COMMISSION MEETING MINUTES
TUESDAY, OCTOBER 10, 2017
SENIOR CITIZENS CENTER 6:30 P.M.

The Board of Commissioners met in Regular Session at 6:30 p.m. at the Senior Center. The meeting was called to order by Mayor Paul Bauer.

Present:

COMMISSIONER PAUL BAUER
COMMISSIONER MARCUS KASTLER
COMMISSIONER JIM C. TAYLOR, JR
COMMISSIONER CHRIS WILLIAMS

City Staff in attendance:

CITY MANAGER KENDAL FRANCIS
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
ELECTRIC INSTRUMENT TECH PETE OLSON
PUBLIC WORKS DIRECTOR CHUCK SHIVELY

A. CALL TO ORDER – Mayor Paul Bauer

B. INVOCATION – Mary Wilson

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. REVIEW OF AGENDA

E. CONSENT AGENDA

1. City Commission Meeting Minutes – Tuesday, September 26, 2017
2. 2017 Appropriation Ordinance No. AO-17-19 – $1,639,797.77

MOTION: Move to approve the consent agenda as presented.

ACTION: MOTION: TAYLOR SECOND: BAUER
ROLL CALL VOTE: ALL AYE

3. 2017 Appropriation Ordinance No. AO-17-19A – (Taylor Crane) $ 17.18

MOTION: Move to approve Appropriation Ordinance No. AO-17-19A.

ACTION: MOTION: WILLIAMS SECOND: BAUER
ROLL CALL VOTE: ALL AYE EXCEPT TAYLOR WHO ABSTAINED.

REGULAR AGENDA ITEMS

F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

1. Public Hearing – CDBG application for improvements to 10th Street.
   - Public Works Director Chuck Shively stated the city is working with the Southeast Kansas Regional Planning Commission to write a Community Development Block Grant application for a potential $330,000 grant to be used to fund 45% of a project to repair

10th Street from Camden to Gillam Street. This project will consist of milling the old asphalt and laying new asphalt, partial or total reconstruction of specified intersections with concrete, construction of new ADA accessible sidewalk ramps at every intersection, curb and gutter replacement throughout the project area and replacement of all driveway entrances to the street. The proposed budget is $730,000 and will include $400,000 of city street funds from the two one-half cent transportation sales taxes.

- Mayor Bauer opened the public hearing.
- There were no comments and Mayor Bauer closed the public hearing.

2. Resolution No. R-17-76 – A Resolution to certify authority to apply for 2018 Kansas Small Cities Community Development Block Grant.

   MOTION: Move to approve Resolution No. R-17-76 for adoption.

   ACTION: MOTION: TAYLOR SECOND: KASTLER
   ROLL CALL VOTE: ALL AYE

3. Resolution No. R-17-77 – A Resolution to assure funds will be provided for maintenance of street improvements financed with CDBG funds.

   MOTION: Move to approve Resolution No. R-17-77 for adoption.

   ACTION: MOTION: TAYLOR SECOND: KASTLER
   ROLL CALL VOTE: ALL AYE

4. Resolution No. R-17-78 – A Resolution to execute an agreement with Southeast Kansas Regional Planning Commission for administration of the CDBG.

   MOTION: Move to approve Resolution No. R-17-78 for adoption.

   ACTION: MOTION: TAYLOR SECOND: KASTLER
   ROLL CALL VOTE: ALL AYE

G. OLD BUSINESS

1. Ordinance No. G-17-05 – Second Reading of an Ordinance to amend the employee residency requirements.

   MOTION: Move to approve Ordinance No. G-17-05 for adoption.

   ACTION: MOTION: BAUER SECOND: TAYLOR
   ROLL CALL VOTE: ALL AYE

2. Resolution No. R-17-71 – A Resolution to sell real estate located at 1401 W. 8th to Jim Linzey.

   MOTION: Move to take from the table Resolution No. R-17-71.

   ACTION: MOTION: WILLIAMS SECOND: KASTLER
   ROLL CALL VOTE: ALL AYE

- City Manager Kendal Francis stated commissioners tabled this item at the last meeting in order to get additional information. Jim Linzey stated the property has significance to him as his mother was born in a house on the property. He plans to repair and fix up the building and rent it.

MOTION: Move to approve Resolution No. R-17-71 for adoption.

ACTION: MOTION: WILLIAMS SECOND: BAUER
ROLL CALL VOTE: ALL AYE

H. NEW BUSINESS

1. Resolution No. R-17-67 – A Resolution to execute a water purchase contract with RWD #6 Labette County.
   - Public Works Director Chuck Shively stated the original water purchase contract with RWD No 6 was entered into in 1967, revised in 1980 and states it may be renewed or extended for such term as may be agreed upon by the parties. Staff has met with representatives of the RWD; the contract is for five years and automatically extends for successive five-year periods.

   MOTION: Move to approve Resolution No. R-17-67 for adoption.

   ACTION: MOTION: KASTLER SECOND: BAUER
   ROLL CALL VOTE: ALL AYE

2. Resolution No. R-17-74 – A Resolution to execute an agreement with Johnson Controls, Inc., to provide an investment grade energy audit.
   - City Manager Kendal Francis stated this agreement is for an audit to be completed by Johnson Controls as the first step toward the installation of automated metering infrastructure, LED srteet lighting as well as possible other energy efficiencies throughout the city. The audit will require Johnson Controls to remove and test a random statistical sample of water meters, approximately 125. Those meters will be replaced with new meters which become the City's property. The cost of the audit is expected to be $50,000. If the city chooses not to move forward with the program we will reimburse Johnson Controls for the cost of the meters. If we continue with the program, the cost is rolled into the overall cost of the AMI and will be paid back over the term of the financing.

   MOTION: Move to approve Resolution No. R-17-74 for adoption.

   ACTION: MOTION: BAUER SECOND: TAYLOR
   ROLL CALL VOTE: ALL AYE

3. Resolution No. R-17-75 – A Resolution to approve Change Order #2 with Goins Enterprises for the Acme Foundry Waterline Improvement Project.
   - Public Works Director Chuck Shively stated this change order covers final quantities for the project as well as some changes to installation resulting in a $28,747.82 deduction.

   MOTION: Move to approve Resolution No. R-17-75 for adoption.

ACTION: MOTION: TAYLOR SECOND: KASTLER
ROLL CALL VOTE: ALL AYE

4. Resolution No. R-17-79 – A Resolution to execute a work authorization with Transystems for a potential CDBG grant street improvement project on 10th Street from Camden to Gillam.
   - Public Works Director Chuck Shively stated this is for design and inspection services for street improvements on 10th Street from Camden to Gillam and is contingent upon receiving the CDBG grant.

   MOTION: Move to approve Resolution No. R-17-79 for adoption.

   ACTION: MOTION: BAUER SECOND: TAYLOR
   ROLL CALL VOTE: ALL AYE

5. Resolution No. R-17-80 – A Resolution to execute a work authorization with Transystems for a potential CDBG grant waterline replacement project on 10th Street from Washita to Gillam.
   - Public Works Director Chuck Shively stated this is for design and inspection services for a waterline replacement project on 10th Street from Camden to Gillam and is contingent upon receiving the CDBG grant.

   MOTION: Move to approve Resolution No. R-17-80 for adoption.

   ACTION: MOTION: TAYLOR SECOND: BAUER
   ROLL CALL VOTE: ALL AYE

6. Resolution No. R-17-81 – A Resolution to execute a work authorization with Transystems for a street improvement project on 10th Street from Gillam to Buckeye.
   - Public Works Director Chuck Shively stated this is for design and inspection services for 10th Street improvements from Gillam to Buckeye.

   MOTION: Move to approve Resolution No. R-17-81 for adoption.

   ACTION: MOTION: TAYLOR SECOND: KASTLER
   ROLL CALL VOTE: ALL AYE

7. Resolution No. R-17-82 – A Resolution to execute a work authorization with Transystems for a waterline replacement project on 10th Street from Gillam to Buckeye.
   - Public Works Director Chuck Shively stated this is for design and inspection services for replacement of the 10th Street water main from Gillam to Buckeye Street.

   MOTION: Move to approve Resolution No. R-17-82 for adoption.

   ACTION: MOTION: TAYLOR SECOND: BAUER
   ROLL CALL VOTE: ALL AYE

8. Discussion on the former Community Health Clinic located at 600 Union.
   - City Manager Kendal Francis stated the former Community Health Center located in the 600 block of Union has been listed for sale for nearly a year. The county has toured, and

they are interested in the building as a location for the Montgomery County Health Department, however, they have not made an offer. The county will be contacted about coming to a meeting to discuss the building.

9. City Manager's Report
   - The city is a successful recipient of a $400,000 Phase 2 Safe Routes to School grant, Household Hazardous Waste collection will be October 21, 8 a.m. to 1 p.m.

I. COMMENTS

1. Comments from Public
   - Jim Falkner, 1014 W. 3rd, stated the commission needs to review chapter 8 of the code of ordinances and modify them to meet the goals for rental standards.

2. Comments from Commissioners and Staff
   - Commissioner Kastler requested a work session on rental standards, and he also wants to tour the emergency services building. He asked what the plans were for a traffic signal at the building since KDOT said it would not approve a signal. Francis stated the city will install flashers similar to what is at the schools which will be activated from the facility when a call is received. Following a discussion about a signal, commissioners requested the decision to not approve a traffic signal be appealed with KDOT and legislators should be contacted for assistance.

J. EXECUTIVE SESSION(s)

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Library minutes

L. ADJOURN

MOTION: Move to adjourn.

ACTION: MOTION BY BAUER SECOND: KASTLER
ROLL CALL VOTE: ALL AYE.

Time the meeting was adjourned: 8:00 p.m.

Date the minutes were approved: 10/24/17

Cindy Price

Cindy Price, City Clerk