and shall include all the following:

- (A) A description of the real estate sufficient for identification.
- (B) A statement of the violation or violations and why the notice is being issued.
- (C) A correction order allowing reasonable time to make the repairs and improvements required to bring the dwelling unit or structure into compliance with the provisions of this code, as follows:
 - (1) Ten (10) days from the date of service of the notice and order to alleviate the exterior conditions (yard) violations or ten (10) days from the date service was refused;
 - (2) Forty-five (45) days from the date of service of the notice and order to alleviate the exterior conditions (structure) violations;
 - (3) Ten (10) days from the date of service of the notice and order, plus any additional time granted if the owner or agent of the property demonstrates that due diligence is being exercised in the abatement or removal of the conditions, which have caused the violation.
- (D) The property owner has or authorized agent's appeal rights.
- (E) A statement of the City's right to file a lien in accordance with section 107.3.

8-8-131 **Section 109.4.2 of the 2024 International Property Maintenance Code** is hereby amended, as follows:

109.4.2 Method of service. Such notice shall be deemed to be properly served if a copy thereof is delivered personally, or set by certified or first-class mail, addressed to the property owner has or authorized agent's last known address.

8-8-132 **Section 111 Demolition of the 2024 International Property Maintenance Code** is hereby amended, as follows:

111.1 General. The code official, or building official may order the owner or owner's authorized agent of any structure, which in his, her, or its judgment after review is so deteriorated or dilapidated or has become so out of repair as to be dangerous, unsafe,

unsanitary or otherwise unfit for human habitation or occupancy, and such that it is unreasonable to repair the structure, to demolish and remove such structure; or if such structure is capable of being made safe by repairs, to repair and make safe and sanitary, or to board up and hold for future repair or to demolish and remove at the owner's or owner's authorized agent's option; or where there has been a cessation of normal construction of any structure for a period of more than one year. The code official or building official may order the owner or owner's authorized agent to demolish and remove such structure, or board up until future repair. Boarding the building up for future repair shall not extend beyond one year, unless approved by the building official or code official. Notwithstanding anything in this Section to the contrary, the Town expressly retains all statutory powers and rights to pursue demolition.

8-8-133

Part 1 of the 2024 International Property Maintenance Code is hereby amended to add a new section 112, as follows:

112 – NUISANCES

112.1. General. The following declarations are not exclusive and any act or condition which is dangerous to human life or health, such as an unsafe structure, unsafe equipment or which renders the ground, water, air, or food a hazard or injury to human life or health, or that is offensive to the senses, or that threatens to become detrimental to the public health shall be a nuisance even though not specifically declared a nuisance in this section:

- (a) Discharge of liquid waste on streets or private property. The accumulation or discharge onto any public street or private property of urine, liquid waste, swill, water from foul swimming pools and spas, water from• sinks, wastewater, or any foul or nauseous waste of any kind whatsoever is hereby declared to be a nuisance.
- (b) Accumulations of garbage and filth. The deposit or existence on or in any public or private building or property, of any putrid or unsound meat, pork, fish, hides, decayed vegetables or food, manure, ash heaps, garbage, offal, rubbish, dirt, or filth of any kind is hereby declared to be a nuisance.
- (c) Common use of halls, water closets, etc., in residences. The renting, leasing, hiring out to be occupied or the occupancy of any building or part thereof as a home or residence of more than two families, living independent of one another, giving to each family or person therein the common right to halls, yards, water closets or privies or some of them, is hereby declared to be a nuisance.
- (d) The burning of any garbage or any refuse of any kind or description.
- (e) Filthy drains, leaking garbage receptacles, etc. Allowing any unclean, stinking, foul, defective, or filthy drain, ditch, tank or gutter, or any leaking or broken slop, garbage or receptacles of like character on any property.
- (f) Accumulation of offensive materials. The deposit or existence of any dirt gathered in cleaning yards, waste of mills or factories, damaged merchandise, wet, broken, or leaking barrels, casks or boxes, or used building materials.
- (g) Depositing or throwing articles into sewer inlets and storm sewer inlets. The depositing, throwing, or insertion into any sewer or storm inlet, which has a sewer or storm sewer connection, of any article whatsoever,

such as grass clipping, oil, gasoline, undiluted chemicals, grease, and trash of any kind, etc., that may cause the sewer to choke up, stop up, or otherwise be rendered inoperative or damaged in whole or part.

- (h) Vehicles hauling garbage, swill, or other offensive matter. The transportation of garbage, swill, ashes, cinders, or other loose material in any of the streets of the city on a vehicle other than in a good and substantially tight containment of the waste or matter thereon, so that no portion of such waste, matter or other loose material shall be scattered or thrown into the street, or hauling garbage, swill, or other offensive material in a vehicle which does not have the substantially tight containment thereon and closely covered with sufficient covering, so closely fitted as to prevent the escape or flying about of any of the contents, matter or effluvia therefrom.
- (i) Ponds or pools of unwholesome water. Creating or allowing the existence upon any property of a pond or pool or container of unwholesome, impure, or offensive water or water which is conducive to the breeding of mosquitoes.
- (j) Impure or unwholesome wells or cisterns. Allowing the existence of any well or cistern to exist upon any property whenever a chemical or bacteriological analysis shows that the water of the well or cistern is impure or unwholesome. Wells or cisterns will be required to be filled in.

8-8-134 **Section 201.3 of the 2024 International Property Maintenance Code** is hereby amended, as follows:

201.3 Terms defined in other codes. Where terms are not defined in this code and are defined in the International Building Code, International Existing Building Code, International Fire Code, International Fuel Gas Code, International Mechanical Code, International Residential Code, International Plumbing Code, and NFPA 70, as adopted by the City of Coffeyville, such terms shall have the meanings ascribed to them as stated in those codes.

8-8-135 **Section 202 of the 2024 International Property Maintenance Code** is hereby amended to add the following definitions:

NUISANCE. A nuisance shall mean any condition or occurrence which renders the ground, the water, the air or food a hazard or injury to human life or health, or that is offensive to the senses, or that is or threatens to become detrimental to the public health is and shall constitute a nuisance. The term shall also include nuisances as described in Section 112 of this Code.

GROUND COVERING. Ground covering means any material, including but not limited to, grass, mulch, rocks, gravel, artificial turf, or other landscaping materials, that covers the soil on a property.

LANDSCAPING. Any combination of living plants (such as grass, ground cover, shrubs, vines, mulch, hedges, or trees).

LAWN. Lawn means any outdoor area of a property that is covered in grass or other vegetation and is not covered in ground covering.

OPEN STORAGE. The outside storage of goods, materials, merchandise, or equipment on a lot or tract including the placement of storage containers such as vaults, shipping containers or other vehicles for storage. Open storage does not include the storage of furniture, outdoor furniture, cooking equipment, heaters, firewood, fire pits, and other items designed to be stored outside of a residential building if stored in a manner which does not create a risk to the health or safety of the public or constitute a public nuisance.

8-8-136 **Section 302.2 of the 2024 International Property Maintenance Code** is hereby amended, as follows:

302.2 Grading and drainage. All premises shall be graded and maintained to prevent the erosion of soil and to prevent the accumulation of stagnant water thereon, or within any structure located thereon. Storm water must be diverted away from any structure and said diversion of storm water shall not constitute a hazard or nuisance to any adjacent property.

Exceptions: Approved retention areas and reservoirs.

8-8-137 **Section 302.4 of the 2024 International Property Maintenance Code** is hereby amended, as follows:

302.4 Weeds. Premises and exterior property shall be maintained free from weeds, or plant growth in excess of 12” in height. Noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants, and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens. Upon failure of the owner or agent having charge of a property to cut and remove weeds after service of a notice of violation per section 107, once per calendar year, the owner or agent shall be subject to prosecution in accordance with section 106.3 and as prescribed by the authority having jurisdiction, and upon failure to comply with the notice of violation, any duly authorized employee of the jurisdiction or contractor hired by the jurisdiction shall be authorized to enter upon the property and cut and remove the weeds growing thereon, and the cost of such removal shall be paid by the owner or agent responsible for the property.

Exceptions.

- (1) Property, or portions thereof, designated by the city as controlled natural or native grass planting areas are exempt from the provisions of this section. Such areas may include, without limitation, golf courses, forested areas, property within flood zones or stormwater drainage areas, abandoned rail spurs, and undeveloped commercial or industrial parcels.
- (2) Inaccessible drainage ways, easements, and rights-of-way, as determined by the public officer, are exempt from the provisions of this section.
- (3) Property in excess of three acres under single ownership are exempt from the provisions of this section, except as to the areas within 100 feet of any public street or within 100 feet of any adjacent, improved property. The public officer, in consultation with the city manager, and with the written agreement of all effected property owners, may deviate from the stated distances to allow for special circumstances that would otherwise not be effectively covered by this section.

8-8-138 **The 2024 International Property Maintenance Code** is hereby amended by adding Section 302.7.1, as follows:

302.7.1 Fences. All fences shall comply with Chapter 18 of the City Code, and amendments thereto. All fences shall be maintained in a plumb manner and in sound condition, free of damage, breaks, or missing structural members. Areas that are leaning, buckling, sagging, or deteriorating shall be repaired or replaced with a material compatible with the undamaged portions of the fence. Where fencing has been previously painted and there are areas of chipping, peeling, scaling or missing paint equal to or greater than twenty percent (20%) of the fence surface, then such surface shall be repainted or shall be stripped of all paint.

8-8-139 **Section 302.8 of the 2024 International Property Maintenance Code** is hereby amended, as follows:

302.8 Motor Vehicles. This section pertains to storage of equipment and vehicles.

Exemption. This section shall not be applicable to any junkyard or salvage yard being legally operated in conformity with the zoning ordinance of the city.

302.8.1 Prohibitions.

- (A) No person shall park, maintain or store, construction equipment, work machinery or automotive parts of any kind, including but not limited to refuse or salvage, upon any lot, tract or parcel of land, other than in such districts as are permitted by ordinance within the city, except during actual construction or repair operations upon the premises, unless such articles are enclosed in a privacy fence of 6’.
- (B) No person shall park, maintain, deposit or store an unlicensed or inoperable vehicle on any street, alley or other public property, or on the adjacent yard or driveway of any residence within the city, or upon any lot or land within the city unless:
 - (1) The vehicle is enclosed in a garage or other building; or
 - (2) The vehicle is enclosed behind a privacy fence.
- (C) As used in this section, the term “fence: or “fencing” shall mean either artificial or natural screening, which obstructs and prevents the view of the articles subject to this section and prohibits ready access to the area by children. The fence shall be of sufficient and uniform height so that no such articles can be seen from the surrounding area and shall be constructed of material, which is compatible with the character of the neighborhood in which it is located. The “fence” or “fencing” shall comply with the city's fence regulations.

302.8.2 Presumption that vehicle is inoperable. Any one of the following conditions shall raise the presumption that a vehicle is inoperable:

- (A) Absence of current or lawful registration plate upon such vehicle;

- (B) Placement of the vehicle or parts thereof upon jacks, blocks, chains or other supports;
- (C) Absence of one or more parts of the vehicle necessary for the lawful operation of the vehicle upon the streets;
- (D) Vehicle in a condition or state of disrepair rendering it incapable of being driven in its condition or that has not been moved or used for seven consecutive days or more.

302.8.3 Issuance. Whenever there exists an apparent violation of this article, the city shall serve a written notice of the violation upon the occupant of the real property upon which such inoperable vehicle or other condition is located. The notice may be served personally, or by posting the notice on the inoperable vehicle or some other conspicuous place upon the real property. The notice shall inform such person of the violation and request that compliance with this article be accomplished within fourteen (14) days after service of the notice.

302.8.4 Failure to comply. In the event such person fails to comply with the provisions of this article within fourteen (14) days after service of the notice, the city may cause the inoperable vehicle to be removed. The person in possession of such vehicle and any personal property therein shall be responsible only for the reasonable care of such property. Any inoperable vehicle, which has been impounded as provided in this section, shall be disposed of as an abandoned vehicle in accordance with state statutes or in any other lawful manner.

8-8-140

The 2024 International Property Maintenance Code is hereby amended to add Sections 302.10, 302.11, 302.12, 302.13, 302.14 and 302.15, as follows:

302.10 Exterior Property storage. No person shall allow on any yard, unenclosed porch, deck, balcony, unenclosed trailer, or any other exterior property area of a premises, the storage or accumulation of items consisting of but not limited to the following: building/construction materials, bulky waste garbage, household appliances, lawn and yard equipment, rubbish, salvage materials, tree waste, vehicle parts, or similar items that are not manufactured or intended for storage or use within a yard, unenclosed porch, deck or balcony, unless the zoning district for the premises permits stored items in accordance with the City's Model Zoning Ordinance, as amended.

Exceptions:

- (1) Firewood that is neatly stacked, if such storage shall not be located within the front yard, as that term is defined in this Chapter.
- (2) Building/construction materials that are neatly stacked and are actively being used to improve the property on which they are located.
- (3) Landscape materials such as edging stones, patio pavers, bricks, mounded or bagged soil, mulch, gravel, rock or similar natural materials that are neatly stacked and are actively being used to improve the property on which they are located.

- (4) Lawn and yard equipment that is in good working condition, used solely for personal residential use and located upon residential lots, where a detach dwelling or duplex use is established, may be stored within an interior side yard or rear yard.
- (5) Exterior storage that is permitted as an accessory use to a principal use in specific non-residential zoning districts.
- (6) Urban agriculture implements, equipment or materials that are being used in the day-to-day operation of a permitted crop or animal agriculture use may be located within the exterior property of a premise.
 - (a) Urban agriculture implements, equipment or materials that are not being used in the day-to-day operations shall be stored within the side yard or rear yard, as those terms are defined herein. Those items may not be stored within the front yard of the principal building or within the street right of way.
 - (b) Stored urban agriculture implements, equipment or materials (excluding hay bales) shall be screened from view of adjacent properties or right of way with vegetation, fencing, walls, or a combination thereof; or shall be located within an enclosed structure.

302.11 Furniture. It shall be unlawful for any person to allow on any yard, unenclosed porch, deck, balcony or other exterior property of any premises, furniture, other than outdoor furniture, as that term is defined in this code.

302.12 Upholstered furniture. It shall be unlawful for any person to allow on any unenclosed porch, deck, balcony, or other exterior property of any premises, upholstered furniture, including, but not limited to, upholstered chairs, upholstered couches, mattresses, or similar items. This section does not apply to outdoor furniture or to an enclosed porch, as those terms are defined in this code.

302.13 Trees, Shrubbery and Hedges. It shall be the duty of the owner or occupant to maintain vegetation.

- (A) It shall be the duty of every owner or occupant of lots abutting upon any street, sidewalk or public way of the city or adjacent to the street parking to cultivate trees, shrubbery or hedges in such a manner that the same shall not interfere with persons or travel upon or along the streets, sidewalks or public ways.
- (B) It shall be the duty of all such persons to cut or trim any such trees, shrubbery or hedges so that the branches or limbs thereof shall not extend over the sidewalk lower than ten feet from the surface thereof, over the portion of any highway connecting link or designated truck route lower than 16'6" or over the portion of any other street used for vehicles lower than 14' from the surface thereof.
- (C) Every owner or occupant of any lot shall remove all dead trees or the branches thereof, which shall be in the parking or close enough thereto to fall on any portion of any street or sidewalk. All limbs or branches of dead trees overhanging any

public way of the city contrary to the provisions of this section or close enough thereto to be dangerous to public travel thereon may be removed as provided in 106.5

302.13.1 - Location of trees or shrubbery along city travel ways. No trees, shrubs or bushes shall be planted within the city's right-of-way, planted, or maintained where they would obstruct a driver's vision of other vehicles or pedestrians at any intersection or where they would otherwise constitute a traffic hazard. (Code 1977, § 27-42; Ord. No. 5464, art. 2, § 3, 10-23-1968)

302.13.2 - Location of vegetable gardens. All vegetable gardens within the city shall be located in the side or rear yard of a residence, regardless of the size or number of plants. If planted on a vacant lot, the garden shall not be located within the applicable setback areas for any residence.

302.13.3 - Maximum height of hedge or shrub bordering on street or sidewalk. It is unlawful for any person owning or controlling any hedge fence or other type of bush or shrub bordering on any of the streets or sidewalks of the city to permit the same to grow to a height of more than three feet above the centerline grade level of such adjacent or adjoining street or sidewalk. (Code 1965, § 20-702; Code 1977, § 27-47)

302.13.4 - Prohibited trees and shrubbery. No owner or occupant of real property shall plant or grow any mulberry or thorny-locust tree in the parking adjacent to such property, nor shall any such owner or occupant of real property permit any mulberry or thorny-locust tree or branches of any such tree to overhang any street or sidewalk of the city. (Code 1965, § 20-705; Code 1977, §§ 27-49, 27-50; Ord. No. 5464, art. 2, § 2, 10-23-1968)

302.13.5. Obstruction of public rights-of-way prohibited.

- (A) It is unlawful for the owner or occupant of any lot abutting upon any street or public way in the city to plant, care for, grow, keep or cultivate any tree, shrubbery or hedge on such lot which interferes with public travel, public safety or use of the streets or public ways or which constitutes a menace or danger by reason of the location of such tree, shrubbery or hedge to any person using or upon the sidewalks or traveling upon the streets or public ways by vehicle.
- (B) It is unlawful to plant or grow any tree or other vegetative growth that will grow to a height that will interfere with the safe use of the streets, parking or public ways of the city or electric lighting, power or telephone wires, or which will litter the streets or sidewalks adjacent to the parking where the same are grown and become a nuisance by reason of fruit or other substance falling therefrom upon such streets or sidewalks.
- (C) Any person that has the lawful right to use public utility easements, streets or other public rights-of-way (either by authority of a franchise from the city or by reason of any other lawful source of authority to use the rights-of-way) may cut or trim any such obstructions without the necessity of

procuring the verbal or written consent of the contiguous property owner, if there is one.

(Code 1977, §§ 27-16, 27-40, 27-48; Ord. No. 5464, art. 2, §§ 1, 3, 6, 10-23-1968)

302.14 Tarpaulin restricted exterior use. A tarpaulin (tarp) may only be used temporarily, which is typically not more than thirty (30) consecutive days in duration unless otherwise approved by the code official. Tarps shall not be used for the covering of vehicles or the openings of roofs, garage doors, exterior doors, windows or other similar openings, and shall not be used as a screening element for buildings or structures, including, but not limited to porches, balconies, decks, fences, and the like. Exterior coverings that are specifically designed to cover motor vehicles and recreation vehicles are permitted and shall be maintained in good condition.

Exception: A tarpaulin (tarp) that is maintained in good condition may be used to cover firewood that is stored in accordance with Section 302.10.

302.15 Temporary housing. No tent or recreational vehicle shall be moved upon any premises within the City of Coffeyville, Kansas, and used for dwelling purposes for more than three (3) days out of any calendar year. As used in this Ordinance, recreational vehicle shall mean a vehicle designed to be used primarily for recreational purposes, including temporary sleeping quarters and/or cooking facilities or a unit designed to be attached to a vehicle and used for such purposes, including self-propelled motor homes, pickup campers, fifth wheel trailers, travel trailers, tents and tent trailers. The provisions of this Ordinance shall not apply to any recreational vehicle situated within a lawfully zoned Mobile Home Court.

8-8-141 **Section 303.2 of the 2024 International Property Maintenance Code** is hereby, as follows:

303.2 Enclosures. Private swimming pools, hot tubs and spas, containing water more than 24" (610 mm) in depth shall be completely surrounded by a fence or barrier not less than 48" (1219 mm) in height above the finished ground level measured on the side of the barrier away from the pool. Openings in the fence or barrier shall not permit the passage of a 4" diameter (102 mm) sphere. Gates and doors in such barriers shall be latching. Where the latching device is less than 54" (1372 mm) above the bottom of the gate, the release mechanism shall be located on the poolside of the gate.

Exception: Spas or hot tubs with a safety cover that complies with ASTM F1346 shall be exempt from the provisions of this section.

8-8-142 **The 2024 International Property Maintenance Code** is hereby amended to add Section 304.13.3, as follows:

304.13.3 Boarding of commercial or retail doors and windows. Exterior windows and doors shall not be boarded over in the absence of extraordinary circumstances, such as storm events. In no event shall exterior windows and doors be boarded over for more than 30 days. Windows and door openings may be permanently covered, subject to the following conditions:

- (1) The material used shall be of the same or better quality and composition as that surrounding the window or door;
- (2) The material shall match the color of the surrounding material;
- (3) The material shall blend with the general appearance of the building; and
- (4) The material shall not diminish the appearance of the building or surrounding buildings.

8-8-143 **Sections 304.14 of the 2024 International Property Maintenance Code** is hereby amended, as follows::

304.14 Insect screens. Every door, window and other outside opening required for ventilation of habitable rooms, food preparation areas, food service areas or any areas where products to be included or utilized in food for human consumption are processed, manufactured, packaged or stored shall be supplied with approved tightly fitting screens of minimum 16 mesh per inch (16 mesh per 25 mm), and every screen door used for insect control shall have a self-closing device in good working condition.

Exception: screens shall not be required where other approved mean, such as air curtains or insect repellent fans, are employed.

8-8-144 **Sections 308.2 and 308.3 of the 2024 International Property Maintenance Code** is hereby amended, as follows:

308.2 Disposal of rubbish and bulky waste. Every occupant of a structure shall dispose of all rubbish and bulky waste in a clean and sanitary manner

308.2.1 Refrigerators. Refrigerators and similar equipment not in operation shall not be discarded, or abandoned without first removing the doors.

308.3 Disposal of garbage. Every occupant of a structure shall dispose of garbage in a clean and sanitary manner.

8-8-145 **Sections 309.3 and 309.4 of the 2024 International Property Maintenance Code** is hereby amended, as follows:

309.3 Single occupant. The occupant of a detached dwelling unit or of a single tenant nonresidential structure shall be responsible for pest elimination on the premises after thirty (30) days of occupancy.

309.4 Multiple occupancy. The owner of a structure containing two or more dwelling units, a multiple occupancy, a rooming house, or a nonresidential structure shall be responsible for pest elimination in the public or shared areas of the structure and all exterior areas of the premises. The owner of such structure shall be responsible for pest elimination in the interior of any dwelling unit where infestation is discovered within the first 30 days of a new tenancy.

8-8-146 **Sections 602.2, 602.3, and 602.4 of the 2024 International Property Maintenance Code** is hereby amended, as follows:

602.2 Residential occupancies. Dwellings shall be provided with heating facilities capable of maintaining a room temperature of 68°F (20°C) in all habitable rooms, bathrooms, and toilet rooms. Cooking appliances shall not be used, nor shall portable electric or unvented fuel-burning space heaters be used, as a means to provide required heating.

602.3 Heat supply. Every owner and operator of any building who rents, leases or lets one or more dwelling units or sleeping units on terms, either expressed or implied, to furnish heat to the occupants thereof shall supply heat to maintain a temperature of not less than 68°F (20°C) in all habitable rooms, bathrooms, and toilet rooms.

Exceptions:

- (1) When the outdoor temperature is below the winter outdoor design temperature for the locality, maintenance of the minimum room temperature shall not be required provided that the heating system is operation at its full design capacity. The international Plumbing Code shall control the winter outdoor design temperature for the locality.
- (2) In areas where the average monthly temperature is above 30°F (-1°C), a minimum temperature of 65°F (18°C) shall be maintained.

602.4 Occupiable workspaces. Indoor occupiable workspaces shall be supplied with heat to maintain a temperature of not less than 65°F (18°C) during the period the spaces are occupied.

Exceptions:

- (1) Processing, storage and operation areas that require cooling or special temperature conditions.
- (2) Areas in which persons are primarily engaged in vigorous physical activities.

8-8-152 Section 605.2 of the 2024 International Property Maintenance Code is hereby amended, as follows::

605.2 Receptacles. Every habitable space in a dwelling shall contain at least two separate and remote receptacle outlets. All receptacle outlets shall have the appropriate faceplate cover for the location. Every laundry area shall contain at least one grounded-type receptacle or a receptacle with a ground-fault circuit interrupter. Every bathroom shall contain not less than one receptacle, and all bathroom receptacles shall have ground fault circuit interrupter protection. All receptacles located within 6' (1829mm) of a water source shall be ground-fault circuit interrupter protected.

Exceptions:

- (1) A single receptacle outlet serving power to a refrigerator that is located within 6' (1829 mm) of a water source shall not be required to be ground-

fault circuit interrupter protected.

- (2) A duplex receptacle outlet serving power to a refrigerator that is located within 6' (1829 mm) of a water source but is not readily accessible for other appliance use shall not be required to be ground-fault circuit-interrupter protected.

8-8-153 **Section 702.1 of the 2024 International Property Maintenance Code** is hereby amended, as follows:

[BE] 702.1 General. A safe, continuous and unobstructed path of travel shall be provided from any point in a building or structure to the public way. Means of egress shall comply with the International Fire Code, as adopted by the City.

8-8-154 **Section 702.2 of the 2024 International Property Maintenance Code** is hereby amended, as follows:

[BE] 702.2 Aisles. The required width of aisles in accordance with the International Fire Code, as adopted by the City, shall be unobstructed.

8-8-155 **Section 704.2.1 of the 2024 International Property Maintenance Code** is hereby amended, as follows:

[F] 704.2.1 Records. Records shall be maintained of all system inspections, tests and maintenance in accordance with Section 109.3 of this code.

8-8-156 **SEVERABILITY:** If any section, clause, sentence, or phrase of this article is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining parts of this article,

ARTICLE 9 EXISTING BUILDING CODE

8-9-101 **EXISTING BUILDING CODE ADOPTED AND INCORPORATED.**

The *2024 International Existing Building Code*, published by the International Code Council, Inc., other than those portions hereinafter specifically deleted, modified, or amended, is hereby adopted as the City's Existing Building Code and is incorporated herein by reference as if set forth in full.

8-9-102 **OFFICIAL COPY.**

Not less than one (1) copy of the *2024 International Existing Building Code* shall be marked or stamped "OFFICIAL COPY AS INCORPORATED BY ORDINANCE NO. G-25-09," with all sections or portions deleted, modified, or amended clearly marked as such, and to which one (1) copy of this ordinance shall be affixed, shall be filed with the City Clerk, shall be open to inspection, and shall be available to the public during reasonable business hours. Additional official copies shall, at the cost of the City, be supplied to those officials and agencies charged with enforcement of the City's Existing Building Code.

8-9-103 **AMENDMENTS TO THE 2024 INTERNATIONAL EXISTING BUILDING CODE.**

The *2024 International Existing Building Code* is amended as set forth in the succeeding sections of this Article. These amendments shall not serve to delete, modify, or amend any discretely numbered section or subsection of the *2024 International Existing Building Code*, unless the section or subsection is specifically identified as being deleted, modified, or amended.

8-9-104 The 2024 International Existing Building Code is hereby amended by deleting CHAPTER 1, "SCOPE AND ADMINISTRATION."

ARTICLE 10 DEMOLITION OF BUILDINGS

8-10-101 **Definition.**

For purposes of this article, structure shall mean any single or multiple family residential structure and attachments thereto, and any commercial building and attachments thereto. Structure shall not include detached sheds or garages incidental to a residential structure

8-10-102 **Permit required.**

Any person wishing to demolish any structure within the corporate limits of the city shall first secure a demolition permit therefor, which shall set forth any restrictions or special conditions to be met, and remit the applicable permit fee in accordance with the city's fee schedule.

8-10-103 **Utilities to be notified.**

The demolition contractor or owner shall notify all utility providers serving the structure to be demolished, and provide proof of giving such notice to the city at least ten (10) days prior to any demolition activity.

8-10-104 **Sewer line to be capped.**

Any person that demolishes any structure within the city limits shall properly plug or cap the sewer line thereof, must complete City Inspection prior to backfill.

8-10-105 **Disposal of debris.**

The demolition contractor or owner shall properly dispose of all demolition debris in an approved landfill at the time of demolition, unless additional time is allowed by the city building department.

8-10-106 **Owner must clean lots.**

The property owner shall, immediately upon the tearing down or demolition of any building situated on his property, promptly and without delay, remove all foundations, driveways, and similar materials to one foot below grade, and clean or cause to be cleaned from the premises all debris, rubbish and discarded building material and shall fill in all open wells, cisterns, cellars, basements and other excavations remaining on such lots, and leave the same in an even, clean and sanitary condition, and grade the same to allow for proper drainage, unless the same are to be used immediately in connection with other structures to be erected thereon, and put the premises in a clean and sanitary condition so as not to constitute a menace to the public health or an unusual fire hazard or that which may be or may become a nuisance.

(Code 1965, § 5-501; Code 1977, § 7-81)

8-10-107 **Penalty for non-compliance.**

A violation of any provision of this article shall constitute a public offense.

ARTICLE 11. - CLAIMS ON FIRE INSURANCE PROCEEDS

8-11-101

Scope and application.

The city is hereby authorized to utilize the procedures established by K.S.A. 40-3901 et seq., whereby no insurance company shall pay a claim of a named insured for loss or damage to any building or other structure located within the city where the amount recoverable for the loss or damage to the building or other structure under all policies is in excess of 75% of the face value of the policy covering such building or other insured structure, unless there is compliance with the procedures set out in this article.
(Code 1977, § 7-87; Ord. No. G-86-04, § 1, 7-28-1986; Ord. No. G-87-13, § 1, 12-14-1987)

8-11-102

Lien—Created.

The board of commissioners hereby creates a lien in favor of the city on the proceeds of any insurance policy based upon a covered claim payment made for damage or loss to a building or other structure located within the city where the amount recoverable for all the loss or damage to the building or other structure under all policies is in excess of 75% of the face value of the policy covering such building or other insured structure. The lien arises upon any unpaid tax, special ad valorem levy, or any other charge imposed upon real property by or on behalf of the city which is an encumbrance on real property, whether or not evidenced by written instrument, or such tax, levy, assessment, expense or other charge that has remained undischarged for at least one year prior to the filing of a proof of loss.
(Code 1977, § 7-88; Ord. No. G-86-04, § 2, 7-28-1986; Ord. No. G-87-13, § 2, 12-14-1987)

8-11-103

Same—Encumbrances.

Prior to final settlement on any claim covered by section 8-11-102, the insurer shall contact the county treasurer to determine whether any such encumbrances are presently in existence. If the same are found to exist, the insurer shall execute and transmit in an amount equal to that owing under the encumbrances a draft payable to the county treasurer.
(Code 1977, § 7-89; Ord. No. G-86-04, § three, 7-28-1986; Ord. No. G-87-13, § 3, 12-14-1987)

8-11-104

Same—Pro rata basis.

Such transfer of proceeds as specified in section 8-11-103 shall be on a pro rata basis by all insurance companies insuring the building or other structure.
(Code 1977, § 7-90; Ord. No. G-86-04, § 4, 7-28-1986; Ord. No. G-87-13, § 4, 12-14-1987)

8-11-105

Procedure.

- (A) When final settlement on a covered claim has been agreed to or arrived at between the named insured and the company and the final settlement exceeds 75% of the face value of the policy covering any building or other insured structure, and when all amounts due the holder of a first real estate mortgage against the building or other structure, pursuant to the terms of the policy and endorsements thereto, shall have been paid, the insurance company shall execute a draft payable to the city's director of finance in an amount equal to the sum of 15% of the covered claim payment unless the city building inspector or his designee has issued a certificate to the insurance company or companies that the

insured has removed the damaged building or other structure, as well as all associated debris, or repaired, rebuilt, or otherwise made the premises safe and secure.

- (B) Such transfer of funds shall be on a pro rata basis by all companies insuring the building or other structure. Policy proceeds remaining after the transfer to the city shall be disbursed in accordance with the policy terms.
- (C) Upon the transfer of the funds as required by subsection (a) of this section, the insurance company shall provide the city with the name and address of the named insured, the total insurance coverage applicable to the building or other structure, and the amount of the final settlement agreed to or arrived at between the insurance company and the insured, whereupon the building inspector shall contact the named insured by certified mail, return receipt requested, notifying him that the insurance proceeds have been received by the city and apprise him of the procedures to be followed under this article.

(Code 1977, § 7-90.1; Ord. No. G-86-04, § 5, 7-28-1986; Ord. No. G-87-13, § 5, 12-14-1987)

8-11-106 Fund created; deposit of moneys.

The Department of Financial Services is hereby authorized and shall create a fund to be known as the "Fire Insurance Proceeds Fund." All moneys received by the Department of Financial Services as provided for by this article shall be placed in the fund and deposited in an interest-bearing account.

(Code 1977, § 7-90.2; Ord. No. G-86-04, § 6, 7-28-1986; Ord. No. G-87-13, § 6, 12-14-1987)

8-11-107 Building inspector; investigation, removal of structure.

- (A) Upon receipt of moneys as provided for by this article, the Department of Financial Services shall immediately notify the building inspector of the receipt, and transmit all documentation received from the insurance company to the building inspector.
- (B) Within thirty (30) days of the receipt of the moneys, the building inspector shall determine, after prior investigation, whether the city shall instigate proceedings under the provisions of K.S.A. 12-1750 et seq., as amended.
- (C) Prior to the expiration of the thirty (30) days established by subsection (B) of this section, the building inspector shall notify the Department of Financial Services whether he intends to initiate proceedings under K.S.A. 12-1750 et seq., as amended.
- (D) If the building inspector has determined that proceedings under K.S.A. 12-1750 et seq., as amended, shall be initiated, he will do so immediately, but no later than forty-five (45) days after receipt of the moneys by the Department of Financial Services.
- (E) Upon notification to the Department of Financial Services by the building inspector that no proceedings shall be initiated under K.S.A. 12-1750 et seq., as amended, the Department of Financial Services shall return all such moneys received, plus accrued interest, to the insured as identified in the communication from the insurance company. Such return shall be

accomplished within forty-five (45) days of the receipt of the moneys from the insurance company.

(Code 1977, § 7-90.3; Ord. No. G-86-04, § 7, 7-28-1986; Ord. No. G-87-13, § 7, 12-14-1987)

8-11-108 Removal of structure; excess moneys—Generally.

If the building inspector has proceeded under the provisions of K.S.A. 12-1750 et seq., as amended, all moneys in excess of that which is ultimately necessary to comply with the provisions for the removal of the building or structure, less salvage value, if any, shall be paid to the insured. (Code 1977, § 7-90.4; Ord. No. G-87-13, § 8, 12-14-1987)

8-11-109 Same—Disposition of funds.

If the building inspector, with regard to a building or other structure damaged, determines that it is necessary to act under K.S.A. 12-1756, any proceeds received by the director of finance under the authority of section 8-11-105 relating to that building or other structure shall be used to reimburse the city for any expenses incurred by the city in proceeding under K.S.A. 12-1756. Upon reimbursement from the insurance proceeds, the building inspector shall immediately effect the release of the lien resulting therefrom. Should the expenses incurred by the city exceed the insurance proceeds paid over to the director of finance under section 8-11-105(a), the building inspector shall publish a new lien as authorized by K.S.A. 12-1756, in an amount equal to such excess expenses incurred.
(Code 1977, § 7-90.5; Ord. No. G-87-13, § 9, 12-14-1987)

8-11-110 Effect upon insurance policies.

This article shall not make the city a party to any insurance contract, nor is the insurer liable to any party for any amount in excess of the proceeds otherwise payable under its insurance policy. (Code 1977, § 7-90.6; Ord. No. G-87-13, § 10, 12-14-1987)

8-11-111 Insurers; liability.

Insurers complying with this article, or attempting in good faith to comply with this article, shall be immune from civil and criminal liability, and such action shall not be deemed in violation of K.S.A. 40-2404 and any amendments thereto, including withholding payment of any insurance proceeds pursuant to this article, or releasing or disclosing any information pursuant to this article. (Code 1977, § 7-90.7; Ord. No. G-87-13, § 11, 12-14-1987)

ARTICLE 12. ACCESSIBILITY STANDARDS FOR PUBLIC BUILDINGS

8-12-101 BUILDING OFFICIAL OF THE COMMUNITY DEVELOPMENT DEPARTMENT.

Pursuant to K.S.A. 58-1304, and amendments thereto, the building official, or his or her designee, is designated as the City officer responsible for enforcing K.S.A. 58-1301 et seq., and amendments thereto, to the extent the state law applies to the City.

8-12-102 SEVERABILITY.

If any section, clause, sentence, or phrase of this ordinance is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining parts of this ordinance.

ARTICLE 13. SWIMMING POOLS AND NON-RESIDENTIAL SPAS

8-13-101 SWIMMING POOL AND SPA CODE.

The *International Swimming Pool and Spa Code, 2018 Edition*, published by the International Code Council, Inc., other than those portions hereinafter specifically deleted, modified, or amended, is hereby adopted as the City's Building Code and is incorporated herein by reference as if set forth in full.

8-13-102 OFFICIAL COPY.

Not less than one (1) copy of the 2018 International Swimming Pool and Spa shall be marked or stamped "OFFICIAL COPY AS INCORPORATED BY ORDINANCE NO. G-25-09," with all sections or portions deleted, modified, or amended clearly marked as such, and to which one (1) Copy of this ordinance shall be affixed, shall be filed with the City Clerk, shall be open to inspection, and shall be available to the public during reasonable business hours. Additional official copies shall, at the cost of the City, be supplied to those officials and agencies charged with enforcement of the City's Building Code.

8-13-103 AMENDMENTS TO THE 2018 INTERNATIONAL SWIMMING POOL AND SPA CODE.

The 2018 International Swimming Pool and Spa Code is amended as set forth in the succeeding sections of this Article. These amendments shall not serve to delete, modify, or amend any discretely numbered section or subsection of the 2018 International Swimming Pool and Spa Code, unless the section or subsection is specifically identified as being deleted, modified, or amended.

8-13-104 The 2018 International Plumbing Code is hereby amended by deleting CHAPTER 1, "SCOPE AND ADMINISTRATION."

8-13-105 SEVERABILITY.

If any section, clause, sentence, or phrase of this article is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining parts of this article.

ARTICLE 14. – CONTRACTOR LICENSING REGULATIONS

8-14-101

General regulations.

(A) **License required.** It shall be unlawful for any person to engage in any of the following activities in the city without obtaining a license as provided herein:

- (1) To contract for or to perform any act as a contractor to erect, construct, enlarge, or remodel any commercial buildings, or single or multiple dwelling residential buildings or related structures;
- (2) To contract for or perform any act as a contractor to pour and finish any floor, driveway, parking area, street, or sidewalk or to pour and finish any footer, basement, wall, or other structural building element;
- (3) To demolish any building;
- (4) To contract for or perform any act as a contractor to install, repair or maintain any elevator;
- (5) To contract for or perform any act as a contractor to grade, excavate, fill, clear, or construct earth works;
- (6) To contract for or perform any act to install, maintain, repair, or alter any fire alarm system;
- (7) To install, maintain, repair, alter or extend all piping for fire sprinkler systems, including the connection to the water service outlet provided for fire sprinkler systems;
- (8) To fabricate and install any wood product in a structure, including, but not limited to, rough framing, structural and nonstructural work, trusses, sheathing, paneling, trim, cabinetry, doors and windows and all hardware incidental thereto;
- (9) To contract for and to install, repair and replace roofs; or
- (10) To contract for or perform any act as a contractor to construct, remodel, repair, or remove the plumbing, electrical, or mechanical facilities for which the contractor has passed the required examination or has in its employ the appropriate master.

(B) **Exemptions.** The following persons are exempt from the provisions of this article and shall not be required to obtain a license:

- (1) Any officer or employee of the United States, of this state or political subdivision thereof, or of the city, while engaged in the performance of the office or the employee's official duties; and
- (2) A resident homeowner doing work on his own premises.

8-14-102

Application. Applicants for a license shall file an application with the city clerk's office on forms to be provided for that purpose.

8-14-103

Issuance. Upon meeting the insurance requirements, the city clerk or designee shall issue to the applicant a license, which shall be signed by the city clerk or designee.

8-14-104

Insurance. It shall be unlawful for any person to engage in the activities specified in section 8-14- 101 without first having filed with the city clerk a good and sufficient certificate of commercial liability insurance, issued by a reputable insurance company authorized to do business in Kansas, showing proof of liability coverage in the minimum amount of

\$1,000,000.00.

- 8-14-105** **Licenses not assignable or transferable.** No license granted by the city shall be assignable or transferable; nor shall such license authorize any person to do business or act under it but the person named therein, nor at more than one place.
- 8-14-106** **License period and duration.** Licenses shall commence and endure from January 1 and expire on December 31 of the same year. License fees for licenses issued for a partial year shall not be prorated or refunded if canceled or surrendered during a calendar year.
- 8-14-107** **License fees.** The annual license fee for each license subject to this article shall be established in a fee schedule approved by the board of commissioners.
- 8-14-108** **Record book.** The city clerk shall keep a record in which shall be entered the name of each person licensed, his address, phone number the purpose for which it is granted,
- 8-14-109** **Display of license.** All persons doing business in a permanent location are required to have their license conspicuously displayed in their place of business, and all persons to whom licenses are issued not having a permanent place of business are required to carry their licenses with them. Any licensee shall present the license for inspection when requested to do so by any citizen or officer of the city.
- 8-14-110** **Causes for refusal or revocation.** Licenses requested under this article may be refused by the city clerk (or designee) or the board of commissioners, and licenses issued may be revoked by the city clerk or the board of commissioners, at any time, for any of the following causes:
- (A) Fraud, misrepresentation or any false statement contained in the application for a license;
 - (B) Fraud, misrepresentation or false statement made in the operation of a business;
 - (C) Any violation of this article;
 - (D) Conducting a business in an unlawful manner or in such manner as to constitute a breach of the peace or to constitute a menace to the health, morals, safety or welfare of the public; or
 - (E) The failure or inability of an applicant to meet and satisfy the requirements and provisions of this article.
- 8-14-111** **Suspension or revocation—Notice.** Written notice of suspension or revocation of a license under this article stating the cause or causes therefor shall be delivered to the licensee personally or mailed to the licensee's address as stated in the licensee's application for a license.
- 8-14-112** **Same—Right to public hearing; appeal.** Any person whose license is revoked or suspended, or to whom the renewal thereof has been refused, or any person whose request for a license is refused, shall have the right to a hearing before the board of commissioners, provided a written request therefor is filed with the city clerk within five (5) days following the delivery or mailing of the notice of revocation or suspension, or within five days following such refusal. The decision of the board of commissioners shall become final within twenty (20) days after mailing a notice thereof to the licensee, unless, within such 20-day period, the licensee shall, in writing, appeal to the district court, which shall proceed to hear such appeal as though such court had original jurisdiction of the matter. The district court may reverse any refusal to issue a license or any revocation of a license and the district court may grant or reinstate any license, subject to conditions as determined by the court. Any revocation, suspension or refusal to renew a license shall not become final until the licensee has exhausted all remedies under the provisions of this section. In case of revocation of the license of any licensee, no new license shall be issued to any such person,

or any person for or on his behalf, for a period of one year from the date of such revocation. The board of commissioners shall suspend any license of any person upon whom notice of revocation has been ordered, and the suspension shall become effective immediately and shall remain in full force and effect until the appeal has been determined.

8-14-113

Violation; penalty. A violation of this article is punishable by a fine in an amount not to exceed \$500.00, or imprisonment for not more than thirty (30) days, or both such fine and imprisonment. Each day a violation occurs shall constitute a separate offense.

ARTICLE 15. TRADE LICENSING

8-15-101 PURPOSE.

The purpose of this Article is to ensure that all persons desiring to perform electrical, mechanical, and plumbing work in this City be duly licensed to ensure capable and skilled craftsmanship utilized in construction projects, both public and private, through uniform compliance with the laws of this city, and protection of the public from unsafe construction practices. It is further the intent that owner-occupants of single-family residential structures be permitted, without first obtaining a license, to perform minor work on such homeowner's residences. It is not the intent of this Article to require any person performing demolition services for a project or job but providing no other building, construction, alteration, remodeling or repair services on the project or job to obtain a license pursuant to this Article.

8-15-102 CERTIFICATION AND LICENSING, GENERALLY.

All persons who are engaged in construction or a building specialty trade and who perform work within the scope of any of the provisions of these regulations shall be licensed under this Article, except that contractors shall be licensed under Chapter 8, Article 14 of the City Code.

8-15-103 DEFINITIONS.

As used in this Article and elsewhere in the ordinances of the City, unless the context otherwise indicates, the terms used herein shall be defined as follows:

Apprentice: A person who engages in electrical, mechanical and plumbing work and does not possess a license as provided by this Article.

Appliance or Utilization Equipment Installer: An unlicensed person who installs or repairs appliances or utilization equipment including but not limited to alarm systems, gasoline dispensing pumps, manufacturing equipment, water irrigation systems, elevators, and garage door openers.

Building Specialty Trade: Is the performance of construction work requiring special skill such as electrical, mechanical, plumbing and fireplace installing.

Certified: Is an acknowledgment of a person's competency by this jurisdiction, issued pursuant to the Statutes of Kansas.

Contractor: Within the meaning of this Article is any person, which also means and includes a firm, co-partnership, corporation, association, or other organization, or any combination thereof, who undertakes, with or for another within the city, to build, construct, alter, remodel, repair, or demolish any building or structure, or any portion thereof, for which a permit from the city is required, and which work is to be done for a fixed sum price, fee percentage, or other compensation.

Direct Supervision: Means that a licensed person shall be in the vicinity of the person being supervised for the purpose of giving information, direction, and demonstration while such person is doing work that requires a license. Further, the person under supervision shall have knowledge of the whereabouts of the supervising licensed person and shall provide accurate information concerning his or her direct supervisor's location upon request of the administrative authority. Not more than two

(2) apprentices will be supervised by one (1) licensed person at the same time.

Install: To assemble, relocate, or make ready for use any material, equipment, appliance, or apparatus.

Licensed: An acknowledgement by the jurisdiction that a person meets the licensing criteria and has paid the required fees to practice a trade.

Maintenance: The upkeep of property or equipment.

Trade: An occupation or craft requiring dexterity and/or artistic skills in relation to the construction of a building, structure or system and its related equipment specific to electrical, mechanical and plumbing.

Vicinity: For the purposes of this Article shall mean that the supervisor shall be within the same subdivision or construction site for residential projects, and within the same construction site for non-residential projects.

8-15-104 EXAMINATIONS AND CERTIFICATION.

Examination. Passing Score. The minimum passing score for all certification categories shall be (75%).

8-15-105 LICENSE ADMINISTRATION.

(A) Certification required.

A certificate of competency is the accepted standard for licensure within this jurisdiction. Unless specifically accepted elsewhere in these regulations, only persons so certified and who present a certificate of competency, as required by the Kansas Statutes Annotated and amendments thereto, to the Planning and Development Services Department shall be permitted to obtain a license in the electrical, mechanical, and plumbing trades in the City.

(B) Application for Licensure.

Any person desiring to obtain a license under these regulations shall first be certified pursuant to the Kansas Statutes Annotated, and amendments thereto, in the respective category and shall make application, display personal identification, and pay the required fees as established in the City's fee schedule, to the City Clerk's Office. A valid driver's license or State issued identification card may be used as identification. The person seeking licensure shall present an original certificate of competency. The Building Department may verify the contents with the issuing jurisdiction and may require the applicant to provide additional information.

(C) License Categories.

The following license categories are hereby established. Additional allowances or limitations for the scope of work for a category shall be noted herein.

- (1) Class E Contractor, Electrical, Mechanical, and Plumbing. Applicants for a contractor license shall comply with the provisions of Chapter 8, Article 14 of the City Code, as amended.

- (2) Master Electrician. A master electrician is a person who works for an electrical contractor and designs and/or installs electrical systems, and who may supervise others, and has passed an examination as a master electrician pursuant to the Kansas Statutes Annotated, and amendments thereto. A master electrician may become an electrical contractor by meeting all of the requirements for licensure as an electrical contractor under Chapter 8, Article 14 of the City Code, as amended.
- (3) Master Mechanical. A master mechanical is a person who works for a mechanical contractor and designs and/or installs mechanical systems, and who may supervise others, and has passed an examination as a master mechanical pursuant to the Kansas Statutes Annotated, and amendments thereto. A master mechanical may become a mechanical contractor by meeting all of the requirements for licensure as a mechanical contractor under Chapter 8, Article 14 of the City Code, as amended.
- (4) Master Plumber. A master plumber is a person who works for a plumbing contractor and designs and/or installs plumbing systems, and who may supervise other plumbers, and has passed an examination as a master plumber pursuant to the Kansas Statutes Annotated, and amendments thereto. A master plumber may become a plumbing contractor by meeting all of the requirements for licensure as a plumbing contractor under Chapter 8, Article 14 of the City Code, as amended.
- (5) Journeyman Electrician. A journeyman electrician is a person who labors at the electrical trade as an employee of an electrical contractor, and has passed an examination as a journeyman electrician pursuant to the Kansas Statutes Annotated, and amendments thereto.
- (6) Journeyman Mechanical. A journeyman mechanical is a person who labors at the mechanical trade as an employee of a mechanical contractor, and has passed an examination as a journeyman mechanical pursuant to the Kansas Statutes Annotated and amendments thereto.
- (7) Journeyman Plumber. A journeyman plumber is a person who labors at the trade of plumbing as an employee of a plumbing contractor, and has passed an examination as a journeyman plumber pursuant to the Kansas Statutes Annotated, and amendments thereto.
- (D) **Continuing Education.**
Persons seeking to obtain or renew licenses will be required to provide proof of successful completion of six (6) hours of continuing education within the previous calendar year. Each subsequent year an additional six (6) hours of training will be required to achieve the necessary twelve (12) hours every two (2) years pursuant to the Kansas Statutes Annotated, as amended.

Exception: Persons seeking to obtain licenses within the calendar year of the issue date on their Certificate of Competency shall not be required to provide continuing education for that year.

The City will approve continuing education programs recognized by the Kansas Mechanical Trades Review Board. The City will also approve training provided by International Association of Continuing Education Training (IACET) accredited Continuing Education Unit (CEU) providers, such as trade organizations with appropriate accreditation. Finally, the City will approve classes provided by post-secondary education institutions or technical schools with proof of successful completion of the class.

8-15-106 Transfer.

A license issued pursuant to the provisions of these regulations shall not be transferable.

8-15-107 Display.

A person who is licensed under provisions of these regulations shall carry on their person the license card issued by the Planning and Development Services Department when performing work within the scope of these regulations. The person shall display the license card upon the request of the enforcing authority when the person is performing work within the scope of these regulations.

8-15-108 LICENSE AND SUPERVISION REQUIREMENTS.

(A) License Required.

- (1) Any person engaged in the business of contracting to install, repair, replace, alter, or remodel any electrical, mechanical, or plumbing system or portion thereof must possess a valid City of Coffeyville Contractors license pursuant to Chapter 8, Article 14 of the City Code.
- (2) Any person who installs, replaces, alters, or remodels any electrical, mechanical, or plumbing system or portion thereof must possess a valid City of Coffeyville license for such activity issued pursuant to this Article.

(B) License Not Required.

- (1) A license is not required for work that is performed by the owner occupant of a property whose use is restricted to a single-family residence. The owner occupant shall agree to procure all of the required permits, conform to all applicable codes and ordinances, request all required inspections at the proper intervals and provide all the corrections as deemed necessary.
- (2) A license is not required for maintenance work to the electrical, mechanical or plumbing system(s) and/or equipment that is performed by the owner, on behalf of the owner or the occupant of a business, multi-family dwelling complex, industrial, manufacturing, institutional, or governmental facility on such facility.

- (3) Appliance and utilization equipment installers may connect an appliance or equipment to an electrical system's final branch circuit switching device. The installation, modification or extension of a system or the installation of a system as a means of connection for an appliance or equipment is subject to the permit and licensing requirements of these regulations.
- (4) Utility company personnel performing work exempt from permits within utility easement and other locations.
- (5) Persons working within federal and state highway easements and right of ways or railroad right of ways.
- (6) Installers of Class 1, Class 2, and Class 3 electrical systems, 50 volts nominal or less, A.C. or D.C. current. This provision shall include installers of fire, burglar and similar alarm systems.

(C) Supervision.

Where a license is required to do work in the City, an apprentice as defined by this Article may perform said work with the direct supervision of a licensed person. Not more than two (2) apprentices shall work under the direct supervision of one (1) licensed person.

8-15-109 UNLAWFUL ACTS.

It shall be unlawful for any person:

- (A) To perform or cause to be performed any work in the City of Coffeyville, which requires a permit without having first secured the appropriate permit from the City.
- (B) To perform or cause to be performed any work in the City of Coffeyville, which requires a permit without securing the services of a duly authorized and licensed Class E contractor to perform and/or supervise the work.
- (C) For any person to conduct, carry on, or engage in the business of Class E contracting without having first obtained a valid, current Class E Contractor's License from the City of Coffeyville.
- (D) For any person holding a current, valid Class E Contractor's License to employ any person to perform any work in the City of Coffeyville which requires a license if that person does not hold a current, valid license from the City of Coffeyville for such work as required by this Article.
- (E) For any person to perform any work in the City of Coffeyville which requires a license without first having obtained a current valid license from the City of Coffeyville as required by Chapter 8, Article 14 or this Article.
- (F) For any person to employ any individual as an apprentice, as defined in this Article, to perform any work in the City of Coffeyville without providing direct supervision as defined in this Article. Not more than two (2)

apprentices will be supervised by one

(1) Licensed person at the same time.

- (G) For a person through negligence or indifference to knowingly create an unsafe electrical, mechanical or plumbing condition and/or allow an unsafe electrical, mechanical or plumbing condition to exist.
- (H) For a person through negligence or indifference to knowingly create an unsafe electrical, mechanical or plumbing condition and/or allow an unsafe electrical, mechanical or plumbing condition to exist that result in property damage or personal injury.

8-15-110 PENALTY.

Engaging in any of the unlawful acts set forth at Section 8-15-109, or performing any act in violation of the provisions of this Article shall each be deemed a separate municipal offense hereunder. Any person violating any provision of this Article shall, upon an adjudication of guilt or the entry of a plea of no contest, be subject to a minimum fine of \$500.00 and a maximum fine of \$1,000.00 for each unlawful act, or by imprisonment for not more than ninety (90) days, or by both such fine and imprisonment. The municipal court judge shall also have the authority to order any person, upon adjudication of guilt or the entry of a plea of no contest hereunder, to comply with the terms of this Article.

8-15-111 SEVERABILITY.

If any section, clause, sentence, or phrase of this ordinance is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining parts of this ordinance

ARTICLE 16. BUILDING SAFETY BOARD OF APPEALS

8-16-101 PURPOSE.

The Governing Body finds that, in order to safeguard the health, safety, and welfare of the residents of the City, and to maintain high standards in construction fields, it is necessary to provide an appeals process. The Planning and Zoning Board is hereby designated to serve in this capacity and shall act as the Building Safety Board of Appeals.

8-16-102 Board of Appeals.

All provisions related to Board composition, appointments, terms, officers, and quorum for the Planning and Zoning Board shall apply unless otherwise specified in this Article.

8-16-103 QUORUM.

The presence of a majority of voting members shall constitute a quorum for the transaction of business. The voting members present at a duly called or held meeting at which a quorum is present may continue to do business until adjournment, notwithstanding the withdrawal of enough voting members to leave less than a quorum. Attendance may be in person or virtual so long as those attending virtually are able to communicate with the board during the meeting.

8-16-104 BYLAWS AND MEETINGS.

The Board shall adopt bylaws governing the procedures to be used by the Board. The bylaws shall establish specific duties and responsibilities of the Chair and Vice Chair, the time and place for meetings, rules of order, and other rules governing procedures and operations of the Board, including procedures for amending the bylaws.

8-16-105 SECRETARY.

The Building Official, or his or her designee, shall serve as City liaison to the Board and shall act as Secretary. The Secretary shall, in consultation with the Chair, as necessary, be responsible for preparation of an agenda for each meeting of the Board. The Secretary shall also be responsible for recording the minutes of each meeting and for forwarding the approved minutes to the Governing Body.

8-16-106 OPEN MEETINGS AND OPEN RECORDS.

All meetings of the Board shall be held in compliance with the Kansas Open Meetings Act and its records shall be subject to the Kansas Open Records Act.

8-16-107 CONFLICTS OF INTEREST.

All Board members shall, by abstention, refrain from participating in the decision-making process, including discussing and voting, on any item for which he or she, his or her employer, or the entity for which he or she is representing appears before the Board, if such member has a Conflict of Interest under state law or under local law or resolution.

8-16-108 BOARD DUTIES.

In addition to those duties that may be assigned to it by the Governing Body, the Board shall have the following duties:

- (A) To hear and to decide appeals from decisions made by the Building Official or other Code Official, relative to building construction and enforcement of the Building Code, Existing Building Code, Residential Code, Electrical Code, Mechanical Code, Plumbing Code, Fuel Gas Code, Property Maintenance Code, and Fire Code, all as adopted by the City.

8-16-109 BURDEN OF PROOF; STANDARD OF REVIEW; LIMITATIONS; WRITTEN FINDINGS.

- (A) Unless the Code from which the appeal is brought provides otherwise, in appearing before the Board, the appellant shall bear the burden of proof to establish by a preponderance of the evidence -- i.e., that it is more probably true than not true --that the decision of the Building Official, or Code Official, from which the appeal is brought, is erroneous or that the penalty is excessive, inappropriate, or unreasonable.
- (B) In reviewing an appeal from a determination of the Building Official, or the Code Official, the Board shall review all of the evidence presented by the appellant and the City. If, by a majority vote of the voting Board members, the Board concludes that the determination is erroneous or that the penalty is excessive, inappropriate, or unreasonable, then the Board shall reverse the determination, modify the determination, remand the determination to the appropriate official, with instructions, for reconsideration, or take whatever other action may be necessary, within the bounds of its authority, to remediate the error. If, by a majority vote of the voting Board members, the Board concludes that the determination is not erroneous or that the penalty is not excessive, inappropriate, or unreasonable, then the Board shall affirm the determination.
- (C) If, in reviewing an appeal, it appears that the provisions of the City Code do not definitively cover a method of construction, construction material, or other subject regulated by the City Code, as amended, then the Board may interpret the provisions of the City Code in a manner consistent with the intent of the City Code in order to prevent manifest injustice. However, in doing so, the Board shall not have the authority to interpret the administration of the City Code, nor shall the Board be empowered to waive specific requirements of the City Code.
- (D) The Board shall prepare written findings and conclusions regarding any decision it makes on appeal. The date of adoption of the written findings and conclusions shall be the date of the Board's final order.

8-16-110

FINAL DECISION. RIGHT OF FURTHER APPEAL.

The Planning and Zoning Board shall issue a written decision on each appeal. Any person aggrieved by a decision of the Planning and Zoning Board may file a written notice of appeal to the City Commission within fifteen (15) days of the Board's decision. The City Commission shall review the record and may affirm, reverse, or modify the decision of the Board.

The decision of the City Commission shall constitute the final decision of the City. Any person, including the City, aggrieved by that final decision shall have the right to appeal to the District Court of Montgomery County, Kansas, in accordance with applicable state law.

8-16-111

SEVERABILITY.

If any section, clause, sentence, or phrase of this ordinance is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining parts of this ordinance.

ARTICLE 17. MINIMUM STANDARDS FOR RENTAL PROPERTIES

8-17-101 Title.

This article shall be known as the "Minimum Standards for Rental Properties". (Ord. No. G-18-02 , § 1, 1-9-2024)

8-17-102 Statement of purpose.

The purpose of this article is to protect the public health, safety and general welfare of the residents of the city regarding rental properties by the adoption of minimum standards for rental properties and procedures for administration and enforcement thereof.

(Ord. No. G-18-02 , § 1, 1-9-2024)

8-17-103 Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Apartment Building means a building or structure containing more than six (6) rental dwelling units.

Dwelling unit means a building or structure, or portion of a building or structure, designed for or used for human habitation.

Building Official means the person designated by the city manager to enforce the provisions of this article.

Life safety or emergency means the following conditions, which shall constitute life safety or emergencies for purposes of this article:

- (A) An electrical wiring situation, which creates an unreasonable risk of fire or physical harm to the tenant(s).
- (B) Any situation involving natural gas, propane gas, carbon monoxide or other potentially toxic substances which creates an unreasonable risk of physical harm to the tenant(s).
- (C) A structural condition of the dwelling, which creates an unreasonable risk of physical harm to the tenant(s).
- (D) Any other condition of the dwelling, which creates an unreasonable risk of physical harm to the tenant(s).

Owner means the person(s) who has legal title to the rental property.

Person means any individual, firm, corporation, Limited Liability Company, association, partnership, cooperative, governmental agency, or other entity.

Public safety officer means any employee of the city considered a first responder, such as a police officer, fire fighter, or EMS personnel.

Rental property means any single-family, multifamily, or owner occupied dwelling unit, which is rented for money, goods, labor, or other valuable consideration. Specifically excluded from the definition of rental property are hotels and motels licensed by the State of Kansas, hospitals, nursing homes, assisted living facilities, correctional facilities or jails, churches or places of worship, parsonages or other dwellings furnished by a church for occupancy by paid clergy of the church.

Rent-to-Own (Lease-Purchase) Agreement means a contract or arrangement under which a tenant occupies a dwelling unit with an option or obligation to purchase the property after a period of rental occupancy. For purposes of this Article, any rent-to-own or lease-purchase, arrangement shall be treated as a rental property until the transfer of title is recorded with the Montgomery County Register of Deeds.

Retaliate means to intimidate, cause to move from a rental property, or cause to remain silent, any tenant of a rental property in conjunction with complaints or potential complaints of violations of the minimum standards adopted pursuant to this article, and includes the attempt to do any of the foregoing.

Tenant means any person who resides, or has contracted to reside, in a rental property.

8-17-104

License Requirement.

No person shall offer for rent, or rent, to a tenant a rental property without first obtaining a residential property owner occupation license. The license shall apply to all rental properties owned by the owners as disclosed on the application.

- (A) **Application.** Application for a residential landlord occupation license shall be made on written forms prescribed by the city clerk's office. All applications (and any amendments thereto) shall be in the name of the owner of the rental property, but may be made by a person acting as agent for the owner provided disclosure of the agency relationship is made. If there is more than one owner, application may be made by any one of the owners, but the names and addresses of all owners shall be disclosed on the application.
- (B) **Application content.** The application form prescribed by the city clerk shall include, at a minimum:
 - (1) Owner's name, street and mailing address, email address, and telephone number.
 - (2) If the owner is an entity, the name and type of entity, street and mailing address, and telephone number of the principal of the entity.
 - (3) If a person has been designated as manager of the rental property, the manager's name, street and mailing address, and telephone number.

- (C) **Absentee owner to designate resident agent.** In cases where the owner resides more than 60 miles from the city, the owner shall designate a resident agent who resides within Montgomery County, Kansas, and the designation shall include the resident agent's name, street and mailing address, and telephone number. The resident agent so designated shall be authorized to receive any notices sent pursuant to this article, and any notices sent to the resident agent shall be deemed to have been served on the owner.
- (D) **Supplementing the application.** In the event the owner acquires additional rental property after receipt of the residential landlord occupational license, the owner shall supplement the original application within seven days from the date ownership of the new rental property is acquired, by providing the city the address (es) thereof. Additionally, the original application shall be amended by the owner to delete any rental properties listed on the original application in the event of transfer of ownership or change of use of such rental property, within seven days from such event.
- (E) **Registration and Renewal fees.** The following fees shall be established as set forth in the City's fee schedule, as adopted and amended by resolution of the City Commission:
- (1) New Landlords. An application fee shall be required. A property inspection shall be conducted prior to issuance of the license.
 - (2) Annual Renewals. An annual renewal fee shall be required.
 - (3) Apartments. Multi-family or apartment properties shall be subject to a separate licensing fee and per-unit fee, as set forth in the City's fee schedule. . For purposes of this section, an "Apartment Building" means a building containing more than six (6) rental dwelling units.
 - (4) Failure to Renew. Any license not renewed by January 1 shall be subject to a reinstatement fee, and an inspection shall be required prior to reissuance.
- (F) **Initial inspection.** All rental properties identified on applications received by the city shall undergo an initial inspection, following the procedure hereinafter set forth, before issuance of a residential landlord occupation license. Any rental property added to a license as provided in subsection (d) hereof shall also undergo an initial inspection. The initial inspection requirement shall not apply to renewals of existing licenses, where the rental properties are unchanged.
- (G) **Issuance of license.** The city clerk shall issue a residential landlord occupation license to any person who has made proper application and paid the application fee. The license shall be issued in the name of the owner(s) and, if applicable, the resident agent.
- (H) **Expiration and renewal.** All residential landlord occupation licenses shall be issued for a term expiring December 31 of the year issued or renewed. The annual license fee shall not be prorated regardless of the date the license is issued. All persons holding current licenses will be mailed an application for

renewal by the city at least 30 days prior to the expiration date. The renewal application will be mailed to the address provided by the applicant on the application unless the licensee provides a different mailing address to the city, in writing. The renewal application must be returned to the city, along with the required application fee, prior to January 1 of the renewal year.

(I) **Licensing Authority.**

The City shall have authority to exercise its licensing powers under this Article, including the power to issue, renew, deny, revoke, or suspend a rental dwelling license with respect to an entire premises or only specific dwelling unit(s) found to be in violation of this Code.

8-17-105 Utility Account Transfer Fee

- (A) If a landlord wishes to have utilities transferred into their name following the vacation of a tenant, the landlord shall be required to pay a transfer fee.
- (B) The amount of the utility account transfer fee shall be established by the City's fee schedule as adopted and amended by resolution of the City Commission.
- (C) No utility account transfer into a landlord's name shall be processed until the required fee is paid in full.

8-17-106 Adoption of Housing Quality Standards..

- (A) **Adoption.** All rental properties within the City shall conform to the following Minimum Housing Standards. These standards apply to all dwelling units and are enforceable under this Article.
- (B) **General Requirements.** Rental property shall conform to the Housing Quality Standards (HQS). HQS encompass the following areas: sanitary facilities; food preparation and refuse disposal; space and security; thermal environment; illumination and electricity; structure and materials; interior air quality; water supply; access; sanitary condition; and smoke detectors.
- (C) **Sanitary Facilities.** Each dwelling unit must include a bathroom and sanitary facilities for the exclusive use of occupants. Such facilities must be in proper operating condition, located in a separate room with a flush toilet, and must provide privacy. Each unit must also include a fixed lavatory with hot and cold running water and a shower or tub with hot and cold running water. Fixtures must be properly trapped, vented, and connected to an operable wastewater system. Only one bathroom is required to meet this standard, but any additional fixtures must not create unsanitary conditions.
- (C) **Food Preparation and Refuse Disposal.** Each dwelling unit must have suitable space and equipment to store, prepare, and serve food in a sanitary manner. If appliances are provided by the landlord, they must be in proper

operating condition and free from hazards. Each unit must have a kitchen sink with hot and cold running water, connected to an approved wastewater system, with adequate space for food storage and preparation, and facilities for sanitary disposal of food waste.

- (E) **Space and Security.** Each dwelling unit must provide adequate space and security, including at a minimum a living room, a kitchen, and a bathroom. Accessible windows and all exterior doors must be lockable with operable locks. Window and door surfaces must be maintained in sufficient condition to support their intended function.
- (F) **Thermal Environment.** Each dwelling unit must have a safe heating system capable of maintaining an interior temperature of at least 65°F between October 1 and May 1. Portable heaters and cooking appliances are not acceptable primary heating sources. If cooling systems are present, they must be in proper working order. All heating and cooling systems must be maintained free of unsafe conditions.
- (G) **) Illumination and Electricity.** Each room must have adequate natural or artificial light, and electrical service must be sufficient for normal use. Electrical wiring and fixtures must not pose a fire hazard. The kitchen and bathroom must each have a permanent ceiling or wall-mounted light fixture. The kitchen must have at least one electrical outlet, and the living room and each sleeping area must have at least two outlets. Electrical systems must be free from exposed or unsafe wiring, overloading, or other hazards.
- (H) **Structure and Materials.** Each dwelling unit must be structurally sound and protect occupants from the environment. Ceilings, walls, floors, roof, foundation, and exterior surfaces must be free of serious defects. Stairs, halls, porches, and walkways must be maintained free of tripping or falling hazards. Elevators, where present, must be safe. Manufactured homes must be properly anchored.
- (I) **Interior Air Quality.** Each dwelling unit must be free of harmful air pollutants, including carbon monoxide, sewer gas, fuel gas, dust, and similar contaminants. Adequate ventilation must be provided to remove air contaminants and prevent moisture buildup. Bathrooms must have a window or mechanical ventilation. Each sleeping room must have at least one window capable of opening and in proper working condition. Windows must provide weather protection and may not be painted or nailed shut.
- (J) **Water Supply.** Each dwelling unit must be served by an approved public or private water supply that is safe and sanitary. Plumbing systems must provide hot and cold running water to all fixtures, and wastewater must

properly drain without leaks or sewer gas. Water-heating equipment must be safely installed, provided with pressure relief valves, discharge lines, and proper clearance from combustibles, and must be properly vented.

- (K) **Access.** Each dwelling unit must be accessible without trespass on other private property. Units above the first floor must have alternate means of egress in case of fire, including stairs, windows, or other safe methods of escape.
- (L) **Sanitary Condition.** Each dwelling unit and its equipment must be clean and sanitary at the time of rental and must be free of vermin and rodent infestation.
- (M) **Smoke Detectors.** Each dwelling unit must have at least one operable smoke detector on every level, including basements but excluding unfinished attics. Smoke detectors must be installed in accordance with NFPA standards and may be battery-operated or hard-wired.to all persons who register as a landlord.

(Ord. No. G-18-02 , § 1, 1-9-2024)

8-17-107 Denial, Non-Renewal, Revocation, or Suspension of License

- A) **Grounds.** Failure to comply with the licensing standards as set forth in this Article shall be unlawful. If the City determines that any rental dwelling or rental dwelling unit fails to comply with the licensing standards, the City shall give written notice of violation to the owner or resident agent.
- (B) **Notice Contents.** The notice shall include:
 - (1) that the City has determined the property fails to comply with licensing standards and the particulars thereof.
 - (2) The specific reasons why the building fails to meet licensing standards, including applicable inspection findings.
 - (3) That the City will deny, refuse to renew, revoke, or suspend the license unless the owner appeals the determination within fifteen (15) days after receipt of the notice in the manner provided herein Article 16.
 - (4) That after denial, non-renewal, revocation, or suspension, the affected dwelling or units must be vacated and shall not be reoccupied until a license is issued after City approval.

(5) A description of how an appeal may be filed under Article 16.

(C) **Notice to Tenants.** The City shall cause a notice to be prominently posted on the building, indicating that the rental dwelling license for the property has been denied, revoked, or suspended; that the action will become final on a specified date unless appealed; and that tenants may be required to vacate the premises when the action becomes final.

(D) **Tenant Responsibility.**

If a tenant fails to vacate a residence for which the license has been revoked, the tenant may be charged in Municipal Court for unlawful possession of a rental dwelling. Upon conviction, the tenant may be fined or sentenced as provided by City ordinance. Each day the tenant remains unlawfully in possession shall constitute a separate offense.

8-17-108 Vacation of Affected Dwelling Units

When an application for a rental dwelling license has been denied or a license has been revoked, suspended, or not renewed, the City shall order the affected dwelling or units vacated. Tenants shall be given a reasonable period of time to arrange new housing and relocate their possessions, as determined by the Building Official or City Manager.

8-17-109 Inspection.

(A) **Inspection.** Any inspection of a rental property shall be prompted by a complaint being received by the city, or observation being made by any public safety officer of the city, of a violation of the minimum standards for rental properties. No particular form of complaint is required. The complaint must be submitted in writing and describe the alleged violation(s) in sufficient detail for the building official to ascertain the exact nature and location of such violation(s). If initiated by the tenant or on the tenant's behalf, the complainant shall provide information, satisfactory to the building official, that the tenant has notified or attempted to notify the owner or registered agent regarding the alleged violation(s), as a condition of the building official acting upon the complaint. In addition, the complaint shall be signed and dated by the complainant. If requested by the complainant, the complaint shall be kept confidential by the city, to the extent allowed by law; however, the building official shall make a preliminary inquiry as to any complaint in order to determine if there is a reasonable basis for the same before following the inspection procedure set forth herein.

(B) **Other inspection.** Following the passing of the initial inspection, any further inspection of a rental property shall be prompted by a complaint being received by the city, or observation being made by any public safety officer of the city.

(C) **Procedure following complaint or observation by public safety officer.** Before conducting an inspection pursuant to a complaint, or observation by a

public safety officer, written notice shall be given to the owner or resident agent, and the tenant, stating:

- (1) The specifics of the complaint;
 - (2) That the owner or resident agent shall have 14 days to address the complaint before inspection of the property occurs; and
 - (3) The date and time of the planned inspection of the rental property to determine the validity of the complaint.
- (D) **Emergency.** Notification to the owner or resident agent shall not be required in the event the condition complained of constitutes a life safety or other emergency as determined in the sole discretion of the building official. In that event, the building official may undertake inspection of the rental property immediately, without notice.

8-17-110 Notice and right of entry.

- (A) **Notice.** Prior to performing a non-emergency inspection, the building official shall notify the owner or resident agent, and the tenant, of the time and date of inspection, which shall be not less than 14 nor more than 21 days in advance, unless all parties agree to a sooner date and time for the inspection.
- (B) **Right of entry.** After following the notice procedure contained in this article, the building official shall have the right to enter the rental property for the purpose of conducting an inspection consistent with this article.
- (C) **Follow-up right of entry.** In the event an inspection discloses a violation, the building official shall have the right to re-enter the rental property for purposes of a follow up inspection to determine the sufficiency of the corrective action, upon reasonable notice to the owner or resident agent, and the tenant.

8-17-111 Notice of violation.

Upon inspection, if the building official determines that a violation exists, a written notice of violation shall be mailed to the owner or resident agent, stating the following:

- (A) **Specifics.** The specifics of any violation of minimum standards found to exist.
- (B) **Correction deadline.** The violation must be corrected by a specified deadline to be determined by the building official after taking into consideration the nature of the violation, but in no event shall the deadline be more than 60 days from the date of inspection.
- (C) **Noncompliance/vacating the rental property.** If the building official determines that the violation has not been corrected to comply with minimum standards by the specified deadline, then the rental property must be vacated and shall not be rented or inhabited until the violation is corrected as determined by the building official.

- (D) **Deadline extension.** Upon request, the building official may extend the deadline for good cause shown as determined in the discretion of the building official.

Notwithstanding any of the provisions above, in the event the violation constitutes a life safety issue or other emergency situation as determined in the sole discretion of the building official, the notice shall state that the property be immediately vacated and not rented or inhabited until the violation has been corrected, as determined by the enforcement officer.

(Ord. No. G-18-02, § 1, 1-9-2024)

8-17-112 Re-inspection for compliance.

- (A) **Notice.** If the building official issues a notice of violation requiring corrective action by the owner or resident agent, the enforcement officer shall give the owner or resident agent and the tenant written notice of the date and time of the re-inspection for purposes of compliance. The date and time of re-inspection may be changed by mutual agreement of all parties.
- (B) **Fee.** If a second or subsequent re-inspection for compliance of the same violation is required, the building official shall assess the owner or resident agent a re-inspection fee in an amount set forth in the fee schedule.
- (C) **Unpaid fees.** An owner who has outstanding unpaid re-inspection fees shall not be issued a renewal residential landlord occupation license until all such re-inspection fees have been paid in full.

8-17-113 Notices.

All notices required by this article may be sent by first class mail to the address(es) indicated on the license application, or may be personally delivered by the building official, or his designee. It shall be the duty of the owner or resident agent to notify the city of any change of address of either the owner or resident agent for notice purposes.

8-17-114 Tenant notification of minimum standards.

All tenants residing in rental properties subject to this article shall be provided a current copy of the minimum standards by the owner, resident agent or manager, together with the address and telephone number of the building official to whom complaints may be made. Written proof of delivery of such notification to all tenants shall be retained by the owner, resident agent or manager and shall be made available for inspection by the building official upon request.

8-17-115 Unlawful acts.

- (A) **No license.** It shall be unlawful to offer for rent, or to rent, to a tenant a rental property without having first obtained a residential landlord occupation license.

- (B) **False information.** It shall be unlawful to falsify any information contained on an application for residential landlord occupation license, or renewal thereof.
- (C) **Retaliation.** It shall be unlawful to retaliate against a tenant who has either made a complaint under the provisions of this article, or who has expressed an intent to make a complaint under the provisions of this article.
- (D) **Failure to give tenant notification.** It shall be unlawful for the owner, resident agent or manager, to fail to give any tenant the required notification as set forth in section 8-17-111 of this article or fail to provide written proof of such notification to the enforcement officer upon request.
- (E) **Denial of right of entry.** It shall be unlawful to deny the enforcement officer access or entry into a rental property for purposes of an inspection made pursuant to this article.
- (F) **Failure to correct violation.** It shall be unlawful to offer for rent, or to rent, to a tenant a rental property in which a violation of the minimum standards established by this article has been previously found to exist by the enforcement officer and which has not been corrected as required by this article.

(Ord. No. G-18-02, § 1, 1-9-2024)

8-17-116

Penalty.

In the event a person is convicted of an unlawful act as defined by this article, such person shall be fined a sum of not less than \$500.00 nor more than \$1,000.00 for each violation. In the event of a conviction of subsection 8-17-112 (E) or (F), the penalty imposed shall be a continuing per diem fine of \$500.00 per diem until the violation ceases or has been corrected.

(Ord. No. G-18-02, § 1, 1-9-2024)

DIVISION 1. - GENERALLY

20-98 INTERNATIONAL FIRE CODE ADOPTED AND INCORPORATED; OFFICIAL COPY.

The *2024 International Fire Code*, published by the International Code Council, Inc., other than those portions hereinafter specifically deleted, modified or amended, is hereby adopted as the City's Fire Code and is incorporated herein by reference as if set forth in full.

Code 1965, § 9-101; Code 1977, § 12-59; Ord. No. 5406, § 1, 10-11-1967; Ord. No. G-106, § 1, 8-26-1970; Ord. No. G-77-06, § 1, 4-13-1977; Ord. No. G-82-14, § 1, 7-28-1982; Ord. No. G-93-09, § 1(12-59), 3-22-1993; Ord. No. G-07-07, § 1(12-59), 5-22-2007; Ord. No. G-21-01, § 1, 3-23-2021

20-99 OFFICIAL COPY.

Not less than one (1) copy of the *2024 International Fire Code* shall be marked or stamped "OFFICIAL COPY AS INCORPORATED BY ORDINANCE NO. G-25-09," with all sections or portions deleted, modified, or amended clearly marked and to which one (1) copy of this ordinance shall be affixed, shall be filed with the City Clerk, shall be open to inspection, and shall be available to the public during reasonable business hours. Additional official copies shall, at the cost of the City, be supplied to those officials and agencies charged with enforcement of the City's Fire Code.

20-100 AUTHORITY TO SERVE NOTICE TO APPEAR.

Pursuant to the authority of Charter Ordinance No. 28, employees of the City of Coffeyville Fire Department, who are duly appointed and designated by the Chief of the Department, shall have the authority to prepare and serve a Notice to Appear for alleged violations of the International Fire Code, and amendments thereto, as adopted and amended by law.

20-101 DEFINITIONS.

- A) Wherever "jurisdiction" or "name of jurisdiction" is used in the International Fire Code, that word or phrase shall mean the City of Coffeyville
- B) Whenever the term corporation counsel is used in the International Fire Code, it shall be mean the attorney for the City of Coffeyville.

20-102 AMENDMENTS MADE TO THE 2024 INTERNATIONAL FIRE CODE.

The *2024 International Fire Code* is amended as set forth in the succeeding sections of this Article. These amendments shall not serve to delete, modify, or amend any discretely numbered section or subsection of the *2024 International*

Fire Code, unless the section or subsection is specifically identified as being deleted, modified or amended.

20-103 **Section 102.4 of the 2024 International Fire Code** is hereby amended to read as follows:

102.4 Application of building code. The design and construction of new structures shall comply with the *2024 International Building Code*, or such other version of the International Building Code as may hereafter be adopted by the City. Repairs, alterations and additions to existing structures shall comply with applicable sections of this code and the *2024 International Existing Building Code*, or such other version of the International Existing Building Code as may hereafter be adopted by the City.

20-104 **Section 102.6 of the 2024 International Fire Code** is hereby amended, as follows:

102.6 Historic buildings. The construction, alteration, repair, enlargement, restoration, relocation or movement of existing buildings or structures that are designated as historic buildings when such buildings or structures do not constitute a distinct hazard to life or property shall be in accordance with the provisions of the *2024 International Building Code*, or such other version of the International Building Code as may hereafter be adopted by the City.

20-105 **Section 105.1.6 and 105.1.6.1 of the 2024 International Fire Code** are hereby deleted.

20-106 **Section 105.5 of the 2024 International Fire Code** is hereby amended, as follows:

105.5 Required operational permits. The Department of Building Inspections is authorized to issue occupational permits and special event permits for the operations set forth in Sections 105.6.1-105.6.50

20-107 **Section 105.6 of the 2024 International Fire Code** is hereby amended, as follows:

105.6 Required construction permits. The Department of Building Inspection is authorized to issue occupational permits and special event permits for the operations set forth in Sections 105.7.1-105.7.25

20-108 **Section 112 of the 2024 International Fire Code** is hereby amended, as follows:

112 Appeals. Any person shall have the right to appeal a decision of the fire code official to the Building Safety Board of Appeals, as set forth in this Article and in Chapter 8, Article 16. Notice of Appeal shall be based on a claim that the true intent of this Article or the rules legally adopted hereunder have been incorrectly interpreted, the provisions of this Article do not fully apply, or an equally good or better form of construction is proposed. The Notice of Appeal shall contain, at a minimum, the following:

- (a) A brief statement setting forth the legal interest of each of the

appellants in the building and or involved in the decision, notice or order.

- (b) A brief statement, in ordinary and concise language of that specific decision, order or action protested, together with any material facts claimed to support the contentions of the appellants. Only those matters or issues specifically listed by the appellant shall be considered in the hearing of the appeal.
- (c) A brief statement, in ordinary and concise language, of the relief sought and the reasons why it is claimed the protested order or action should be reversed, modified, or otherwise set aside.
- (d) The signatures of all parties named as appellants and their official mailing addresses.

Any Notice of Appeal shall be filed with the Department of Engineering within ten (10) days of the date of the decision of the Building Official. Notice shall be forwarded to the Building Safety Board of Appeals to set a hearing date for the appeal. It shall be the duty of the appellant to notify other interested parties of the date of the hearing. Failure of any person to file a Notice of Appeal shall constitute a waiver of the right to appeal the decision of the code official.

20-109 **Section 112.2 & 112.3 of the International Fire Code** are hereby deleted.

20-110 **Section 113.3.3 of the 2024 International Fire Code** is hereby amended, as follows:

113.3.3 Prosecution of violations. The fire code official is authorized, pursuant to the authority granted by Charter Ordinance 28 of the City of Coffeyville, to serve a Notice to Appear in the City of Coffeyville Municipal Court for a violation of this code. A Notice to appear may be issued only by those fire personnel who are designated by the fire chief. The fire code official may also request that the legal counsel of the jurisdiction institute the appropriate legal proceedings at law or in equity to restrain, correct or abate such violation or to require removal or termination of the unlawful occupancy of the structure in violation of the provisions of this code or of the order or direction made pursuant hereto.

8-111 **Section 113.4 of the 2024 International Fire Code** is hereby amended, as follows:

113.4 Violation Penalties. Any person who violates a provision of this code or fails to comply with any of its requirements or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the code official, or of a permit or certificate used under provisions of this code, shall be guilty of a misdemeanor. Each day that a violation continues after due notice has been served shall be deemed a

separate offense. The violation(s) shall be punished as follows:

A minimum fine of \$500.00 and a maximum fine of \$1,000.00 for each unlawful act, or by imprisonment for not more than ninety (90) days, or by both such fine and imprisonment. The municipal court judge shall also have the authority to order any person, upon adjudication of guilt or the entry of a plea of no contest hereunder, to comply with the terms of this Article.

20-112 **Section 307.2 of the 2024 International Fire Code** is hereby amended, as follows:

307.2 Notification Required. Permission shall be obtained from the fire code official or his or her designee, in accordance with Section 105.5 prior to kindling a fire for recognized agricultural or range or wildlife management practices, prevention or control of disease or pests, or a bonfire. Permission for such approval shall only be issued to the owner or occupant of the land on which the fire is to be kindled.

20-113 **Section 903.2.8.1 of the 2024 International Fire Code** is hereby amended, as follows:

903.2.8.1 Group R-3. An automatic sprinkler system installed in accordance with Section 903.3.1.3 shall be required in Group R-3 living facilities with five (5) to sixteen (16) residents.

20-114 **Section 903.3.1.3 of the 2024 International Fire Code** is hereby amended, as follows:

903.3.1.3 NFPA 13D sprinkler systems. Automatic sprinkler systems installed in one and two- family dwellings shall be permitted to be installed throughout in accordance with NFPA 13D.

20-115 **AMENDMENTS TO THE APPENDICES TO THE 2024 International Fire Code, APPENDICES.**

The appendixes of the *2024 International Fire Code* are amended as set forth in the succeeding sections of this Article. These amendments shall not serve to delete, modify, or amend any discretely numbered section or subsection of the Appendices to the *2024 International Fire Code*, unless the section or sub section is specifically identified as being deleted, modified or amended.

20-116 **Appendix A**, inclusive, of the 2024 International Fire Code, is hereby deleted.

20-117 **Appendix D**, inclusive, of the 2024 International Fire Code, is hereby deleted.

20-118 **Appendix J**, inclusive, of the 2024 International Fire Code, is hereby deleted.

20-119 **Appendix L**, inclusive, of the 2024 International Fire Code, is hereby

deleted.

20-120 **Appendix M**, inclusive, of the 2024 International Fire Code, is hereby deleted.

20-121 **Appendix K** of the 2024 International Fire Code is hereby amended to read as follows: **APPENDIX K**

RESIDENTIAL DAY-CARE FACILITIES

K101 Purpose. The purpose of this Appendix is to provide a reasonable degree of safety to children and providers attending residential day-care facilities.

K102 Scope. The provisions of this Appendix shall apply to all newly established or existing Licensed and Group Day-care facilities within the City of Coffeyville when other provisions and inspections are not provided for by the Kansas Office of the State Fire Marshal.

K103 Definitions.

- (A) **Group Day-care** - Care provided for no more than twelve (12) children less than sixteen (16) years of age.
- (B) **Licensed Day-care** - Care provided for no more than ten (10) children less than sixteen (16) years of age.

K104 Exits.

- (A) **Escape Corridor.** Every escape path, including all stairways, shall be clear of obstructions and all doors shall be in proper working condition.
- (B) **Exit Doors.** Every required exit door must be capable of being easily opened from the inside at all times when the facility is operating.
- (C) **Exit Pathway Passing by a Basement Stairway.** If an exit pathway passes by a basement stairway, the stairway must be separated by a door or gate to prevent children from accidentally entering the basement.

K105 Doors.

- (A) **Closet Doors.** At all times, every closet door must be capable of being easily opened from the inside by children.
- (B) **Bathroom Doors.** Every bathroom door must be capable of being unlocked from the outside at all times. The unlocking key/device must be readily accessible to the staff.

K106 Basement and Second Floor Use.

- (A) Before January 1, 2021. Facilities, which possess a Certificate or Day-care License dated before January 1, 2021, may use a basement or second floor for day-care only if there are at least two (2) separate exits to the outside. One (1) exit must be a door and one (1) exit may be an approved escape window. Day-care providers must be able to demonstrate that everyone under their care can safely exit the house and go to a designated safe area within four (4) minutes. The code official may require day-care providers to demonstrate their ability to conduct such an exit drill.
- (B) On or after January 1, 2021. Facilities which possess a Certificate or Day-care License dated on or after January 1, 2021 may use a basement for day-care only if there are at least two (2) exits to the outside. One exit must be a door leading directly to the outside. If the two exits in use are within ten (10) feet of each other, a third exit, which may be an approved exit window, will be required. Residential day-care is not allowed on the second floor of a residence. Bi-level houses must be inspected by the code official to determine if they comply with this provision prior to their use as a day-care facility.

K107 Portable Fire Extinguishers.

- (A) **Type and Location.** A fire extinguisher rated at 2A:10B:C: is required and must be placed or mounted so that the unit's operating and mounting mechanisms are located no higher than 48" from the floor and no lower than 15" above the floor.
- (B) **Maintenance.** Fire extinguishers provided for the day-care must be inspected and/or serviced and tagged within the previous twelve (12) months by a person or business licensed by the Kansas State Fire Marshal. If the fire extinguisher is purchased new, a purchase receipt must be retained that shows the date of purchase. Such a new fire extinguisher does not need to inspected within the first twelve (12) months after the date shown on the purchase receipt.

K108 Smoke Detectors.

- (A) **Smoke Detector Installation.** Smoke detectors shall be installed on every level of the residence according to the manufacturer's instructions. Smoke detectors shall be located in the pathways serving sleeping and use areas and in each sleeping room used for children.
- (B) **Smoke Detector Maintenance.** Smoke detectors shall be tested monthly. The batteries in battery-powered smoke detectors shall be changed every six (6) months and records of the tests and battery changes required in this section shall be kept on file for review upon request of the code official. The batteries in standard battery-powered smoke detectors shall be changed every

six months and the battery replacement documented with monthly detector tests. Standard battery- powered smoke detectors shall be replaced within ten (10) years of date of manufacture with 10- year lithium or 110 volt interconnected smoke detectors.

K109 Heating Devices.

- (A) **Venting.** All natural gas, kerosene, wood, propane heaters, and other open flame heating devices shall be properly vented to the outside of the residence.
- (B) **Protective Barriers.** All heating devices shall be shielded by a noncombustible barrier that prevents accidental contact with the devices.
- (C) **Combustible Storage.** No combustible storage is allowed within 36 inches of the furnace or hot water heater or other open flame device. All heating devices shall be kept clean and dust free.

K110 Emergency Procedures.

- (A) **Exit Drills.** Exit drill procedures shall be posted and exit drills shall be conducted monthly. Accurate written records of the exit drills conducted in the previous twelve months shall be kept and posted in plain view at the day-care.
- (B) **Tornado Procedures.** Written emergency procedures for tornadoes shall be posted and shall be practiced monthly. Accurate written records of the emergency tornado procedures practice conducted in the previous twelve months shall be kept and posted in plain view at the day-care.

K111 General Fire Safety.

- (A) **Electrical Outlets.** All unused electrical outlets in licensed areas shall have child-resistant protective covers in place.
- (B) **Flashlights.** A working flashlight shall be available for each staff member in the day-care.

20-122

SEVERABILITY.

If any section, clause, sentence, or phrase of this ordinance is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining parts of this ordinance.

PARKS ADVISORY BOARD MINUTES

MONDAY, October 6th, 2025 4:00 P.M.

A. CALL TO ORDER- Marcie Roberts, called meeting to order at 4:00 P.M.

B. ROLL CALL

Frankie Hull-Absent

Lisa Brookover-Present

Marcus Kastler-Absent

Marcie Roberts-Present

Bob Kriebel-Present

C. REVIEW OF AGENDA

D. CONSENT OF AGENDA

1. Parks Advisory Board Minutes - Monday, September 8th, 2025

2. Parks Accounting Worksheet - October 2025

E. COMMENTS

1. Comments from public

Any citizen desiring to address the Commission shall be recognized, advance to the podium, state his/her name and address for the record. Comments shall be limited to 3 minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.

REGULAR AGENDA ITEMS

F. PUBLIC HEARING(S), SPECIAL PRESENTATION(S), & PROCLAMATION(S)

G. OLD BUSINESS

H. NEW BUSINESS

1. Parks Equipment Grant Presentation

Amber Dean Presented: We would like to apply for a game time Park equipment Grant. It is a dollar for dollar match, and if we want to apply for it, we have to pick from the catalog provided, what equipment, just need your feedback on if you want to do this and what equipment you want. Jarrod suggested replacing some broken equipment up at Pfister Park or at Walter Johnson park. The grant match will come from the sales tax fund. Discussion then took place on what park would be best and what piece of equipment to apply for.

Motion was made by Bob Kriebel

Second by Marcie Roberts to approve applying for the Game Time Park Equipment Grant, replacing a piece of equipment at Pfister Park and choosing the Chase Creek equipment (in Blue if possible). Estimated amount of \$139,204.00

All in Favor.

2. Jarrod informed them that Grant Construction had come in as the winning Bid for the North Park and Sycamore Park parking lots as well as the add on of the shelter slabs and basketball courts. He also informed them that at this time he does not have a time line on when work will start. It will go in front of the commission on the next meeting, (10/07/2025) for final approval.

Motion was made by Lisa Brookover

Second by Marcie Roberts to approve the parking lots for North Park and Sycamore Park. All in Favor.

I. COMMENTS FROM ADVISORY BOARD MEMBERS AND STAFF MEMBERS

1. Jarrod Powers gave a park update:

- Tennis courts are finished other than parking area and the awnings.
- North Park soccer field has been cut and reseed.
- The pool painting project has been awarded to Mongan painting and sandblasting out of Missouri for \$122,000.00. The pool feature water line has been replaced by our water department so next year one of the features that has not been working will run again.
- The mulch for Pfister park in the chocolate mocha brown has been approved by Ben so he will get that ordered.
- Grace Park will be taken down soon as it is very dangerous. It is too close to the highway and he goes by there at least once or twice a week and never see anyone playing on it. He said we are just worried that something is going to happen.
- The golf course has received a grant netting but prices have gone up so he is reaching to get new bids.

2. Amber Dean informed them that there is a KDOT Innovative technology grant that will help pay for solar lights on the new walking trail. It had a 25% match. They went out and got a quote and it came in at \$731,280.00, that would put our match at \$183,120.00, the grant request would be \$548,160.00. She also informed them that this would be a federal grant and we don't know if it will open again any time in the future. She would really like to take this opportunity to apply for it. The grant is due on November 17th so a decision can be made at the next meeting.

J. ADJOURN- at 4:56 P.M

Motion made by Lisa Brookover

Second by Bob Kriebel

All in favor.