

**COMMISSION MEETING MINUTES
TUESDAY, OCTOBER 11, 2016
6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. at the Senior Center. The meeting was called to order by Mayor Chris Williams.

Present:

COMMISSIONER PAUL BAUER
COMMISSIONER MARCUS KASTLER
COMMISSIONER JUSTIN MARTIN
COMMISSIONER CHRIS WILLIAMS

Absent:

COMMISSIONER JIM C. TAYLOR, JR.

City Staff in attendance were:

CITY MANAGER KENDAL FRANCIS
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT TECH RAY HEINZ
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF
ELECTRIC UTILITY DEPUTY DIRECTOR MIKE SHOOK
POLICE CHIEF KWIN BROMLEY
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
FIRE CHIEF BOB ROESKY

A. CALL TO ORDER – Mayor Chris Williams

B. INVOCATION – Pastor Doug Mund, Grace Fellowship Church

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. REVIEW OF AGENDA

E. CONSENT AGENDA

1. City Commission Meeting Minutes – Tuesday, September 27, 2016

2. 2016 Appropriation Ordinance No. AO-16-19 –

\$1,084,255.00

MOTION: Move to approve the consent agenda as presented.

ACTION: MOTION BY MARTIN

SECOND: KASTLER

ROLL CALL VOTE ALL AYE EXCEPT TAYLOR WHO WAS
ABSENT

REGULAR AGENDA ITEMS

F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

G. OLD BUSINESS

H. NEW BUSINESS

1. Resolution No. R-16-125 – A Resolution to execute change order No. 1 with Bindewald & Associates for sidewalk and driveway replacement on 9th Street.
 - Public Works Director Chuck Shively stated this contract for the 9th Street sidewalk project was awarded based on unit prices bid times the estimated quantities to be installed. This change order in the amount of \$18,757.45 modifies the final contract price of the project to \$413,769.65.

MOTION: Move to approve Resolution No. R-16-125 for adoption.

ACTION: MOTION BY KASTLER SECOND: MARTIN
MOTION APPROVED

2. Resolution No. R-16-126 – A Resolution to execute the first amendment to the lease agreement with Community Health Center for property located at 602-604 Union Street.
 - City Manager Kendal Francis stated the Community Health Center of Southeast Kansas entered into a five-year lease with the City for 602-604 Union. The lease expires October 31. They have notified the city of their intent not to renew the lease as they plan to locate the health clinic to another building and are requesting a month-to-month lease until the move is finalized. The amended lease begins November 1 and continues until either party gives written notice of termination at least 30 days prior to the effective date. The lease will be \$3,656.50 per month.

MOTION: Move to approve Resolution No. R-16-126 for adoption.

ACTION: MOTION BY MARTIN SECOND: BAUER
MOTION APPROVED

3. Resolution No. R-16-127 – A Resolution to execute a construction agreement with Crossland Construction for design and construction of the Coffeyville Emergency Services building.
 - City Manager Kendal Francis stated Crossland Construction Company has been negotiating the final design and guaranteed maximum price for the new Coffeyville Emergency Services project at 1206 W. 11th Street. The final plan meets the needs of the police and fire departments and is within the budget established by the sales tax bond issue. The contract, in an amount not to exceed \$5,400,000, covers the design and construction of the project.

MOTION: Move to approve Resolution No. R-16-127 for adoption.

ACTION: MOTION BY MARTIN SECOND: BAUER
MOTION APPROVED

4. Resolution No. R-16-128 – A Resolution to enter into an agreement with Logan & Co. to install a heat trace system for the Electric Utility.
 - Electric Utility Deputy Director Mike Shook stated 8760 Service Group is the mechanical installation contractor for the new generation facility. They have had difficulties maintaining their schedules having gone past the substantial completion date of July 31, 2016. On September 19, 2016, they were given two days to make substantial

progress on the installation of the heat tracing; no progress was made, therefore this project will be completed by Logan & Co at a cost of \$100,000 with the costs back charged and deducted from the 8760 contract.

MOTION: Move to approve Resolution No. R-16-128 for adoption.

ACTION: MOTION BY BAUER SECOND: WILLIAMS
MOTION APPROVED

5. Resolution No. R-16-129 – A Resolution to execute an addendum to the Cooperation Agreement with CRMC.

- City Attorney Paul Kritz stated the Attorney General's office has indicated the cooperation agreement with CRMC regarding the health care sales tax does not contain explicit reference to which of the participating entities will be in charge of the cooperative undertaking. This addendum will state the city is responsible for administering the joint and cooperative undertaking between the parties respecting the levy, collection and use of the 2016 health care sales tax.

MOTION: Move to approve Resolution No. R-16-129 for adoption.

ACTION: MOTION BY WILLIAMS SECOND: BAUER
MOTION APPROVED

6. City Manager's Report

- Kendal Francis reported the TKI and Linde settlement had been reached; city is waiting on information from the county, however, he expects the amount which will need to be repaid to be \$350,000 to \$400,000. There will be a second meeting of city officials on October 24; Francis suggested to the group there may need to be a third-party consultant hired to facilitate the discussions. All memorandums of agreement have been approved by the unions and will be brought to the commission in November. The city has been awarded a 90/10 FAA grant to repair the taxiway at airport.

I. COMMENTS

1. Comments from the Public.

- Mary Wilson, 207 W. New, reported the Farmer's Market will be in operation until November 1.
- Thomas Freedle, 402 S. Walnut, stated Kansas Lumber is interested in two properties in the block adjoining the business which are going up for tax sale. There is currently a nuisance assessment on the property for mowing, and he asked the city to forgive all of the mowing charges. Mayor Williams stated the city needs to develop a policy for dealing with this.
- Deborah Sharp, 1402 S. Willow, stated how proud she was of the community for the respect shown when the funeral procession for a Kansas law enforcement officer came through Coffeyville.
- Bob Rench, 5169 CR 2250, believes everyone needs to be treated equally on tax assessments.

**COMMISSION MEETING MINUTES
TUESDAY, OCTOBER 11, 2016**

4

2. Comments from Commissioners and Staff

- Commissioner Martin asked when the Parks Board would be making report; Francis stated it is scheduled for November 7 meeting. Martin referred to a letter the city received recently from McDonalds stating a truck which parks along the street near their restaurant is a distraction. He requested options on dealing with signs placed on trucks as advertising stating people are tired of the red truck parked around town. Kritz stated there will be options presented at the codification work session on October 17.
- Mayor Williams stated the city had received a letter from the Dalton Defender's Days committee thanking the city for their assistance. He requested it be sent to the departments who had assisted with the event.

J. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Sales and property tax report
2. Library Minutes
3. CRC Update
4. Letter from McDonalds regarding truck parking

L. ADJOURN

MOTION: Move to adjourn.

ACTION: MOTION BY MARTIN
MOTION APPROVED

SECOND: KASTLER

Time the meeting was adjourned: 7:40 p.m.

Date the minutes were approved: _____

Cindy Price, City Clerk