

**COMMISSION MEETING MINUTES
TUESDAY, OCTOBER 11TH, 2022 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Vannoster.

Present:

COMMISSIONER JUSTIN DOANE
COMMISSIONER DEBORAH MAPLES
COMMISSIONER JASON SWINDELL
COMMISSIONER ANN MARIE VANNOSTER
COMMISSIONER ROBERT YORK

City Staff in attendance:

CITY ATTORNEY PAUL KRITZ
CITY MANAGER MARK HALL
CITY CLERK MELISSA CARTER
DIRECTOR OF IT CHRIS FELIX
DIRECTOR OF FINANCE STEPHANIE RICHARDSON
DIRECTOR OF ELECTRIC UTILITY MIKE SHOOK
DIRECTOR OF AIRPORT SERVICES JARROD POWERS
DIRECTOR OF ENGINEERING SERVICES THOMAS OSBORN

- A. CALL TO ORDER** – Mayor Ann Marie Vannoster
- B. ROLL CALL**
- C. INVOCATION** – Pastor Keith Dodd, Lewark Church of God
- D. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- E. REVIEW OF AGENDA**
- F. CONSENT AGENDA**
 - 1. Special City Commission Meeting Minutes – Monday, September 26th, 2022
 - 2. City Commission Meeting Minutes – Tuesday, September 27th, 2022
 - 3. 2022 Appropriation Ordinance No. AO-22-19 \$1,821,744.02

MOTION: Move to approve items 1-3 of the consent agenda as presented.

ACTION: MOTION: VANNOSTER SECOND: YORK
ROLL CALL: ALL AYE

G. COMMENTS

1. Comments from Public

Any citizen desiring to address the Commission shall be recognized, advance to the podium, state his/her name and address for the record. Comments shall be limited to 3 minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.

Mike Stein, 3505 West 6th, came to the podium and stated that last Wednesday there was a water main leak in front of his house and water got into his garage and lower section of his house. He stated this happened three years ago too. A neighbor had told him since living on

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that street, the water main has broken 12 times. He asked the Commission to look at the water line replacement on his street as a next major project and noted that the street has issues as well.

REGULAR AGENDA ITEMS

H. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

I. OLD BUSINESS

J. NEW BUSINESS

1. Resolution R-22-70 a Resolution to approve a final quantities change order to Strukel Electric, Inc. for the Airport Lighting Project.

Director of Airport Services Jarrod Powers stated that the Coffeyville Municipal Airport received a 100% grant to replace the runway and taxiway edge lighting with lighted runway signage in LED. He said that the airport engineer from Lochner has approved these overrun and underrun quantities.

MOTION: Move to approve Resolution R-22-70 agenda as presented.

ACTION: MOTION: YORK SECOND: MAPLES
ROLL CALL: ALL AYE

2. Resolution R-22-71 a Resolution to authorize the submission of four grant applications to the Kansas Department of Transportation for the Coffeyville Municipal Airport.

Director of Airport Services Jarrod Powers stated that on September 25th, 2022 city staff received KDOT grant documents from our airport engineer, Lochner, with a submittal dead line of September 30th, 2022. Four grant applications were completed. If the city is awarded these grants, the total cost of all grants will be \$565,000.00 and the city's match will be \$53,250.00. The projects are for Crack seal and repaint of Runway 4-22 and Repaint of Runway 17-35.

MOTION: Move to approve Resolution R-22-71 agenda as presented.

ACTION: MOTION: VANNOSTER SECOND: SWINDELL
ROLL CALL: ALL AYE

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3. Resolution R-22-72 a Resolution to approve funds for repairs to the south hangar at the Coffeyville Municipal Airport.

Director of Airport Services Jarrod Powers stated as part of the City acquiring the Coffeyville Municipal Airport, we also purchased the south round top hangar AKA the savage hangar. We received a settlement for repairs from the previous renter and those repairs have been finished. However, there are other repairs that are needed to make the south hangar available for lease. City staff has been in contact and had two onsite meetings with two different aeronautical companies wanting to lease the hangar. One company has made a verbal commitment to lease when repairs are made, purchase fuel from the airport, and use city internet, water and electric. Once repairs are made and the hangar is leased, the taxiway leading to the hangar will be eligible for federal funding.

MOTION: Move to approve Resolution R-22-72 agenda as presented.

ACTION: MOTION: YORK SECOND: DOANE
ROLL CALL: ALL AYE

4. City Manager's Report

City Manager Mark Hall thanked Jarrod Powers for all the work he has been doing at the Coffeyville Municipal Airport. He said departments are closing out the year and we are hoping for moisture. As far as the Water Watch - the reservoirs are 70% - 80% full, which is good. He noted we have seen positive signs that the community has been conserving water. Mr. Hall noted that an updated Water Conservation Plan is being drafted by staff that will be brought to the Commission. He said 2023 will be a busy year.

5. Comments from Commissioners and Staff

Vice Mayor Doane asked Finance Director Stephanie Richardson to go over the Sales Tax Report. She stated that once again we have had a great month with sales tax collections. With sales and comp use tax together we are up 14.53% over this time last year. With just sales tax it is 12.5% but the comp use tax is up 24.49%. She noted that the School District's Sales Tax terminated at the end of September so the collections now are going to the new purposes of housing, parks and downtown. Commissioner York noted what a great weekend it was in Coffeyville with the Hops Around Town brewfest, the college won its homecoming football game and the high school football team is doing fantastic. He also noted the high school band competition that was last Tuesday at the stadium and 11 bands participated. He said David Wiggins from the college deserves full credit for that event. Mayor Vannoster encouraged residents to watch the City's Facebook page for upcoming events. The Salvation Army Souplicious is Tuesday, October 18th from 11 am to 1 pm. Commissioner Swindell noted the breakfast at 906 Elm Street this Saturday from 7 am – 10:30 am.

K. EXECUTIVE SESSION(s)

L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Sales Tax Report – September 2022
2. Property Tax Comparative Report
3. Hillcrest Golf Course Report – September 2022
4. Coffeyville Police Department Crime Statistics – September 2022

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M. ADJOURN

Move to Adjourn

ACTION: MOTION: VANNOSTER SECOND: YORK
ROLL CALL: ALL AYE

Time the meeting was adjourned: 7:02 pm

Date the minutes were approved:

10/25/2022
Melissa Carter
Melissa Carter, City Clerk

