REGULAR COMMISSION MEETING MINUTES
TUESDAY, JUNE 26, 2012
6:30 P.M.

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor David George presiding.

Present:
MAYOR DAVID GEORGE
COMMISSIONER DON EDWARDS
COMMISSIONER PAM JONES
COMMISSIONER VIRGIL O. HORN, JR.

Absent:
COMMISSIONER RICHARD GONZALES

City Staff in attendance were:
INTERIM CITY MANAGER/CITY CLERK CINDY PRICE
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT DIRECTOR CHRIS FELIX
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
DEPUTY PUBLIC WORKS DIRECTOR JIM BRADSHAW
ARCHITECT/PLANNER DENNIS JACOBS
FIRE CAPTAIN BOB ROESKY
INTERIM POLICE CHIEF DIANE GEORGE
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF
HOUSING DIRECTOR BOB YORK

A. CALL TO ORDER – Mayor David George

B. INVOCATION – Margie Miller, Crossroads Community of Christ

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. REVIEW OF AGENDA

E. CONSENT AGENDA ITEMS

1. Regular City Commission Meeting Minutes – Tuesday, June 12, 2012
2. 2012 Appropriation Ordinance No. AO-12-11 – $4,686,237.93

MOTION: Move to approve the consent agenda as presented.

ACTION: THE MOTION WAS MADE BY COMMISSIONER HORN AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE EXCEPT COMMISSIONER GONZALES WHO WAS ABSENT.

<u>REGULAR AGENDA ITEMS</u>

F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

1. FY 2011 City of Coffeyville audit report
   - Neil Phillips, from Jared Gilmore & Phillips CPA firm, presented the 2011 audit stating it was a clean audit.

G. COMMENTS FROM THE PUBLIC

H. OLD BUSINESS

I. NEW BUSINESS

1. Ordinance No. S-12-06 – First Reading of an ordinance to approve rezoning for 805 McArthur from Single Family Residential R-1 to Business District C-1.
   - Planner/Architect Dennis Jacobs addressed the Commission stating Jed Claybrook is requesting property located at 805 S. McArthur Street be rezoned from single family residential district (R-1) to Local Business District (C-1) for the purpose of operating a tea room. The Planning Commission recommends the Commission deny the request primarily due to questions about parking. The neighborhood is mixed use, however, there are residences and those residents are concerned about the narrow street as well as parking. As the Planning Commission recommended denying the request, it will take a super majority to overturn the recommendation.

   MOTION: Move to approve Ordinance No. S-12-06 for First Reading provided the parking lot is constructed as per zoning ordinances.

   ACTION: THE MOTION WAS MADE BY COMMISSIONER EDWARDS AND SECONDED BY COMMISSIONER HORN. ROLL CALL VOTE – ALL AYE EXCEPT COMMISSIONER GONZALES WHO WAS ABSENT.

2. Resolution No. R-12-60 – A Resolution to increase rehabilitation costs on property at 1202 West Sixth Street.
   - Housing Director Bob York addressed the Commission stating the housing rehabilitation project at 1202 West Sixth Street was approved with a $40,000 rehab budget. When the rehab began, it was determined there were additional items needed in the scope of work including sheetrock, replacing siding on the garage and replacing the base cabinets in the kitchen.

   MOTION: Move to approve Resolution No. R-12-60 for adoption.

   ACTION: THE MOTION WAS MADE BY COMMISSIONER EDWARDS AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE EXCEPT COMMISSIONER GONZALES WHO WAS ABSENT.

3. Resolution No. R-12-61 – A Resolution to execute a pipeline easement agreement and right of way grant with Chaparral Energy.
   - City Clerk Cindy Price addressed the Commission stating Chaparral Energy presented information at the last meeting about their compression and pipeline project which will consist of construction of a compression facility to capture carbon dioxide emissions and a pipeline to transport the carbon dioxide to an oilfield near Shidler, Oklahoma. The pipeline will cross city owned property, therefore, Chaparral is requesting they be granted an easement right of way. The city will grant a nonexclusive 20 foot wide permanent easement and a 50 foot wide temporary construction easement for the purpose of laying a single pipeline which is not to exceed eight inches in diameter.

   MOTION: Move to approve Resolution No. R-12-61 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER JONES AND SECONDED BY COMMISSIONER HORN. ROLL CALL VOTE – ALL AYE EXCEPT COMMISSIONER GONZALES WHO WAS ABSENT.

4. Resolution No. R-12-62 – A Resolution to issue a purchase order to United Sports Systems for track repair at Veterans Memorial Stadium.
   - Public Works Deputy Director Jim Bradshaw addressed the Commission stating a task force was formed to gather information and proposals related to turf and track replacement and repairs at Veterans Memorial Stadium. Following a meeting with the VMS Committee, it was determined to repair the track, apply an over spray and restripe the track. The project will be done by United Sports System at a cost not to exceed $29,900 and will be paid from the VMS maintenance fund to which the City, Coffeyville Community College and U.S.D. 445 all contribute.

MOTION: Move to approve Resolution No. R-12-62 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER HORN AND SECONDED BY MAYOR GEORGE. ROLL CALL VOTE – ALL AYE EXCEPT COMMISSIONER EDWARDS WHO VOTED NO AND COMMISSIONER GONZALES WHO WAS ABSENT.

5. Resolution No. R-12-63 – A Resolution to issue a purchase order to Air Cleaning Technologies for a vehicle exhaust system for the Fire Department.
   - Fire Captain Bob Roesky addressed the Commission stating a grant was received to obtain a vehicle exhaust system for the Fire Department. With this system, a hose is connected to the exhaust of the fire engine. When the truck is started, a fan automatically comes on to exhaust the fumes and particulates to the outside. The total cost is $39,650 with the City's 5% share $1,982.50.

MOTION: Move to approve Resolution No. R-12-63 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER JONES AND SECONDED BY COMMISSIONER HORN. ROLL CALL VOTE – ALL AYE EXCEPT COMMISSIONER GONZALES WHO WAS ABSENT.

6. Resolution No. R-12-64 – A Resolution to approve compensation for the Interim City Manager.
   - Finance Director Stephanie Richardson addressed the Commission stating Cindy Price will receive an additional $461.54 per bi-weekly pay during the time she is serving as Interim City Clerk.

MOTION: Move to approve Resolution No. R-12-64 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER JONES AND SECONDED BY COMMISSIONER EDWARDS. ROLL CALL VOTE – ALL AYE EXCEPT COMMISSIONER GONZALES WHO WAS ABSENT.

7. Discussion and action to approve the advertising proposal for the city manager search.

- Mayor George recused himself from the discussion.

- Commissioners reviewed the proposed ad and suggested placement of ads for the City Manager search as prepared by the League of Kansas Municipalities. They also determined to have the ads run for at least six weeks.

8. Comments from Commissioners and Staff
   - Cindy Price reported the Electric Utility has begun to generate at the request of GRDA. Both units were requested to be brought online. Staff has begun working on the residential trash bids and the annexation of city owned property. Both will be presented to Commissioners at future meetings. She also reported on an investigation into the rumor a city-owned orange dump truck had been taken to Colorado. The rumor began as a result of the Colorado toll road billing the city after they incorrectly entered a license plate into their image processing system. The rumor resulted in false and libelous statements being made against specific employees in chat rooms. Commissioner Edwards requested the City Attorney pursue finding out who made the statements even to the extent of filing suit.
   - Commissioner Edwards complimented the crews at Hillcrest Golf Course for the good condition of the greens.
   - Commissioner Horn expressed concern about trucks driving in areas not designated as truck routes.
   - Mayor George read a letter of resignation, which was accepted with regret, from Commissioner Richard Gonzales who will be relocating to Topeka.
   - Commissioners agreed to accept applications to replace Gonzales through noon on Friday, July 13.

J. EXECUTIVE SESSION(s)

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

L. ADJOURN

MOTION: Move to adjourn.

ACTION: THE MOTION WAS MADE BY MAYOR GEORGE AND SECONDED BY COMMISSIONER EDWARDS. ROLL CALL VOTE – ALL AYE

Time the meeting was adjourned: 8:20 p.m.

Date the minutes were approved: _____

_____
Cindy Price, City Clerk