

COMMISSION MEETING MINUTES
MONDAY, NOVEMBER 7, 2016
6:30 P.M.

The Board of Commissioners met in Regular Session at 6:30 p.m. at the Senior Center. The meeting was called to order by Mayor Chris Williams.

Present:

COMMISSIONER PAUL BAUER
COMMISSIONER MARCUS KASTLER
COMMISSIONER JUSTIN MARTIN
COMMISSIONER JIM C. TAYLOR, JR.
COMMISSIONER CHRIS WILLIAMS

City Staff in attendance were:

CITY MANAGER KENDAL FRANCIS
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT DIRECTOR CHRIS FELIX
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF
PUBLIC WORKS DEPUTY DIRECTOR JIM BRADSHAW
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
POLICE CHIEF KWIN BROMLEY
FIRE CHIEF BOB ROESKY
HR OFFICER MARILYNN EVENSON
ASSISTANT TO CITY MANAGER TRISHA PURDON

- A. CALL TO ORDER** – Mayor Chris Williams
- B. INVOCATION** – Margie Miller, Crossroads Community of Christ
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. REVIEW OF AGENDA**
- E. CONSENT AGENDA**
 - 1. City Commission Meeting Minutes – Tuesday, October 25, 2016
 - 2. 2016 Appropriation Ordinance No. AO-16-21 – \$1,921,585.38
 - 3. Resolution No. R-16-133 – A Resolution to approve an access agreement with Sherwin Williams.
 - MOTION: Move to approve the consent agenda as presented.
 - ACTION: MOTION BY TAYLOR SECOND: MARTIN
ROLL CALL VOTE ALL AYE

REGULAR AGENDA ITEMS

- F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**
 - 1. Proclamation to declare Saturday, November 12, as Buddy Poppy Day in Coffeyville.
 - Mayor Williams read and presented a proclamation to Charlene Wilkinson declaring November 12 as Buddy Poppy Day.

2. Presentation of employee service awards

- Employee service awards were presented. 10 years – Marilyn Goodson, Toby Hunt, Donna O'Neill, Cody Rexwinkle, Debra Riley. 15 years – Scott Bromley, Steve Gilfillan, Craig Males, Kevin Mersberg, Cindy Price, Stephanie Richardson, Jim Swift, Wayne Warren. 20 years – Rex Reardon. 25 years – Kwin Bromley, Danny Grigg, Mark Searles, Ken White. 30 years – James Grimmett. 35 years – Jim Bradshaw, Ray Robinson. 40 years – Carlos Walker.

3. Park Advisory Board report

- Martha Bobek and Mike Cordray representing the Park Advisory Board presented a report stating their areas of concentration have been determining the viability of all parks and possible consolidation of parks; increasing community awareness of parks; organizing park clean-up days; adding handicapped ADA equipment to current parks; establishing a disc-golf course; repairing or replacing tennis courts and expanding current parks. They are not recommending closing or consolidating any parks noting the children use them, the equipment works and the city will still have to maintain the land whether it is a park or an empty lot. A grant has been applied for to purchase three ADA accessible swings; they hope to have them installed by the spring of 2017. They are working with the CCC soccer coach and team to design a disc golf course and feel Walter Johnson Park would be a good location. Their goal is to have the course available by May of 2017. They encouraged the commissioners to consider the tennis courts a priority when they are working on the capital improvement program.

G. OLD BUSINESS

H. NEW BUSINESS

1. Resolution No. R-16-134 – A Resolution to execute an agreement with the Kansas Department of Transportation for the 2018 Geometric Improvement Project at 11th & Willow.
 - Engineering Superintendent Thomas Osborn stated the City was awarded a KDOT geometric improvement project for FY2018 at the intersection of 11th and Willow Streets. This grant is a 90/10 match for engineering design, construction engineering and construction with KDOT's portion being a maximum of \$1,000,000. The project will widen the turn lanes on the highway and improve the turning radii on Willow.

MOTION: Move to approve Resolution No. R-16-134 for adoption.

ACTION: MOTION BY MARTIN
MOTION APPROVED

SECOND: BAUER

2. Resolution No. R-16-135 – A Resolution to execute a construction contract with R.I.C. Construction for repairs to the Overlook bridge.
 - Engineering Superintendent Thomas Osborn stated a vehicle peeled off the guard railing on the east side of the Overlook bridge. Due to safety concerns with the new railing potentially redirecting a vehicle into the other side bridge rail, the rails on both sides will need to be improved to meet today's standards. Three bids were received. R.I.C. Construction was the low bidder at \$127,076.30. The damages have been turned into the driver's insurance company.

MOTION: Move to approve Resolution No. R-16-135 for adoption.

ACTION: MOTION BY KASTLER
MOTION APPROVED

SECOND: MARTIN

3. Resolution No. R-16-136 – A Resolution to execute a work authorization with Allgeier, Martin & Associates for design and construction inspection of the Overlook bridge.
- Engineering Superintendent Thomas Osborn stated Allgeier, Martin and Associates will provide the design and construction inspection for the Overlook bridge repairs in the not to exceed amount of \$43,224.

MOTION: Move to approve Resolution No. R-16-136 for adoption.

ACTION: MOTION BY BAUER
MOTION APPROVED

SECOND: TAYLOR

4. Resolution No. R-16-137 – A Resolution to execute change order No. 1 to the construction contract with Bryant & Bryant Construction for the 9th Street Improvement Project.
- Public Works Director Chuck Shively stated this final quantity change order in the amount of \$100,770 makes the total project cost \$856,177.50.

MOTION: Move to approve Resolution No. R-16-137 for adoption.

ACTION: MOTION BY TAYLOR
MOTION APPROVED

SECOND: MARTIN

5. Resolution No. R-16-138 – A Resolution to purchase property insurance coverage for the Power Generation Facility #2.
- Finance Director Stephanie Richardson stated builder's risk coverage was obtained at the beginning of the construction of the new power plant. Chubb has agreed to extend the coverage without additional premium until substantial completion of the project. An endorsement will add the new generation facility to the existing electric utility coverage with the cost being \$125,000 which includes a \$250,000 deductible.

MOTION: Move to approve Resolution No. R-16-138 for adoption.

ACTION: MOTION BY TAYLOR
MOTION APPROVED

SECOND: MARTIN

6. City Manager's Report
- Kendal Francis stated he and staff will be meeting with the BNSF regarding the laydown area at the airport; the civil support team from Topeka will be in Coffeyville for training with fire department; emission testing and operator training is underway at the new power plant.

I. COMMENTS

1. Comments from Public
- Louie Hummel 1315 Stark, commended the city and staff on the Aquatic Center as well as Hillcrest Golf Course.

**COMMISSION MEETING MINUTES
MONDAY, NOVEMBER 7, 2016**

4

2. Comments from Commissioners and Staff

- Commissioner Kastler stated they are accepting donated items for a community pantry at the Boys and Girls Club.
- Mayor Williams gained consensus from the commissioners to sell the building located south of the Senior Center. He also requested the history of funding to the Montgomery County Action Council and that they be invited to come to a meeting to give an update on their activities.

J. EXECUTIVE SESSION(s)

MOTION: Move to recess to executive session for the discussion of items that would be deemed privileged in attorney client relationship.

ACTION: MOTION BY KASTLER SECOND: WILLIAMS
MOTION APPROVED

Time the meeting was reconvened: 7:43 p.m.

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Sales tax report
2. Library minutes

L. ADJOURN

MOTION: Move to adjourn.

ACTION: MOTION BY WILLIAMS SECOND: TAYLOR
MOTION APPROVED

Time the meeting was adjourned: 7:43 p.m.

Date the minutes were approved: _____

Cindy Price, City Clerk