

**COMMISSION MEETING MINUTES
TUESDAY, NOVEMBER 22ND, 2022 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Vannoster.

Present:

COMMISSIONER JUSTIN DOANE
COMMISSIONER DEBORAH MAPLES
COMMISSIONER ANN MARIE VANNOSTER
COMMISSIONER ROBERT YORK

Absent:

COMMISSIONER JASON SWINDELL

City Staff in attendance:

CITY ATTORNEY PAUL KRITZ
CITY MANAGER MARK HALL
CITY CLERK MELISSA CARTER
DIRECTOR OF IT CHRIS FELIX
DIRECTOR OF FINANCE STEPHANIE RICHARDSON
DIRECTOR OF ELECTRIC UTILITY MIKE SHOOK
DIRECTOR OF ENGINEERING SERVICES THOMAS OSBORN
FIRE CHIEF KENNY WARD
CPD DIRECTOR OF COMMUNICATIONS CHAD SOLES

- A. CALL TO ORDER** – Mayor Ann Marie Vannoster
 - B. ROLL CALL**
 - C. INVOCATION** – Pastor Luke Letsinger, Coffeyville First Nazarene
 - D. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
 - E. REVIEW OF AGENDA**
 - F. CONSENT AGENDA**
 - 1. City Commission Meeting Minutes – Tuesday, November 8th, 2022
 - 2. 2022 Appropriation Ordinance No. AO-22-22 \$5,955,704.82

MOTION: Move to approve items 1 & 2 of the consent agenda as presented.

ACTION: MOTION: VANNOSTER SECOND: YORK
ROLL CALL: ALL PRESENT AYE

 - 3. 2022 Appropriation Ordinance No. AO-22-22A (Isham's & Liebert's) \$343.28
- MOTION: Move to approve item 3 of the consent agenda as presented.
- ACTION: MOTION: YORK SECOND: MAPLES
ROLL CALL: MAPLES – AYE, DOANE – AYE, YORK -AYE
VANNOSTER - ABSTAIN

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G. COMMENTS

1. Comments from Public

Any citizen desiring to address the Commission shall be recognized, advance to the podium, state his/her name and address for the record. Comments shall be limited to 3 minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.

Candi Westbrook, Director of the Coffeyville Area Chamber of Commerce, invited everyone to the kick-off of Christmas on the Plaza next Friday that will start with the Christmas Parade at 6:00 pm downtown.

REGULAR AGENDA ITEMS

H. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

I. OLD BUSINESS

J. NEW BUSINESS

1. Resolution R-22-80 a Resolution to implement a Personnel Memorandum of Agreement with the International Association of Firefighters Local No. 265, effective January 1st, 2023 through December 31st, 2023.

Director of Human Resources Allison Pryor stated the City has completed negotiations with the International Association of Fire Fighters. This agreement covers January 1, 2023 through December 31, 2023. Summary of changes to the contract were attached to the Agenda Packet. Negotiations for 2024 will be scheduled for July, 2023.

MOTION: Move to approve Resolution R-22-80 agenda as presented.

ACTION: MOTION: VANNOSTER SECOND: DOANE
ROLL CALL: ALL PRESENT AYE

2. Resolution R-22-81 a Resolution to purchase equipment from Conrad Fire Equipment for the Coffeyville Fire Department.

Fire Chief Kenny Ward stated this is for the purchase two 18" Milwaukee Battery Powered Positive Pressure Fans with extra battery and chargers, two New York roof hooks, one Milwaukee M18 9" Cutoff Saw kit from Conrad Fire Equipment. Plains All American Pipeline sent Captain O'Connor a congratulatory email approval of \$10,500 dollars on 10/01/2022 for the "First Responder" grant that he submitted. It is for the purchase of the above mentioned pieces of equipment. These piece of equipment will replace the two gas powered PPV fans that are more than 20 years old and are extremely heavy and loud on the fire ground. The new saw is much lighter than our current gas powered saw and will be able to be used in more applications.

MOTION: Move to approve Resolution R-22-81 agenda as presented.

ACTION: MOTION: DOANE SECOND: YORK
ROLL CALL: ALL PRESENT AYE

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3. Resolution R-22-82 a Resolution to authorize the purchase of rope rescue equipment from Rescue Response Gear for the Coffeyville Fire Department.
Fire Chief Kenny Ward stated that this is for purchase of two CMC 13mm Rope Clutches and four CMC DNA Steel Carabiners. Farm Credit Services of America awarded Lt. Shon Price and Captain O'Connor a grant submitted for farm and ranch related fire and rescue equipment in the amount of \$ 1,510.00. It is for the purchase of the above mentioned pieces of equipment. These piece of equipment will be new to our rope rescue equipment inventory. These devices will make it safer than current practices of lowering, hauling, or lifting of personnel or civilians.

MOTION: Move to approve Resolution R-22-82 agenda as presented.

ACTION: MOTION: YORK SECOND: DOANE
ROLL CALL: ALL PRESENT AYE

4. Resolution R-22-83 a Resolution to authorize the Coffeyville Police Department to utilize the Coronavirus Emergency Supplemental Fund for the purchase of seven Kenwood radios and associated equipment.
CPD Director of Communications Chad Soles stated at the end of October, 2022, the Kansas Governor's Grant Program (KGGP) reached out to our agency inquiring if we were still interested in utilizing funds for our Coronavirus radio response project. KGGP had unused funds from the Coronavirus Emergency Supplemental Fund (CESF) in the amount of \$12,500.00 which needed to be utilized as soon as possible. However, there was a small caveat, the CESF funds would require a local match of 20%. PD has determined we have sufficient funds to cover the local match. The CESF would fund the purchase of 7 Kenwood NX-5900K mobile 800 MHz police radios and all supporting cables, antennas, and licensing which would be installed in the patrol fleet. This is the same radio equipment we previously requested in the FY2023 JAG, which we were not awarded. Currently, only two of our marked patrol units are equipped with 800 MHz radios. Our remaining patrol/detective units do not have direct "car to car" communications with our law enforcement partners, i.e. Kansas Highway Patrol, KBI, other state agencies and neighboring county sheriff departments operating on the state wide 800 MHz network. During critical incidents and major investigations, an officer needing to communicate immediately to a non-UHF frequency agency must radio dispatch on our frequency, convey the information to dispatch, then have the dispatcher repeat the information on another radio to the outside 800 MHz agency. The process is then repeated in reverse with the response. Having communications with our partner law enforcement agencies allows for better interoperability and efficiency which directly benefits the Citizens of Coffeyville.

MOTION: Move to approve Resolution R-22-83 agenda as presented.

ACTION: MOTION: VANNOSTER SECOND: MAPLES
ROLL CALL: ALL PRESENT AYE

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5. Resolution R-22-84 a Resolution to authorize the Coffeyville Police Department to utilize funds from the American Rescue Plan Act (ARPA) for the purchase of three Dodge Chargers.

CPD Director of Communications Chad Soles stated over the last several years the police department has consistently budgeted and implemented a rotation plan for our front line patrol vehicles. These vehicles are often used 24 hours a day, seven days a week and incur more mileage and wear than other city vehicles. We generally budget to replace two patrol vehicles each year based on fleet usage. To keep maintenance costs down and to continue to utilize reliable vehicles, the department. This year we will be utilizing funds from the American Rescue Plan Act. We also will be recommending the utilization of the same funds for installing and equipping the three vehicles with emergency equipment. The estimated cost for outfitting all three vehicles will be \$21,000.00 and will be brought back to the Commission for approval. The last few years have been difficult to find police vehicles due to supply chain issues. Recently, Dodge announced that after 2023, production of the Charger will cease. The Dodge Charger makes up the bulk of our fleet and even though we have seen a significant increase in their price, they still cost a few thousand dollars less than the other police package vehicles. Utilizing the ARPA fund for the purchase of three police vehicles will help relieve some burden from the city's budget and it will also help us prepare for an uncertain future in the police vehicle market. Staff has located three Dodge Chargers at Davis-Moore Dodge in Wichita, Kansas. Davis-Moore Dodge currently has the state contract and we will be purchasing three vehicles at the state contract price.

MOTION: Move to approve Resolution R-22-84 agenda as presented.

ACTION: MOTION: DOANE SECOND: YORK
ROLL CALL: ALL PRESENT AYE

6. Resolution R-22-85 a Resolution to approve an Environmental Use Control Agreement with the Kansas Department of Health and Environment for the Brownsfields Bike Trail.
Director of Engineering Service Thomas Osborn stated this is an Environmental Use Control Agreement with KDHE that states what the bike trail is allowed to be used for. In 2014 the Coffeyville Community Enhancement Foundation was awarded an EPA brownfields grant for a bike trail starting at 4th street and heading north 1,720ft. The plans were approved and as part of the EPA grant, an application was submitted and approved to enter into the KDHE Voluntary Cleanup Program. There is a one time fee of \$10,000.00 for KDHE to monitor the trail.

MOTION: Move to approve Resolution R-22-85 agenda as presented.

ACTION: MOTION: VANNOSTER SECOND: YORK
ROLL CALL: ALL PRESENT AYE

7. City Manager's Report

City Manager Mark Hall stated this is a short week for the Thanksgiving holiday. He thanked staff for a great fall season and we are preparing for the winter season.

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8. Comments from Commissioners and Staff

Commissioner York wished everyone a Happy Thanksgiving. He encouraged people to come out to Christmas on the Plaza, the parade and Candlelit Tours at the Brown Mansion. He noted a visitor from out of the country who really enjoyed their visit to Coffeyville. Commissioner York thanked all the crews that got the Christmas tree up on the Plaza. Mayor Vannoster noted that Match Day for Coffeyville was very successful this year. Last year at the end (excluding the \$50,000 match) they raised a total of \$128,250 which was a pretty big jump from the year before and was 375 gifts. This year (without the \$50,000 match) it is setting at \$189,839. It is estimated, with the match money, they will end with \$241,000 which is about a 48% increase over last year. The match money came from the Bernard and Effie Jo Wade Family Foundation, the Pratt Family Charitable Fund, Kansas Health Foundation and the David and Lynn Bumgarner Family Trust. There were 25 non-profit organizations this year. She thanked everyone who participated and helped and all who donated.

K. EXECUTIVE SESSION(s)

L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

M. ADJOURN

Move to Adjourn

ACTION: MOTION: VANNOSTER SECOND: YORK
ROLL CALL: ALL PRESENT AYE

Time the meeting was adjourned: 7:05 pm

Date the minutes were approved:

12/13/22

Melissa Carter

Melissa Carter, City Clerk

