

COMMISSION MEETING MINUTES
TUESDAY, SEPTEMBER 27TH, 2022 6:30 P.M.

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Vannoster.

Present:

COMMISSIONER DEBORAH MAPLES
COMMISSIONER JASON SWINDELL
COMMISSIONER ANN MARIE VANNOSTER
COMMISSIONER ROBERT YORK

Absent:

COMMISSIONER JUSTIN DOANE

City Staff in attendance:

CITY ATTORNEY PAUL KRITZ
CITY MANAGER MARK HALL
CITY CLERK MELISSA CARTER
DIRECTOR OF IT CHRIS FELIX
DIRECTOR OF FINANCE STEPHANIE RICHARDSON
DIRECTOR OF ELECTRIC UTILITY MIKE SHOOK
DIRECTOR OF WATER SERVICES STEVE SMITH
FIRE CHIEF KENNY WARD

- A. CALL TO ORDER** – Mayor Ann Marie Vannoster
- B. ROLL CALL** – Commissioner Justin Doane was absent
- C. INVOCATION** – Pastor Dick Smith, First Baptist Church
- D. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- E. REVIEW OF AGENDA**
- F. CONSENT AGENDA**
 - 1. City Commission Meeting Minutes – Tuesday, September 13th, 2022
 - 2. 2022 Appropriation Ordinance No. AO-22-18 – \$4,905,587.80

MOTION: Move to approve items 1 & 2 of the consent agenda as presented.

ACTION: MOTION: VANNOSTER SECOND: YORK
ROLL CALL: ALL PRESENT AYE

- 3. 2022 Appropriation Ordinance No. AO-22-18A (Ishams & Lieberts) \$75.48

MOTION: Move to approve item 3 of the consent agenda as presented.

ACTION: MOTION: YORK SECOND: MAPLES
ROLL CALL: ALL PRESENT AYE

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G. COMMENTS

1. Comments from Public

Any citizen desiring to address the Commission shall be recognized, advance to the podium, state his/her name and address for the record. Comments shall be limited to 3 minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.

REGULAR AGENDA ITEMS

H. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

I. OLD BUSINESS

- 1. Second Reading Ordinance S-22-06 an Ordinance to Rezone property owned by Peak Transload Terminal Services from Business Commercial District to Light Industrial District.**

MOTION: Move to approve Second Reading Ordinance S-22-06 agenda as presented.

ACTION: MOTION: YORK SECOND: MAPLES
ROLL CALL: ALL PRESENT AYE

J. NEW BUSINESS

- 1. Resolution R-22-66 a Resolution to authorize purchase of a Thermal Imaging Camera for the Coffeyville Fire Department.**

Fire Chief Kenny Ward stated that Magellan Midstream Partners gave a donation in the amount of \$9,400.00 dollars for the purchase of this piece of equipment. This piece of equipment will primarily be used in the salvage and overhaul.

MOTION: Move to approve Resolution R-22-66 agenda as presented.

ACTION: MOTION: VANNOSTER SECOND: MAPLES
ROLL CALL: ALL PRESENT AYE

- 2. Resolution R-22-67 a Resolution to authorize purchase of a Dual Door Highside Compartment and Hose Storage Box for the Coffeyville Fire Department.**

Fire Chief Kenny Ward stated they were awarded a grant from Atmos Energy in the amount of \$4,000. This item is for \$3,200 to purchase cabinets for Squad #1 which will put all equipment that would be needed or carried inside a secure cabinet. The remaining grant money will be \$200.00 for an Indian PaK, \$200.00 for a Blower and \$ 400.00 for a new nozzle. These pieces of equipment will be used to complete the rehab of Rescue #1.

MOTION: Move to approve Resolution R-22-67 agenda as presented.

ACTION: MOTION: VANNOSTER SECOND: YORK
ROLL CALL: ALL PRESENT AYE

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3. Resolution R-22-68 a Resolution to Declare a Water Watch within the City of Coffeyville. Director of Water Services Steve Smith stated that Kansas Governor Laura Kelly approved a drought declaration for Kansas counties in Executive Order #22-06 on June 27, 2022 placing Montgomery County in a Drought Watch status. The declaration of a Water Watch may be enacted when the Governing Body finds that conditions indicate that the probability of a drought or some other condition causing a major water supply shortage is rising. A Water Watch shall be made by resolution and steps must be taken to inform the public asking for voluntary reductions in water use. The Water Watch will continue until the Governing Body passes a resolution ending the event. The City of Coffeyville currently has a Water Purchase Agreement with the Kansas Water Office providing for 300 million gallons of water from the State Reservoir system. Due to the drought conditions and limited natural flow in the Verdigris River, staff began requesting water be released as part of our contract. This request triggers a Water Watch be implemented to heighten awareness of the public and to maintain the integrity of the water supply system. Mr. Smith said that at this time, we are asking for voluntary reductions in water use. For example, curtailing some outdoor water use, washing full loads of laundry, taking shorter showers, not allowing faucets to run. Customers are asked to make efficient use of the water being used. If at some point additional water conservation is deemed necessary, the ordinance allows for the declaration of a Water Warning or a Water Emergency. Each step is defined in the City of Coffeyville's Municipal Water Conservation Plan approved on May 26, 1998. A copy of the Plan is included in the agenda packet for reference. Staff is currently working to update the plan and will present the Plan to the commission at a future meeting. Both the resolution to enact a Water Watch and the resolution to end the Water Watch are effective upon the publication in the city's official newspaper. Mr. Smith then went on to explain what the Stage 2 and Stage 3 would entail. He discussed what the current area river levels are and what the precipitation amounts have been in comparison to the last 20 years.

MOTION: Move to approve Resolution R-22-68 agenda as presented.

ACTION: MOTION: VANNOSTER SECOND: MAPLES
ROLL CALL: ALL PRESENT AYE

4. City Manager's Report

City Manager Mark Hall stated staff is working on projects. They are taking advantage of the warm weather and preparing for the winter weather. He said they had a positive meeting with USDA on the housing program.

5. Comments from Commissioners and Staff

Commissioner York announced that Dalton Defender Days are this weekend and encouraged people to come out. He noted the First Annual CCC Marching Band Festival will be 10/4/2022 at Veteran's Memorial Stadium. October 8th is the Chamber of Commerce Annual Brewfest. Mayor Vannoster congratulated the Historical Society for the addition of the signs on the Dalton Defender Museum and thanked the Electric Department for hanging those. Commissioner York thanked Public Service for putting up the structures downtown for the Dalton Defenders Days.

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K. EXECUTIVE SESSION(s)

1. Executive Session to discuss personnel matters of nonelected personnel.

MOTION: Move to recess to Executive Session for the purpose of discussing the City Manager's annual employment evaluation, as permitted by the non-elected personnel matter exception to the Open Meetings Act, as set forth in K.S.A. 75-4319(b)(1), to include the City Commission, to reconvene in the Commission Room at 7:20 p.m.

ACTION: MOTION: VANNOSTER SECOND: YORK
ROLL CALL: ALL PRESENT AYE

L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

M. ADJOURN

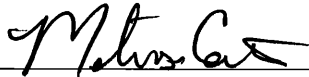
Move to Adjourn

ACTION: MOTION: VANNOSTER SECOND: YORK
ROLL CALL: ALL PRESENT AYE

Time the meeting was adjourned: 7:21 pm

Date the minutes were approved:

10/11/22



Melissa Carter, City Clerk

