

**COMMISSION MEETING AGENDA
TUESDAY, JULY 11, 2017
6:30 P.M.**

- A. CALL TO ORDER** – Mayor Paul Bauer
- B. INVOCATION** – Pastor Nicole Schwartz Eck, First Methodist Church
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. REVIEW OF AGENDA**
- E. CONSENT AGENDA**
 - 1. City Commission Meeting Minutes – Tuesday, June 27, 2017
 - 2. 2017 Appropriation Ordinance No. AO-17-13 – \$1,625,392.95
 - 3. Ordinance No. G-17-02 – Second Reading of an Ordinance to adopt by reference the 2017 Standard Traffic Ordinance.
 - 4. Action to set a public hearing for the FY2018 budget for Tuesday, August 8, 2017, 6:30 p.m.
- REGULAR AGENDA ITEMS**
- F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**
 - 1. Presentation of FY 2017 audit by Jarred, Gilmore and Phillips.
- G. OLD BUSINESS**
- H. NEW BUSINESS**
 - 1. Resolution No. R-17-43 – A Resolution to amend the City of Coffeyville procurement policy.
 - 2. Ordinance No. G-17-03 – First Reading of an Ordinance to amend municipal court costs.
 - 3. Resolution No. R-17-48 – A Resolution to execute an agreement with Retail Strategies.
 - 4. City Manager’s Report
- I. COMMENTS**
 - 1. Comments from Public

The public is free to comment on items not listed on the agenda. Please address comments to the Commission as a body, and be mindful of others who may also wish to speak by limiting comments to 3 minutes.
 - 2. Comments from Commissioners and Staff
- J. EXECUTIVE SESSION(s)**
 - 1. Non-elected personnel
- K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES**
 - 1. Sales tax report
- L. ADJOURN**

**COMMISSION MEETING MINUTES
TUESDAY, JUNE 27, 2017
6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. at the Senior Center. The meeting was called to order by Mayor Paul Bauer.

Present:

COMMISSIONER PAUL BAUER
COMMISSIONER MARCUS KASTLER
COMMISSIONER JIM C. TAYLOR, JR
COMMISSIONER CHRIS WILLIAMS.

Absent:

COMMISSIONER JUSTIN MARTIN

City Staff in attendance:

CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT TECH RAY HEINZ
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF
ENGINEERING SUPERINTENDENT THOMAS OSBORN
ELECTRIC UTILITY DEPUTY DIRECTOR MIKE SHOOK

A. CALL TO ORDER – Mayor Paul Bauer

B. INVOCATION – Dr. Dean McNamara, First Baptist Church

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. REVIEW OF AGENDA

E. CONSENT AGENDA

1. City Commission Meeting Minutes – Tuesday, June 13, 2017

2. 2017 Appropriation Ordinance No. AO-17-12 – \$4,601,232.59

MOTION: Move to approve the consent agenda as presented.

ACTION: MOTION: TAYLOR SECOND: BAUER

ROLL CALL VOTE: ALL AYE EXCEPT MARTIN WHO WAS
ABSENT.

3. 2017 Appropriation Ordinance No. AO-17-12A (Taylor Crane) – \$ 758.80

MOTION: Move to approve Appropriation Ordinance No. AO-17-12A for
adoption.

ACTION: MOTION: WILLIAMS SECOND: KASTLER

ROLL CALL VOTE: ALL AYE EXCEPT TAYLOR WHO
ABSTAINED AND MARTIN WHO WAS ABSENT.

REGULAR AGENDA ITEMS

F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

G. OLD BUSINESS

H. NEW BUSINESS

1. Discussion and action to make appointments to the Montgomery County Community Corrections Board.

Applicants: Jennifer Ritter, Bo Rupert

MOTION: Move to appoint Jennifer Ritter to a two-year term on the Montgomery County Community Corrections Board serving to January 1, 2019.

ACTION: MOTION: WILLIAMS SECOND: KASTLER
ROLL CALL VOTE: ALL AYE

MOTION: Move to appoint Bo Rupert to a two-year term on the Montgomery County Community Corrections Board serving to January 1, 2019.

ACTION: MOTION: TAYLOR SECOND: KASTLER
ROLL CALL VOTE: KASTLER AND TAYLOR VOTED YES;
BAUER AND WILLIAMS VOTED NO; MARTIN ABSENT;
MOTION FAILED.

2. Discussion and action to make appointments to the Montgomery County Juvenile Corrections Board.

Applicants: Luke Claar (withdrew), Jennifer Ritter, Bo Rupert

MOTION: Move to appoint Bo Rupert to a two-year term on the Montgomery County Juvenile Corrections Board serving to January 1, 2019.

ACTION: MOTION: TAYLOR SECOND: BAUER
ROLL CALL VOTE: ALL AYE EXCEPT WILLIAMS WHO VOTED
NO AND MARTIN WHO WAS ABSENT.

3. Resolution No. R-17-42 – A Resolution to execute a lease with Joseph and Megan Zogg for 619 S. Walnut.

■ City Attorney Paul Kritz stated the City has been trying to sell the building at 619 S. Walnut, however, there has been little interest. Joseph and Megan Zogg recently purchased Bev's Ceramic Shop on 8th Street. The building has sustained major roof damage and is not financially feasible to repair; therefore, they approached the city about leasing 619 S. Walnut. They will be leasing the building for one year with the intent to purchase it. The Zoggs will be responsible for obtaining renter's insurance, paying utilities, providing utility deposits and the upkeep on the building. Their signage will be restricted to wall signs.

MOTION: Move to approve Resolution No. R-17-42 for adoption.

ACTION: MOTION: WILLIAMS SECOND: BAUER
ROLL CALL VOTE: ALL AYE EXCEPT MARTIN WHO WAS
ABSENT.

4. Resolution No. R-17-43 – A Resolution to amend the City of Coffeyville procurement policy.
 - This item was postponed until the July 11 meeting.
5. Resolution No. R-17-44 – A Resolution to award a construction contract for the 2016-2017 KDOT KLINK grant to J. Graham Construction.
 - Superintendent of Engineering Thomas Osborn stated the city received a grant from Kansas Department of Transportation for a 2016 and 2017 KLINK project consisting of concrete reconstruction on 11th Street from Lewark to west city limits. Four bids were received with J. Graham Construction being the lowest at \$976,014.25.

MOTION: Move to approve Resolution No. R-17-44 for adoption.

ACTION: MOTION: WILLIAMS SECOND: KASTLER
ROLL CALL VOTE: ALL AYE EXCEPT MARTIN WHO WAS ABSENT.

6. Resolution No. R-17-45 – A Resolution to submit an application to KDOT for use of Transportation Alternatives Program funds for a Safe Routes to School Project.
 - Engineering Superintendent Thomas Osborn stated the city has received a phase 1 Safe Routes to School grant and has been working to get approval from KDOT to award a contract with BG Consultants. The phase 2 grant application is due July 7; the city will be applying for the maximum of \$400,000 with a city match of \$100,000 for the needed sidewalk and ADA improvements around the Community Elementary School.

MOTION: Move to approve Resolution No. R-17-45 for adoption.

ACTION: MOTION: WILLIAMS SECOND: BAUER
ROLL CALL VOTE: ALL AYE EXCEPT MARTIN WHO WAS ABSENT.

7. Resolution No. R-17-46 – A Resolution to award a construction contract to Andale Construction for a taxiway project.
 - Engineering Superintendent Thomas Osborn stated this contract is for taxiway improvements from runway 17-32 to 22-4. There was one bid received at a cost of \$587,503. This is an FAA grant with a 90/10 match.

MOTION: Move to approve Resolution No. R-17-46 for adoption.

ACTION: MOTION: BAUER SECOND: KASTLER
ROLL CALL VOTE: ALL AYE EXCEPT MARTIN WHO WAS ABSENT.

8. Resolution No. R-17-47 – A Resolution to execute an engineering services agreement with Trinity Consultant for engineering services.
 - Electric Utility Deputy Director Mike Shook stated the electric utility is required to develop and maintain a spill prevention control and countermeasure plan and a storm water pollution prevention plan for all facilities. The plans are reviewed and updated every 5 years per KDHE and EPA regulations. The stormwater pollution plan was

developed for the new generation facility, however, not the spill prevention plan. This agreement with Trinity will review the existing stormwater plan and develop the spill prevention plan.

MOTION: Move to approve Resolution No. R-17-47 for adoption.

ACTION: MOTION: BAUER SECOND: WILLIAMS
ROLL CALL VOTE: ALL AYE EXCEPT MARTIN WHO WAS
ABSENT.

9. Ordinance No. G-17-02 – An Ordinance to adopt by reference the 2017 Standard Traffic Ordinance.

- City Attorney Paul Kritz stated the city is currently operating under the 2015 Standard Traffic Ordinance. This will update to the 2017 version and include the recent increase of court costs for seat belt violations.

MOTION: Move to approve Ordinance No. G-17-02 for First Reading.

ACTION: MOTION: BAUER SECOND: TAYLOR
ROLL CALL VOTE: ALL AYE EXCEPT MARTIN WHO WAS
ABSENT.

10. Staff Report

- City Clerk Cindy Price stated a budget work session was scheduled for July 6, 6 p.m. at 11 E. 2nd; fireworks could be sold and shot July 1-4, 8 a.m. to midnight and the Summer Celebration will be July 8.

I. COMMENTS

1. Comments from Public

- Connie Mendoza, Stark & Lee, stated she does not like fireworks being shot near her house.
- Bo Rupert, 1309 W. 12th Street stated he recently met with Griffin Walker and wants to schedule a meeting with commissioners to discuss implementing a program for at risk youth.

2. Comments from Commissioners and Staff

- Commissioner Taylor asked about the quality of the sound on the commission telecasts.

J. EXECUTIVE SESSION(s)

1. Non-elected personnel

MOTION: Move to recess to executive session for the discussion of non-elected personnel to reconvene on or before 8:05 p.m.

ACTION: MOTION BY BAUER SECOND: WILLIAMS
ROLL CALL VOTE: ALL AYE EXCEPT MARTIN WHO WAS
ABSENT.

Time the meeting was reconvened: 8:03 p.m.

COMMISSION MEETING MOTION SHEET
TUESDAY, JUNE 27, 2017

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K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. City Rec report

L. ADJOURN

MOTION: Move to adjourn.

ACTION: MOTION BY BAUER SECOND: WILLIAMS
ROLL CALL VOTE: ALL AYE EXCEPT MARTIN WHO WAS
ABSENT.

Time the meeting was adjourned: 8:03 p.m.

Date the minutes were approved: _____

Cindy Price, City Clerk

**City of Coffeyville
Department Codings**

010-5-011	General - City Commission	450-5-000	Aquatic Center
010-5-012	General - City Manager		
010-5-013	General - Legal	500-5-000	Capital Equipment
010-5-014	General - Finance		
010-5-015	General - City Clerk	510-5-000	911 Emergency Telephone System
010-5-016	General - City Treasurer		
010-5-017	General - Collections	520-5-000	Capital Improvement
010-5-018	General - Data Processing		
010-5-019	General - Personnel/Risk Management	670-5-000	Veterans Memorial Stadium
010-5-023	General - Police		
010-5-025	General - Animal Control	700-5-000	Refuse/Trash Utility
010-5-041	General - Fire		
010-5-045	General - Inspections	720-5-000	Wireless Internet Utility
010-5-071	General - Engineering		
010-5-091	General - City Hall	760-5-000	Stormwater Utility
010-5-092	General - Other City Buildings		
010-5-131	General - Non-Departmental	800-5-020	Electric - Distribution
010-5-161	General - Public Service - Admin.	800-5-022	Electric - Transmission
010-5-163	General - Public Service - Streets, Alleys	800-5-030	Electric - Generation
		800-5-040	Electric - Administration
020-5-000	Library		
		810-5-020	Electric Depr/Repl - Distribution
090-5-000	Bond & Interest	810-5-022	Electric Depr/Repl - Transmission
		810-5-030	Electric Depr/Repl - Generation
		810-5-040	Electric Depr/Repl - Administration
110-5-023	Local Alcohol Liquor - Police Department		
110-5-760	Local Alcohol Liquor - Special Parks/Rec		
110-5-762	Local Alcohol Liquor - Four County	820-5-000	Electric Debt Service
110-5-763	Local Alcohol Liquor - ADSAP		
110-5-764	Local Alcohol Liquor - MG County BB/BS	840-5-000	Electric Surplus
140-5-000	Youth Activity Center	900-5-026	Water - Distribution
		900-5-027	Wastewater - Distribution
210-5-000	Sales Tax	900-5-036	Water - Treatment
		900-5-037	Wastewater - Treatment
230-5-000	Drug Forfeitures	900-5-046	Water - General
		900-5-047	Wastewater - General
250-5-000	Police VIN Fund		
		910-5-611	W/WW Depr/Repl - WW Projects
340-5-000	Airport Special Projects	910-5-612	W/WW Depr/Repl - Wtr Projects
		910-5-651	W/WW Depr/Repl - WW Equipment
350-5-000	Risk Management	910-5-652	W/WW Depr/Repl - Wtr Equipment
360-5-000	Airport	910-5-662	W/WW Depr/Repl - Infiltration/Inflow Reduction
370-5-000	Hillcrest Golf Course		

City of Coffeyville
Payroll Distribution Summary
AO-17-13

<u>Type</u>	<u>Date</u>	<u>Amount</u>
Bi-Weekly	July 2, 2017	\$ 374,454.97
	Total Payroll	\$ 374,454.97

PACKET: 03160 AO 17-13 7.11.17 PAYABLE

VENDOR SET: 01 CITY OF COFFEYVILLE

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-02910	AIRGAS USA, LLC					
I-9064832613		EARPLUGS X 200	26.00			
6/23/2017	AP	DUE: 7/23/2017 DISC: 7/23/2017		1099: N		
		EARPLUGS X 200		800 5-030-570	SAFETY EQUIPMENT	26.00
		=== VENDOR TOTALS ===	26.00			
=====						
01-50583	ANDERSON ENGINEERING, INC.					
I-79709		CONCRETE, GROUT TESTING	2,558.88			
5/20/2017	AP	DUE: 5/20/2017 DISC: 5/20/2017		1099: N		
		CONCRETE, GROUT TESTING		520 5-355-478	PROFESSIONAL SERVICES	2,558.88
I-79987		CONCRETE, GROUT TESTING	1,064.65			
6/17/2017	AP	DUE: 6/17/2017 DISC: 6/17/2017		1099: N		
		CONCRETE, GROUT TESTING		520 5-355-478	PROFESSIONAL SERVICES	1,064.65
		=== VENDOR TOTALS ===	3,623.53			
=====						
01-00170	ANIMAL HEALTH CLINIC, INC.					
I-0116862		EXAM, ANTIBIOTICS-ZIVA	115.77			
6/20/2017	AP	DUE: 7/20/2017 DISC: 7/20/2017		1099: N		
		EXAM, ANTIBIOTICS-ZIVA		010 5-023-478	PROFESSIONAL SERVICES	115.77
I-0116863		FLEA AND TICK MEDICINE-ZIVA	59.58			
6/20/2017	AP	DUE: 7/20/2017 DISC: 7/20/2017		1099: N		
		FLEA AND TICK MEDICINE-ZIVA		010 5-023-478	PROFESSIONAL SERVICES	59.58
		=== VENDOR TOTALS ===	175.35			
=====						
01-00178	AQUATIC CENTER PETTY CASH					
I-201707065027		LUAU CENTERPIECES, DECOR	71.00			
6/15/2017	AP	DUE: 7/15/2017 DISC: 7/15/2017		1099: N		
		LUAU CENTERPIECES, DECOR		450 5-000-521	SPECIAL EVENTS	71.00
		=== VENDOR TOTALS ===	71.00			
=====						
01-59760	AT&T					
I-06173166775957		6/17 E911	622.87			
6/25/2017	AP	DUE: 7/25/2017 DISC: 7/25/2017		1099: N		
		6/17 E911		510 5-000-416	COMMUNICATIONS	622.87
I-06176202516835		6/17 E911	148.47			
6/23/2017	AP	DUE: 7/23/2017 DISC: 7/23/2017		1099: N		
		6/17 E911		510 5-000-416	COMMUNICATIONS	148.47

PACKET: 03160 AO 17-13 7.11.17 PAYABLE

VENDOR SET: 01 CITY OF COFFEYVILLE

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-59760	AT&T	(** CONTINUED **)				
=====						
I-06176202518360		6/17 E911	148.47			
6/23/2017	AP	DUE: 7/23/2017 DISC: 7/23/2017		1099: N		
		6/17 E911		510 5-000-416	COMMUNICATIONS	148.47
		=== VENDOR TOTALS ===	919.81			
=====						
01-59780	AT&T					
=====						
I-06176202514308		PLEXAR LINE	186.83			
6/23/2017	AP	DUE: 7/23/2017 DISC: 7/23/2017		1099: N		
		PLEXAR LINE		900 5-027-416	COMMUNICATIONS	186.83
		=== VENDOR TOTALS ===	186.83			
=====						
01-03870	ATMOS ENERGY CORPORATION					
=====						
I-201706274985		612 SPRING ST	110.74			
6/19/2017	AP	DUE: 7/19/2017 DISC: 7/19/2017		1099: N		
		612 SPRING ST-ED 40%		800 5-020-494	UTILITIES	44.30
		612 SPRING ST-PP 60%		800 5-030-494	UTILITIES	66.44
=====						
I-201706274986		312 E. 7TH-CHURCH	61.31			
6/19/2017	AP	DUE: 7/19/2017 DISC: 7/19/2017		1099: N		
		312 E. 7TH-CHURCH		800 5-020-494	UTILITIES	61.31
=====						
I-201707054995		CITY FACILITY GAS CHARGES	1,035.69			
6/28/2017	AP	DUE: 7/28/2017 DISC: 7/28/2017		1099: N		
		AIRPORT MAINTENANCE SHOP		360 5-000-494	UTILITIES	46.59
		CEMETERY SHOP		010 5-161-494	UTILITIES	46.08
		CUSTOMER SERVICE CENTER		010 5-017-494	UTILITIES	51.74
		FIRE DEPARTMENT		010 5-041-494	UTILITIES	75.06
		HILLCREST GOLF COURSE		370 5-000-494	UTILITIES	46.08
		POLICE IMPOUND		010 5-023-494	UTILITIES	50.33
		N RIVER ROAD - 1/2 PUBLIC SVC		010 5-161-494	UTILITIES	25.87
		N RIVER ROAD - 1/2 WATER		900 5-026-494	UTILITIES	25.87
		PUMP STATION		900 5-036-494	UTILITIES	46.78
		RON STEVENSON BUILDING		010 5-161-494	UTILITIES	60.22
		WALTER JOHNSON PARK RESTRMS		010 5-161-494	UTILITIES	55.99
		WASTEWATER TREATMENT PLANT		900 5-037-494	UTILITIES	348.59
		YOUTH ACTIVITY CENTER		140 5-134-494	UTILITIES	91.32
		1501 WEST 4TH STREET		010 5-023-494	UTILITIES	65.17
=====						
I-KS051703254		5/17 EAST,WEST METERS	4,459.02			
6/16/2017	AP	DUE: 7/16/2017 DISC: 7/16/2017		1099: N		
		5/17 EAST,WEST METERS		800 5-030-535	FUEL-GAS PURCHASE	4,459.02

PACKET: 03160 AO 17-13 7.11.17 PAYABLE

VENDOR SET: 01 CITY OF COFFEYVILLE

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS		P.O. #			
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION	
=====							
01-03870	ATMOS ENERGY CORPORATION		(** CONTINUED **)				
=====							
I-KS051703335		5/17 NEW GEN METERS A&B	18,656.97				
6/16/2017	AP	DUE: 7/16/2017 DISC: 7/16/2017		1099: N			
		5/17 NEW GEN METERS A&B		800 5-030-535	FUEL-GAS PURCHASE	18,656.97	
=== VENDOR TOTALS ===			24,323.73				
=====							
01-03877	AUTO ZONE, INC.						
=====							
C-1601138877		RETURN BATTERY X 2	245.98CR				
5/17/2017	AP	DUE: 5/17/2017 DISC: 5/17/2017		1099: N			
		RETURN BATTERY X 2		800 5-020-590	VEHICLE-EQUIP SUPPLIES	245.98CR	
=====							
I-1601136396		VEHICLE BATTERY X 2	281.98				
5/12/2017	AP	DUE: 5/12/2017 DISC: 5/12/2017		1099: N			
		VEHICLE BATTERY X 2		800 5-020-590	VEHICLE-EQUIP SUPPLIES	281.98	
=== VENDOR TOTALS ===			36.00				
=====							
01-02050	BARTLETT COOP ASSOCIATION						
=====							
I-63498		PROPANE FOR FORKLIFT	24.60				
6/21/2017	AP	DUE: 7/21/2017 DISC: 7/21/2017		1099: N			
		PROPANE FOR FORKLIFT		800 5-020-525	CHEMICALS/FERTILIZERS/SE	24.60	
=====							
I-63773		PROPANE FOR FORKLIFT	24.64				
7/03/2017	AP	DUE: 8/02/2017 DISC: 8/02/2017		1099: N			
		PROPANE FOR FORKLIFT		800 5-020-525	CHEMICALS/FERTILIZERS/SE	24.64	
=== VENDOR TOTALS ===			49.24				
=====							
01-00336	BLAKE'S LUBE CENTER						
=====							
I-20172280		FULL SERVICE OIL CHANGE	115.36				
6/22/2017	AP	DUE: 7/22/2017 DISC: 7/22/2017		1099: N			
		FULL SERVICE OIL CHANGE		800 5-020-545	MOTOR FUELS/LUBRICANTS	115.36	
=====							
I-20172334		OIL CHANGE	61.65				
6/26/2017	AP	DUE: 7/26/2017 DISC: 7/26/2017		1099: N			
		OIL CHANGE		800 5-030-545	MOTOR FUELS/LUBRICANTS	61.65	
=== VENDOR TOTALS ===			177.01				

PACKET: 03160 AO 17-13 7.11.17 PAYABLE

VENDOR SET: 01 CITY OF COFFEYVILLE

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #			
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION	
=====							
01-51303	BRAINERD CHEMICAL COMPANY, INC						
I-94546		2700 LB TOTE-SULFURIC ACID	723.00				
6/21/2017	AP	DUE: 7/21/2017 DISC: 7/21/2017		1099: N			
		2700 LB TOTE-SULFURIC ACID		800 5-030-525	CHEMICALS/FERTILIZERS/SE	723.00	
		=== VENDOR TOTALS ===	723.00				
=====							
01-51304	BRANDON INDUSTRIES, INC.						
I-134956		DECORATIVE SIGNAGE, TRIM	2,636.50				
4/28/2017	AP	DUE: 4/28/2017 DISC: 4/28/2017		1099: N			
		DECORATIVE SIGNAGE, TRIM		130 5-000-412	BUDGETED PAYMENTS	2,636.50	
		=== VENDOR TOTALS ===	2,636.50				
=====							
01-51307	BRENNTAG SOUTHWEST, INC.						
I-BSW853485		AMMONIUM SULFATE, 7562 POLYME	1,227.00				
6/15/2017	AP	DUE: 7/15/2017 DISC: 7/15/2017		1099: N			
		AMMONIUM SULFATE, 7562 POLYMER		900 5-036-525	CHEMICALS/FERTILIZERS/SE	1,227.00	
I-BSW854168		2099 POLYMER	4,411.69				
6/19/2017	AP	DUE: 7/19/2017 DISC: 7/19/2017		1099: N			
		2099 POLYMER		900 5-036-525	CHEMICALS/FERTILIZERS/SE	4,411.69	
I-BSW856208		2043 POLYMER, AMMONIUM SULFAT	2,351.14				
6/22/2017	AP	DUE: 7/22/2017 DISC: 7/22/2017		1099: N			
		2043 POLYMER, AMMONIUM SULFATE		900 5-036-525	CHEMICALS/FERTILIZERS/SE	2,351.14	
		=== VENDOR TOTALS ===	7,989.83				
=====							
01-00590	CARTER AUTOMOTIVE WAREHOUSE						
I-353907/1		DECK BELT	68.16				
6/12/2017	AP	DUE: 7/12/2017 DISC: 7/12/2017		1099: N			
		DECK BELT		010 5-163-620	EQUIPMENT MAINTENANCE	68.16	
I-354960/1		BELT LUBRICANT	22.69				
6/16/2017	AP	DUE: 7/16/2017 DISC: 7/16/2017		1099: N			
		BELT LUBRICANT		010 5-041-545	MOTOR FUELS/LUBRICANTS	22.69	
I-355230/1		MOWER BLADES	83.58				
6/19/2017	AP	DUE: 7/19/2017 DISC: 7/19/2017		1099: N			
		MOWER BLADES		010 5-163-620	EQUIPMENT MAINTENANCE	83.58	
I-355274/1		DRIVE BELT	30.61				
6/19/2017	AP	DUE: 7/19/2017 DISC: 7/19/2017		1099: N			
		DRIVE BELT		010 5-163-620	EQUIPMENT MAINTENANCE	30.61	

PACKET: 03160 AO 17-13 7.11.17 PAYABLE

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SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #			
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION	
=====							
01-00590	CARTER AUTOMOTIVE WAREHOUSE (** CONTINUED **)						
I-355541/1		OIL FILTER	48.44				
6/20/2017	AP	DUE: 7/20/2017 DISC: 7/20/2017		1099: N			
		OIL FILTER		010 5-163-620	EQUIPMENT MAINTENANCE	48.44	
I-355713/1		SUSPENSION SLEEVE X 4	66.96				
6/20/2017	AP	DUE: 7/20/2017 DISC: 7/20/2017		1099: N			
		SUSPENSION SLEEVE X 4		010 5-163-620	EQUIPMENT MAINTENANCE	66.96	
I-355841/1		CARBURETOR CLEANER	8.58				
6/21/2017	AP	DUE: 7/21/2017 DISC: 7/21/2017		1099: N			
		CARBURETOR CLEANER		010 5-163-545	MOTOR FUELS/LUBRICANTS	8.58	
I-355901/1		PTO SWITCH, TIRE PATCH CEMENT	27.87				
6/21/2017	AP	DUE: 7/21/2017 DISC: 7/21/2017		1099: N			
		PTO SWITCH		010 5-163-620	EQUIPMENT MAINTENANCE	21.72	
		TIRE PATCH CEMENT		010 5-163-575	TIRES & TUBES	6.15	
I-356108/1		HOSE-LINE CUTTER	6.39				
6/22/2017	AP	DUE: 7/22/2017 DISC: 7/22/2017		1099: N			
		HOSE-LINE CUTTER		010 5-163-580	TOOLS	6.39	
I-356276/1		DIESEL FLUID ADDITIVE X 3	20.23				
6/23/2017	AP	DUE: 7/23/2017 DISC: 7/23/2017		1099: N			
		DIESEL FLUID ADDITIVE X 3		800 5-020-545	MOTOR FUELS/LUBRICANTS	20.23	
I-356864/1		WELDING BATTERY,WIRE,LUGS	30.39				
6/27/2017	AP	DUE: 7/27/2017 DISC: 7/27/2017		1099: N			
		WELDING BATTERY,WIRE,LUGS		800 5-020-620	EQUIPMENT MAINTENANCE	30.39	
		=== VENDOR TOTALS ===	413.90				
=====							
01-51700	CARTER-WATERS LLC						
I-13009761		25 TONS ASPHALT	2,665.00				
6/23/2017	AP	DUE: 7/23/2017 DISC: 7/23/2017		1099: N			
		25 TONS ASPHALT		010 5-163-510	CEMENT & ASPHALT	2,665.00	
		=== VENDOR TOTALS ===	2,665.00				
=====							
01-51715	CARUS CORPORATION						
I-SLS 10059502		POLYPHOSPHATE	919.81				
6/23/2017	AP	DUE: 7/23/2017 DISC: 7/23/2017		1099: N			
		POLYPHOSPHATE		900 5-036-525	CHEMICALS/FERTILIZERS/SE	919.81	
		=== VENDOR TOTALS ===	919.81				

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-----ID-----		GROSS		P.O. #		
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-99100	CHAD SOLES					
I-201707065028		6/27/17 HOLD OVER MEAL	6.11			
6/27/2017	AP	DUE: 7/27/2017 DISC: 7/27/2017		1099: N		
		6/27/17 HOLD OVER MEAL		010 5-023-490	TRAVEL EXPENSE REIMBURSE	6.11
=== VENDOR TOTALS ===			6.11			
=====						
01-51941	CITY OF CHERRYVALE					
I-102		ETHICS TRAINING X 17	255.00			
6/26/2017	AP	DUE: 6/26/2017 DISC: 6/26/2017		1099: N		
		ETHICS TRAINING X 3		010 5-041-428	CONFERENCES-SCHOOLS	45.00
		ETHICS TRAINING		900 5-026-428	CONFERENCES-SCHOOLS	15.00
		ETHICS TRAINING		800 5-022-428	CONFERENCES-SCHOOLS	15.00
		ETHICS TRAINING		010 5-015-428	CONFERENCES-SCHOOLS	15.00
		ETHICS TRAINING X 2		010 5-018-428	CONFERENCES-SCHOOLS	30.00
		ETHICS TRAINING		010 5-071-428	CONFERENCES-SCHOOLS	15.00
		ETHICS TRAINING		900 5-046-428	CONFERENCES-SCHOOLS	15.00
		ETHICS TRAINING		010 5-019-428	CONFERENCES-SCHOOLS	15.00
		ETHICS TRAINING		010 5-014-428	CONFERENCES-SCHOOLS	15.00
		ETHICS TRAINING		010 5-012-428	CONFERENCES-SCHOOLS	15.00
		ETHICS TRAINING X 4		010 5-023-428	CONFERENCES-SCHOOLS	60.00
=== VENDOR TOTALS ===			255.00			
=====						
01-01040	CITY OF COFFEYVILLE					
I-201707065021		NEW GENERATION WATER USAGE	79.57			
6/30/2017	AP	DUE: 7/30/2017 DISC: 7/30/2017		1099: N		
		NEW GENERATION WATER USAGE		800 5-030-494	UTILITIES	79.57
I-201707065022		PUMP HOUSES	14,886.55			
6/30/2017	AP	DUE: 7/30/2017 DISC: 7/30/2017		1099: N		
		RIVER ROAD PUMP HOUSE		900 5-036-494	UTILITIES	14,472.00
		PFISTER PARK PUMP HOUSE		900 5-036-494	UTILITIES	414.55
=== VENDOR TOTALS ===			14,966.12			
=====						
01-01041	CITY OF COFFEYVILLE					
I-201707055014		13-2310-25 DEPOSIT TRANSFER	240.00			
7/05/2017	AP	DUE: 7/05/2017 DISC: 7/05/2017		1099: N		
		13-2310-25 DEPOSIT TRANSFER		260 0-200	UTIL REF -MONEY MARKET A	240.00
=== VENDOR TOTALS ===			240.00			

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ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-01042	CITY OF COFFEYVILLE					
I-2017-2		2Q17 PERPETUAL CARE TRANSFER	450.00			
6/30/2017	AP	DUE: 6/30/2017 DISC: 6/30/2017		1099: N		
		2Q17 PERPETUAL CARE TRANSFER		290 0-100	PERPETUAL CARE CASH	450.00
		=== VENDOR TOTALS ===	450.00			
=====						
01-80125	CITY OF COFFEYVILLE					
I-2017-2		2Q17 LIBRARY FLEX TRANSFER	457.12			
6/30/2017	AP	DUE: 7/30/2017 DISC: 7/30/2017		1099: N		
		2Q17 LIBRARY FLEX TRANSFER		350 0-110	HEALTH INSURANCE FLEX CA	457.12
		=== VENDOR TOTALS ===	457.12			
=====						
01-00680	CITY TREASURER					
I-201707054996		DENTAL CLAIMS PAID-DELTA	3,393.80			
6/22/2017	AP	DRAFT 6/23/2017		1099: N		
		DENTAL CLAIMS PAID-DELTA		350 5-716-310	HEALTH INSURANCE	3,393.80
I-201707054997		DENTAL CLAIMS PAID-DELTA	1,527.80			
6/15/2017	AP	DRAFT 6/16/2017		1099: N		
		DENTAL CLAIMS PAID-DELTA		350 5-716-310	HEALTH INSURANCE	1,527.80
		=== VENDOR TOTALS ===	4,921.60			
=====						
01-52050	CJ'S THREADS LLC					
I-15281		UNIFORM T SHIRTS - MECOM J	56.00			
6/27/2017	AP	DUE: 6/27/2017 DISC: 6/27/2017		1099: Y		
		UNIFORM T SHIRTS - MECOM J		010 5-041-515	CLOTHING	56.00
		=== VENDOR TOTALS ===	56.00			
=====						
01-00720	CLOUGH OIL COMPANY, INC.					
I-160032		15-40 OIL	727.22			
6/14/2017	AP	DUE: 7/14/2017 DISC: 7/14/2017		1099: N		
		15-40 OIL		010 5-163-545	MOTOR FUELS/LUBRICANTS	727.22
I-160080		TRASH BAGS	33.15			
6/22/2017	AP	DUE: 7/22/2017 DISC: 7/22/2017		1099: N		
		TRASH BAGS		010 5-041-520	DEPARTMENT SUPPLIES	33.15
I-160095		PAPER TOWELS, TOILET TISSUE	47.90			
6/26/2017	AP	DUE: 7/26/2017 DISC: 7/26/2017		1099: N		
		PAPER TOWELS, TOILET TISSUE		010 5-041-520	DEPARTMENT SUPPLIES	47.90
		=== VENDOR TOTALS ===	808.27			

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-----ID-----			GROSS	P.O. #			
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION	
=====							
01-00721	CLOUGH SERVICE						
I-1833976		FUEL THRU 6/24	2,007.71				
6/26/2017	AP	DUE: 6/26/2017 DISC: 6/26/2017		1099: N			
		FUEL THRU 6/24		010 5-163-545	MOTOR FUELS/LUBRICANTS	2,007.71	
I-1833978		FUEL THRU 6/24	82.21				
6/26/2017	AP	DUE: 6/26/2017 DISC: 6/26/2017		1099: N			
		FUEL THRU 6/24		010 5-071-545	MOTOR FUELS/LUBRICANTS	82.21	
I-1833979		FUEL THRU 6/24	1,187.59				
6/26/2017	AP	DUE: 6/26/2017 DISC: 6/26/2017		1099: N			
		FUEL THRU 6/24		010 5-023-545	MOTOR FUELS/LUBRICANTS	1,187.59	
I-1833980		FUEL THRU 6/24	114.55				
6/26/2017	AP	DUE: 6/26/2017 DISC: 6/26/2017		1099: N			
		FUEL THRU 6/24		010 5-025-545	MOTOR FUELS/LUBRICANTS	114.55	
I-1833981		FUEL THRU 6/24	455.20				
6/26/2017	AP	DUE: 6/26/2017 DISC: 6/26/2017		1099: N			
		FUEL THRU 6/24		010 5-041-545	MOTOR FUELS/LUBRICANTS	455.20	
I-1833982		FUEL THRU 6/24	74.28				
6/26/2017	AP	DUE: 6/26/2017 DISC: 6/26/2017		1099: N			
		FUEL THRU 6/24		010 5-045-545	MOTOR FUELS/LUBRICANTS	74.28	
I-1833983		FUEL THRU 6/24	553.63				
6/26/2017	AP	DUE: 6/26/2017 DISC: 6/26/2017		1099: N			
		FUEL THRU 6/24		900 5-026-545	MOTOR FUELS/LUBRICANTS	553.63	
I-1833984		FUEL THRU 6/24	195.72				
6/26/2017	AP	DUE: 6/26/2017 DISC: 6/26/2017		1099: N			
		FUEL THRU 6/24		900 5-027-545	MOTOR FUELS/LUBRICANTS	195.72	
I-1833985		FUEL THRU 6/24	49.47				
6/26/2017	AP	DUE: 6/26/2017 DISC: 6/26/2017		1099: N			
		FUEL THRU 6/24		900 5-036-545	MOTOR FUELS/LUBRICANTS	49.47	
I-1833986		FUEL THRU 6/24	76.27				
6/26/2017	AP	DUE: 6/26/2017 DISC: 6/26/2017		1099: N			
		FUEL THRU 6/24		900 5-037-545	MOTOR FUELS/LUBRICANTS	76.27	
I-1833987		FUEL THRU 6/24	107.33				
6/26/2017	AP	DUE: 6/26/2017 DISC: 6/26/2017		1099: N			
		FUEL THRU 6/24		010 5-017-545	MOTOR FUELS/LUBRICANTS	107.33	
I-1833988		FUEL THRU 6/24	937.75				
6/26/2017	AP	DUE: 6/26/2017 DISC: 6/26/2017		1099: N			
		FUEL THRU 6/24		800 5-020-545	MOTOR FUELS/LUBRICANTS	937.75	

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-----ID-----		GROSS		P.O. #			
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION	
=====							
01-00721	CLOUGH SERVICE	(** CONTINUED **)					
I-1833989		FUEL THRU 6/24	210.17				
6/26/2017	AP	DUE: 6/26/2017 DISC: 6/26/2017		1099: N			
		FUEL THRU 6/24		800 5-030-545	MOTOR FUELS/LUBRICANTS		210.17
I-1833990		FUEL THRU 6/24	96.47				
6/26/2017	AP	DUE: 6/26/2017 DISC: 6/26/2017		1099: N			
		FUEL THRU 6/24		800 5-040-545	MOTOR FUELS/LUBRICANTS		96.47
I-1833991		FUEL THRU 6/24	30.08				
6/26/2017	AP	DUE: 6/26/2017 DISC: 6/26/2017		1099: N			
		FUEL THRU 6/24		900 5-046-545	MOTOR FUELS/LUBRICANTS		30.08
I-1833992		FUEL THRU 6/24	128.52				
6/26/2017	AP	DUE: 6/26/2017 DISC: 6/26/2017		1099: N			
		FUEL THRU 6/24		760 5-000-545	MOTOR FUELS/LUBRICANTS		128.52
=== VENDOR TOTALS ===			6,306.95				
=====							
01-00870	COFFEYVILLE FEED AND FARM SUPP						
I-676563		SOIL STERILANT-WEED KILLER	114.92				
6/20/2017	AP	DUE: 7/20/2017 DISC: 7/20/2017		1099: N			
		SOIL STERILANT-WEED KILLER		800 5-030-525	CHEMICALS/FERTILIZERS/SE		114.92
I-676607		SPRAY INDICATOR	35.50				
6/21/2017	AP	DUE: 7/21/2017 DISC: 7/21/2017		1099: N			
		SPRAY INDICATOR		010 5-163-525	CHEMICALS/FERTILIZERS/SE		35.50
I-676717		WEED KILLER	217.90				
6/22/2017	AP	DUE: 7/22/2017 DISC: 7/22/2017		1099: N			
		WEED KILLER		010 5-163-525	CHEMICALS/FERTILIZERS/SE		217.90
I-677135		HERBICIDE	108.95				
6/27/2017	AP	DUE: 7/27/2017 DISC: 7/27/2017		1099: N			
		HERBICIDE		010 5-163-525	CHEMICALS/FERTILIZERS/SE		108.95
=== VENDOR TOTALS ===			477.27				
=====							
01-00930	COFFEYVILLE JOURNAL						
I-201707054998		ANNUAL SUBSCRIPTION RENEWAL	44.95				
7/05/2017	AP	DUE: 8/04/2017 DISC: 8/04/2017		1099: N			
		ANNUAL SUBSCRIPTION RENEWAL		010 5-012-444	DUES/SUBSCRIPTION/PUBLIC		44.95
I-201707055011		ANNUAL SUBSCRIPTION-ELECTRIC	44.95				
7/03/2017	AP	DUE: 8/02/2017 DISC: 8/02/2017		1099: N			
		ANNUAL SUBSCRIPTION-ELECTRIC		800 5-040-444	DUES/SUBSCRIPTION/PUBLIC		44.95
=== VENDOR TOTALS ===			89.90				

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-----ID-----		GROSS		P.O. #		
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-01000 COFFEYVILLE REGIONAL MEDICAL C						
I-201707054999		7/17 CRMC SALES TAX DSTRBTN	65,935.61			
7/05/2017	AP	DUE: 8/04/2017 DISC: 8/04/2017		1099: N		
		7/17 CRMC SALES TAX DSTRBTN		560 5-000-424	CONTRACTUAL AGREEMENTS	65,935.61
=== VENDOR TOTALS ===			65,935.61			
=====						
01-01015 COFFEYVILLE TIRE & AUTO						
I-000031417		TWO WHEEL ALIGNMENT	59.95			
6/26/2017	AP	DUE: 7/26/2017 DISC: 7/26/2017		1099: N		
		TWO WHEEL ALIGNMENT		010 5-023-575	TIRES & TUBES	59.95
=== VENDOR TOTALS ===			59.95			
=====						
01-52154 COMMERCIAL BANK						
I-201707065023		FIRE TRUCK LEASE PURCHASE	305.24			
6/20/2017	AP	DUE: 6/20/2017 DISC: 6/20/2017		1099: N		
		FIRE TRUCK LEASE PURCHASE		500 5-041-940	LOAN PAYMENTS-INTEREST	305.24
=== VENDOR TOTALS ===			305.24			
=====						
01-52382 CORNERSTONE REGIONAL SURVEYING						
I-23092		BOUNDARY SURVEY	1,281.00			
5/16/2017	AP	DUE: 5/16/2017 DISC: 5/16/2017		1099: Y		
		BOUNDARY SURVEY		010 5-071-478	PROFESSIONAL SERVICES	1,281.00
=== VENDOR TOTALS ===			1,281.00			
=====						
01-01090 COUNTRY MART						
I-201706224974		HAM, BUNS, CHEESE, TOMATO	23.68			
6/20/2017	AP	DUE: 7/20/2017 DISC: 7/20/2017		1099: N		
		HAM, BUNS, CHEESE, TOMATO		370 5-000-507	CONCESSIONS	23.68
I-201706264981		HAM	7.27			
6/24/2017	AP	DUE: 7/24/2017 DISC: 7/24/2017		1099: N		
		HAM		370 5-000-507	CONCESSIONS	7.27
I-201707034991		WATER, SEASONING, FOIL	22.79			
6/26/2017	AP	DUE: 7/26/2017 DISC: 7/26/2017		1099: N		
		WATER, SEASONING, FOIL		450 5-000-507	CONCESSIONS	22.79
I-201707034992		DISTILLED WATER, BUNS, PICKLE	37.29			
6/29/2017	AP	DUE: 7/29/2017 DISC: 7/29/2017		1099: N		
		PICKLES, BUNS, JALAPENOS		370 5-000-507	CONCESSIONS	26.61
		DISTILLED WATER FOR CARTS		370 5-000-620	EQUIPMENT MAINTENANCE	10.68
=== VENDOR TOTALS ===			91.03			

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-----ID-----		GROSS		P.O. #		
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-57405 COX BUSINESS SERVICES						
I-201706264982		PRO SHOP CABLE	95.83			
6/22/2017	AP	DUE: 7/22/2017 DISC: 7/22/2017		1099: N		
		PRO SHOP CABLE		370 5-000-424	CONTRACTUAL AGREEMENTS	95.83
=====						
I-201707055000		ELECTRIC ADMIN TELEPHONE SVC	36.49			
7/01/2017	AP	DUE: 7/31/2017 DISC: 7/31/2017		1099: N		
		ELECTRIC ADMIN TELEPHONE SVC		800 5-040-416	COMMUNICATIONS	36.49
=====						
I-201707055001		DIGITAL ADAPTER RENTAL-WTP	2.08			
7/01/2017	AP	DUE: 7/31/2017 DISC: 7/31/2017		1099: N		
		DIGITAL ADAPTER RENTAL-WTP		900 5-036-448	EQUIPMENT-RENTAL/SERVICE	2.08
		=== VENDOR TOTALS ===	134.40			
=====						
01-52508 CROSSLAND CONSTRUCTION COMPANY						
I-5		PAY #5-EMERGENCY SERVICES BLD	822,137.46			
6/27/2017	AP	DUE: 6/27/2017 DISC: 6/27/2017		1099: N		
		PAY #5-EMERGENCY SERVICES BLDG		520 5-355-805	BUILDING	822,137.46
		=== VENDOR TOTALS ===	822,137.46			
=====						
01-52730 DANKO EMERGENCY EQUIPMENT CO.						
I-85909		CLEANER FOR BUNKER GEAR	144.92			
6/27/2017	AP	DUE: 7/27/2017 DISC: 7/27/2017		1099: N		
		CLEANER FOR BUNKER GEAR		010 5-041-520	DEPARTMENT SUPPLIES	144.92
		=== VENDOR TOTALS ===	144.92			
=====						
01-02447 DECKER CONSTRUCTION, INC.						
I-CITY HALL 1		PAY #1-CITY HALL REMODEL	103,555.26			
6/26/2017	AP	DUE: 6/26/2017 DISC: 6/26/2017		1099: N		
		PAY #1-CITY HALL REMODEL		520 5-355-805	BUILDING	103,555.26
		=== VENDOR TOTALS ===	103,555.26			
=====						
01-52931 DEZURIK, INC.						
I-RPI/63010213		MOTORIZED GEAR UNIT	5,043.21			
6/23/2017	AP	DUE: 6/23/2017 DISC: 6/23/2017		1099: N		
		MOTORIZED GEAR UNIT		900 5-037-620	EQUIPMENT MAINTENANCE	5,043.21
		=== VENDOR TOTALS ===	5,043.21			

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ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-01175		DIGITAL CONNECTIONS, INC.				
I-42149		CSC, ADMIN MAINT AGRMNT, COPY	212.12			
7/03/2017	AP	DUE: 8/02/2017 DISC: 8/02/2017		1099: N		
		CSC MAINT AGREEMENT, COPIES		010 5-017-448	EQUIPMENT-RENTAL/SERVICE	72.92
		ADMIN MAINT AGREEMENT, COPIES		010 5-131-448	EQUIPMENT-RENTAL/SERVICE	139.20
		=== VENDOR TOTALS ===	212.12			
=====						
01-52980		DIVERSIFIED ELECTRICAL SUPPLY				
I-980172		AUTO GUY WIRE SPLICES X 50	665.21			
6/19/2017	AP	DUE: 7/19/2017 DISC: 7/19/2017		1099: N		
		AUTO GUY WIRE SPLICES X 50		800 5-020-520	DEPARTMENT SUPPLIES	665.21
I-984087		LOADBREAK CUTOUTS X 30	5,122.63			
6/26/2017	AP	DUE: 7/26/2017 DISC: 7/26/2017		1099: N		
		LOADBREAK CUTOUTS X 30		800 5-020-850	OTHER EQUIPMENT	5,122.63
		=== VENDOR TOTALS ===	5,787.84			
=====						
01-01220		DOLLAR TIRE STORE				
I-38658		17" REPAIR	17.50			
6/05/2017	AP	DUE: 7/05/2017 DISC: 7/05/2017		1099: N		
		17" REPAIR		010 5-045-575	TIRES & TUBES	17.50
I-38663		215/85-16 NEXEN X 4	660.80			
6/05/2017	AP	DUE: 7/05/2017 DISC: 7/05/2017		1099: N		
		215/85-16 NEXEN X 4		010 5-163-575	TIRES & TUBES	660.80
I-38682		215/75-15 HANKOOK X 3	300.60			
6/06/2017	AP	DUE: 7/06/2017 DISC: 7/06/2017		1099: N		
		215/75-15 HANKOOK X 3		010 5-163-575	TIRES & TUBES	300.60
I-38734		18" REPAIR	15.00			
6/06/2017	AP	DUE: 7/06/2017 DISC: 7/06/2017		1099: N		
		18" REPAIR		010 5-023-575	TIRES & TUBES	15.00
I-38777-1		13X5-6 CARLISLE	42.95			
6/09/2017	AP	DUE: 7/09/2017 DISC: 7/09/2017		1099: N		
		13X5-6 CARLISLE		370 5-000-575	TIRES & TUBES	42.95
I-38835		11L-16 REPAIR, TUBE	32.41			
6/12/2017	AP	DUE: 7/12/2017 DISC: 7/12/2017		1099: N		
		11L-16 REPAIR, TUBE		900 5-026-575	TIRES & TUBES	32.41
I-38976		235/80-16 AKURET	145.20			
6/19/2017	AP	DUE: 7/19/2017 DISC: 7/19/2017		1099: N		
		235/80-16 AKURET		010 5-163-575	TIRES & TUBES	145.20

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=====						
01-01220	DOLLAR TIRE STORE	(** CONTINUED **)				
I-38985		9.5-24 REPAIR	40.00			
6/19/2017	AP	DUE: 7/19/2017 DISC: 7/19/2017		1099: N		
		9.5-24 REPAIR		010 5-163-575	TIRES & TUBES	40.00
I-39000		188508 TURF SAVER, GOLF TIRE	149.85			
6/20/2017	AP	DUE: 7/20/2017 DISC: 7/20/2017		1099: N		
		188508 TURF SAVER, GOLF TIRE		370 5-000-575	TIRES & TUBES	149.85
I-39002		17" ROTATION	20.00			
6/20/2017	AP	DUE: 7/20/2017 DISC: 7/20/2017		1099: N		
		17" ROTATION		010 5-025-575	TIRES & TUBES	20.00
I-39012		13X5-6 CARLISLE	42.95			
6/20/2017	AP	DUE: 7/20/2017 DISC: 7/20/2017		1099: N		
		13X5-6 CARLISLE		010 5-163-575	TIRES & TUBES	42.95
I-39025		17" REPAIR	12.50			
6/20/2017	AP	DUE: 7/20/2017 DISC: 7/20/2017		1099: N		
		17" REPAIR		010 5-023-575	TIRES & TUBES	12.50
I-39041		23/1050 TIRE X 2, REPAIR, TUB	227.36			
6/22/2017	AP	DUE: 7/22/2017 DISC: 7/22/2017		1099: N		
		23/1050 TIRE X 2, REPAIR, TUBE		010 5-163-575	TIRES & TUBES	227.36
I-39146		13X5-6 CARLISLE, 12" TUBE, RP	70.45			
6/28/2017	AP	DUE: 7/28/2017 DISC: 7/28/2017		1099: N		
		13X5-6 CARLISLE, 12" TUBE, RPR		010 5-163-575	TIRES & TUBES	70.45
I-39163		245/75-17 HANKOOK	240.62			
6/29/2017	AP	DUE: 7/29/2017 DISC: 7/29/2017		1099: N		
		245/75-17 HANKOOK		800 5-020-575	TIRES & TUBES	240.62
		=== VENDOR TOTALS ===	2,018.19			
=====						
01-53115	DWYER INSTRUMENTS, INC.					
I-04357950		PRESSURE SWITCH-BLR #5 RPR	267.00			
6/26/2017	AP	DUE: 6/26/2017 DISC: 6/26/2017		1099: N		
		PRESSURE SWITCH-BLR #5 RPR		800 5-030-620	EQUIPMENT MAINTENANCE	267.00
		=== VENDOR TOTALS ===	267.00			

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ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-53435	FASTENAL COMPANY					
I-KSCOF88992		DRILL BIT, BUTT CONNECTORS	60.67			
6/20/2017	AP	DUE: 7/20/2017 DISC: 7/20/2017		1099: N		
		DRILL BIT, BUTT CONNECTORS		010 5-163-520	DEPARTMENT SUPPLIES	60.67
I-KSCOF88996		HEX SCREWS	33.20			
6/20/2017	AP	DUE: 7/20/2017 DISC: 7/20/2017		1099: N		
		HEX SCREWS		900 5-037-520	DEPARTMENT SUPPLIES	33.20
I-KSCOF89006		MASONRY BITS,FASTENERS X 100	35.29			
6/21/2017	AP	DUE: 7/21/2017 DISC: 7/21/2017		1099: N		
		MASONRY BITS,FASTENERS X 100		800 5-030-520	DEPARTMENT SUPPLIES	35.29
I-KSCOF89047		11' SAW BLADE	58.97			
6/26/2017	AP	DUE: 7/26/2017 DISC: 7/26/2017		1099: N		
		11' SAW BLADE		010 5-163-520	DEPARTMENT SUPPLIES	58.97
I-KSCOF89049		AA BATTERIES	5.59			
6/26/2017	AP	DUE: 7/26/2017 DISC: 7/26/2017		1099: N		
		AA BATTERIES		010 5-163-505	BATTERIES-NON VEHICLES	5.59
		=== VENDOR TOTALS ===	193.72			
=====						
01-01329	FIREX, INC					
I-3536062817		INSPECTION,RECHARGE,STEM-RING	93.00			
6/28/2017	AP	DUE: 7/28/2017 DISC: 7/28/2017		1099: N		
		INSPECTION,RECHARGE,STEM-RING		010 5-163-570	SAFETY EQUIPMENT	93.00
		=== VENDOR TOTALS ===	93.00			
=====						
01-50170	FLEET SERVICES					
I-50347258		TRAVEL FUEL CARD CHARGES	205.95			
6/30/2017	AP	DUE: 6/30/2017 DISC: 6/30/2017		1099: N		
		TRAVEL FUEL CARD CHARGES		010 5-023-545	MOTOR FUELS/LUBRICANTS	31.41
		TRAVEL FUEL CARD CHARGES		010 5-041-545	MOTOR FUELS/LUBRICANTS	174.54
		=== VENDOR TOTALS ===	205.95			
=====						
01-01410	FOUR STATE MAINTENANCE SUPPLY,					
I-548057		NYLON PALM GLOVES	19.29			
6/20/2017	AP	DUE: 7/20/2017 DISC: 7/20/2017		1099: N		
		NYLON PALM GLOVES		010 5-163-515	CLOTHING	19.29
I-548505		FAST DRAW, LINERS	147.32			
6/23/2017	AP	DUE: 7/23/2017 DISC: 7/23/2017		1099: N		
		FAST DRAW, LINERS		450 5-000-520	DEPARTMENT SUPPLIES	147.32

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=====							
01-01410 FOUR STATE MAINTENANCE SUPPLY, (** CONTINUED **)							
I-548557		TOWELS, TISSUE, FOAM SOAP	91.57				
6/26/2017	AP	DUE: 7/26/2017 DISC: 7/26/2017		1099: N			
		TOWELS, TISSUE, FOAM SOAP		010 5-163-520	DEPARTMENT SUPPLIES	91.57	
I-548681		NEOPRENE FLOCKED GLOVES	4.86				
6/28/2017	AP	DUE: 7/28/2017 DISC: 7/28/2017		1099: N			
		NEOPRENE FLOCKED GLOVES		370 5-000-520.01	DEPARTMENT SUPPLIES-PRO	4.86	
=== VENDOR TOTALS ===			263.04				
=====							
01-53743 G & G DOZER LLC							
I-9534		20 YD ROLL OFF 1501 W 5TH	250.00				
6/23/2017	AP	DUE: 7/23/2017 DISC: 7/23/2017		1099: Y			
		20 YD ROLL OFF 1501 W 5TH		700 5-000-424	CONTRACTUAL AGREEMENTS	250.00	
=== VENDOR TOTALS ===			250.00				
=====							
01-01499 GARY'S AUTOMOTIVE							
I-201706224980		R134, A/C SYSTEM CHECK	85.00				
6/20/2017	AP	DUE: 7/20/2017 DISC: 7/20/2017		1099: Y			
		CHECK A/C SYSTEM		010 5-023-690	VEHICLE-LABOR	75.00	
		R134 FREON, DYE		010 5-023-680	VEHICLE-PARTS	10.00	
I-201706274987		IGNITION COIL, PLUGS, LABOR	300.00				
6/26/2017	AP	DUE: 7/26/2017 DISC: 7/26/2017		1099: Y			
		IGNITION COIL, PLUGS		010 5-023-680	VEHICLE-PARTS	120.00	
		R/R COIL, PLUGS, SCAN/TEST		010 5-023-690	VEHICLE-LABOR	180.00	
=== VENDOR TOTALS ===			385.00				
=====							
01-01500 GARY'S CUSTOM AWARDS & SPORTS							
I-0062212		PLATES FOR PLAQUES	75.00				
6/23/2017	AP	DUE: 7/23/2017 DISC: 7/23/2017		1099: N			
		PLATES FOR PLAQUES		370 5-000-520.01	DEPARTMENT SUPPLIES-PRO	75.00	
=== VENDOR TOTALS ===			75.00				
=====							
01-51200 GE BETZ, INC.							
I-98834054		AMINO ACID REAGENT X 2	79.63				
6/26/2017	AP	DUE: 7/26/2017 DISC: 7/26/2017		1099: N			
		AMINO ACID REAGENT X 2		800 5-030-525	CHEMICALS/FERTILIZERS/SE	79.63	
=== VENDOR TOTALS ===			79.63				

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=====						
01-51202 GE MOBILE WATER, INC.						
I-98826048		MOBILE DI UNIT	7,990.40			
6/21/2017	AP	DUE: 6/21/2017 DISC: 6/21/2017		1099: N		
		MOBILE DI UNIT		800 5-030-478	PROFESSIONAL SERVICES	7,990.40
		=== VENDOR TOTALS ===	7,990.40			
=====						
01-53771 GNC CONCRETE PRODUCTS, INC.						
I-70694		MANHOLE - GRANT STREET	1,702.00			
6/21/2017	AP	DUE: 6/21/2017 DISC: 6/21/2017		1099: N		
		MANHOLE - GRANT STREET		900 5-027-850	OTHER EQUIPMENT	1,702.00
		=== VENDOR TOTALS ===	1,702.00			
=====						
01-54032 GRAYBAR ELECTRIC COMPANY, INC.						
I-992034934		LINEMAN RUBBER GLOVES X 2	127.02			
6/22/2017	AP	DUE: 6/22/2017 DISC: 6/22/2017		1099: N		
		LINEMAN RUBBER GLOVES X 2		800 5-020-570	SAFETY EQUIPMENT	127.02
I-992070355		TRANSFORMER GROUND CLAMPS	486.18			
6/23/2017	AP	DUE: 6/23/2017 DISC: 6/23/2017		1099: N		
		TRANSFORMER GROUND CLAMPS		800 5-020-850	OTHER EQUIPMENT	486.18
		=== VENDOR TOTALS ===	613.20			
=====						
01-54160 HACH COMPANY						
I-10506506		VIALS, SOLUTION, REAGENT	597.26			
6/20/2017	AP	DUE: 7/20/2017 DISC: 7/20/2017		1099: N		
		VIALS, SOLUTION, REAGENT		900 5-036-525	CHEMICALS/FERTILIZERS/SE	597.26
		=== VENDOR TOTALS ===	597.26			
=====						
01-60222 HD SUPPLY WATERWORKS, LTD.						
I-H332939		BLIND FLANGE	245.55			
6/22/2017	AP	DUE: 6/22/2017 DISC: 6/22/2017		1099: N		
		BLIND FLANGE		900 5-036-555	PLUMBING SUPPLIES	245.55
I-H356360		CLAMPS	481.88			
6/16/2017	AP	DUE: 6/16/2017 DISC: 6/16/2017		1099: N		
		CLAMPS		900 5-026-555	PLUMBING SUPPLIES	481.88
I-H375644		FLANGED METER	770.55			
6/23/2017	AP	DUE: 6/23/2017 DISC: 6/23/2017		1099: N		
		FLANGED METER		900 5-026-840	METERS/INSTR/TRANFRMRS	770.55

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=====						
01-60222	HD SUPPLY	WATERWORKS, LTD. (** CONTINUED **)				
I-H381979		8" SEWER PIPE	715.26			
6/22/2017	AP	DUE: 6/22/2017 DISC: 6/22/2017		1099: N		
		8" SEWER PIPE		900 5-027-555	PLUMBING SUPPLIES	715.26
I-H385136		REDI-CLAMPS	310.56			
6/22/2017	AP	DUE: 6/22/2017 DISC: 6/22/2017		1099: N		
		REDI-CLAMPS		900 5-026-555	PLUMBING SUPPLIES	310.56
I-H385176		REDI-CLAMPS	210.00			
6/23/2017	AP	DUE: 6/23/2017 DISC: 6/23/2017		1099: N		
		REDI-CLAMPS		900 5-026-555	PLUMBING SUPPLIES	210.00
I-H385485		1" NEPTUNE METERS X 2	569.08			
6/23/2017	AP	DUE: 6/23/2017 DISC: 6/23/2017		1099: N		
		1" NEPTUNE METERS X 2		900 5-026-840	METERS/INSTR/TRANFRMRS	569.08
		=== VENDOR TOTALS ===	3,302.88			
=====						
01-01770	HILLCREST GOLF COURSE	PETTY CA				
I-1321		5 CASES OF BEER FROM LDF SALE	101.05			
6/20/2017	AP	DUE: 7/20/2017 DISC: 7/20/2017		1099: N		
		5 CASES OF BEER FROM LDF SALES		370 5-000-506	BEER-GOLF COURSE	101.05
I-1322		3 CASES OF BEER FROM BEST BVG	73.80			
6/21/2017	AP	DUE: 7/21/2017 DISC: 7/21/2017		1099: N		
		3 CASES OF BEER FROM BEST BVG		370 5-000-506	BEER-GOLF COURSE	73.80
I-1323		12 CASES OF BEER FROM LDF	253.40			
6/27/2017	AP	DUE: 7/27/2017 DISC: 7/27/2017		1099: N		
		12 CASES OF BEER FROM LDF		370 5-000-506	BEER-GOLF COURSE	253.40
I-1324		24 CASES OF BEER FROM BEST BV	497.60			
6/28/2017	AP	DUE: 7/28/2017 DISC: 7/28/2017		1099: N		
		24 CASES OF BEER FROM BEST BVG		370 5-000-506	BEER-GOLF COURSE	497.60
		=== VENDOR TOTALS ===	925.85			
=====						
01-54569	HOME STORE					
I-CG701619		LIGHT BOX X 5	522.75			
6/20/2017	AP	DUE: 6/20/2017 DISC: 6/20/2017		1099: N		
		LIGHT BOX X 5		800 5-020-610	BUILDING MAINTENANCE	522.75
		=== VENDOR TOTALS ===	522.75			

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=====						
01-54685	IBT, INC.					
I-7044132		O-RING CORDS X 50	147.87			
6/28/2017	AP	DUE: 7/28/2017 DISC: 7/28/2017		1099: N		
		O-RING CORDS X 50		800 5-030-520	DEPARTMENT SUPPLIES	147.87
I-7044133		GRINDING WHEELS X 10	39.60			
6/28/2017	AP	DUE: 7/28/2017 DISC: 7/28/2017		1099: N		
		GRINDING WHEELS X 10		010 5-163-520	DEPARTMENT SUPPLIES	39.60
I-7044134		WRENCH SET, SAFETY GLASSES	43.64			
6/28/2017	AP	DUE: 7/28/2017 DISC: 7/28/2017		1099: N		
		WRENCH SET		800 5-030-580	TOOLS	39.98
		SAFETY GLASSES		800 5-030-570	SAFETY EQUIPMENT	3.66
I-7044135		LEATHER GLOVES X 12	54.17			
6/28/2017	AP	DUE: 7/28/2017 DISC: 7/28/2017		1099: N		
		LEATHER GLOVES X 12		800 5-030-515	CLOTHING	54.17
		=== VENDOR TOTALS ===	285.28			
=====						
01-01930	ISHAM TRUE VALUE HARDWARE					
I-13346		FURNITURE POLISH, CLEANSER	12.35			
7/03/2017	AP	DUE: 8/02/2017 DISC: 8/02/2017		1099: N		
		FURNITURE POLISH, CLEANSER		800 5-020-520	DEPARTMENT SUPPLIES	12.35
		=== VENDOR TOTALS ===	12.35			
=====						
01-02416	JASON MATNEY					
I-201706294989		LUNCH X 2 DAYS-PICK UP EQUIP	20.00			
6/29/2017	AP	DUE: 7/29/2017 DISC: 7/29/2017		1099: N		
		LUNCH X 2 DAYS-PICK UP EQUIP		900 5-027-490	TRAVEL EXPENSE REIMBURSE	20.00
		=== VENDOR TOTALS ===	20.00			
=====						
01-59550	JOE SMITH COMPANY, INC.					
I-29531		CANDY, SAUCE, PRETZELS, CAKE	669.85			
6/14/2017	AP	DUE: 7/14/2017 DISC: 7/14/2017		1099: N		
		CANDY, SAUCE, PRETZELS, CAKE		450 5-000-507	CONCESSIONS	669.85
I-30516		CANDY, PRETZELS	461.70			
6/21/2017	AP	DUE: 7/21/2017 DISC: 7/21/2017		1099: N		
		CANDY, PRETZELS		450 5-000-507	CONCESSIONS	461.70
I-30532		CANDY, NUTS, CHIPS, CUPS	194.19			
6/21/2017	AP	DUE: 7/21/2017 DISC: 7/21/2017		1099: N		
		CANDY, NUTS, CHIPS, CUPS		370 5-000-507	CONCESSIONS	194.19
		=== VENDOR TOTALS ===	1,325.74			

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=====							
01-01642	JON'S TIRE & WHEEL LLC						
I-30751		MOUNT, DISPOSAL X 2	44.00				
6/26/2017	AP	DUE: 6/26/2017 DISC: 6/26/2017		1099: Y			
		MOUNT, DISPOSAL X 2		010 5-023-575	TIRES & TUBES	44.00	
I-30756		BALANCE, ROTATE TIRES	40.00				
6/26/2017	AP	DUE: 6/26/2017 DISC: 6/26/2017		1099: Y			
		BALANCE, ROTATE TIRES		010 5-041-575	TIRES & TUBES	40.00	
		=== VENDOR TOTALS ===	84.00				
=====							
01-02420	JOSH YEUBANKS						
I-201706294990		LUNCH X 2 DAYS-PICK UP EQUIP	20.00				
6/29/2017	AP	DUE: 6/29/2017 DISC: 6/29/2017		1099: N			
		LUNCH X 2 DAYS-PICK UP EQUIP		900 5-027-490	TRAVEL EXPENSE REIMBURSE	20.00	
		=== VENDOR TOTALS ===	20.00				
=====							
01-55398	KAN-SEAL						
I-12467		SEALANT-BLR #5 DRUM GASKETS	115.05				
6/21/2017	AP	DUE: 6/21/2017 DISC: 6/21/2017		1099: N			
		SEALANT-BLR #5 DRUM GASKETS		800 5-030-620	EQUIPMENT MAINTENANCE	115.05	
		=== VENDOR TOTALS ===	115.05				
=====							
01-55610	KANSAS DEPARTMENT OF REVENUE						
I-201707055003		5/17 HGC SALES TAX	828.44				
5/31/2017	AP	DRAFT 6/26/2017		1099: N			
		5/17 HGC SALES TAX		370 5-000-486	TAXES, LICENSES, PERMITS	828.44	
I-201707055004		5/17 AQUATIC CENTER SALES TAX	140.03				
5/31/2017	AP	DRAFT 6/26/2017		1099: N			
		5/17 AQUATIC CENTER SALES TAX		450 5-000-486	TAXES, LICENSES, PERMITS	140.03	
I-201707065024		PENALTY-3/17 HGC TAX LATE FIL	7.98				
6/08/2017	AP	DUE: 7/08/2017 DISC: 7/08/2017		1099: N			
		PENALTY-3/17 HGC TAX LATE FILE		370 5-000-486	TAXES, LICENSES, PERMITS	7.98	
		=== VENDOR TOTALS ===	976.45				

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=====						
01-55700	KANSAS HIGHWAY PATROL					
I-6688676 - 6688700		KHP VINS	48.00			
6/28/2017	AP	DUE: 7/28/2017 DISC: 7/28/2017		1099: N		
		KHP VINS		250 5-000-424	CONTRACTUAL AGREEMENTS	48.00
I-6688701 - 6688725		KHP VINS	48.00			
7/06/2017	AP	DUE: 8/05/2017 DISC: 8/05/2017		1099: N		
		KHP VINS		250 5-000-424	CONTRACTUAL AGREEMENTS	48.00
=== VENDOR TOTALS ===			96.00			
=====						
01-02070	KANSAS LUMBER COMPANY					
I-308778		TORX SCREWS	4.04			
6/09/2017	AP	DUE: 7/09/2017 DISC: 7/09/2017		1099: N		
		TORX SCREWS		800 5-020-520	DEPARTMENT SUPPLIES	4.04
I-308991		CONCRETE BLOCK X 20	25.80			
6/15/2017	AP	DUE: 7/15/2017 DISC: 7/15/2017		1099: N		
		CONCRETE BLOCK X 20		520 5-355-520	DEPARTMENT SUPPLIES	25.80
I-309152		TORX SCREWS, BITS, HAND SAW	31.82			
6/20/2017	AP	DUE: 7/20/2017 DISC: 7/20/2017		1099: N		
		TORX SCREWS, BITS		760 5-000-520	DEPARTMENT SUPPLIES	20.93
		HAND SAW		760 5-000-580	TOOLS	10.89
I-309171		FURRING STRIPS-RANGE	31.04			
6/20/2017	AP	DUE: 7/20/2017 DISC: 7/20/2017		1099: N		
		FURRING STRIPS-RANGE		010 5-023-520	DEPARTMENT SUPPLIES	31.04
I-309271		CAULK GUN, SILICONE TUBES	32.55			
6/23/2017	AP	DUE: 7/23/2017 DISC: 7/23/2017		1099: N		
		CAULK GUN, SILICONE TUBES		800 5-030-520	DEPARTMENT SUPPLIES	32.55
=== VENDOR TOTALS ===			125.25			
=====						
01-55810	KANSAS ONE-CALL SYSTEM, INC.					
I-7060197		6/17 LOCATE FEES	238.00			
6/30/2017	AP	DUE: 7/30/2017 DISC: 7/30/2017		1099: N		
		6/17 LOCATE FEES-ED 50%		800 5-020-478	PROFESSIONAL SERVICES	119.00
		6/17 LOCATE FEES-WATER 25%		900 5-026-478	PROFESSIONAL SERVICES	59.50
		6/17 LOCATE FEES-WATER 25%		900 5-027-478	PROFESSIONAL SERVICES	59.50
=== VENDOR TOTALS ===			238.00			

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-----ID-----		GROSS		P.O. #			
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION	
=====							
01-03520 KENNETH R. ESAW							
I-201707055008		6/20/17 WEED LOT MOWING	518.00				
6/22/2017	AP	DUE: 6/22/2017 DISC: 6/22/2017		1099: Y			
		6/20/17 WEED LOT MOWING		700 5-000-424	CONTRACTUAL AGREEMENTS	518.00	
I-201707055009		6/21/17 WEED LOT MOWING	336.00				
6/28/2017	AP	DUE: 6/28/2017 DISC: 6/28/2017		1099: Y			
		6/21/17 WEED LOT MOWING		700 5-000-424	CONTRACTUAL AGREEMENTS	336.00	
=== VENDOR TOTALS ===			854.00				
=====							
01-02469 KEVIN MIDGETT							
I-201707065020		LUNCH X 5 DAYS-INDY-FIRE TRNG	50.00				
6/30/2017	AP	DUE: 6/30/2017 DISC: 6/30/2017		1099: N			
		LUNCH X 5 DAYS-INDY-FIRE TRNG		010 5-041-490	TRAVEL EXPENSE REIMBURSE	50.00	
=== VENDOR TOTALS ===			50.00				
=====							
01-03212 KIMBERLEY JONES							
I-201707055005		5/27/17-6/11/17 MILEAGE	32.75				
6/28/2017	AP	DUE: 6/28/2017 DISC: 6/28/2017		1099: N			
		5/27/17-6/11/17 MILEAGE		450 5-000-490	TRAVEL EXPENSE REIMBURSE	32.75	
=== VENDOR TOTALS ===			32.75				
=====							
01-56035 KIRBY-SMITH MACHINERY, INC.							
I-P22005		BEARING FOR RIGHT DRIVE	678.35				
6/16/2017	AP	DUE: 7/16/2017 DISC: 7/16/2017		1099: N			
		BEARING FOR RIGHT DRIVE		010 5-163-620	EQUIPMENT MAINTENANCE	678.35	
=== VENDOR TOTALS ===			678.35				
=====							
01-56100 KRIZ-DAVIS COMPANY							
I-S101533704.003		69 KV BREAKERS X 2-A SUB,SIP	77,936.70				
6/20/2017	AP	DUE: 7/20/2017 DISC: 7/20/2017		1099: N			
		69 KV BREAKERS X 2-A SUB,SIP		810 5-020-862	PLANT IMPROVEMENTS	77,936.70	
I-S101581438.001		SUNSCREEN POUCHES X 200	130.31				
6/22/2017	AP	DUE: 7/22/2017 DISC: 7/22/2017		1099: N			
		SUNSCREEN POUCHES X 200		800 5-020-570	SAFETY EQUIPMENT	130.31	
=== VENDOR TOTALS ===			78,067.01				

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-----ID-----			GROSS	P.O. #		
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-54382	MARTHA HERRERA					
I-1140		6/19/17 COURT TRANSLATOR	50.00			
6/19/2017	AP	DUE: 7/19/2017 DISC: 7/19/2017		1099: Y		
		6/19/17 COURT TRANSLATOR		010 5-013-478	PROFESSIONAL SERVICES	50.00
I-1141		6/26/17 COURT TRANSLATOR	50.00			
6/26/2017	AP	DUE: 7/26/2017 DISC: 7/26/2017		1099: Y		
		6/26/17 COURT TRANSLATOR		010 5-013-478	PROFESSIONAL SERVICES	50.00
=== VENDOR TOTALS ===			100.00			
=====						
01-56878	MERITAIN HEALTH					
I-201707055018		7/17 HEALTH, LIFE PREMIUMS	31,374.21			
7/01/2017	AP	DUE: 7/01/2017 DISC: 7/01/2017		1099: N		
		7/17 HEALTH PREMIUMS		350 5-716-310	HEALTH INSURANCE	31,063.68
		7/17 LIFE PREMIUMS		350 5-718-310	LIFE INSURANCE	310.53
=== VENDOR TOTALS ===			31,374.21			
=====						
01-56909	METRO COURIER, INC.					
I-0105341-IN		LAB TESTS TO KDHE	29.26			
6/15/2017	AP	DUE: 6/15/2017 DISC: 6/15/2017		1099: N		
		LAB TESTS TO KDHE		900 5-036-550	OFFICE SUPPLIES	29.26
=== VENDOR TOTALS ===			29.26			
=====						
01-56948	MID-AMERICA CALIBRATIONS, INC.					
I-43079		CALIBRATION X 4-RAD MONITORS	180.00			
6/23/2017	AP	DUE: 6/23/2017 DISC: 6/23/2017		1099: N		
		CALIBRATION X 4-RAD MONITORS		010 5-041-620	EQUIPMENT MAINTENANCE	180.00
=== VENDOR TOTALS ===			180.00			
=====						
01-03430	MIDWEST OFFICE					
I-1101696		POOL COUPONS	40.00			
6/27/2017	AP	DUE: 7/27/2017 DISC: 7/27/2017		1099: N		
		POOL COUPONS		450 5-000-520	DEPARTMENT SUPPLIES	40.00
I-1102766		BUSINESS CARDS-K. FRANCIS	30.00			
6/27/2017	AP	DUE: 7/27/2017 DISC: 7/27/2017		1099: N		
		BUSINESS CARDS-K. FRANCIS		010 5-012-550	OFFICE SUPPLIES	30.00
I-1103502		TONER CARTRIDGE	151.19			
6/28/2017	AP	DUE: 7/28/2017 DISC: 7/28/2017		1099: N		
		TONER CARTRIDGE		010 5-019-550	OFFICE SUPPLIES	151.19

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-----ID-----			GROSS	P.O. #			
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION	
=====							
01-03430	MIDWEST OFFICE	(** CONTINUED **)					
=====							
I-1103894		COPY PAPER - 2 REAMS	7.78				
6/28/2017	AP	DUE: 7/28/2017 DISC: 7/28/2017		1099: N			
		COPY PAPER - 2 REAMS		450 5-000-550	OFFICE SUPPLIES	7.78	
=====							
I-1104016		POST-ITS, BANDS, TAPE, CLIPS	30.00				
6/30/2017	AP	DUE: 7/30/2017 DISC: 7/30/2017		1099: N			
		POST-ITS, BANDS, TAPE, CLIPS		010 5-131-550	OFFICE SUPPLIES	30.00	
		=== VENDOR TOTALS ===	258.97				
=====							
01-57320	MONTGOMERY COUNTY REGISTER OF						
=====							
I-201707055015		RECORD EASEMENT AGREEMENT	74.00				
6/13/2017	AP	DUE: 7/13/2017 DISC: 7/13/2017		1099: N			
		RECORD EASEMENT AGREEMENT		010 5-071-478	PROFESSIONAL SERVICES	74.00	
		=== VENDOR TOTALS ===	74.00				
=====							
01-57482	MYGOV, LLC						
=====							
I-2573		7/17 USER LICENSES, SUPPORT	560.00				
7/01/2017	AP	DUE: 7/01/2017 DISC: 7/01/2017		1099: Y			
		7/17 SOFTWARE SUPPORT		010 5-045-424	CONTRACTUAL AGREEMENTS	140.00	
		7/17 SOFTWARE SUPPORT		010 5-071-424	CONTRACTUAL AGREEMENTS	140.00	
		7/17 USER LICENSE X 2		010 5-045-424	CONTRACTUAL AGREEMENTS	140.00	
		7/17 USER LICENSE		010 5-041-424	CONTRACTUAL AGREEMENTS	70.00	
		7/17 USER LICENSE		010 5-071-424	CONTRACTUAL AGREEMENTS	70.00	
		=== VENDOR TOTALS ===	560.00				
=====							
01-57837	NUESYNERGY, INC.						
=====							
I-N14798		6/17 ADMINISTRATIVE FEES	117.50				
7/06/2017	AP	DUE: 7/06/2017 DISC: 7/06/2017		1099: N			
		6/17 ADMINISTRATIVE FEES		010 5-014-424	CONTRACTUAL AGREEMENTS	2.50	
		6/17 ADMINISTRATIVE FEES		010 5-015-424	CONTRACTUAL AGREEMENTS	2.50	
		6/17 ADMINISTRATIVE FEES		010 5-018-424	CONTRACTUAL AGREEMENTS	5.00	
		6/17 ADMINISTRATIVE FEES		010 5-019-424	CONTRACTUAL AGREEMENTS	2.50	
		6/17 ADMINISTRATIVE FEES		010 5-023-424	CONTRACTUAL AGREEMENTS	17.50	
		6/17 ADMINISTRATIVE FEES		010 5-041-424	CONTRACTUAL AGREEMENTS	12.50	
		6/17 ADMINISTRATIVE FEES		010 5-045-424	CONTRACTUAL AGREEMENTS	2.50	
		6/17 ADMINISTRATIVE FEES		010 5-071-424	CONTRACTUAL AGREEMENTS	7.50	
		6/17 ADMINISTRATIVE FEES		010 5-163-424	CONTRACTUAL AGREEMENTS	5.00	
		6/17 ADMINISTRATIVE FEES		350 5-717-424	CONTRACTUAL AGREEMENTS	5.00	
		6/17 ADMINISTRATIVE FEES		760 5-000-424	CONTRACTUAL AGREEMENTS	5.00	
		6/17 ADMINISTRATIVE FEES		800 5-020-424	CONTRACTUAL AGREEMENTS	5.00	
		6/17 ADMINISTRATIVE FEES		800 5-022-424	CONTRACTUAL AGREEMENTS	2.50	
		6/17 ADMINISTRATIVE FEES		800 5-030-424	CONTRACTUAL AGREEMENTS	12.50	
		6/17 ADMINISTRATIVE FEES		800 5-040-424	CONTRACTUAL AGREEMENTS	5.00	
		6/17 ADMINISTRATIVE FEES		900 5-026-424	CONTRACTUAL AGREEMENTS	5.00	

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-----ID-----		GROSS		P.O. #		
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-57837	NUESYNERGY, INC.	(** CONTINUED **)				
		6/17 ADMINISTRATIVE FEES		900 5-027-424	CONTRACTUAL AGREEMENTS	2.50
		6/17 ADMINISTRATIVE FEES		900 5-036-424	CONTRACTUAL AGREEMENTS	5.00
		6/17 ADMINISTRATIVE FEES		900 5-037-424	CONTRACTUAL AGREEMENTS	12.50
		=== VENDOR TOTALS ===	117.50			
=====						
01-02720	O'REILLY AUTOMOTIVE, INC.					
I-0144-187553		AIR ACTUATOR	38.03			
6/16/2017	AP	DUE: 7/16/2017 DISC: 7/16/2017		1099: N		
		AIR ACTUATOR		010 5-163-680	VEHICLE-PARTS	38.03
I-0144-188185		3 QTS OIL	29.07			
6/20/2017	AP	DUE: 7/20/2017 DISC: 7/20/2017		1099: N		
		3 QTS OIL		010 5-163-545	MOTOR FUELS/LUBRICANTS	29.07
I-0144-188452		FUSES	10.67			
6/21/2017	AP	DUE: 7/21/2017 DISC: 7/21/2017		1099: N		
		FUSES		010 5-163-620	EQUIPMENT MAINTENANCE	10.67
I-0144-189064		MOTOR OIL	12.98			
6/24/2017	AP	DUE: 7/24/2017 DISC: 7/24/2017		1099: N		
		MOTOR OIL		010 5-023-545	MOTOR FUELS/LUBRICANTS	12.98
		=== VENDOR TOTALS ===	90.75			
=====						
01-02700	O.K. ELECTRIC WORKS, INC.					
I-08871		AC REPAIR CAPS - FAIRVIEW CEM	24.70			
6/22/2017	AP	DUE: 7/22/2017 DISC: 7/22/2017		1099: N		
		AC REPAIR CAPS - FAIRVIEW CEM		010 5-163-610	BUILDING MAINTENANCE	24.70
I-08890		FAN MOTOR	139.86			
6/28/2017	AP	DUE: 7/28/2017 DISC: 7/28/2017		1099: N		
		FAN MOTOR		010 5-135-610	BUILDING MAINTENANCE	139.86
		=== VENDOR TOTALS ===	164.56			
=====						
01-57905	OLSSON ASSOCIATES					
I-277118		PAY #26-PETROLEUM,HAZARD GRAN	370.00			
5/17/2017	AP	DUE: 5/17/2017 DISC: 5/17/2017		1099: N		
		PAY #26-PETROLEUM ASSESS GRANT		420 5-010-478	PROFESSIONAL SERVICES	148.00
		PAY #26- HAZARD ASSESS. GRANT		420 5-010-478	PROFESSIONAL SERVICES	222.00
I-277119		PAY #25 - CLEAN UP GRANT	2,447.76			
5/17/2017	AP	DUE: 5/17/2017 DISC: 5/17/2017		1099: N		
		PAY #25 - CLEAN UP GRANT		420 5-010-478	PROFESSIONAL SERVICES	2,447.76
		=== VENDOR TOTALS ===	2,817.76			

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-----ID-----		GROSS		P.O. #			
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION	
=====							
01-57908	OPS SALES COMPANY						
I-10591701		PLATE,BAR - SOCCER GOLF COVER	900.91				
6/26/2017	AP	DUE: 6/26/2017 DISC: 6/26/2017		1099: N			
		PLATE,BAR - SOCCER GOLF COVERS		110 5-760-850	OTHER EQUIPMENT	900.91	
		=== VENDOR TOTALS ===	900.91				
=====							
01-02728	ORSCHELN COFFEYVILLE 36 - TAXA						
I-3239		CLEVIS SCREW	12.68				
6/02/2017	AP	DUE: 6/02/2017 DISC: 6/02/2017		1099: N			
		CLEVIS SCREW		800 5-030-520	DEPARTMENT SUPPLIES	12.68	
I-3943		QUICK LINK CLOSURE	5.46				
6/05/2017	AP	DUE: 6/05/2017 DISC: 6/05/2017		1099: N			
		QUICK LINK CLOSURE		800 5-030-520	DEPARTMENT SUPPLIES	5.46	
I-4585		TRAILER JACK	54.74				
6/23/2017	AP	DUE: 6/23/2017 DISC: 6/23/2017		1099: N			
		TRAILER JACK		800 5-020-520	DEPARTMENT SUPPLIES	54.74	
I-5666		HITCH PIN X 2	9.83				
6/12/2017	AP	DUE: 6/12/2017 DISC: 6/12/2017		1099: N			
		HITCH PIN X 2		800 5-020-520	DEPARTMENT SUPPLIES	9.83	
I-7767		WATER X 84 CASES, SHOVEL	210.40				
6/23/2017	AP	DUE: 6/23/2017 DISC: 6/23/2017		1099: N			
		WATER X 84 CASES		800 5-020-520	DEPARTMENT SUPPLIES	183.04	
		SHOVEL		800 5-020-580	TOOLS	27.36	
		=== VENDOR TOTALS ===	293.11				
=====							
01-58037	PACE ANALYTICAL SERVICES, INC.						
I-1760028706		LAB TESTS - WWTP	145.00				
6/20/2017	AP	DUE: 7/20/2017 DISC: 7/20/2017		1099: N			
		LAB TESTS - WWTP		900 5-037-478	PROFESSIONAL SERVICES	145.00	
I-1760029010		LAB TESTS - WWTP	108.00				
6/26/2017	AP	DUE: 7/26/2017 DISC: 7/26/2017		1099: N			
		LAB TESTS - WWTP		900 5-037-478	PROFESSIONAL SERVICES	108.00	
I-1760029117		LAB TESTS - WWTP	145.00				
6/27/2017	AP	DUE: 7/27/2017 DISC: 7/27/2017		1099: N			
		LAB TESTS - WWTP		900 5-037-478	PROFESSIONAL SERVICES	145.00	
I-1760029269		LAB TEST - WWTP	145.00				
6/28/2017	AP	DUE: 7/28/2017 DISC: 7/28/2017		1099: N			
		LAB TEST - WWTP		900 5-037-478	PROFESSIONAL SERVICES	145.00	
		=== VENDOR TOTALS ===	543.00				

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-----ID-----		GROSS		P.O. #			
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION	
=====							
01-02810 PEPsi-COLA							
I-85852562		20 OZ POP, GATORADE	253.26				
6/22/2017	AP	DUE: 7/22/2017 DISC: 7/22/2017		1099: N			
		20 OZ POP, GATORADE		370 5-000-507	CONCESSIONS		253.26
		=== VENDOR TOTALS ===	253.26				
=====							
01-58180 PEREGRINE CORPORATION							
I-269898		6/15/17 UTILITY BILL PRINTING	808.69				
6/16/2017	AP	DUE: 6/16/2017 DISC: 6/16/2017		1099: N			
		6/15/17 UTILITY BILL PRINTING		010 5-017-478	PROFESSIONAL SERVICES		808.69
I-270545		6/20/17 LATE NOTICES	206.47				
6/22/2017	AP	DUE: 6/22/2017 DISC: 6/22/2017		1099: N			
		6/20/17 LATE NOTICES		010 5-017-478	PROFESSIONAL SERVICES		206.47
I-270760		6/22/17 UTILITY BILL PRINTING	651.95				
6/23/2017	AP	DUE: 6/23/2017 DISC: 6/23/2017		1099: N			
		6/22/17 UTILITY BILL PRINTING		010 5-017-478	PROFESSIONAL SERVICES		651.95
I-271420		6/28/17 LATE NOTICES	285.60				
6/29/2017	AP	DUE: 6/29/2017 DISC: 6/29/2017		1099: N			
		6/28/17 LATE NOTICES		010 5-017-478	PROFESSIONAL SERVICES		285.60
		=== VENDOR TOTALS ===	1,952.71				
=====							
01-58310 PITNEY BOWES, INC.							
I-1004547057		POSTAGE DEVICE RNTL THRU 10/1	105.00				
6/26/2017	AP	DUE: 7/26/2017 DISC: 7/26/2017		1099: N			
		POSTAGE DEVICE RNTL THRU 10/17		010 5-131-448	EQUIPMENT-RENTAL/SERVICE		105.00
		=== VENDOR TOTALS ===	105.00				
=====							
01-02950 POLICE DEPARTMENT PETTY CASH F							
I-201706224975		POSTAGE-WICHITA	6.65				
6/13/2017	AP	DUE: 7/13/2017 DISC: 7/13/2017		1099: N			
		POSTAGE-WICHITA		010 5-023-550	OFFICE SUPPLIES		6.65
I-201706224976		CONGRATULATORY CARD-T. ADAMSO	1.10				
6/22/2017	AP	DUE: 7/22/2017 DISC: 7/22/2017		1099: N			
		CONGRATULATORY CARD-T. ADAMSON		010 5-023-550	OFFICE SUPPLIES		1.10
I-201706224977		POSTAGE-RADIOS-LONG BEACH, CA	28.46				
6/16/2017	AP	DUE: 7/16/2017 DISC: 7/16/2017		1099: N			
		POSTAGE-RADIOS-LONG BEACH, CA		010 5-023-550	OFFICE SUPPLIES		28.46
		=== VENDOR TOTALS ===	36.21				

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-----ID-----		GROSS		P.O. #		
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-58393	POOR BOY TREE SERVICE, INC.					
I-06232017		TREE TRIMMING THRU 6/23/17	3,764.38			
6/23/2017	AP	DUE: 6/23/2017 DISC: 6/23/2017		1099: N		
		TREE TRIMMING THRU 6/23/17		800 5-020-424	CONTRACTUAL AGREEMENTS	1,089.92
		SPRAYING RIGHT OF WAYS		800 5-020-424	CONTRACTUAL AGREEMENTS	2,674.46
I-06302017		TREE TRIMMING THRU 6/30/17	4,877.20			
6/30/2017	AP	DUE: 6/30/2017 DISC: 6/30/2017		1099: N		
		TREE TRIMMING THRU 6/30/17		800 5-020-424	CONTRACTUAL AGREEMENTS	1,257.60
		SPRAYING TRANSMISSION LINES		800 5-020-424	CONTRACTUAL AGREEMENTS	3,619.60
		=== VENDOR TOTALS ===	8,641.58			
=====						
01-58469	PRESTO-X					
I-5167885		PEST CONTROL - ADMIN	30.00			
6/21/2017	AP	DUE: 6/21/2017 DISC: 6/21/2017		1099: N		
		PEST CONTROL - ADMIN		010 5-092-424	CONTRACTUAL AGREEMENTS	30.00
I-5167886		PEST CONTROL - CSC	20.00			
6/21/2017	AP	DUE: 6/21/2017 DISC: 6/21/2017		1099: N		
		PEST CONTROL - CSC		010 5-017-424	CONTRACTUAL AGREEMENTS	20.00
I-5167887		PEST CONTROL - FD	40.00			
6/21/2017	AP	DUE: 6/21/2017 DISC: 6/21/2017		1099: N		
		PEST CONTROL - FD		010 5-041-424	CONTRACTUAL AGREEMENTS	40.00
I-5167888		PEST CONTROL - POOL	35.00			
6/21/2017	AP	DUE: 6/21/2017 DISC: 6/21/2017		1099: N		
		PEST CONTROL - POOL		450 5-000-424	CONTRACTUAL AGREEMENTS	35.00
I-5167889		PEST CONTROL - HGC	25.00			
6/21/2017	AP	DUE: 6/21/2017 DISC: 6/21/2017		1099: N		
		PEST CONTROL - HGC		370 5-000-424	CONTRACTUAL AGREEMENTS	25.00
I-5167890		PEST CONTROL - LIBRARY	30.00			
6/21/2017	AP	DUE: 6/21/2017 DISC: 6/21/2017		1099: N		
		PEST CONTROL - LIBRARY		020 5-140-424	CONTRACTUAL AGREEMENTS	30.00
		=== VENDOR TOTALS ===	180.00			
=====						
01-58475	PRIORITY DISPATCH CORPORATION					
I-SIN044240		EFD COURSE CERTIFICATION-YAPL	340.00			
6/23/2017	AP	DUE: 6/23/2017 DISC: 6/23/2017		1099: N		
		EFD COURSE CERTIFICATION-YAPLE		510 5-000-428	CONFERENCES-SCHOOLS	340.00
		=== VENDOR TOTALS ===	340.00			

PACKET: 03160 AO 17-13 7.11.17 PAYABLE

VENDOR SET: 01 CITY OF COFFEYVILLE

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-58212		PROFESSIONAL ENGINEERING CONSU				
I-249012		PAY #11-CITY HALL REMODEL	2,095.31			
6/15/2017	AP	DUE: 6/15/2017 DISC: 6/15/2017		1099: N		
		PAY #11-CITY HALL REMODEL		520 5-355-478	PROFESSIONAL SERVICES	2,095.31
		=== VENDOR TOTALS ===	2,095.31			
=====						
01-58700		R & R PRODUCTS, INC.				
I-CD2138215		CITRUS SHARPENING COMPOUND	47.04			
6/26/2017	AP	DUE: 7/26/2017 DISC: 7/26/2017		1099: N		
		CITRUS SHARPENING COMPOUND		370 5-000-520.02	DEPARTMENT SUPPLIES-MAIN	47.04
		=== VENDOR TOTALS ===	47.04			
=====						
01-58971		ROMANS OUTDOOR POWER, INC.				
I-IC109481		CASTER, HUB, CONES, SEAL	352.79			
6/16/2017	AP	DUE: 6/16/2017 DISC: 6/16/2017		1099: N		
		CASTER, HUB, CONES, SEAL		900 5-037-620	EQUIPMENT MAINTENANCE	352.79
		=== VENDOR TOTALS ===	352.79			
=====						
01-03251		RURAL WATER DISTRICT NO. 6				
I-201707055012		7/17 WATER USAGE-AIRPORT	15.00			
7/01/2017	AP	DUE: 7/31/2017 DISC: 7/31/2017		1099: N		
		7/17 WATER USAGE-AIRPORT		360 5-000-494	UTILITIES	15.00
I-201707055013		7/17 WATER USAGE-DEWEY PRPRTY	15.00			
7/01/2017	AP	DUE: 7/31/2017 DISC: 7/31/2017		1099: N		
		7/17 WATER USAGE-DEWEY PRPRTY		010 5-131-494	UTILITIES	15.00
		=== VENDOR TOTALS ===	30.00			
=====						
01-59125		SANDBAGGER GOLF & TURF				
I-12729		CART TIRES X 6	208.20			
6/22/2017	AP	DUE: 7/22/2017 DISC: 7/22/2017		1099: N		
		CART TIRES X 6		370 5-000-575	TIRES & TUBES	208.20
I-12730		HYDRO OIL FILTERS X 4	146.80			
6/16/2017	AP	DUE: 7/16/2017 DISC: 7/16/2017		1099: N		
		HYDRO OIL FILTERS X 4		010 5-163-620	EQUIPMENT MAINTENANCE	73.40
		HYDRO OIL FILTERS X 4		010 5-163-620	EQUIPMENT MAINTENANCE	73.40
I-12731		LATCH ASSY X 4, SPRINGS X 4	122.70			
6/22/2017	AP	DUE: 7/22/2017 DISC: 7/22/2017		1099: N		
		LATCH ASSY X 4, SPRINGS X 4		010 5-163-620	EQUIPMENT MAINTENANCE	61.35
		LATCH ASSY X 4, SPRINGS X 4		010 5-163-620	EQUIPMENT MAINTENANCE	61.35
		=== VENDOR TOTALS ===	477.70			

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VENDOR SET: 01 CITY OF COFFEYVILLE

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS		P.O. #		
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-03400 SELCHO LOCK & KEY SERVICE						
I-201707034994		REPLACEMENT LOCKS - ADMIN	238.80			
6/28/2017	AP	DUE: 7/28/2017 DISC: 7/28/2017		1099: Y		
		REPLACEMENT LOCKS - ADMIN		010 5-092-610	BUILDING MAINTENANCE	238.80
		=== VENDOR TOTALS ===	238.80			
=====						
01-03451 SHANE JONES AND TREY SALWAY						
I-201707065025		WINDSHIELD DAMAGE REPAIR	294.40			
7/06/2017	AP	DUE: 7/06/2017 DISC: 7/06/2017		1099: N		
		WINDSHIELD DAMAGE REPAIR		010 5-163-484	REIMBURSEMENTS	294.40
		=== VENDOR TOTALS ===	294.40			
=====						
01-03460 SHERWIN WILLIAMS COMPANY						
I-9594-1		PAINT,THINNER-SOCC GOLF COVER	122.08			
6/29/2017	AP	DUE: 7/29/2017 DISC: 7/29/2017		1099: N		
		PAINT,THINNER-SOCC GOLF COVERS		110 5-760-850	OTHER EQUIPMENT	122.08
I-9722-8		PAINT	5.14			
7/03/2017	AP	DUE: 8/02/2017 DISC: 8/02/2017		1099: N		
		PAINT		800 5-020-520	DEPARTMENT SUPPLIES	5.14
		=== VENDOR TOTALS ===	127.22			
=====						
01-03475 SHON PRICE						
I-201707055006		MEALS-ALTUS-ROPE RESCUE II	128.00			
6/26/2017	AP	DUE: 6/26/2017 DISC: 6/26/2017		1099: N		
		MEALS-ALTUS-ROPE RESCUE II		010 5-041-490	TRAVEL EXPENSE REIMBURSE	128.00
		=== VENDOR TOTALS ===	128.00			
=====						
01-59035 SMC ELECTRIC SUPPLY						
I-51061612-00		MODULAR PLUGS-INTERNET CABLE	4.73			
6/16/2017	AP	DUE: 7/16/2017 DISC: 7/16/2017		1099: N		
		MODULAR PLUGS-INTERNET CABLE		800 5-030-520	DEPARTMENT SUPPLIES	4.73
I-51061651-00		COMPRESSION CONNECTOR	17.65			
6/21/2017	AP	DUE: 7/21/2017 DISC: 7/21/2017		1099: N		
		COMPRESSION CONNECTOR		800 5-020-520	DEPARTMENT SUPPLIES	17.65
I-51061653-00		PORTABLE TOOL CHARGERS X 2	221.48			
6/23/2017	AP	DUE: 7/23/2017 DISC: 7/23/2017		1099: N		
		PORTABLE TOOL CHARGERS X 2		800 5-020-580	TOOLS	221.48

PACKET: 03160 AO 17-13 7.11.17 PAYABLE

VENDOR SET: 01 CITY OF COFFEYVILLE

SEQUENCE : ALPHABETIC

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-----ID-----		GROSS		P.O. #		
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-59035	SMC ELECTRIC SUPPLY	(** CONTINUED **)				
I-51061656-00		COMPRESSION COUPLINGS X 2	40.13			
6/22/2017	AP	DUE: 7/22/2017 DISC: 7/22/2017		1099: N		
		COMPRESSION COUPLINGS X 2		800 5-020-520	DEPARTMENT SUPPLIES	40.13
I-51061683-00		PVC ELBOWS X 4	20.93			
6/26/2017	AP	DUE: 7/26/2017 DISC: 7/26/2017		1099: N		
		PVC ELBOWS X 4		800 5-020-520	DEPARTMENT SUPPLIES	20.93
I-51061694-00		PVC ELBOWS,COUPLINGS X 30	341.00			
6/28/2017	AP	DUE: 7/28/2017 DISC: 7/28/2017		1099: N		
		PVC ELBOWS,COUPLINGS X 30		800 5-020-520	DEPARTMENT SUPPLIES	341.00
I-51061713-00		PVC CONDUIT,ELLS,COUPLINGS	97.77			
6/28/2017	AP	DUE: 7/28/2017 DISC: 7/28/2017		1099: N		
		PVC CONDUIT,ELLS,COUPLINGS		800 5-020-520	DEPARTMENT SUPPLIES	97.77
I-51061714-00		PVC CONDUIT X 50 FT.	66.17			
6/28/2017	AP	DUE: 7/28/2017 DISC: 7/28/2017		1099: N		
		PVC CONDUIT X 50 FT.		800 5-020-520	DEPARTMENT SUPPLIES	66.17
		=== VENDOR TOTALS ===	809.86			
=====						
01-03645	STRIMPLE SIGN & OUTDOOR POWER,					
I-28148		BLADES X 6	132.60			
6/21/2017	AP	DUE: 7/21/2017 DISC: 7/21/2017		1099: N		
		BLADES X 6		010 5-163-620	EQUIPMENT MAINTENANCE	132.60
		=== VENDOR TOTALS ===	132.60			
=====						
01-60168	SYSO OF KANSAS CITY, INC.					
I-157394994		CHIPS, SAUCE, PRETZEL, CAKE	1,080.77			
6/20/2017	AP	DUE: 7/20/2017 DISC: 7/20/2017		1099: N		
		CHIPS, SAUCE, PRETZEL, CAKE		450 5-000-507	CONCESSIONS	1,080.77
I-157406363		CHIPS,SAUCE,ICE CREAM,PRETZEL	952.70			
6/27/2017	AP	DUE: 7/27/2017 DISC: 7/27/2017		1099: N		
		CHIPS,SAUCE,ICE CREAM,PRETZEL		450 5-000-507	CONCESSIONS	952.70
I-157406364		CHIPS	48.58			
6/27/2017	AP	DUE: 7/27/2017 DISC: 7/27/2017		1099: N		
		CHIPS		370 5-000-507	CONCESSIONS	48.58
		=== VENDOR TOTALS ===	2,082.05			

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VENDOR SET: 01 CITY OF COFFEYVILLE

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #			
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION	
=====							
01-03770	THOMPSON BROTHERS SUPPLIES, IN						
I-701088		CARBON DIOXIDE,HYDROGEN X 15	498.64				
6/20/2017	AP	DUE: 7/20/2017 DISC: 7/20/2017		1099: N			
		CARBON DIOXIDE,HYDROGEN X 15		800 5-030-525	CHEMICALS/FERTILIZERS/SE	498.64	
I-701367		WELDING MAGNIFIER,LENS COVERS	14.37				
6/22/2017	AP	DUE: 7/22/2017 DISC: 7/22/2017		1099: N			
		WELDING MAGNIFIER,LENS COVERS		800 5-030-520	DEPARTMENT SUPPLIES	14.37	
I-701421		NITROGEN	17.50				
6/23/2017	AP	DUE: 7/23/2017 DISC: 7/23/2017		1099: N			
		NITROGEN		010 5-071-525	CHEMICALS/FERTILIZERS/SE	17.50	
I-701587		NITROGEN-TOOLS	32.19				
6/27/2017	AP	DUE: 7/27/2017 DISC: 7/27/2017		1099: N			
		NITROGEN-TOOLS		800 5-020-525	CHEMICALS/FERTILIZERS/SE	32.19	
I-701840		DEWALT GRINDER	97.46				
6/29/2017	AP	DUE: 7/29/2017 DISC: 7/29/2017		1099: N			
		DEWALT GRINDER		800 5-030-580	TOOLS	97.46	
		=== VENDOR TOTALS ===	660.16				
=====							
01-60295	THOMPSON LUMBER LLC						
I-INV0095843		METAL SCREWS,TRIM GUARD X 2	56.71				
6/22/2017	AP	DUE: 7/22/2017 DISC: 7/22/2017		1099: Y			
		METAL SCREWS,TRIM GUARD X 2		800 5-030-520	DEPARTMENT SUPPLIES	56.71	
I-INV0095867		BLADE,TRIM GUARD,30 FT. METAL	62.57				
6/22/2017	AP	DUE: 7/22/2017 DISC: 7/22/2017		1099: Y			
		BLADE,TRIM GUARD,30 FT. METAL		800 5-030-520	DEPARTMENT SUPPLIES	62.57	
I-INV0096136		TRIM GUARDS X 5	105.28				
6/30/2017	AP	DUE: 7/30/2017 DISC: 7/30/2017		1099: Y			
		TRIM GUARDS X 5		800 5-030-520	DEPARTMENT SUPPLIES	105.28	
		=== VENDOR TOTALS ===	224.56				
=====							
01-03810	TOOL SUPPLY, INC.						
I-0089582-00		HOSE,FITTINGS,CLIPS-COMPRESSO	96.12				
6/20/2017	AP	DUE: 7/20/2017 DISC: 7/20/2017		1099: N			
		HOSE,FITTINGS,CLIPS-COMPRESSOR		800 5-020-620	EQUIPMENT MAINTENANCE	96.12	
I-0089613-00		PENETRANT, LUBRICANT	23.22				
6/23/2017	AP	DUE: 7/23/2017 DISC: 7/23/2017		1099: N			
		PENETRANT, LUBRICANT		900 5-037-545	MOTOR FUELS/LUBRICANTS	23.22	

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VENDOR SET: 01 CITY OF COFFEYVILLE

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-----ID-----		GROSS		P.O. #		
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-03810	TOOL SUPPLY, INC.		(** CONTINUED **)			
=====						
I-0089635-00		REDUCER, PLUGS, 3" STIFF BLADE	29.38			
6/26/2017	AP	DUE: 7/26/2017 DISC: 7/26/2017		1099: N		
		REDUCER, PLUGS		900 5-027-680	VEHICLE-PARTS	11.70
		3" STIFF BLADE X 2		900 5-027-580	TOOLS	17.68
=====						
I-0089643-00		HEX SCREWS, NUTS	6.40			
6/27/2017	AP	DUE: 7/27/2017 DISC: 7/27/2017		1099: N		
		HEX SCREWS, NUTS		900 5-037-520	DEPARTMENT SUPPLIES	6.40
		=== VENDOR TOTALS ===	155.12			
=====						
01-60410	TOTAH COMMUNICATIONS, INC.					
=====						
I-201707055016		7/17 E911 - LIBERTY	26.81			
7/01/2017	AP	DUE: 7/31/2017 DISC: 7/31/2017		1099: N		
		7/17 E911 - LIBERTY		510 5-000-416	COMMUNICATIONS	26.81
=====						
I-201707055017		7/17 E911 - TYRO	26.81			
7/01/2017	AP	DUE: 7/31/2017 DISC: 7/31/2017		1099: N		
		7/17 E911 - TYRO		510 5-000-416	COMMUNICATIONS	26.81
		=== VENDOR TOTALS ===	53.62			
=====						
01-03840	TRI-STATE ELECTRIC SUPPLY COMP					
=====						
I-1002668-00		MINIATURE BULBS X 80	196.99			
6/22/2017	AP	DUE: 7/22/2017 DISC: 7/22/2017		1099: N		
		MINIATURE BULBS X 80		800 5-030-530	ELECTRICAL	196.99
=====						
I-1002735-00		WALL PLATE,BUSS FUSES X 10	190.38			
6/15/2017	AP	DUE: 7/15/2017 DISC: 7/15/2017		1099: N		
		BLANK WALL PLATE		800 5-030-520	DEPARTMENT SUPPLIES	1.17
		BUSS FUSES X 10		800 5-030-530	ELECTRICAL	189.21
=====						
I-1002740-00		PVC CONDUIT ELLS X 4	8.67			
6/15/2017	AP	DUE: 7/15/2017 DISC: 7/15/2017		1099: N		
		PVC CONDUIT ELLS X 4		800 5-020-520	DEPARTMENT SUPPLIES	8.67
=====						
I-1002885-00		RECEPTACLES-STEVENSON BLDG	42.86			
6/27/2017	AP	DUE: 7/27/2017 DISC: 7/27/2017		1099: N		
		RECEPTACLES-STEVENSON BLDG		800 5-020-572	SUPPLIES-OTHER	42.86
=====						
I-1002886-00		TIMER,WALLPLUGS-PUBLIC SVC	83.27			
6/27/2017	AP	DUE: 7/27/2017 DISC: 7/27/2017		1099: N		
		TIMER,WALLPLUGS-PUBLIC SVC		800 5-020-572	SUPPLIES-OTHER	83.27

PACKET: 03160 AO 17-13 7.11.17 PAYABLE

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-----ID-----		GROSS		P.O. #		
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-03840 TRI-STATE ELECTRIC SUPPLY COMP(** CONTINUED **)						
I-1002887-00 BULBS X 3-POOL 64.29						
6/27/2017	AP	DUE: 7/27/2017 DISC: 7/27/2017		1099: N		
		BULBS X 3-POOL		800 5-020-572	SUPPLIES-OTHER	64.29
I-1002888-00 BALLAST-AIRPORT REPAIRS 74.56						
6/27/2017	AP	DUE: 7/27/2017 DISC: 7/27/2017		1099: N		
		BALLAST-AIRPORT REPAIRS		800 5-020-572	SUPPLIES-OTHER	74.56
I-1002896-00 PVC ELBOWS X 2 20.50						
6/27/2017	AP	DUE: 7/27/2017 DISC: 7/27/2017		1099: N		
		PVC ELBOWS X 2		800 5-020-520	DEPARTMENT SUPPLIES	20.50
I-1002923-00 SWITCH,FUSE-GOLF COURSE 220.26						
6/27/2017	AP	DUE: 7/27/2017 DISC: 7/27/2017		1099: N		
		SWITCH,FUSE-GOLF COURSE		800 5-020-572	SUPPLIES-OTHER	220.26
		=== VENDOR TOTALS ===	901.78			
=====						
01-60800 U.S. BANK EQUIPMENT FINANCE, I						
I-334165446 COPIER LEASE X 2 351.39						
6/29/2017	AP	DUE: 6/29/2017 DISC: 6/29/2017		1099: N		
		COPIER LEASE - ADMIN		010 5-131-448	EQUIPMENT-RENTAL/SERVICE	297.27
		COPIER LEASE - DETECTIVES		010 5-023-448	EQUIPMENT-RENTAL/SERVICE	54.12
		=== VENDOR TOTALS ===	351.39			
=====						
01-60710 UNIVERSITY OF KANSAS						
I-FC170116-42053 FIREFIGHTER I EXAM-FRITZ 60.00						
6/16/2017	AP	DUE: 7/16/2017 DISC: 7/16/2017		1099: N		
		FIREFIGHTER I EXAM-FRITZ		010 5-041-428	CONFERENCES-SCHOOLS	60.00
I-FC170121-2550-B FIRE OFFICER I EXAM X 3 180.00						
6/16/2017	AP	DUE: 7/16/2017 DISC: 7/16/2017		1099: N		
		FIRE OFFICER I EXAM X 3		010 5-041-428	CONFERENCES-SCHOOLS	180.00
		=== VENDOR TOTALS ===	240.00			
=====						
01-60726 UPS						
I-00001652XV257 PUREGAS,ELECTROTECH,FREEDOM 81.09						
6/24/2017	AP	DUE: 6/24/2017 DISC: 6/24/2017		1099: N		
		PUREGAS,ELECTROTECH,FREEDOM		800 5-030-550	OFFICE SUPPLIES	43.98
		PROTECTIVE TESTING LABS		800 5-020-550	OFFICE SUPPLIES	37.11
		=== VENDOR TOTALS ===	81.09			

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ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME----- DISTRIBUTION
=====					
01-60850	USA	BLUEBOOK			
I-290337		PH BUFFERS	94.09		
6/20/2017	AP	DUE: 7/20/2017 DISC: 7/20/2017		1099: N	
		PH BUFFERS		900 5-036-525	CHEMICALS/FERTILIZERS/SE 94.09
=== VENDOR TOTALS ===			94.09		
=====					
01-03925	VWP	LAWN CARE			
I-201707055010		WEED LOT MOWING THRU 6/29	4,179.00		
7/03/2017	AP	DUE: 8/02/2017 DISC: 8/02/2017		1099: Y	
		WEED LOT MOWING THRU 6/29		700 5-000-424	CONTRACTUAL AGREEMENTS 4,179.00
=== VENDOR TOTALS ===			4,179.00		
=====					
01-59592	WILLIAMS SPURGEON KUHL & FRESH				
I-00016		PAY #16-ARCHITECTURAL SERVICE	7,044.59		
6/23/2017	AP	DUE: 6/23/2017 DISC: 6/23/2017		1099: N	
		PAY #16-ARCHITECTURAL SERVICES		520 5-355-478	PROFESSIONAL SERVICES 7,044.59
=== VENDOR TOTALS ===			7,044.59		
=== PACKET TOTALS ===			1,250,937.98		

ORDINANCE NO. G-17-02

AN ORDINANCE AMENDING CHAPTER 40, ARTICLE I, SECTIONS 40-1 AND 40-2 OF THE CODE OF ORDINANCES, BY INCORPORATING BY REFERENCE THE 2017 STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES, FOR PURPOSES OF REGULATING TRAFFIC WITHIN THE CORPORATE LIMITS OF THE CITY OF COFFEYVILLE, KANSAS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF COFFEYVILLE, KANSAS:

Section One. That Chapter 40, Article 1, Section 40-1 of the Code of Ordinances be amended to read as follows:

Sec. 40-1. - Incorporation by reference of standard traffic ordinance.

There is hereby incorporated by reference, as provided by law, for the purpose of establishing rules and regulations governing traffic within the city, the Standard Traffic Ordinance for Kansas Cities, 2017 Edition, recommended by the League of Kansas Municipalities, Topeka, Kansas. The provisions of said standard traffic ordinance shall be controlling with respect to all subjects and matters therein contained with the city, and further supplemented by this chapter.

Section Two. That Chapter 40, Article 1, Section 40-2 of the Code of Ordinances be amended to read as follows:

Sec. 40-2. – Incorporating standard traffic ordinance.

For the purpose of regulating traffic within the corporate limits of the city, the board of commissioners has adopted by reference the "Standard Traffic Ordinance for Kansas Cities," 2017 edition, published by the League of Kansas Municipalities, Topeka, Kansas. Not less than one copy of the standard traffic ordinance shall be marked or stamped "Official Copy as Adopted by Ordinance No. G-17-02," to which shall be attached a copy of this chapter, and filed with the city clerk to be open to inspection and available to the public at all reasonable hours. The police department, municipal judge and all administrative departments of the city charged with enforcement of the ordinance shall be supplied, at the cost of the city, such number of official copies of the standard traffic ordinance similarly marked, as may be deemed expedient.

SECTION 3. Effective Date. This ordinance shall be in full force and effect after passage and publication as provided by law.

PASSED by the Board of Commissioners of the City of Coffeyville, Kansas on this 11th day of July, 2017.

Paul Bauer, Mayor

ATTEST:

Cindy Price, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Paul Kritz, City Attorney

 CITY OF COFFEYVILLE BOARD OF COMMISSIONERS AGENDA ITEM	
MEETING DATE	July 11, 2017
RESOLUTION OR ORDINANCE NUMBER	R-17-43
AGENDA TITLE	A resolution to amend the City of Coffeyville Procurement Policy.
REQUESTING DEPARTMENT	Finance Department
PRESENTER	Stephanie A. Richardson, Finance Director
FISCAL INFORMATION	Cost as recommended: N/A
	Budget Line Item: N/A
	Balance Available N/A
	New Appropriation Required: ☐ Yes ☒ No
PURPOSE	Amend sections of the Procurement Policy to clarify our purchasing procedures on goods and services.
BACKGROUND	Our current Procurement Policy was approved on June 11, 2013 providing a set of written procedures for purchasing goods and services by City of Coffeyville employees.
SPECIAL NOTES	N/A

ANALYSIS	As this policy has been applied over the past four years, changes have been recommended in order to make it efficient and practical to use. Staff has updated the current policy to include these recommendations and are asking for your approval of the revised policy. The revised policy includes the following changes: • The addition of a definition for a Responsible Bidder. • Changes the definition of a Change Order to include any change in the time and/or price in a contract. • Adds the provision for the City Manager to execute a change order if it meets the definition of an emergency and does not exceed the total project budget. • Changes the Emergency Purchases section to mirror the wording in the Definition section. • Local Business Preference section sets a maximum amount on the preference given. The proposed language maintains the preference at 5% but limits the preference amount to no more than \$5,000. This section also defines how the local preference is applied based on the business location. It also requires that any outstanding liens, fines or violations or other debts with the City must be paid for this preference to apply. • Insurance section requires that all subcontractors must be licensed through the City and provide evidence of insurance. • A Non-Appropriation Clause section provides the wording necessary in city contracts that go beyond the current fiscal year. This is a requirement of Kansas cash basis law. • The Budget section outlines the levels of responsibility for making purchases within the scope of the adopted budget while meeting the goals and program of service approved by the commission.
PUBLIC INFORMATION PROCESS	N/A

BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends adoption of the resolution.
REFERENCE DOCUMENTS ATTACHED	Revised Procurement Policy with markups

RESOLUTION NO. R-17-43

A RESOLUTION AMENDING THE PROCUREMENT POLICY FOR THE CITY OF COFFEYVILLE.

WHEREAS, the City acquires goods and services; and

WHEREAS, the acquisition of such goods and services shall be made in a manner and method which provides for the prudent expenditure of City funds and provides for maximum protection of the taxpayer; prevents waste, conflict and impropriety; and

WHEREAS, the policy shall provide for equal access and opportunity in an open and competitive environment to all suppliers with regard to factors related to quality, cost and availability of the goods and services and comply with all applicable federal, state and local laws, rules and regulations;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Coffeyville, Kansas, that the following procurement policy be and is hereby established.

Adopted this 11th day of July, 2017.

Paul Bauer, Mayor

ATTEST:

Cindy Price, City Clerk

Approved as to Form:

Paul Kritz, City Attorney



CITY OF COFFEYVILLE

SUBJECT	ISSUED BY	EFFECTIVE DATE	REVISION DATE
PROCUREMENT POLICY	City Commission	06/11/2013	06/27/2017

SECTION 1. GENERAL PROVISIONS

Purpose.

The purpose of this Administrative Policy is to define procurement procedures for each city department to follow based on the type of good or service being acquired and to set forth the process for disposing of city assets. The Administrative Policy shall be effective from and after the date shown above. Any prior Administrative Policies adopted pursuant to this are hereby repealed.

Fundamental Principles. Generally, a good or service should be obtained at the lowest cost, consistent with the quality and service required to maintain efficient operations of City Departments. The quantity of goods purchased is determined through an examination of factors such as the number of units to be used, the period of use, space available, acquisition price, volume discounts, shipping time, obsolescence, and present and expected future availability of an item.

Acquisition of Goods and Services. The acquisition of goods and services by or on behalf of the City of Coffeyville, its agencies, departments, officials and authorized agents, should be made in a manner and method which provides for the prudent expenditure of City funds; provides for maximum protection of the taxpayer; prevents waste, conflict, and impropriety; provides for equal access and opportunity in an open and competitive environment to all suppliers, with regard to factors related to quality, cost and availability of the goods and services; and which comply with all applicable federal, state and local laws, rules and regulations.

Self-imposed Constraints. Even though the City Commission approves a level of expenditures for any given department, that approval, in and of itself, is neither a permit nor a directive to expend funds unless the need exists at the time of purchase and the good or service to be purchased is within the budget limits.

Familiarity with Policy. All personnel of the City responsible for purchases shall become familiar with and follow the City's policies and procedures as they relate to purchasing. Supervisors shall be cognizant of their respective budget limitations and initiate purchases accordingly. It is the responsibility of the individual departments to anticipate requirements and initiate action to purchase goods and services in advance of the time they are needed.

Application.

This policy applies to all purchases and contracts entered into by the City. It shall apply to every expenditure of public funds for supplies and materials by a public department for public purchasing irrespective of the source of the funds. If City staff or resources are used in any manner, this policy shall apply. When the purchase involves the expenditure of federal or state assistance or contract funds, the purchase shall be conducted in accordance with any mandatory applicable federal and/or state laws and regulations. Nothing in this policy shall prevent any public

department from complying with the terms and conditions of any grant, gift or bequest that is otherwise consistent with law.

Public Access to Purchasing Information.

Purchasing information shall be a public record to the extent provided by state statute and shall be available to the public as provided in such statute.

SECTION 2. DEFINITIONS

CITY COMMISSION – the governing body of the City of Coffeyville, composed of the Mayor and Commissioners duly elected or appointed in accordance with the Statutes of the State of Kansas.

CITY EMPLOYEE – an individual drawing a salary or wages from the City, any non-compensated individual performing personal services for the City or any department, activity, commission, council, board, or any other entity established by the executive or legislative branch of the City; and any non-compensated individual serving as an elected official of the City.

CITY MANAGER – the Chief Administrative Officer of the City appointed on either a permanent or interim basis by the City Commission.

CONSTRUCTION – the process of building, altering, repairing, improving or demolishing any public structure or facility or other public improvement of any kind.

CONTRACT – a legally binding promise enforceable by law, and generally, in writing between the City and one or more outside parties, regardless of form or title for the purchase of supplies, materials, services, professional services and construction.

DEPARTMENT HEAD – the director designated by the City Manager to direct the administration of the department and is charged with certain duties and responsibilities, or his/her authorized representative.

EMERGENCY – those unforeseen circumstances that present an immediate threat to public health, welfare, or safety; or when immediate response is necessary to prevent further damage to public property, machinery or equipment; or when delay would result in significant financial impacts to the City or significant interruption to the project schedule as determined by the Department Head and City Manager.

INVITATION FOR BIDS – all documents, whether attached or incorporated by reference, utilized for soliciting sealed bids.

MODIFICATION – any written alteration to a provision of any contract accomplished by mutual agreement of the parties to the contract.

RESPONSIBLE BIDDER – A contractor, business entity or individual who is fully capable to meet all of the requirements of the solicitation and subsequent contract. Must possess the full capability, including financial and technical, to perform as contractually required. Must be able to fully document the ability to provide good faith performance. Documented poor performance on prior contracts for goods or services may suspend a contractor from consideration for award.

REQUEST FOR PROPOSALS – all documents, whether attached or incorporated by reference, utilized for soliciting proposals when price is a factor in selection.

REQUEST FOR QUALIFICATIONS - all documents, whether attached or incorporated by reference, utilized for soliciting proposals when price is considered after selection. This is usually applicable for engineering, architectural, consulting and other specialized or technical services.

SCOPE OF SERVICES – a detailed description of the tasks to be performed by the successful bidder.

SPECIFICATIONS – a description of the physical or functional characteristics, or of the nature of a supply, service, or construction item; the requirements to be satisfied by a product, material or process indicating, if appropriate, the procedures to determine whether the requirements are satisfied, and/or the capabilities and performance characteristics that the item must satisfy.

SECTION 3. PURCHASING PROCEDURES

Purchasing Authority and Approval Table.

The following table shows who has the authority to make purchases for their department or division.

Amount of Purchase	Authority for Purchase	Purchase Methods	Authority for Payment
\$1 - \$100	Employees with Department Superintendent or Department Head authorization	Lowest cost through cost comparisons	Department Superintendent or Department Head Finance Department
\$101 - \$1,500	Department Head or his/her designee	Telephone quotes Fax quotes Email quotes Informal written bids (2 quotes required)	Department Head Finance Department
\$1,501 - \$15,000	Department Head or his/her designee	Fax quotes Email quotes Informal written bids (3 quotes required)	Department Head Finance Department
\$15,001 – \$25,000	City Manager or his/her designee	Fax quotes Email quotes Informal written bids (3 quotes required)	City Manager Finance Department Department Head
\$25,001 or more	City Manager or his/her designee City Commission (awarded contracts of \$25,001 or above)	Formal written bids Advertised bid Invitation	City Commission City Manager Finance Department Department Head

Purchases of Goods and Non-Professional Services from a Single Vendor, Per Occurrence.

Any agreement for purchases, the duration of which shall exceed one year, shall be subject to annual appropriation approved by the City Commission. The paid invoice/receipt detailing the transaction must be approved and signed by the department head or his/her designee before it is sent to the Finance Department. All purchases are reviewed by the Finance Director and City Treasurer for payment.

Purchases of less than \$100.

Purchases of less than \$100 can be made by employees with approval by the department superintendent or department head.

Purchases of \$101 to \$1,500.

Purchases of at least \$101 but less than \$1,500 may be made by the department head or his/her designee. These purchases require the department to obtain at least two (2) competitive telephone, fax, email and/or informal written quotes, and an additional quote is required if the two quotes are not competitive.

Purchases of \$1,501 to \$15,000.

Purchases of at least \$1,501 but less than \$15,000 may be made by the department head or his/her designee. These purchases require the department to obtain at least three (3) competitive fax, email and/or informal written quotes.

Purchases of \$15,001 to \$25,000.

Purchases of at least \$15,001 but less than \$25,000 may be made by the department head or his/her designee with City Manager approval. These purchases require the department to obtain at least three (3) competitive fax, email and/or informal written quotes.

Purchases of \$25,001 or more.

Purchases of at least \$25,001 or more will be awarded by advertised formal competitive sealed bid. Formal sealed bids shall not be required when a request has been submitted in writing to the City Manager stating the reasons that it is not practical or advantageous to call for a competitive bid, and the City Manager has, in writing, approved the request.

Invitations for bids. An invitation for bids shall be issued and shall include specifications and contractual terms and conditions applicable to the purchase. Criteria for evaluation shall be set forth in the Invitation for Bids.

Public Notice. Adequate public notice of the invitation for bids shall be given for a reasonable time, no less than ten calendar days prior to the date set forth therein for the opening of bids. Such notice shall include publication in the official newspaper of general circulation within the community, appropriate trade journals or publications and/or posted on the City's website to allow adequate time for bid preparation.

Bid Requirements. The bid documents shall include:

- 1) A description of the work to be performed or the product to be purchased.
- 2) The location where copies of plans, specifications, and other contract documents may be examined.
- 3) The time and place where bids will be received and time and place where bids will be opened.
- 4) A statement detailing the evaluation criteria to be used for bid acceptance and evaluation.
- 5) A statement that the City reserves the right to reject any or all bids and to waive any informalities or irregularities therein.
- 6) A statement that the City Manager may require that no bidder may withdraw a bid for a period of up to forty-five (45) days after the date and hour set for opening bids, but that a bid may be withdrawn up to twenty-four (24) hours prior to expiration of the deadline for submitted bids.
- 7) A statement setting forth requirements for bid and performance, labor, materials, bonds, product liability coverage warranty and worker's compensation insurance.

Each bid submitted to the City shall be signed, enclosed in a sealed envelope and filed as stated in the advertisement for the bid. Fax or email bids will not be accepted. The City Manager may waive technical irregularities in the bid requirements in this Purchasing Policy, or in the advertisement of the bids, if the City Manager finds that such waiver does not compromise the integrity of the bidding process.

Late Bids. Bids not submitted by the required deadline are ineligible for consideration and will not be opened.

Bid Openings. All bid openings shall be scheduled with the City Clerk prior to giving public notice of an invitation for bid. Bids shall be opened publicly in the presence of one or more witnesses at the time and place designated in the invitation for bids. The amount of each bid, and such relevant information as the City Clerk deems appropriate, together with the name of each bidder, shall be recorded on the bid tab provided by the Department or Consultant. The record and each bid shall be open to public inspection. In the event of good cause, as determined by the City Clerk, bid openings may be postponed.

Bid Acceptance and Bid Evaluation. Bids shall be unconditionally accepted without alteration or correction, except as authorized in this policy. Bids shall be evaluated based on the requirements set forth in the invitation for bids, which may include criteria to determine acceptability such as inspection, testing, quality, workmanship, delivery and suitability for a particular purpose. Those criteria that will affect the bid price and be considered in evaluation for award shall be objectively measurable, such as discounts, transportation and delivery costs, and

total or life cycle costs. The invitation for bids shall set forth the evaluation criteria to be used. No criteria may be used in bid evaluations that are not set forth in the invitation for bids.

Correction or Withdrawal of Bids; Cancellation of Awards. Correction or withdrawal of inadvertently erroneous bids before or after bid opening, or cancellation of awards or contracts based on such bid mistakes, may be permitted where appropriate. Mistakes discovered before bid opening may be modified or withdrawn by written notice received in the office designated in the invitation for bids prior to the time set for bid opening. After bid opening, the following provisions shall apply:

1. A low bidder alleging a material mistake of fact may be permitted to correct its bid, if the mistake is clearly evident on the face of the bid document and the intended correct bid is similarly evident.
2. A low bidder alleging a material mistake of fact may be permitted to withdraw its bid: (1) if the mistake is clearly evident on the face of the bid but the intended correct bid is not similarly evident, or (2) if the mistake is not clearly evident on the face of the bid but the bidder submits evidence which clearly and convincingly demonstrates that a mistake was made, in which case the bidder must show the nature of the mistake and the bid price actually intended.

No changes in bid prices or other provisions of bids prejudicial to the interests of the City or fair competition shall be permitted. All decisions to permit the correction or withdrawal of bids, or to cancel awards or contracts based on bid mistakes, shall be supported by a written determination made by the City Manager.

Award. The bid shall be awarded with reasonable promptness by written notice to the lowest responsible bidder whose bid meets the requirements and criteria set forth in the invitation for bids, subject to the right of the City to reject all bids. Award contracts of \$25,000 and above that were budgeted shall be forwarded to the City Commission for approval and execution of the contract. ~~In the event that a purchase is necessary and is not budgeted, except in an emergency, prior approval of the City Commission to bid the purchase should be received before publication and bidding.~~

SECTION 4. CHANGES IN SCOPE OF WORK.

Through approval of this policy, a change in scope of work is considered a modification or amendment ~~of an existing contract~~ that alters the project from what was originally envisioned. Except as noted below, any modification or amendment of an existing contract's scope of work that increases the total compensation in an amount to exceed \$25,000 must be approved by the City Commission prior to work commencing. Changes in scope that do not cause the total contract amount to exceed \$25,000 may be executed by the City Manager.

In certain limited emergency situations, the City Manager shall be given the authority to execute an emergency change of scope. The City Manager shall only execute the emergency change of scope if the work qualifies as an "emergency" and the overall project budget is not exceeded. The

emergency change of scope supplemental agreement would be submitted to the City Commission for ratification at the next available meeting.

SECTION 5. CHANGE ORDERS.

Through approval of this policy, a change order is considered a change in the ~~scope of services or costtime and/or price~~ in a contract, ~~where the contractor may request a change order.~~ A change order is an amendment to the contract. The contract amendment should contain the changes in ~~scope of services~~ ~~timeframe~~ and/or in cost and must go to the City Commission for approval. Except as noted below, any change order that increases the total contract amount greater than \$25,000 must be approved by the City Commission prior to work commencing. Change orders in an amount less than \$25,000 may be executed by the City Manager and submitted to the City Commission for ratification ~~at the next available meeting.~~

~~In the event a series of change orders on a single contract accumulates to an amount in excess of \$25,000, all subsequent change orders, regardless of amount, must go to the City Commission for approval prior to work commencing.~~

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In certain limited emergency situations or due to the stage of construction in progress or to prevent a lengthy delay in a project, the Department Head, with the approval of the City Manager, and with notification to the City Commission, can authorize a change order in an amount to exceed \$25,000. ~~The City Manager shall only execute an emergency change order if the work qualifies as an "emergency" and the overall project budget is not exceeded.~~ After authorizing the change order, the change order is prepared and submitted to the City Commission for ratification ~~at the next available meeting.~~ These change orders may involve such issues as ~~additional tasks, deletion of tasks,~~ cost changes and extensions of time.

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~~In the event a series of change orders on a single contract accumulates to an amount in excess of \$25,000, all subsequent change orders, regardless of amount, must go to the City Commission for approval prior to work commencing.~~

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—*Exception.* Notwithstanding the above, any change order resulting in a decrease of any amount related to any construction, reconstruction, of a project for the City may be approved by the City Manager without further action by the City Commission.

SECTION 6. COOPERATIVE BIDDING AND STATE BID AWARDS.

It is sometimes beneficial to group the City's requirements with the like requirements of other cities, counties or agencies. This results in lower costs to all parties while maintaining the integrity of each entity's bidding requirements.

The State of Kansas bids many common requirements and makes the award results available to any governmental agency. State bid awards enable government agencies to purchase goods and services at a reduced price due to quantity discounts and do not require the bidding process by individual agencies. State bids are considered to meet the sealed bid requirements.

The City may contract directly with other governmental entities for the purchase of items. The City may also participate in, sponsor, conduct or administer a cooperative purchasing agreement whereby items are procured in accordance with a contract established by another governmental entity provided that such contract was established in accordance with the laws and regulations applicable to the establishing governmental entity. These cooperative purchasing agreements shall be authorized by the City Commission.

Additional Commission approval shall not be required for the purchase of any budgeted items from purchasing agreements established by governmental entities with which Commission has previously approved participation. Commission approval will be required for the purchase of unbudgeted items in excess of \$25,000 regardless of whether the Commission has approved participation with the governmental entity. Specific unbudgeted items less than \$25,000 may be purchased through an approved cooperative purchasing program provided an alternative funding source within the respective Department's budget is identified in writing to the Finance Director and City Manager.

SECTION 7. TERM AND SUPPLY CONTRACTS.

Term and supply contracts shall be bid following the same procedures established by this policy for other purchases based upon estimated value of contract. The Department Head shall prepare a recommendation of award for City Commission approval for all term and supply and annual contracts over \$25,000, based upon the annual value of the contract. In the instance of multiple year contracts, Commission approval is not required for the renewal periods when the requested price increase does not exceed the renewal period increase established in the original contract. All multiple year contracts shall contain the a non-appropriation clause which states shown in Section 12. This states that the Contractor understands the obligation of the City to pay for goods and/or services under the contract is limited to payment from available revenues and shall constitute a current expense of the City. It shall not in any way be construed to be a debt of the City in violation of any applicable constitutional or statutory limitations or requirements concerning the creation of indebtedness by the City nor shall anything contained in the contract constitute a pledge of the general tax revenues, funds or moneys of the City. All provisions of the contract shall be interpreted so as to give effect to such intent.

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SECTION 8. PROFESSIONAL SERVICES.

Contracts for professional services such as engineering, architectural, consulting and other specialized or technical services shall be obtained through the following process:

1. The Department Head shall prepare a scope of services to determine the format to be used, identify any special requirements, outline a timeline for the project, estimate costs, define roles, and identify potential respondents.
2. Based on the scope of services, the Department Head shall prepare a Request for Proposal or Request for Qualifications, as applicable, designed to ascertain the vendor

qualifications, and obtain brochures and any other information which may be used by the selection committee during their evaluation of the proposals.

3. A selection committee shall be established by the Department Head or his/her designee to review the proposals and rate each firm according to the evaluation criteria established in the Request for Proposal/Qualifications. ~~At a minimum, an Administration Department representative shall serve on all selection committees.~~ The committee must include staff members from more than one city department as evaluators. However, in the event the estimated cost of the scope of services in the Request for Proposal/Qualification exceeds \$25,000, the applicable Department Head shall serve on the selection committee for that proposal evaluation.
4. A two-step process will be used whereby the selection committee will first rate each proposal received on criteria established in the Request for Proposals/Qualifications. The composite score of the committee will be used to determine the top rated firms, which may be interviewed. If interviews are conducted, the firms are rated after the interviews and a second composite score recorded.
5. Immediately following each of the two steps in the process, committee members shall individually rate the firms and submit their rating sheets to the Department Head or his/her designee. The Department Head or his/her designee will then begin negotiations with the firm receiving the highest score.
6. The Department Head or his/her designee shall prepare a recommendation of award for City Commission approval.

Upon approval of the City Manager, professional services under \$5,000 may be exempt from the Request for Proposal and competitive bidding process.

SECTION 9. CONSTRUCTION CONTRACTS.

Construction contracts shall be bid in accordance with the procedures established for other purchase by this policy according to applicable price range.

Construction contracts, supervised by outside consulting services, shall be bid in coordination with the Department Head. A bid package shall be reviewed and approved by the Department Head. Construction contracts shall be prepared by the Consultant. The Consultant or the Department Head, as determined by the Department Head, shall distribute the bid package to potential bidders. The Consultant or Department Head shall schedule a bid opening with the City Clerk where bids will be opened publicly in the presence of one or more witnesses at the time and place designated in the bid package. The amount of each bid, and such relevant information as the City Clerk deems appropriate, together with the name of each bidder, shall be recorded. The record and each bid shall be open to public inspection. The final award of the bid shall be communicated to the successful bidder by the Department Head or his/her designee.

Contract Administration.

A contract administration system shall be maintained by the Department or Consultant designed to ensure that a contractor is performing in accordance with the solicitation, terms and conditions under which the contract was awarded.

SECTION 10. SOLE SOURCE PURCHASES.

A contract may be awarded or a purchase made without competition when, after conducting a good faith review of available sources, it is determined there is only one source for the required product.

Circumstances that require a sole source purchase may include, but are not limited to:

1. No competitive product or availability from only one supplier;
2. The purchase of a component or replacement part for which there is no commercially available product, and which can be obtained only from the manufacturer;
3. The purchase of an item where compatibility is the overriding consideration, such as to maintain standardization or compatibility, or to match materials already in use to produce visual harmony;
4. When supplies or services are available at a discount from a single distributor for a limited period of time;
5. When a specialized consultant or technical services is needed for a project with specific circumstances requiring a unique combination of abilities or expertise to perform the services required;
6. The purchase of a used item;
7. The purchase of a product for trial or testing.

Sole source can refer to the supplier, as well as a product or service. Thus the ability to meet a delivery date or to provide on-call repairs can create a sole supplier condition. Justification for a sole source purchase depends on a needed item being available from only a single supplier under the prevailing conditions. If the item may be obtained from more than one source, price competition shall be solicited.

SECTION 11. EMERGENCY PURCHASES

An emergency condition exists when there is a threat to public health, welfare, or safety such as may arise by reason of floods, epidemics, riots, equipment failure, etc.; when immediate response is necessary to prevent further damage to public property, machinery or equipment; or when delay would result in significant financial impacts to the City or significant interruption to the project schedule as determined by the Department Head and City Manager. The condition must create an immediate and serious need for supplies, equipment, materials, and/or services that cannot be met through normal procurement methods and the lack of which would threaten the function of the City government or its programs.

Any department may make emergency purchases ~~when an emergency arises~~, however with as much competition as is possible under the circumstances. Purchases shall be limited to only the quantity necessary to meet the emergency, and in no event shall the contract price exceed commercially reasonable prices.

SECTION 12. GENERAL INSTRUCTIONS.

1. Local Business Preferences.

Local vendors shall receive preference in the amount up to five percent (5%) but no more than \$5,000.

Local preference applies to businesses in the following order: (1) those within City of Coffeyville corporate limits; (2) those located within Montgomery County; and (3) those located within the State of Kansas.

Goods and services purchased by the City shall be purchased from local merchants and businesses, unless:

1. Such goods of like quality and services are not immediately available locally; or
2. The cost of such goods or services plus taxes, shipping and handling exceeds that allowed by the local preference limits. The cost of such goods or services plus shipping and handling may be purchased outside the local area at a savings of five percent (5%) or more; or
3. 2. An emergency exists and such goods or services are not immediately available locally; or
3. State/Federal requirements are such to require the lowest bid. Federal/State funds or other funds are used that prohibit the application of the preference; or
4. The business entity has any outstanding liens, fines or violations or other debts with the City of Coffeyville.

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2. Specifications.

It is the responsibility of the department to write their specification and establish the quality of the product or service required. Specifications shall be written to require competition at the manufacturer's level when possible. Use of a brand name specification shall include the designation "or an approved alternate." A "no substitute" request must be justified by the department as to why no other brand will meet the need.

3. Multiple Purchases.

Making multiple purchases for the purpose of avoiding the bidding process shall not be permitted and shall be considered a violation of this Policy.

4. Unauthorized Purchases.

The purchase of an item must be made in accordance with the Purchasing Policy and Procedures. Any purchase of item, which does not comply with these procedures shall be considered an unauthorized purchase. Whenever funds have been expended or payment cannot be avoided on an unauthorized purchase, anyone may report the matter in writing to the Department Head or the City Manager for action. Said action may include discipline in accordance with the City's disciplinary policies.

5. Minimum Insurance and Bonding Requirements for Contract Awards.

Contract awards shall be made only to contractors that possess the ability to perform successfully under the terms and conditions of a proposed procurement. Contracts awarded shall include the following guarantees, except when an exemption is provided:

1. A performance bond on the part of the contractor for 100% of the contract price for any contract exceeding the sum of \$40,000.
2. All construction contractors and subcontractors are to carry Workman's Compensation Insurance for all employees who work on the premises, as well as:
 - a. Manufacturer's and Contractor's Public Liability Insurance as appropriate for the project (Minimum requirement - \$1,000,000)

- b. Property Damage Insurance to protect them from claims for property damage. (Minimum requirement - \$1,000,000)
- c. Any and all additional insurance required by the laws of the State of Kansas.
- 3. If any subcontracting is let, prime contractors will be required to ensure the subcontractors comply with the provisions of this plan and with all applicable required federal and state regulations. All subcontractors must be licensed through the City and provide evidence of insurance if applicable.
- 4. Any insurance requirements required for state and/or federal funds are also incorporated into this document by reference and will be adhered to on such projects.

All proof of insurance and bond documents shall be provided to the City Clerk prior to Contractor beginning work on any City project.

6. City Attorney Review of Agreements.

All rental, lease agreements or contracts for goods and services must be reviewed by the City Attorney and be authorized by the City Manager. A copy of all rental, lease agreements or contract requiring payment must also be forwarded to the Finance Department for processing at least thirty (30) days prior to the due date of the first payment.

7. Municipal Tax Exemption.

With the exception of Coffeyville Municipal Light & Power, the City is tax exempt as a political subdivision under Section 4221(b) of the IRS Code and K.S.A. 79-3606, except for personal property used in a business setting. Department Heads are responsible for obtaining the latest tax exempt certificate and for remitting it to the appropriate vendor prior to every purchase.

8. Non-Appropriation Clause.

Kansas law (K.S.A. 10-1101 et seq.) requires the City to operate on a cash basis. Except as otherwise provided by law, it is unlawful for the City to create any indebtedness in excess of the amount of funds actually on hand for such purpose. Any contract that would create financial obligations to the City beyond the current, fiscal year must include provisions for non-appropriation of funds, such as the following: The City's financial obligations contained herein are subject to annual appropriations of funding in the municipal budget during each calendar year the agreement remains in effect. The City shall make a good faith effort to fund said financial obligations on an annual basis. If the City determines not to do so, the agreement shall be cancelled as of the date of non-appropriation, without penalty or additional liability to either party.

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8.9. State and Federal Laws.

The City of Coffeyville will comply with all state statutes, federal laws, and regulations related to local government purchase.

SECTION 13. BUDGET

Annual Budget Approvals.

The City Commission determines expenditure levels through the formulation and approval of the annual budget. In performing this policy-making function, the City Commission establishes a set of goals, priorities and performance standards by which the City organization directs its collective effort toward accomplishing. The adoption of the annual budget is the approval of a level of expenditures necessary to accomplish the goals and objectives that have been established for each City program. With the exception of single expenditures of more than \$25,000 or specific Ordinances to the contrary, no further City Commission action is required to initiate purchases within that budget. All purchases made by the City are approved twice monthly by the City Commission through majority approval of the Appropriation Ordinance.

City Manager Authority: The City Manager is delegated the responsibility by the City Commission to carry out a program of services to the community. It is the City Manager's responsibility to manage the annual budget in such a way that the goals and priorities of the City Commission are accomplished. All regulations, as well as recommendations for changes in general procurement policy, will only be made with the approval of the City Manager. Under this system of control, the City Manager has delegated this responsibility and authority to respective Department Heads.

Department Head Authority: Department Heads are responsible for meeting the goals and objectives established by City Management and are provided budgeted funds to attain those goals. Each Department Head has the responsibility and authority to make certain that purchases are within the scope of the adopted budget.

Although City Management has established goals and levels of expenditure for each program, approved budget authority is not a permit nor a directive to expend funds, unless the need for the product continues to exist at the time of purchase and the price of the product is within the parameters of the budget as stated above. In addition, these criteria must be ultimately weighted against the availability of funds and the relationship of the department goals to overall City priorities.

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Budgetary Control.

Budget review by the Finance Department will be at the section level (e.g. personnel, contractual services, materials and supplies, transfers, capital outlay) for each activity in each fund. An expenditure may not be approved if expenditures have exceeded the total approved for the budget of that Division or Department. Exceptions to this limitation may be approved by the City Manager in an amount not to exceed \$5,000. City Commission action is required for any single expenditure over \$5,000 which exceeds the total approved budget of that Division or Department.

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SECTION 14. LEASE OF REAL PROPERTY.

The City Commission may lease real property which is currently underutilized in order to maximize the return on the property to the City until such time as such properties shall be required for public usage, after following an applicable process which results in a fair market value determination which is financially most advantageous to the City.

Nothing herein shall prevent the City Manager or designated representative from negotiating the lease to a Lessee of any real property that is shown to have a unique value to such Lessee due to its configuration, accessibility or size. The City Commission shall have final approval of all such negotiations and any transaction.

SECTION 15. DISPOSAL OF CITY ASSETS.

K.S.A. 12-101 allows cities to “sell and convey real or personal estate owned by the city.” When an item no longer is needed by a City Department, the respective Department Head should attempt to redistribute the item within City Departments. Should there be no need for the item across City departments, such items may be given to other local governmental agencies, local not-for-profit agencies, or may be sold or traded outside of the City. If sold, departments shall determine an applicable fair market value which is financially most advantageous to the City. Unusable property or parts that have a market value will be sold “as is” through available markets approved by City Management. Usable property which cannot be relocated across City departments will be disposed of in accordance with the following procedures.

1. *Limitations.* Any asset which, at the time of purchase, was paid by City warrant in the amount of \$15,000 or more, must receive approval by the City Manager.
2. *Prohibitions.* Under no circumstances will any employee, or family-member of an employee, have access to or ownership of any asset that is being disposed of in accordance with this policy unless such asset is being offered for sale to the general public and the process for such sale is open to any individual intending to proffer a bid on such asset.
3. *Documents.* All documents will be disposed of in accordance with State policies governing same. Any document which has, or appears to have, historical value will be separated for further examination by officials approved through the Kansas State Historical Society.
4. *Computing Technology.* The IT Department shall be responsible for disposing of City computing technology assets. It is the responsibility of the IT Department and their employees to see that all data residing on any type of storage device is removed from any computing technology prior to the equipment leaving their possession.
5. *Notification.* Prior to transferring or disposing of City assets, each Department Head will determine whether such asset is part of the City’s ongoing fixed asset inventory. If so, a complete description of the asset being transferred or disposed of will be sent to the Finance Department.

SECTION 16. ETHICS.

All City employees authorized to conduct purchasing activities on behalf of the City of Coffeyville shall adhere to the highest degree of ethical standards. No employee shall engage in or permit any illegal or improper purchasing practice. Further, any employee having knowledge of any questionable practice shall immediately report this knowledge to their respective Department Head or the City Manager. Engaging in or permitting unethical or illegal conduct constitutes grounds for disciplinary action in accordance with the City’s disciplinary policies.

SECTION 17. RESPONSIBILITY FOR ENFORCEMENT.

The City Manager will have the responsibility for the enforcement of this administrative policy. Department Heads will be entrusted with the responsibility of enforcing the policy within their departments.

Approved: _____
Mayor

Date: _____

(Current as of June ~~2013~~[2017](#))

 CITY OF COFFEYVILLE BOARD OF COMMISSIONERS AGENDA ITEM		
MEETING DATE	July 11, 2017	
RESOLUTION OR ORDINANCE NUMBER	G-17-03	
AGENDA TITLE	Municipal Court cost increase and associated fees.	
REQUESTING DEPARTMENT	Police Department	
PRESENTER	Kwin Bromley. Police Chief	
FISCAL INFORMATION	Cost as recommended:	\$0.00
	Budget Line Item:	
	Balance Available	
	New Appropriation Required:	☐ Yes ☒ No
PURPOSE	City staff is requesting a slight increase in court costs to cover monies remitted to the State of Kansas per state statute. Additionally, with the operation of a new jail facility, staff is recommending fees associated with jail operations be approved, passing “user fees” on to the convicted offenders.	

BACKGROUND

Court costs in municipal court cases are currently \$80/case for traffic cases and \$105/case for non-traffic cases. By law (K.S.A. 12-4117), a portion of the costs is remitted to the State of Kansas and credited to various law enforcement training and other funds, including \$22.00 for a judicial branch surcharge; \$1.00 for a branch education fund; and \$20.00 for the law enforcement training center fund. The total amount remitted to the state was recently increased by \$0.50.

Court costs were adjusted in February, 2016. However, Staff believes it is appropriate to make a modest adjustment to help offset the increase in the state assessment as well as the costs to operate court. This is essentially a “user fee” that is only paid by convicted offenders.

Fees associated with convicted criminal offenders and jail operations can strain budgets and burden taxpayers.

Incarceration and medical fees: Currently, the City of Coffeyville is responsible for the costs associated with housing convicted offenders in the Montgomery County Department of Corrections as well as medical care. Depending on the sentencing, the cost of housing the convicted offender and associated medical costs can be staggering. Tax payers should not bare the burdened of the costs associated with housing convicted offenders.

Warrant fees: Coffeyville Municipal Court processes hundreds of warrants throughout the year at a substantial cost in time and money. Coffeyville does not charge a fee for processing the warrants as other municipalities do. A warrant fee would help offset the cost and place the fee upon the offender.

Expungement fees: Coffeyville Municipal Court performs this service free of charge. This service is time consuming and takes the clerk away from other duties. A fee would offset the costs to taxpayers and place a “user fee” upon the convicted offender.

Staff is recommending an ordinance directing fees associated with jail and municipal court operations be approved.

SPECIAL NOTES	
ANALYSIS	
PUBLIC INFORMATION PROCESS	
BOARD OR COMMISSION RECOMMENDATION	
STAFF RECOMMENDATION	Chief Bromley and staff recommend amending Chapter 14, Article II, increasing court costs and other fees.
REFERENCE DOCUMENTS ATTACHED	G-17-03

ORDINANCE NO. G-17-03

AN ORDINANCE AMENDING CHAPTER 14 (COURTS AND JAIL), ARTICLE II (MUNICIPAL COURT), SECTION 14-27, (COURT COSTS), OF THE CODE OF ORDINANCES OF THE CITY OF COFFEYVILLE, KANSAS, AND REPEALING ANY CONFLICTING ORDINANCES OR PARTS THEREOF.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF COFFEYVILLE, KANSAS:

Section 1. That Chapter 14 (Courts), Article II (Municipal Court), Section 14-27 (Court Costs), of the Code of Ordinances of the City of Coffeyville, Kansas be and is hereby amended to read as follows:

Sec. 14-27. – Court costs.

- (a) **General costs.** Whenever a defendant, in a case before the municipal court of the city is convicted of a violation of a municipal ordinance, or ordinances, or enters into a diversion agreement concerning a violation thereof, said defendant shall be assessed court costs in the following amounts, to-wit: For misdemeanor violations, the sum of ~~\$105.00~~ **\$110.00**; for all other violations, the sum of ~~\$80.00~~ **\$85.00**. When a single case involves a misdemeanor, as well as other violations, the court costs for misdemeanor violations shall apply. Said sum shall be in addition to any fine that is imposed by the court for said violation.
- (b) **Attorney fees.** As part of the court costs, the municipal judge shall also assess to the defendant, upon conviction, the amount of attorney fees and costs expended by the City if the defendant was represented by court-appointed counsel. In determining the amount and method of payment of such sum, the court shall take into account the financial resources of the defendant and the nature of the burden that payment of such sum will impose. A defendant who has been required to pay such sum and who is not willfully in default in the payment thereof may petition the court to waive payment of such sum or any unpaid portion thereof. If it appears to the satisfaction of the court that payment of the amount due will constitute a hardship on the defendant or the defendant's immediate family, the court may waive payment of all or a portion of the amount due, or modify the payment amount or due date.
- (c) **Fingerprint fees.** A fee in the amount of \$50.00 shall be assessed against any defendant convicted of violating a municipal ordinance that prohibits conduct comparable to a Class A or B misdemeanor, or assault as defined in K.S.A. 21-5412, and amendments thereto.
- (d) **Incarceration fees.** The municipal court judge shall assess the jail costs the City incurs for each day, or portion thereof, that a convicted defendant is required to serve in jail in an amount equal to the rate the City is charged for the jail time by the Montgomery County Department of Corrections.

- (e) Medical fees. Any costs incurred by the city for the provision of medical treatment of a defendant who is arrested and/or incarcerated pursuant to a city ordinance, or due to an order of the municipal court judge, shall be assessed against the defendant.
- (f) Expungement fees. In addition to any other costs, the municipal court shall assess the sum of \$100.00 for each expungement petition filed with the municipal clerk.
- (g) Warrant fees. The municipal court shall assess as additional court costs the sum of \$50.00 against each person for whom an arrest warrant has been issued for such person's failure to appear at a scheduled hearing.
- (h) If the defendant is unable to pay the costs assessed, there shall be and remain a judgment against the defendant, which may be enforced as a judgment for payment of money in civil cases.
- (i) For the purpose of determining the amount of court costs to be assessed in accordance with this article, if more than one complaint is filed against one individual arising out of the same incident, all such complaints shall be considered as one case for assessment purposes.
- (j) If it appears to the court that the prosecution was instituted without probable cause and from malicious motives, the court may require the person initiating the prosecution to appear and answer concerning the motives of such person for instituting the prosecution. If, after such hearing, the court determines the prosecution was instituted without probable cause and from malicious motives, all costs in the case shall be assessed against the complaining witness or other person initiating the prosecution.
- (k) Court costs shall not be assessed on parking tickets, except those issued for violations of section 40-104 regarding parking of vehicles on non-paved surfaces.

Section 2. That except as herein or otherwise amended, Chapter 14 of the Code of Ordinances shall remain in full force and effect.

Section 3. That any conflicting ordinances, or parts thereof, are hereby repealed.

Section 4. This Ordinance shall be effective upon publication in the official city newspaper.

Passed and approved this 25th day of July 2017.

Paul Bauer, Mayor

ATTEST:

Cindy Price, City Clerk

APPROVED AS TO FORM:

Paul Kritz, City Attorney

 CITY OF COFFEYVILLE BOARD OF COMMISSIONERS AGENDA ITEM		
MEETING DATE	July 11, 2017	
RESOLUTION OR ORDINANCE NUMBER	R-17-48	
AGENDA TITLE	Resolution to approve renewal of contract with Retail Strategies for retail recruitment and retention services.	
REQUESTING DEPARTMENT	Administration	
PRESENTER	Kendal Francis	
FISCAL INFORMATION	Cost as recommended:	\$35,000
	Budget Line Item:	180-5-210-478 Professional Services Retail and Industrial Marketing
	Balance Available	
	New Appropriation Required:	☒ Yes ☐ No
PURPOSE		

BACKGROUND	On June 28, 2016, we approved a 3-year agreement with Retail Strategies for retail recruitment and retention services. However, each year has a review period to allow for evaluation of services, and we can cancel without penalty. During the past year Retail Strategies has been actively engaged on our behalf. Their assistance to Jared Development has produced concrete results with the openings of Shoe Sensation and Dollar Tree. Additionally, they worked with city staff to provide key consumer analytics to Dollar General, which helped solidify their decision to build a new and larger store. They maintain regular communications with staff and are very responsive to requests for information. Additionally, they continue to represent Coffeyville's interest at all major trade shows.
SPECIAL NOTES	
ANALYSIS	
PUBLIC INFORMATION PROCESS	
BOARD OR COMMISSION RECOMMENDATION	
STAFF RECOMMENDATION	Approve the resolution.
REFERENCE DOCUMENTS ATTACHED	Retail Strategies Contract

RESOLUTION NO. R-17-48

A RESOLUTION TO EXECUTE AN AGREEMENT WITH RETAIL STRATEGIES FOR RETAIL RECRUITMENT AND RETENTION SERVICES.

BE IT RESOLVED by the Board of Commissioners of the City of Coffeyville, Kansas that the Mayor be and is hereby authorized to enter into a renewal agreement with Retail Strategies for retail recruitment and retention services in the amount of \$35,000.

ADOPTED THIS 11th DAY OF July, 2017.

Paul Bauer, Mayor

ATTEST:

Cindy Price, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Paul Kritz, City Attorney

PROFESSIONAL SERVICES AGREEMENT TO PROVIDE CONSULTING SERVICES

This Professional Services Agreement to Provide Consulting Services (this "Agreement") sets forth the mutual understanding of the City of Coffeyville, KS (the "Client") and Retail Strategies, LLC, an Alabama limited liability company (the "Consultant") on this the _____ day of June, 2016 (the "Execution Date"), for the provision of professional consulting services as more fully set forth below.

RECITALS:

The Consultant possesses a high degree of professional skill and experience and is a unique provider of professional consulting services in retail recruitment.

The Client desires to hire the Consultant to provide professional consulting services because of its professional skill and experience.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants and agreements set forth in this Agreement, the Client and the Consultant, intending to be legally bound, do hereby agree as follows:

1. **CONSULTING SERVICES.** The Consultant agrees to provide the following professional consulting services to the Client (the "Services"):

- A. **Research.** The Consultant will identify the Client's retail trade area using a blend of demographics, political boundaries, drive times and/or custom boundaries. The Consultant will perform market and retail analysis based on current industry standards at the time such reports are run. The Consultant will map retail locations and analyze opportunities given local and macro retail trends.
- B. **In-Market Real Estate Analysis.** The Consultant will analyze existing shopping centers and retail corridors and actively reach out to local brokers and real estate owners. The Consultant will identify, evaluate and catalogue priority commercial properties for development or redevelopment based on their highest-and-best-use. The Consultant will identify priority business categories to expand locally and to recruit to the area.
- C. **Retail Recruitment.** The Consultant will proactively recruit businesses for targeted zones through the contact of a minimum of 30 retailers, restaurants, brokers or developers. The Consultant will regularly update the Client Representative on retail recruitment efforts via email, telephone and the Consultant's client web portal known as "Basecamp." The Consultant will visit the Client's market once per calendar year. The Consultant will represent the Client at International Council of Shopping Center conferences and provide updates according to the yearly conference schedule.
- D. **Updates.** The Consultant will provide the Client Representative with recruitment activity updates within three business days of receipt of a request from the Client Representative (as defined in Section 4 below).

2. **TERM.** The Consultant will notify the Client of the date (the "Effective Date") when the Consultant receives payment of the first installment of the Consulting Fee (as defined below). The Consultant's engagement and provision of Services will commence upon the Effective Date. The Consultant's engagement and this Agreement will terminate automatically on the third anniversary of the Effective Date (the "Term") unless earlier terminated as provided in Section 6 below. At the end of the Term, the Client, acting by and through the Client Representative, may extend the Term at its option for successive one year periods on such terms and conditions as the Client Representative, acting for and on behalf of the Client, and the Consultant may agree upon in writing.

3. **CONSULTING FEE.**

A. **Consulting Fee.** In consideration for providing the Services, the Client agrees to pay the Consultant a consulting fee (the "Consulting Fee") in an amount equal to \$110,000. The Consulting Fee will be paid in installments of immediately available funds as follows:

Contract Period	Payment Date	Payment Amount
Year One	Upon execution of this agreement	\$40,000
Year Two	On or before the 1st anniversary of the Effective Date	\$35,000
Year Three	On or before the 2nd anniversary of the Effective Date	\$35,000

B. **Payment Default.** If the Client fails to pay any portion of the Consulting Fee on the requisite payment date, the Consultant will immediately cease all Services, including but not limited to: (1) negotiation of incentive agreements; (2) all recruiting and marketing efforts; (3) representation of the Client at trade shows; (4) booking meetings for the Client with prospective retailers; and (5) including the Client in marketing materials.

4. **CLIENT INFORMATION AND ACCESS.**

A. To the extent permitted by law, the Client will provide the Consultant with access to relevant personnel, facilities, records, reports and other information (including any information specified in the Consultant's proposal to the Client) accessible by the Client that the Consultant may reasonably request from time-to-time during the Term. The Client acknowledges and agrees that the Consultant's scheduled delivery of the Services is dependent upon the timely access to such personnel, facilities, records, reports and other requested information.

B. To facilitate such access and Consultant's delivery of the Services, the Client designates City Manager (the "Client Representative") as the Consultant's primary point of contact. The Client Representative will serve as the primary liaison between the Consultant and the Client. The Client Representative will also have responsibility for regular communications between the Client and the Consultant, including providing updates in a timely manner through Basecamp. The Client Representative's communications to the Consultant will include information regarding retail growth and development, such as actual and prospective business openings and closings, changes in economic drivers (e.g., significant

increases or decreases in workforce of major employers, school enrollments, housing or healthcare services) and changes in the ownership of targeted real estate (e.g., transfers of real estate or changes in the finances of ownership). The Client Representative will also be responsible for disseminating updates relative to consultants activities related to scope of work to members of local stakeholder groups of the Client (e.g. City Council, Economic Development Boards, Chamber of Commerce etc.).

Initials of Client Representative: _____

- C. The Client hereby authorizes the Client Representative (i) to act on behalf of the Client in the day-to-day administration and operation of this Agreement and the arrangements it contemplates and (ii) to execute and deliver, on behalf of the Client, such notices, approvals, consents, instruments, amendments or other documents as may be necessary or desirable to facilitate or assist the Consultant with the provision of the Services.

5. INTELLECTUAL PROPERTY. As part of the Services, the Consultant will prepare periodic and final reports including demographic and other research reports that will become the property of the Client upon delivery from the Consultant. Any other reports, memoranda, electronic mail, facsimile transmissions or other written documents prepared or used by the Consultants in connection with the Services will remain the property of the Consultant. With the Consultant's prior permission, the Client may use other information provided by the Consultant, such as specifics related to retailers, developers, site information or other "confidential information" for internal purposes while taking reasonable steps to so limit the use of such materials and maintain its confidentiality.

6. TERMINATION.

- A. **By the Client At-Will.** The Client may terminate this Agreement at any time for any or no reason upon delivery of 30 days' prior written notice to the Consultant. Any portion of the Consulting Fee paid prior to such termination of this Agreement is earned when paid and nonrefundable.
- B. **By the Client Upon the Consultant's Default.** The Client may notify the Consultant within 90 days of the day that the Client knows or should have known that the Consultant breached this Agreement. The Consultant will have 30 days following receipt of such notice to cure any alleged breach. If the Consultant fails to cure any alleged breach within that 30-day period, then the Client may terminate this Agreement. Within 30 days of such termination of this Agreement, the Consultant will refund a pro rata portion of the installment of the Consulting Fee previously paid for the contract period during which such termination occurs based upon the number of days remaining in such contract period.
- C. **By the Consultant At-Will.** The Consultant may terminate this Agreement at any time for any or no reason upon delivery of 30 days' prior written notice to the Client. Within 30 days of such termination of this Agreement, the Consultant will refund a pro rata portion of the installment of the Consulting Fee previously paid for the period during which such termination occurs based upon the number of days remaining in such period.
- D. **By the Consultant Upon the Client's Default.** The Consultant may notify the Client within 90 days of the day that the Consultant knows or should have known that the Client breached this Agreement. The Client will have 30 days following receipt of such notice to

cure any alleged breach. If the Client fails to cure any alleged breach within that 30-day period, then the Consultant may terminate this Agreement. Any portion of the Consulting Fee paid prior to such termination of this Agreement is earned when paid and nonrefundable.

7. **NOTICES.** Any notice or communication in connection with this Agreement will be in writing and either delivered personally, sent by certified or registered mail, postage prepaid, delivered by a recognized overnight courier service, or transmitted via facsimile or other electronic transmission, addressed as follows:

Client: City of Coffeyville, KS
Craig Powell
Mayor
Attention: Mayor Craig Powell

Consultant: Retail Strategies, LLC
120 18th Street South, Suite 201
Birmingham, AL 35233
Email: Ashton@retailstrategies.com
Fax: (205) 313-3677
Attention: ASHTON L. ARRINGTON

or to such other address as may be furnished in writing by either party in the preceding manner. Notice shall be deemed to have been properly given for all purposes: (i) if sent by a nationally recognized overnight carrier for next business day delivery, on the first business day following deposit of such notice with such carrier, (ii) if personally delivered, on the actual date of delivery, (iii) if sent by certified U.S. Mail, return receipt requested postage prepaid, on the third business day following the date of mailing, or (iv) if sent by facsimile or email of a PDF document (with confirmation of transmission), then on the actual date of delivery if sent prior to 5 p.m. Central Time, and on the next business day if sent after such time.

8. **INDEPENDENT CONTRACTOR.** The Consultant, in its capacity as a professional consultant to the Client, is and will be at all times an independent contractor. The Consultant does not have the express, implied or apparent authority either (A) to act as the Client's agent or legal representative or (B) to legally bind the Client, its officers, agents or employees.

9. **STANDARD TERMS.**

- A. **Affiliated Services:** The Client acknowledges that certain affiliates of the Consultant provide real estate brokerage and management services for which they are paid brokerage, development, leasing, management and similar fees. In connection with the Services and with the prior written permission of the Client, such affiliates may be engaged to provide such services in consideration for the payment of such fees.
- B. **Applicable Laws:** The Consultant will abide by all laws, rules and regulations applicable to the provision of the Services.
- C. **Insurance:** The Consultant will carry all employee insurance necessary to comply with applicable state and federal laws.

- D. **Third Party Beneficiaries:** This Agreement is for the sole benefit of the parties to this Agreement and their permitted successors and assigns. Nothing in this Agreement, whether express or implied, is intended to or will confer upon any other person or entity any legal or equitable right, benefit or remedy of any nature whatsoever under or by reason of this Agreement.
- E. **Entire Agreement:** This Agreement, together with any exhibits or amendments hereto, constitutes the entire agreement of the parties, as a complete and final integration thereof with respect to its subject matter. Any prior written or oral understandings and agreements between the parties are merged into this Agreement, which alone fully and completely expresses their understanding. No representation, warranty, or covenant made by any party which is not contained in this Agreement or expressly referred to herein has been relied on by any party in entering into this Agreement.
- F. **Further Assurances:** Each party hereby agrees to perform any further acts and to execute and deliver any documents which may be reasonably necessary to carry out the provisions of this Agreement.
- G. **Force Majeure:** Neither party to this Agreement will hold the other party responsible for damages or delay in performance caused by acts of God, strikes, lockouts or other circumstances beyond the reasonable control of the other or the other party's employees, agents or contractors.
- H. **Limitation on Liability; Sole Remedy:** Each party's liability to the other party arising out of or related to this Agreement or the Services will not exceed the amount of the Consulting Fee. The Client's sole remedy in the event of any alleged breach of this Agreement by the Consultant will be the notice, cure and refund provisions of Section 6(B) of this Agreement.
- I. **Amendment in Writing:** This Agreement may not be amended, modified, altered, changed, terminated, or waived in any respect whatsoever, except by a further agreement in writing, properly executed by a duly authorized officer of the Consultant and the Client Representative, acting for and on behalf of the Client.
- J. **Binding Effect:** This Agreement will bind the parties and their respective successors and assigns. If any provision in this Agreement will be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions will not in any way be affected or impaired thereby.
- K. **Captions:** The captions of this Agreement are for convenience and reference only, are not a part of this Agreement and in no way define, describe, extend, or limit the scope or intent of this Agreement.
- L. **Construction:** This Agreement will be construed in its entirety according to its plain meaning and will not be construed against the party who provided or drafted it.
- M. **Prohibition on Assignment:** No party to this Agreement may assign its interests or obligations hereunder without the written consent of the other party obtained in advance of any such assignment. No such assignment will in any manner whatsoever relieve any party

from its obligations and duties hereunder and such assigning party will in all respects remain liable hereunder irrespective of such assignment.

- N. **Waiver:** Non-enforcement of any provision of this Agreement by either party will not constitute a waiver of that provision, nor will it affect the enforceability of that provision or of the remaining terms and conditions of this Agreement.
- O. **Survival:** Section 5 and Section 9(H) will survive termination of this Agreement.
- P. **Counterparts; Electronic Transmission:** This Agreement may be executed in counterparts, each of which will be deemed to be an original, and such counterparts will, together, constitute and be one and the same instrument. A signed copy of this Agreement delivered by telecopy, electronic transmission or other similar means will be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

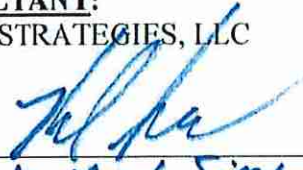
[SIGNATURE PAGES FOLLOW]

IN WITNESS WHEREOF, the Client and the Consultant have caused this Agreement to be executed by their duly authorized officers to be effective as of the Effective Date.

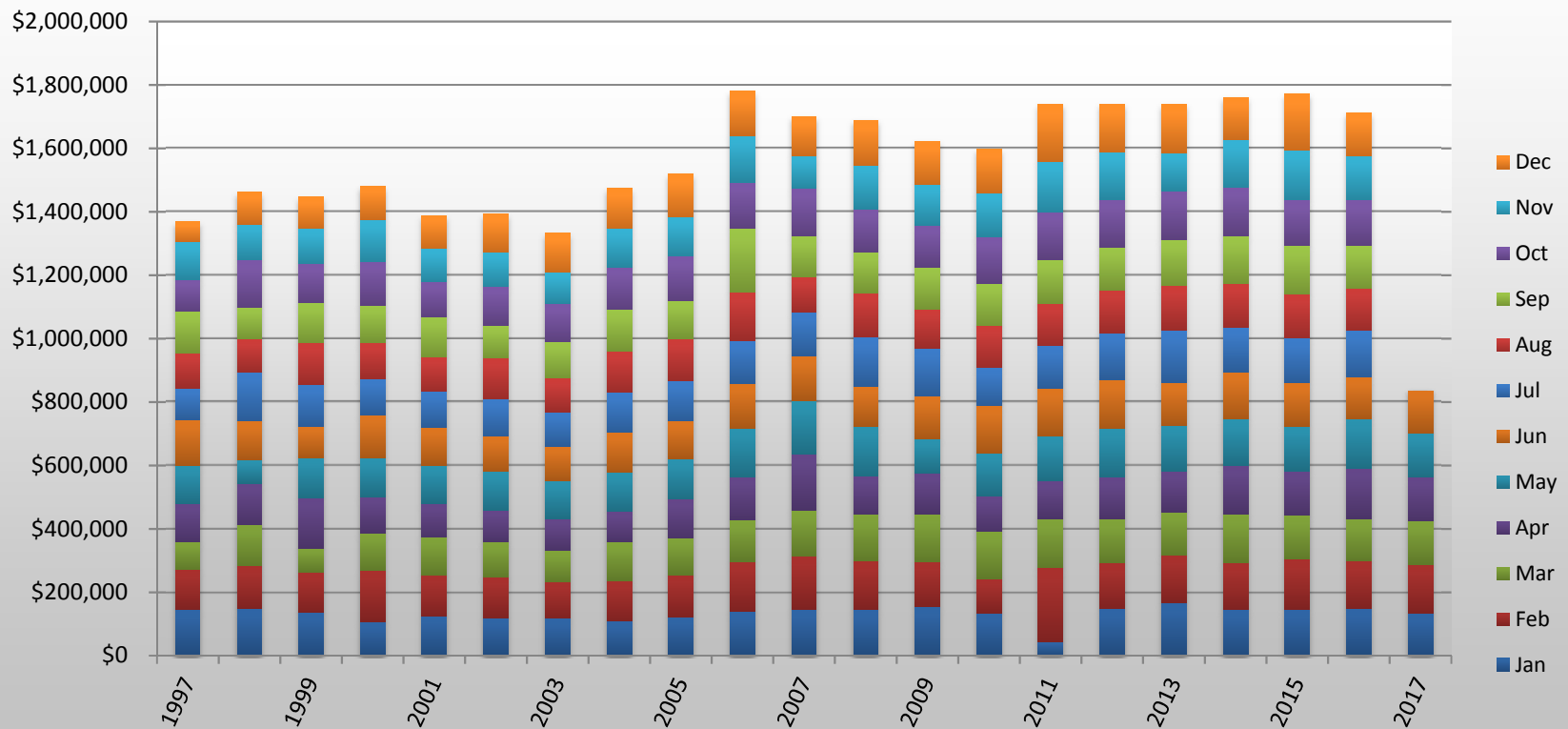
CLIENT:

By: _____
Name: Craig Powell
Title: Mayor
Date:

CONSULTANT:
RETAIL STRATEGIES, LLC

By:  _____
Name: W. Mead Sizemore III
Title: CEO
Date: 6/22/16

City 1 Cent Sales Tax Revenue



**2017 LOCAL RETAIL SALES TAX COLLECTION
1 CENT SALES/COMP USE TAX REVENUE COMBINED**

<u>TAXING MONTH</u>	<u>COLLECTION MONTH</u>	<u>MONTH RECEIVED</u>	<u>2014 ACTUAL .01 TAX</u>	<u>2015 ACTUAL .01 TAX</u>	<u>2015/2014 PERCENTAGE INC OR DEC .01 TAX</u>	<u>2016 ACTUAL .01 TAX</u>	<u>2016/2015 PERCENTAGE INC OR DEC .01 TAX</u>	<u>2017 ACTUAL .01 TAX</u>	<u>2017/2016 PERCENTAGE INC OR DEC .01 TAX</u>
NOVEMBER	DECEMBER	JANUARY	\$146,299.40	\$147,492.93	0.82%	\$149,507.89	1.37%	\$135,077.91	-9.65%
			\$146,299.40	\$147,492.93	0.82%	\$149,507.89	1.37%	\$135,077.91	-9.65%
DECEMBER	JANUARY	FEBRUARY	\$146,126.93	\$156,319.72	6.98%	149,256.01	-4.52%	153,122.83	2.59%
			\$292,426.33	\$303,812.64	3.89%	\$298,763.90	-1.66%	\$288,200.75	-3.54%
JANUARY	FEBRUARY	MARCH	\$155,123.07	\$139,261.36	-10.23%	133,333.61	-4.26%	137,335.81	3.00%
			\$447,549.40	\$443,074.00	-1.00%	\$432,097.51	-2.48%	\$425,536.56	-1.52%
FEBRUARY	MARCH	APRIL	\$151,251.80	\$140,432.83	-7.15%	\$158,197.01	12.65%	137,588.58	-13.03%
			\$598,801.21	\$583,506.83	-2.55%	\$590,294.52	1.16%	\$563,125.14	-4.60%
MARCH	APRIL	MAY	\$147,661.30	\$140,819.49	-4.63%	\$157,666.90	11.96%	140,389.54	-10.96%
			\$746,462.50	\$724,326.32	-2.97%	\$747,961.42	3.26%	\$703,514.68	-5.94%
APRIL	MAY	JUNE	\$148,675.89	\$136,127.91	-8.44%	\$130,051.96	-4.46%	131,871.22	1.40%
			\$895,138.39	\$860,454.23	-3.87%	\$878,013.38	2.04%	\$835,385.90	-4.85%
MAY	JUNE	JULY	\$141,306.30	\$140,804.95	-0.35%	\$147,793.73	4.96%		
			\$1,036,444.69	\$1,001,259.18	-3.39%	\$1,025,807.10	2.45%		
JUNE	JULY	AUGUST	\$138,002.68	\$139,448.58	1.05%	\$133,432.45	-4.31%		
			\$1,174,447.38	\$1,140,707.76	-2.87%	\$1,159,239.56	1.62%		
JULY	AUGUST	SEPTEMBER	\$150,733.15	\$153,352.27	1.74%	\$133,793.02	-12.75%		
			\$1,325,180.53	\$1,294,060.03	-2.35%	\$1,293,032.58	-0.08%		
AUGUST	SEPTEMBER	OCTOBER	\$151,905.19	\$143,675.91	-5.42%	\$144,870.58	0.83%		
			\$1,477,085.72	\$1,437,735.94	-2.66%	\$1,437,903.16	0.01%		
SEPTEMBER	OCTOBER	NOVEMBER	\$149,480.82	\$156,641.82	4.79%	\$137,949.00	-11.93%		
			\$1,626,566.54	\$1,594,377.76	-1.98%	\$1,575,852.15	-1.16%		
OCTOBER	NOVEMBER	DECEMBER	\$134,790.17	\$177,172.12	31.44%	\$136,561.04	-22.92%		
			\$1,761,356.71	\$1,771,549.88	0.58%	\$1,712,413.19	-3.34%		

**2017 LOCAL RETAIL SALES TAX COLLECTION
1 CENT SALES TAX REVENUE**

<u>TAXING MONTH</u>	<u>COLLECTION MONTH</u>	<u>MONTH RECEIVED</u>	<u>2014 ACTUAL .01 TAX</u>	<u>2015 ACTUAL .01 TAX</u>	<u>2015/2014 PERCENTAGE INC OR DEC .01 TAX</u>	<u>2016 ACTUAL .01 TAX</u>	<u>2016/2015 PERCENTAGE INC OR DEC .01 TAX</u>	<u>2017 ACTUAL .01 TAX</u>	<u>2017/2016 PERCENTAGE INC OR DEC .01 TAX</u>
NOVEMBER	DECEMBER	JANUARY	\$126,719.31	\$130,323.58	2.84%	\$125,501.87	-3.70%	\$109,405.01	-12.83%
			\$126,719.31	\$130,323.58	2.84%	\$125,501.87	-3.70%	\$109,405.01	-12.83%
DECEMBER	JANUARY	FEBRUARY	\$127,902.52	\$120,942.96	-5.44%	\$124,682.84	3.09%	\$126,306.06	1.30%
			\$254,621.83	\$251,266.54	-1.32%	\$250,184.71	-0.43%	\$235,711.07	-5.79%
JANUARY	FEBRUARY	MARCH	\$127,851.86	\$114,614.60	-10.35%	\$109,554.68	-4.41%	\$114,594.42	4.60%
			\$382,473.68	\$365,881.14	-4.34%	\$359,739.39	-1.68%	\$350,305.50	-2.62%
FEBRUARY	MARCH	APRIL	\$132,973.66	\$124,528.17	-6.35%	\$124,147.25	-0.31%	\$113,809.56	-8.33%
			\$515,447.34	\$490,409.31	-4.86%	\$483,886.63	-1.33%	\$464,115.06	-4.09%
MARCH	APRIL	MAY	\$125,613.95	\$118,971.78	-5.29%	\$134,924.31	13.41%	\$118,038.48	-12.52%
			\$641,061.29	\$609,381.09	-4.94%	\$618,810.94	1.55%	\$582,153.54	-5.92%
APRIL	MAY	JUNE	\$128,525.97	\$117,228.80	-8.79%	\$109,299.34	-6.76%	\$111,593.15	2.10%
			\$769,587.26	\$726,609.88	-5.58%	\$728,110.28	0.21%	\$693,746.68	-4.72%
MAY	JUNE	JULY	\$125,013.93	\$123,130.14	-1.51%	\$125,463.02	1.89%		
			\$894,601.19	\$849,740.02	-5.01%	\$853,573.30	0.45%		
JUNE	JULY	AUGUST	\$109,485.72	\$115,573.69	5.56%	\$113,138.05	-2.11%		
			\$1,004,086.91	\$965,313.72	-3.86%	\$966,711.34	0.14%		
JULY	AUGUST	SEPTEMBER	\$129,483.28	\$130,532.71	0.81%	\$118,255.65	-9.41%		
			\$1,133,570.19	\$1,095,846.43	-3.33%	\$1,084,966.99	-0.99%		
AUGUST	SEPTEMBER	OCTOBER	\$132,775.50	\$125,756.13	-5.29%	\$123,623.99	-1.70%		
			\$1,266,345.69	\$1,221,602.56	-3.53%	\$1,208,590.98	-1.07%		
SEPTEMBER	OCTOBER	NOVEMBER	\$119,929.13	\$130,810.72	9.07%	\$113,481.51	-13.25%		
			\$1,386,274.82	\$1,352,413.28	-2.44%	\$1,322,072.49	-2.24%		
OCTOBER	NOVEMBER	DECEMBER	\$113,979.58	\$154,540.43	35.59%	\$114,411.13	-25.97%		
			\$1,500,254.40	\$1,506,953.71	0.45%	\$1,436,483.62	-4.68%		

**2017 LOCAL RETAIL SALES TAX COLLECTION
1 CENT COMPENSATING USE TAX REVENUE**

TAXING MONTH MONTH	COLLECTION MONTH MONTH	MONTH RECEIVED RECEIVED	2014 ACTUAL .01 TAX .01 TAX	2015 ACTUAL .01 TAX .01 TAX	2015/2014 PERCENTAGE INC OR DEC .01 TAX .01 TAX	2016 ACTUAL .01 TAX .01 TAX	2016/2015 PERCENTAGE INC OR DEC .01 TAX .01 TAX	2017 ACTUAL .01 TAX .01 TAX	2017/2016 PERCENTAGE INC OR DEC .01 TAX .01 TAX
NOVEMBER	DECEMBER	JANUARY	\$19,580.09 \$19,580.09	\$17,169.35 \$17,169.35	-12.31% -12.31%	\$24,006.03 \$24,006.03	39.82% 39.82%	\$25,672.90 \$25,672.90	6.94% 6.94%
DECEMBER	JANUARY	FEBRUARY	\$18,224.41 \$37,804.51	\$35,376.75 \$52,546.10	94.12% 38.99%	\$24,573.17 \$48,579.19	-30.54% -7.55%	\$26,816.77 \$52,489.67	9.13% 8.05%
JANUARY	FEBRUARY	MARCH	\$27,271.21 \$65,075.72	\$24,646.76 \$77,192.86	-9.62% 18.62%	\$23,778.93 \$72,358.13	-3.52% -6.26%	\$22,741.39 \$75,231.06	-4.36% 3.97%
FEBRUARY	MARCH	APRIL	\$18,278.14 \$83,353.86	\$15,904.66 \$93,097.52	-12.99% 11.69%	\$34,049.76 \$106,407.89	114.09% 14.30%	\$23,779.02 \$99,010.08	-30.16% -6.95%
MARCH	APRIL	MAY	\$22,047.35 \$105,401.21	\$21,847.71 \$114,945.23	-0.91% 9.05%	\$22,742.59 \$129,150.48	4.10% 12.36%	\$22,351.06 \$121,361.14	-1.72% -6.03%
APRIL	MAY	JUNE	\$20,149.92 \$125,551.13	\$18,899.12 \$133,844.35	-6.21% 6.61%	\$20,752.62 \$149,903.10	9.81% 12.00%	\$20,278.08 \$141,639.22	-2.29% -5.51%
MAY	JUNE	JULY	\$16,292.37 \$141,843.50	\$17,674.81 \$151,519.16	8.49% 6.82%	\$22,330.71 \$172,233.81	26.34% 13.67%		
JUNE	JULY	AUGUST	\$28,516.96 \$170,360.46	\$23,874.89 \$175,394.05	-16.28% 2.95%	\$20,294.41 \$192,528.21	-15.00% 9.77%		
JULY	AUGUST	SEPTEMBER	\$21,249.88 \$191,610.34	\$22,819.56 \$198,213.61	7.39% 3.45%	\$15,537.37 \$208,065.58	-31.91% 4.97%		
AUGUST	SEPTEMBER	OCTOBER	\$19,129.69 \$210,740.03	\$17,919.78 \$216,133.38	-6.32% 2.56%	\$21,246.59 \$229,312.18	18.57% 6.10%		
SEPTEMBER	OCTOBER	NOVEMBER	\$29,551.69 \$240,291.72	\$25,831.10 \$241,964.48	-12.59% 0.70%	\$24,467.49 \$253,779.66	-5.28% 4.88%		
OCTOBER	NOVEMBER	DECEMBER	\$20,810.59	\$22,631.69	8.75%	\$22,149.91	-2.13%		

2017 SALES TAX ALLOCATION

Month	Tax Collected	General Fund (1/2 Cent) 010-4-000-029	Street (Hwy) Improvement (1/2 Cent) 520-4-220-195	Street (Non-Hwy) Improvements (1/2 Cent Eff 4/1/10) 520-4-220-195	Capital Improvements (1/2 Cent) (See Below)	USD #445 Sales Tax Fund (1/2 Cent) 550-4-000-195	CRMC Sales Tax Fund (1/2 Cent) 560-4-000-195	TOTAL COLLECTIONS
January	\$ 405,233.74	\$ 135,077.91	\$ 67,538.96	\$ 67,538.96	\$ 67,538.96	\$ 67,538.96	\$ -	\$ 405,233.74
February	459,368.50	153,122.83	76,561.42	76,561.42	76,561.42	76,561.42	-	459,368.50
March	412,007.44	68,667.91	68,667.91	68,667.91	68,667.91	68,667.91	68,667.91	412,007.44
April	412,765.73	68,794.29	68,794.29	68,794.29	68,794.29	68,794.29	68,794.29	412,765.73
May	421,168.63	70,194.77	70,194.77	70,194.77	70,194.77	70,194.77	70,194.77	421,168.63
June	395,613.67	65,935.61	65,935.61	65,935.61	65,935.61	65,935.61	65,935.61	395,613.67
July	-	-	-	-	-	-	-	-
August	-	-	-	-	-	-	-	-
September	-	-	-	-	-	-	-	-
October	-	-	-	-	-	-	-	-
November	-	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-	-
	<u>\$ 2,506,157.71</u>	<u>\$ 561,793.33</u>	<u>\$ 417,692.95</u>	<u>\$ 417,692.95</u>	<u>\$ 417,692.95</u>	<u>\$ 417,692.95</u>	<u>\$ 273,592.58</u>	<u>\$ 2,506,157.71</u>

Allocation of Capital Improvements Sales Tax Portion



Month	Capital Equipment (20%) 500-4-000-199	Economic Development (10%) 180-4-000-195	Capital Improv. - Municipal Building Renovation Project 520-4-350-195	Sales Tax Bond Reserve Fund 540-4-000-195	Sales Tax Bond Debt Service 530-4-000-195	Total Capital Improvements (1/2 Cent) (See Above)
January	\$ 13,507.79	\$ 6,753.90	-	\$ -	47,277.27	\$ 67,538.96
February	15,312.28	7,656.14	-	-	53,592.99	76,561.42
March	13,733.58	6,866.79	-	-	48,067.53	68,667.91
April	13,758.86	6,879.43	-	-	48,156.00	68,794.29
May	14,038.95	7,019.48	-	-	49,136.34	70,194.77
June	13,187.12	6,593.56	-	-	46,154.93	65,935.61
July	-	-	-	-	-	-
August	-	-	-	-	-	-
September	-	-	-	-	-	-
October	-	-	-	-	-	-
November	-	-	-	-	-	-
December	-	-	-	-	-	-
	<u>\$ 83,538.59</u>	<u>\$ 41,769.30</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 292,385.07</u>	<u>\$ 417,692.95</u>