REGULAR COMMISSION MEETING MINUTES
TUESDAY, OCTOBER 22, 2013
6:30 P.M.

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor David George presiding.

Present:

MAYOR DAVID GEORGE
COMMISSIONER DON EDWARDS
COMMISSIONER JIM FALKNER
COMMISSIONER MARCUS KASTLER
COMMISSIONER CHRIS WILLIAMS

City Staff in attendance were:

CITY MANAGER GARY BRADLEY
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
FIRE CHIEF JAMES GRIMMETT
POLICE CHIEF TONY CELESTE
POLICE CAPTAIN DENNIS ANDRES
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF
ELECTRIC DEPUTY DIRECTOR MIKE SHOOK
INTERCONNECTED OPERATIONS MANAGER STEVE MCGIE
TREASURER ANGIE NADEN
CODE ENFORCEMENT OFFICER TAMMY DIXON

A. **CALL TO ORDER** – Mayor David George

B. **INVOCATION** – Pastor Doug Mund, Grace Fellowship Church

C. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**

D. **REVIEW OF AGENDA**

E. **CONSENT AGENDA ITEMS**

1. Regular City Commission Meeting Minutes – Tuesday, October 8, 2013
2. 2013 Appropriation Ordinance No. AO-13-19 – $5,513.524.29

MOTION: Move to approve the consent agenda as presented.

ACTION: MOTION: EDWARDS SECOND: GEORGE
ALL AYE; FALKNER ABSENT

REGULAR AGENDA ITEMS

F. **PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**

1. Proclamation – To declare November 9 as Buddy Poppy Day.
   - Mayor George read and presented the proclamation to representatives of the VFW Ladies Auxiliary.

2. Swear in Rev. Nicole Schwartz as Police and Fire Chaplain.
   - Mayor George swore in Rev. Schwartz.

3. Presentation of life saving medals to members of the Fire Department – Captain Kent Bastian, Lt. Mike O'Connor and Firefighter Josh Mecom.
   - Mayor George presented medals to Bastian, O'Connor and Mecom for their quick action in saving the life of Roger Banning who was in cardiac arrest.

G. COMMENTS FROM THE PUBLIC

The public is free to comment on items not listed on the agenda. Public participation is welcome and encouraged for all items on the agenda as the topics are discussed.

H. OLD BUSINESS

I. NEW BUSINESS

1. Resolution No. R-13-90 – A Resolution to certify to the Kansas Department of Commerce the city has the authority to submit a CDBG application.
   - Public Works Director Chuck Shively stated the proposed project is a $1,880,070 renovation of the Youth Activities Center with a grant request of $400,000. The application will be submitted contingent upon the 2010 census low to moderate income percentages being released prior to the October 31 deadline. Four resolutions are required to submit a CDBG application – authorization to file the application; committal of funds; adoption of a residential anti-displacement and relocation assistance plan and certification the City will continue to fund the operations and maintenance of the facility.

   MOTION: Move to approve Resolution No. R-13-90 for adoption

   ACTION: MOTION: GEORGE SECOND: KASTLER
   ALL AYE; FALKNER ABSENT

2. Resolution No. R-13-91 – A Resolution to commit up to $1,480,070 of city funds for a CDBG project.

   MOTION: Move to approve Resolution No. R-13-91 for adoption

   ACTION: MOTION: GEORGE SECOND: KASTLER
   ALL AYE; FALKNER ABSENT

3. Resolution No. R-13-92 – A Resolution to adopt a residential anti-displacement and relocation assistance plan.

   MOTION: Move to approve Resolution No. R-13-92 for adoption

   ACTION: MOTION: GEORGE SECOND: KASTLER
   ALL AYE; FALKNER ABSENT

4. Resolution No. R-13-93 – A Resolution to assure the Kansas Department of Commerce funds will be provided for the operation and maintenance of improvements to the Youth Activities Center to be financed with CDBG funds.

   MOTION: Move to approve Resolution No. R-13-93 for adoption

ACTION: MOTION: GEORGE SECOND: KASTLER
ALL AYE; FALKNER ABSENT

5. Resolution No. R-13-94 – A Resolution to support the Senior Services of Southeast Kansas grant application to the Kansas Department of Transportation.
   - City Clerk Cindy Price stated Senior Services of Southeast Kansas provides public transportation to the elderly, disabled and general public of rural southeast Kansas. Their primary funding source is the Federal Transit Administration and Kansas Department of Transportation who requires evidence of support from the counties served by their funding. Amy Shaw, representing Senior Services, provided additional information about their services.

   MOTION: Move to approve Resolution No. R-13-94 for adoption

   ACTION: MOTION: EDWARDS SECOND: WILLIAMS
   ALL AYE; FALKNER ABSENT

6. Resolution No. R-13-95 – A Resolution to execute all documents necessary to acquire 503 Centennial and ratify funds for such acquisition.
   - City Manager Gary Bradley stated the City's KHRC housing rehabilitation grant was set to expire with a small amount of the original grant money not spent. The Commission authorized an offer on property located at 503 Centennial. The offer was made, accepted and a check for the property was issued for $80,000. Had the house not been purchased, the City would have had to return the funds to the state.

   MOTION: Move to approve Resolution No. R-13-95 for adoption

   ACTION: MOTION: WILLIAMS SECOND: EDWARDS
   EDWARDS, WILLIAMS & KASTLER AYE; GEORGE ABSTAINED; FALKNER ABSENT

7. Ordinance No. G-13-07 – First Reading of an Ordinance to amend electric utility rates.

   MOTION: Move to table Ordinance No. G-13-07 until the next meeting.

   ACTION: MOTION: EDWARDS SECOND: KASTLER
   ALL AYE; FALKNER ABSENT

   - Corky Whipple, plant manager for Southwire, provided information about his company and indicated if the proposed rates go into effect, it will be a $400,000 utility increase to his company. He stated he was not against a rate increase but requested it be phased in over time. Whipple indicated 40% of the Southwire employees are Coffeyville residents.
   - Yvonne Hull, Coffeyville Area Chamber of Commerce, stated the Chamber is getting information out to members on the proposed electric rates but is not taking a stand on the issue.

8. Resolution No. R-13-96 – A Resolution to purchase nine electronic school zone signs.
   - Police Chief Tony Celeste stated this resolution will approve the purchase of electronic school zone signs around Community Elementary, Roosevelt Middle School, Field Kindley High School, Holy Name and stop signs in all directions at each of the four intersections surrounding the Early Learning Center. He contacted U.S.D. 445 about participating in the funding, however, they declined stating they were not allowed to fund equipment which is not on school property.
   - Tosha Williams, 2203 West 2nd, stated the State will pay for a traffic study to be done around the school, and the School Board needs to step up and participate in the safety of the children.

   MOTION: Move to approve Resolution No. R-13-96 for adoption

   ACTION: MOTION: WILLIAMS SECOND: GEORGE
   ALL AYE; FALKNER ABSENT

9. Resolution No. R-13-97 – A Resolution to execute a contract for the construction of property at 602 West Fourth and 1006 West Fifth Streets as part of the Neighborhood Stabilization Program.
   - Treasurer Angie Naden stated two bids were received for the construction of houses at 602 West Fourth and 1006 West Fifth Streets as part of the Neighborhood Stabilization Program. The low bid was from Decker Construction in the amount of $140,651 for each house.

   MOTION: Move to approve Resolution No. R-13-97 for adoption

   ACTION: MOTION: EDWARDS SECOND: GEORGE
   ALL AYE

10. Discussion and action to approve cooperative purchasing agreements.
    - City Manager Gary Bradley stated the bid procurement policy allows for the use of cooperative purchasing agreements. USD 445 and Coffeyville Community College currently have agreements with three, TCPN, Tips and Taps and Greenbush, which are able to provide turf replacement at Veterans Memorial Stadium. The three entities have entered into discussion regarding the replacement of the turf which was initially installed in 2001 when the stadium was built and has exceeded its life expectancy. Commissioners agreed to utilize the cooperative purchasing agreements.

11. Comments from Commissioners and Staff
    - Commissioner Kastler stated the employee appreciation lunch will be November 5, 11 a.m. to 1 p.m., in the Youth Activities Center.
    - Mayor George stated he and Commissioner Williams had been invited to participate in the Downtown Coffeyville Design Committee.
    - Fire Chief James Grimmett thanked the Commissioners and all volunteers for their assistance during Clean-Up Day. Code Enforcement Officer Tammy Dixon reported there were 39 dumpsters filled; 115 tons of debris, 88 volunteers, 61 requests for assistance and there were 416 vehicle loads.
    - Public Works Director Chuck Shively stated Donelson Construction is working on the surface sealing project, a box culvert is being replaced on Stark, the crack sealing

project will begin in approximately two weeks, and the intersection project at 2nd and Central will soon be underway.

- City Manager Gary Bradley stated a pre-bid meeting for the roofing project for the Youth Activities Center, Library and Perkins Building will be held on October 23, and the RFQ's for the East Coffeyville Redevelopment Plan are due on Friday.

J. EXECUTIVE SESSION(s)

MOTION: Move to adjourn to Executive Session for the discussion of acquisition of real estate to reconvene on or before 8:30 with a 10-minute break.

ACTION: MOTION: GEORGE SECOND: EDWARDS
ALL AYE; FALKNER ABSENT

Time the meeting was reconvene: 8:25 p.m.

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

L. ADJOURN

MOTION: Move to adjourn.

ACTION: MOTION: GEORGE SECOND: EDWARDS
ALL AYE; FALKNER ABSENT

Time the meeting was adjourned: 8:28 p.m.

Date the minutes were approved 11/12/13

Cindy Price

Cindy Price, City Clerk