COMMISSION MEETING MINUTES
TUESDAY, DECEMBER 13, 2016
6:30 P.M.

The Board of Commissioners met in Regular Session at 6:30 p.m. at the Senior Center. The meeting was called to order by Mayor Chris Williams.

Present:

COMMISSIONER PAUL BAUER
COMMISSIONER MARCUS KASTLER
COMMISSIONER JUSTIN MARTIN
COMMISSIONER CHRIS WILLIAMS

Absent:

COMMISSIONER JIM C. TAYLOR, JR.

City Staff in attendance were:

CITY MANAGER KENDAL FRANCIS
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT DIRECTOR CHRIS FELIX
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF
ELECTRIC UTILITY DEPUTY DIRECTOR MIKE SHOOK
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
FIRE CHIEF BOB ROESKY
WATER/WASTEWATER SUPERINTENDENT SHANE GEORGE
ASSISTANT CITY MANAGER TRISHA PURDON

A. CALL TO ORDER – Mayor Chris Williams

B. INVOCATION – Pastor Randy DePriest, First Assembly of God

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. REVIEW OF AGENDA

E. CONSENT AGENDA

1. City Commission Meeting Minutes – Tuesday, November 22, 2016
2. 2016 Appropriation Ordinance No. AO-16-23 – $1,656,478.63
3. 2016 Appropriation Ordinance No. AO-16-23A (Irontime Sales) – $ 3,394.50
4. 2017 Cereal Malt Beverage renewals

MOTION: Move to approve the consent agenda as presented.

ACTION: MOTION BY WILLIAMS SECOND: BAUER
ROLL CALL VOTE ALL AYE EXCEPT COMMISSIONER TAYLOR WHO WAS ABSENT.

REGULAR AGENDA ITEMS

F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

1. Montgomery County Action Council Report – Tom Simpson, Interim Director

- Tom Simpson presented information on MCAC's participation in economic development for the county stating they are interested in acquiring financial stability and requested the city renew their contract. The City budgeted $15,000 for 2017, Caney and Cherryvale are paying $2,500 and Independence $17,000. John Schmid, Geoff Collins, Jim Falkner, Neal Barkley, Kevin Potter, Aaron Heckman and Rick Thompson all spoke on behalf of MCAC. Mayor Williams proposed funding at $25,000 with a five-year contract. Martin agreed if Independence will match; Kastler agreed on amount but wanted a one-year commitment; Bauer indicated Independence should be approached to increase funding. Simpson is to find out what Independence will match.

G. OLD BUSINESS

1. Ordinance No. G-16-02 – Second reading of an ordinance to adopt and enact a new code for the City of Coffeyville.

MOTION: Move to approve Ordinance No. G-16-02 for adoption.

ACTION: MOTION BY BAUER SECOND: MARTIN
ROLL CALL VOTE ALL AYE EXCEPT COMMISSIONER TAYLOR WHO WAS ABSENT.

H. NEW BUSINESS

1. Appoint one person to fill a new four-year term on the CRMC Board of Trustees serving to January 1, 2021.
   Applicants: Debra Evensvold, Gary Victory

MOTION: Move to appoint Gary Victory to a four-year term on the CRMC Board of Trustees serving to January 1, 2021.

ACTION: MOTION BY MARTIN SECOND: NONE
MOTION APPROVED

2. Appoint three people to fill new three-year terms on the Planning Commission serving to January 1, 2020.
   Applicants: Randal Hills, Larry Mullin, Gary Victory, Max Williams; Victory not eligible following appointment to CRMC board.

MOTION: Move to appoint Randal Hills, Larry Mullin and Max Williams to three-year terms on the Planning Commission serving to January 1, 2020.

ACTION: MOTION BY WILLIAMS SECOND: BAUER
MOTION APPROVED

3. Resolution No. R-16-139 – A Resolution to amend the small business loan agreement for Bluboots Clothing Company.
   - Assistant City Manager Trisha Purdon stated Alicia and Richard Yates have requested the City amend the original loan agreement and promissory note to extend their small business loan from 5 years to 10 years and increase the interest rate to 3% from 2.25%. This will allow them to reduce their monthly payment and reduce their monthly

payment. Alicia Yates spoke to commissioners stating they are continuing to see growth at BluBoots.

MOTION: Move to approve Resolution No. R-16-139 for adoption.

ACTION: MOTION BY BAUER SECOND: MARTIN
MOTION APPROVED

4. Resolution No. R-16-142 – A Resolution to approve the 2017 cereal malt beverage license for the Montgomery County Fair Association.
   - City Clerk Cindy Price stated the Montgomery County Fair Association cereal malt beverage license renewal is acted upon separately and approved by resolution as this exempts them from the City ordinances prohibiting the sale of alcohol in public places. The resolution for the Fair allows beer sales only in the arena.

MOTION: Move to approve Resolution No. R-16-142 for adoption.

ACTION: MOTION BY KASTLER SECOND: BAUER
MOTION APPROVED

5. Resolution No. R-16-143 – A Resolution to approve the execution of the January 1, 2017, through December 31, 2017, Memorandum of Agreement with FOP, IAFF and IUOE.
   - City Manager Kendal Francis stated three unions, FOP, IAFF and IUOE, have agreed to one-year contracts with 2% wage increases.

MOTION: Move to approve Resolution No. R-16-143 for adoption.

ACTION: MOTION BY KASTLER SECOND: WILLIAMS
MOTION APPROVED

6. Resolution No. R-16-144 – A Resolution to approve the execution of the January 1, 2017, through December 31, 2019, Memorandum of Agreement with IBEW.
   - City Manager Kendal Francis stated IBEW has agreed to a three-year contract with 2% wage increase and additional increases for specific positions. There was also a provision related to call outs added. Duane Nordick, Business Manager, encouraged the commission to approve the contract. Kevin Mersberg, IUOE representative, asked for specific wage increases.

MOTION: Move to approve Resolution No. R-16-144 for adoption.

ACTION: MOTION BY KASTLER SECOND: MARTIN
MOTION APPROVED

7. Resolution No. R-16-145 – A Resolution to adopt the 2017 compensation plan for non-represented employees.
   - City Manager Kendal Francis stated the compensation plan includes a 2% salary increase for all non-represented employees except department heads who will receive a 1% increase as determined by commissioners.

MOTION: Move to approve Resolution No. R-16-145 for adoption.

ACTION: MOTION BY BAUER SECOND: KASTLER
MOTION APPROVED

8. Resolution No. R-16-146 – A Resolution to identify the preferred vendors for chemicals for the Water Treatment Plant for 2017.
   - Public Works Director Chuck Shively stated staff recommends the low bidder be designated as the preferred vendor for each chemical except the potassium permanganate. The low bid submitted for that chemical does not meet the specifications requested. The designation as preferred vendor documents the intent to purchase the chemicals to be used at the water treatment plant during 2017, but if at any time a designated preferred vendor fails to meet the requirements, we would move to the next lowest vendor until finding one which meets expectations.

MOTION: Move to approve Resolution No. R-16-146 for adoption.

ACTION: MOTION BY BAUER SECOND: MARTIN
MOTION APPROVED

9. Resolution No. R-16-147 – A Resolution to approve the City of Coffeyville fee schedule.
   - City Clerk Cindy Price stated during codification, all fees were removed from the ordinances with wording included to state fees would be adopted by a fee schedule.

MOTION: Move to approve Resolution No. R-16-147 for adoption.

ACTION: MOTION BY MARTIN SECOND: KASTLER
MOTION APPROVED

10. Resolution No. R-16-148 – A Resolution to approve change order #1 for the Wilshire Curb and Gutter Project.
    - Engineering Superintendent Thomas Osborn stated during the milling process it was discovered the existing surface on the north end of the Wilshire project was not going to be able to stand up to traffic and would not be a solid base for the overlay. The change order is for an additional $5,926.

MOTION: Move to approve Resolution No. R-16-148 for adoption.

ACTION: MOTION BY MARTIN SECOND: KASTLER
MOTION APPROVED

11. Resolution No. R-16-149 – A Resolution to approve a master services agreement for Burns & McDonnell Engineering Company for the Coffeyville Airport.
    - Engineering Superintendent Thomas Osborn stated for the last three years Burns & McDonnell has provided services needed at no cost to the city. There have been no projects requiring work authorization agreements. The City has not been contacted by the FAA with funding for a taxiway overlay on the cross wind runway. During discussion of this project it was discovered there was never an agreement put into place in 2014.

MOTION: Move to approve Resolution No. R-16-149 for adoption.

ACTION: MOTION BY BAUER SECOND: KASTLER
MOTION APPROVED

12. Resolution No. R-16-150 – A Resolution to execute an engineering services agreement with Sega for air compliance reporting assistance for 2017.
    - Electric Utility Deputy Director Mike Shook stated this agreement is for Sega to provide engineering services for both power plants at a cost of $22,000.

MOTION: Move to approve Resolution No. R-16-150 for adoption.

ACTION: MOTION BY WILLIAMS SECOND: MARTIN
MOTION APPROVED

13. Resolution No. R-16-151 – A Resolution to approve payment of repairs on the Nebraska Boiler for the electric utility.
    - Electric Utility Deputy Director Mike Shook stated this resolution is to approve the repairs on boiler #5 which experienced a tube rupture in September. Staff has filed claim with Chubb Insurance to recover cost of repairs, in relation to the original incident claim filed in 2013. If this claim is not covered under the original incident, there will be a deductible of $100,000. The cost of the repairs was $187,719.55.

MOTION: Move to approve Resolution No. R-16-151 for adoption.

ACTION: MOTION BY WILLIAMS SECOND: MARTIN
MOTION APPROVED

14. Action to set a public hearing for Tuesday, December 27, 6:30 p.m. for City of Coffeyville budget amendments.

MOTION: Move to set a public hearing for City of Coffeyville budget amendments for Tuesday, December 27, 6:30 p.m.

ACTION: MOTION BY WILLIAMS SECOND: MARTIN
MOTION APPROVED

15. City Manager's Report
    - Kendal Francis stated the bid opening for the emergency services building is January 10, at 2 p.m.; windows are being installed at City Hall and it is planned for the bids for this project will go out in January. There were 348 responses to the internet survey regarding fiber optic with 80% being in favor of the City installing fiber optic internet.

I. COMMENTS

1. Comments from Public
    - Charles Weed, 207 W. New, expressed concern about the 9th Street project in the 1200 block.

2. Comments from Commissioners and Staff
   - Commissioner Martin asked when Cox was planning to begin moving the line on Gillam which needs to be completed before work can begin on the emergency services building.

J. EXECUTIVE SESSION(s)

1. Attorney client privilege.

MOTION: Move to adjourn to Executive Session for the discussion of items deemed confidential in attorney-client privilege to reconvene on or before 8:45 p.m.

ACTION: MOTION BY WILIAMS SECOND: MARTIN
MOTION APPROVED

Time the meeting was reconvened: 8:45 p.m.

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

L. ADJOURN

MOTION: Move to adjourn.

ACTION: MOTION BY WILIAMS SECOND: MARTIN
MOTION APPROVED

Time the meeting was adjourned: 8:50 p.m.

Date the minutes were approved: 12/27/16

Cindy Price

Cindy Price, City Clerk