

**COMMISSION MEETING AGENDA
TUESDAY, NOVEMBER 14TH, 2023 6:30 P.M.**

- A. CALL TO ORDER** – Mayor Ann Marie Vannoster
- B. ROLL CALL**
- C. INVOCATION** – Pastor Yves Kinanguna, First United Methodist Church
- D. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- E. REVIEW OF AGENDA**
- F. CONSENT AGENDA**
 - 1. City Commission Meeting Minutes – Tuesday, October 24th, 2023
 - 2. 2023 Appropriation Ordinance No. AO-23-21 \$974,852.74
- G. COMMENTS**
 - 1. Comments from Public

Any citizen desiring to address the Commission shall be recognized, advance to the podium, state his/her name and address for the record. Comments shall be limited to 3 minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.
- REGULAR AGENDA ITEMS**
- H. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**
 - 1. Public Hearing on the First Amendment to the Neighborhood Revitalization Plan.
 - 2. Resolution R-23-78 a Resolution to adopt the First Amendment to the Neighborhood Revitalization Plan and execute said Amendment.
- I. OLD BUSINESS**
- J. NEW BUSINESS**
 - 1. Resolution R-23-79 a Resolution to approve a Lease Agreement with the Federal Aviation Administration for the Coffeyville Municipal Airport.
 - 2. Resolution R-23-80 a Resolution to approve an Access Agreement with Clean Harbors at the Coffeyville Municipal Airport.
 - 3. Resolution R-23-81 a Resolution to authorize purchase of a 2024 F150 truck for the Wastewater Treatment Department.
 - 4. Resolution R-23-82 a Resolution to enter into an Engineering Services Agreement with Olsson for Electrical Engineering, Substation Maintenance, Testing and Support Services for the City of Coffeyville Electric Utility.
 - 5. City Manager's Report
 - 6. Comments from Commissioners and Staff
- K. EXECUTIVE SESSION(s)**
- L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES**
 - 1. Sales Tax Report – October 2023
 - 2. Coffeyville Police Department Crime Statistics – October 2023
 - 3. Hillcrest Golf Course Monthly Report – October 2023
- M. ADJOURN**

**COMMISSION MEETING MINUTES
TUESDAY, OCTOBER 24TH, 2023 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Vannoster.

Present:

COMMISSIONER PAM JONES
COMMISSIONER DEBORAH MAPLES
COMMISSIONER JASON SWINDELL
COMMISSIONER ANN MARIE VANNOSTER
COMMISSIONER ROBERT YORK

City Staff in attendance:

CITY MANAGER MARK HALL
CITY CLERK MELISSA CARTER
DIRECTOR OF IT CHRIS FELIX
DIRECTOR OF PUBLIC WORKS THOMAS OSBORN
DIRECTOR OF AIRPORT SERVICES JARROD POWERS
CAPTAIN MIKE O'CONNOR
CAPTAIN DARIN DAILY

- A. CALL TO ORDER** – Mayor Ann Marie Vannoster
- B. ROLL CALL**
- C. INVOCATION**
- D. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- E. REVIEW OF AGENDA**

MOTION: Move to Amend the Agenda to add Resolution R-23-77 to New Business.

ACTION: MOTION: VANNOSTER SECOND: YORK
ROLL CALL: ALL AYE

F. CONSENT AGENDA

- 1. City Commission Meeting Minutes – Tuesday, October 10th, 2023
- 2. Resolution R-23-73 a Resolution to authorize the Mayor to execute a mortgage release in favor of Harold Mann.
- 3. 2023 Appropriation Ordinance No. AO-23-20 \$5,200,787.61

MOTION: Move to approve items 1-3 of the consent agenda as presented.

ACTION: MOTION: VANNOSTER SECOND: JONES
ROLL CALL: ALL AYE

**COMMISSION MEETING MINUTES
TUESDAY, OCTOBER 24TH, 2023**

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4. 2023 Appropriation Ordinance No. AO-23-20A (Isham's)

\$166.94

MOTION: Move to approve item 4 of the consent agenda as presented.

ACTION: MOTION: YORK SECOND: MAPLES
ROLL CALL: MAPLES – AYE, YORK – AYE, SWINDELL - AYE,
VANNOSTER – ABSTAIN, JONES – AYE

G. COMMENTS

1. Comments from Public

Any citizen desiring to address the Commission shall be recognized, advance to the podium, state his/her name and address for the record. Comments shall be limited to 3 minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.

Jim Falkner, 1014 W. 3rd, came to the podium to remind that we are two weeks away from the election and said that voting is a responsibility and encouraged all registered voters to vote because it is important.

Jo Falkner, 1014 W. 3rd, came to the podium to say she has seen the commission and City make many mistakes and listed them. She believes removing the awnings downtown were a mistake and they are going to make more. Mrs. Falkner continued here narrative on downtown and the removal of the columns.

REGULAR AGENDA ITEMS

H. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

1. Presentation on Sales Tax and City of Coffeyville Budget.

City Manager Mark Hall gave a presentation on the upcoming ½ Cent Sales Tax

Transportation question on the ballot for the November 7th Election. Mr. Hall then gave a presentation on the City of Coffeyville budget.

I. OLD BUSINESS

J. NEW BUSINESS

1. Resolution R-23-74 a Resolution to purchase fire hose from Conrad Fire Equipment for the Coffeyville Fire Department.

Captain Mike O'Connor came to the podium and said they are looking to purchase 700 ft of fire hose. The Coffeyville Fire Department pressure tests their hose in September and in doing so a few sections 2 ½ inch hose failed. Captain O'Connor stated that every truck roughly carries about 2,000 feet of fire hose.

MOTION: Move to approve Resolution R-23-74 as presented.

ACTION: MOTION: YORK SECOND: JONES
ROLL CALL: ALL AYE

**COMMISSION MEETING MINUTES
TUESDAY, OCTOBER 24TH, 2023**

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2. Resolution R-23-75 a Resolution to approve the submission of a Kansas Department of Transportation Grant Application for the rehabilitation of runway 17-35 at the Coffeyville Municipal Airport.

Director of Airport Service Jarrod Powers stated that the Coffeyville Municipal Airport is requesting KDOT's assistance is supplementing federal funding for a upcoming Federal Fiscal Year 2025 project to rehabilitate Runway 17-35. The FAA has deemed that only the center 75 feet of Runway 17-35 is eligible for federal funding and the outer 12.5 feet is ineligible for FAA funding. Mr. Powers stated that they have money set aside for 2025 for this project but their portion is very large at \$50,000.

MOTION: Move to approve Resolution R-23-75 as presented.

ACTION: MOTION: VANNOSTER SECOND: MAPLES
ROLL CALL: ALL AYE

3. Resolution R-23-76 a Resolution to approve purchase of six police vehicles with necessary emergency equipment for the Coffeyville Police Department.

Police Captain Darin Daily came to the podium and said this is a continuation to increase the life of their fleet and lower maintenance cost. They have had to wait to get numbers from vendors and dealerships due to the Dodge Charger no longer being produced. Their option is a Dodge Durango which is becoming the primary vehicle used by law enforcement agencies. They will be utilizing ARPA funds. The total cost for the six vehicles and emergency equipment except for the radios is \$333,546.47. The cost for the six radios is \$22, 995.48. They are also needing to replace the transmission on a 2020 Ford which will be a cost of \$3,576.22 and will be installed by the City mechanic

MOTION: Move to approve Resolution R-23-76 as presented.

ACTION: MOTION: JONES SECOND: SWINDELL
ROLL CALL: ALL AYE

4. Resolution R-23-77 a Resolution to enter into an agreement with Strategic Government Resources, Inc. for Executive Recruitment Services for the City Manager position.

Mayor Ann Marie Vannoster stated that the contract has been reviewed. Jim Falkner came to the podium to ask if an Interim will be provided from the company or the League. It was answered no that will be up to the Commission.

MOTION: Move to approve Resolution R-23-77 as presented.

ACTION: MOTION: YORK SECOND: JONES
ROLL CALL: ALL AYE

5. City Manager's Report

City Manager Mark Hall said we are progressing and will move forward with the downtown column removal. The completion of Sycamore Park is ramping up to be completed by December 31st.

6. Comments from Commissioners and Staff

Vice Mayor York encouraged citizens to vote.

**COMMISSION MEETING MINUTES
TUESDAY, OCTOBER 24TH, 2023**

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K. EXECUTIVE SESSION(s)

1. Executive Session to discuss personnel matters of nonelected personnel.

MOTION: Move to recess to Executive Session for the purpose of discussing personnel matters of non-elected personnel as permitted by the non-elected personnel matter exception to the Open Meetings Act, as set forth in K.S.A. 75-4319(b)(1), to include the City Commission to reconvene in the Commission Room at 8:15 p.m.

ACTION: MOTION: VANNOSTER SECOND: YORK
ROLL CALL: ALL AYE

L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Building Permit Report – September 2023
2. Coffeyville Police Department Crime Statistics – September 2023

M. ADJOURN

MOTION: Move to Adjourn

ACTION: MOTION: VANNOSTER SECOND: MAPLES
ROLL CALL: ALL AYE

Time the meeting was adjourned: 8:16 pm
Date the minutes were approved:

Melissa Carter, City Clerk

**City of Coffeyville
Department Codings**

010-5-011	General - City Commission	450-5-000	Aquatic Center
010-5-012	General - City Manager		
010-5-013	General - Legal	500-5-000	Capital Equipment
010-5-014	General - Finance		
010-5-015	General - City Clerk	510-5-000	911 Emergency Telephone System
010-5-016	General - City Treasurer		
010-5-017	General - Collections	520-5-000	Capital Improvement
010-5-018	General - Data Processing		
010-5-019	General - Personnel/Risk Management	670-5-000	Veterans Memorial Stadium
010-5-023	General - Police		
010-5-025	General - Animal Control	700-5-000	Refuse/Trash Utility
010-5-041	General - Fire		
010-5-045	General - Inspections	720-5-000	Wireless Internet Utility
010-5-071	General - Engineering		
010-5-091	General - City Hall	760-5-000	Stormwater Utility
010-5-092	General - Other City Buildings		
010-5-131	General - Non-Departmental	800-5-020	Electric - Distribution
010-5-161	General - Public Service - Admin.	800-5-022	Electric - Transmission
010-5-163	General - Public Service - Streets, Alleys	800-5-030	Electric - Generation
		800-5-040	Electric - Administration
020-5-000	Library		
		810-5-020	Electric Depr/Repl - Distribution
090-5-000	Bond & Interest	810-5-022	Electric Depr/Repl - Transmission
		810-5-030	Electric Depr/Repl - Generation
		810-5-040	Electric Depr/Repl - Administration
110-5-023	Local Alcohol Liquor - Police Department		
110-5-760	Local Alcohol Liquor - Special Parks/Rec		
110-5-762	Local Alcohol Liquor - Four County	820-5-000	Electric Debt Service
110-5-763	Local Alcohol Liquor - ADSAP		
110-5-764	Local Alcohol Liquor - MG County BB/BS	840-5-000	Electric Surplus
140-5-000	Youth Activity Center	900-5-026	Water - Distribution
		900-5-027	Wastewater - Distribution
210-5-000	Sales Tax	900-5-036	Water - Treatment
		900-5-037	Wastewater - Treatment
230-5-000	Drug Forfeitures	900-5-046	Water - General
		900-5-047	Wastewater - General
250-5-000	Police VIN Fund		
		910-5-611	W/WW Depr/Repl - WW Projects
340-5-000	Airport Special Projects	910-5-612	W/WW Depr/Repl - Wtr Projects
		910-5-651	W/WW Depr/Repl - WW Equipment
350-5-000	Risk Management	910-5-652	W/WW Depr/Repl - Wtr Equipment
360-5-000	Airport	910-5-662	W/WW Depr/Repl - Infiltration/Inflow Reduction
370-5-000	Hillcrest Golf Course		

PACKET: 04547 AO 23-21 11.14.23
VENDOR SET: 01 CITY OF COFFEYVILLE
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-50350 ALTEC INDUSTRIES, INC.						
I-12402945		TOOL BUCKET	107.19			
10/06/2023	AP	DUE: 11/05/2023 DISC: 11/05/2023		1099: N		
		TOOL BUCKET		800 5-020-580	TOOLS	107.19
I-12411734		LINEMAN LEATHER GLOVES X 36	1,419.12			
10/18/2023	AP	DUE: 11/17/2023 DISC: 11/17/2023		1099: N		
		LINEMAN LEATHER GLOVES X 36		800 5-020-515	CLOTHING	1,419.12
I-51307561		REPAIR BOOM WINCH	859.58			
10/18/2023	AP	DUE: 11/17/2023 DISC: 11/17/2023		1099: N		
		REPAIR BOOM WINCH		800 5-020-690	VEHICLE-LABOR	859.58
=== VENDOR TOTALS ===			2,385.89			
=====						
01-50391 AMERICAN BANKERS INSURANCE COM						
I-202311091417		FLOOD INSURANCE PREMIUM	12,190.00			
11/09/2023	AP	DUE: 11/09/2023 DISC: 11/09/2023		1099: N		
		FLOOD INSURANCE PREMIUM		900 5-046-452	INSURANCE	12,190.00
I-202311091418		FLOOD INSURANCE PREMIUM	758.00			
11/09/2023	AP	DUE: 11/09/2023 DISC: 11/09/2023		1099: N		
		FLOOD INSURANCE PREMIUM		900 5-047-452	INSURANCE	758.00
I-202311091419		FLOOD INSURANCE PREMIUM	652.00			
11/09/2023	AP	DUE: 11/09/2023 DISC: 11/09/2023		1099: N		
		FLOOD INSURANCE PREMIUM		900 5-047-452	INSURANCE	652.00
=== VENDOR TOTALS ===			13,600.00			
=====						
01-53542 ANIXTER, INC.						
I-5700042-01		POLE, BRACKET X 2 - UP PARK	6,055.00			
9/21/2023	AP	DUE: 9/21/2023 DISC: 9/21/2023		1099: N		
		POLE, BRACKET X 2 - UP PARK		800 5-020-572	SUPPLIES-OTHER	6,055.00
=== VENDOR TOTALS ===			6,055.00			
=====						
01-50590 ARKANSAS ELECTRIC COOPERATIVES						
I-03088974		SAFETY GLOVE TESTING	454.45			
10/31/2023	AP	DUE: 10/31/2023 DISC: 10/31/2023		1099: N		
		SAFETY GLOVE TESTING		800 5-020-672	SAFETY EQUIP TESTING	454.45
=== VENDOR TOTALS ===			454.45			

PACKET: 04547 AO 23-21 11.14.23

VENDOR SET: 01 CITY OF COFFEYVILLE

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-50637 ASCENT AVIATION GROUP, INC.						
I-S043442		11/23 AVPOS USER SERVICE FEE	30.00			
11/01/2023	AP	DUE: 11/01/2023 DISC: 11/01/2023		1099: N		
		11/23 AVPOS USER SERVICE FEE		360 5-000-424	CONTRACTUAL AGREEMENTS	30.00
=== VENDOR TOTALS ===			30.00			
=====						
01-50670 ASPLUNDH TREE EXPERT COMPANY						
C-78U76923		CREDIT FOR GARLON	235.50CR			
10/27/2023	AP	DUE: 10/27/2023 DISC: 10/27/2023		1099: N		
		CREDIT FOR GARLON		800 5-020-424	CONTRACTUAL AGREEMENTS	235.50CR
I-78F84023		TREE TRIMMING THRU 10/14/23	6,891.30			
10/20/2023	AP	DUE: 10/20/2023 DISC: 10/20/2023		1099: N		
		TREE TRIMMING THRU 10/14/23		800 5-020-424	CONTRACTUAL AGREEMENTS	6,891.30
I-78S40523		TREE TRIMMING THRU 10/21/23	6,891.30			
10/27/2023	AP	DUE: 10/27/2023 DISC: 10/27/2023		1099: N		
		TREE TRIMMING THRU 10/21/23		800 5-020-424	CONTRACTUAL AGREEMENTS	6,891.30
I-79H89123		TREE TRIMMING THRU 10/28/23	6,611.50			
11/03/2023	AP	DUE: 11/03/2023 DISC: 11/03/2023		1099: N		
		TREE TRIMMING THRU 10/28/23		800 5-020-424	CONTRACTUAL AGREEMENTS	6,611.50
=== VENDOR TOTALS ===			20,158.60			
=====						
01-59760 AT&T						
I-1023316A730726		10/23 CONSOLIDATED E911	619.05			
10/25/2023	AP	DUE: 11/24/2023 DISC: 11/24/2023		1099: N		
		10/23 CONSOLIDATED E911		510 5-000-416	COMMUNICATIONS	619.05
=== VENDOR TOTALS ===			619.05			
=====						
01-03869 ATMOS ENERGY						
I-ATMOS-KS-0010204		9/23 NEW GEN METERS A & B	31,584.55			
10/16/2023	AP	DUE: 10/16/2023 DISC: 10/16/2023		1099: N		
		9/23 NEW GEN METERS A & B		800 5-030-535	FUEL-GAS PURCHASE	31,584.55
I-ATMOS-KS-0010264		9/23 PP EAST, WEST METERS	11,092.84			
10/16/2023	AP	DUE: 10/16/2023 DISC: 10/16/2023		1099: N		
		9/23 PP EAST, WEST METERS		800 5-030-535	FUEL-GAS PURCHASE	11,092.84
=== VENDOR TOTALS ===			42,677.39			

PACKET: 04547 AO 23-21 11.14.23

VENDOR SET: 01 CITY OF COFFEYVILLE

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS		P.O. #		
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-03870		ATMOS ENERGY				
=====						
I-202311091420		CITY FACILITY GAS CHARGES	1,469.26			
10/27/2023	AP	DUE: 11/26/2023 DISC: 11/26/2023		1099: N		
		312 EAST 7TH STREET		800 5-020-494	UTILITIES	102.91
		612 SPRING STREET		800 5-020-494	UTILITIES	78.45
		612 SPRING STREET		800 5-030-494	UTILITIES	117.67
		AIRPORT FBO		360 5-000-494	UTILITIES	96.32
		AIRPORT MAINTENANCE SHOP		360 5-000-494	UTILITIES	79.03
		HILLCREST GOLF COURSE		370 5-000-494	UTILITIES	86.06
		POLICE IMPOUND		010 5-023-494	UTILITIES	89.40
		N RIVER ROAD - 1/2 PUBLIC SVC		010 5-161-494	UTILITIES	41.49
		N RIVER ROAD - 1/2 WATER		900 5-026-494	UTILITIES	41.49
		PUMP STATION		900 5-036-494	UTILITIES	82.98
		RON STEVENSON BUILDING		010 5-161-494	UTILITIES	86.66
		WALTER JOHNSON PARK RESTRMS		010 5-161-494	UTILITIES	91.21
		WASTEWATER TREATMENT PLANT		900 5-037-494	UTILITIES	279.02
		YOUTH ACTIVITY CENTER		140 5-134-494	UTILITIES	196.57
=== VENDOR TOTALS ===			1,469.26			
=====						
01-03877		AUTO ZONE, INC.				
=====						
I-1601189231		WIPER BLADES	10.93			
10/27/2023	AP	DUE: 10/27/2023 DISC: 10/27/2023		1099: N		
		WIPER BLADES		800 5-030-590	VEHICLE-EQUIP SUPPLIES	10.93
=== VENDOR TOTALS ===			10.93			
=====						
01-00197		B.G. & SONS				
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I-202311091421		CITY LOT MOWING THRU 9/30	1,495.00			
9/30/2023	AP	DUE: 9/30/2023 DISC: 9/30/2023		1099: Y		
		CITY LOT MOWING THRU 9/30		010 5-163-424	CONTRACTUAL AGREEMENTS	1,495.00
=== VENDOR TOTALS ===			1,495.00			
=====						
01-50897		BACKYARD DISCOVERY				
=====						
I-D1780		12 X 12 ARLINGTON GAZEBO X 6	13,494.60			
11/08/2023	AP	DUE: 11/08/2023 DISC: 11/08/2023		1099: N		
		12 X 12 ARLINGTON GAZEBO X 6		630 5-000-842.01	SYCAMORE PARK	13,494.60
=== VENDOR TOTALS ===			13,494.60			

PACKET: 04547 AO 23-21 11.14.23
VENDOR SET: 01 CITY OF COFFEYVILLE
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS		P.O. #		
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-02050 BARTLETT COOP ASSOCIATION						
I-183555		PROPANE	31.43			
10/27/2023	AP	DUE: 11/26/2023 DISC: 11/26/2023		1099: N		
		PROPANE		800 5-020-525	CHEMICALS/FERTILIZERS/SE	31.43
=== VENDOR TOTALS ===			31.43			
=====						
01-00336 BLAKE'S LUBE CENTER						
I-20235469		FULL SERVICE OIL CHANGE	238.27			
10/06/2023	AP	DUE: 11/05/2023 DISC: 11/05/2023		1099: N		
		FULL SERVICE OIL CHANGE		800 5-020-545	MOTOR FUELS/LUBRICANTS	238.27
=== VENDOR TOTALS ===			238.27			
=====						
01-56100 BORDER STATES ELECTRIC SUPPLY,						
I-927304267		SQUARE HEAD MACHINE BOLT X 30	771.98			
11/01/2023	AP	DUE: 12/01/2023 DISC: 12/01/2023		1099: N		
		SQUARE HEAD MACHINE BOLT X 300		800 5-020-520	DEPARTMENT SUPPLIES	771.98
=== VENDOR TOTALS ===			771.98			
=====						
01-00208 BRADY SMITH						
I-202311091422		CDL REIMBURSEMENT	16.00			
10/26/2023	AP	DUE: 10/26/2023 DISC: 10/26/2023		1099: N		
		CDL REIMBURSEMENT		010 5-163-486	TAXES,LICENSES,PERMITS	16.00
=== VENDOR TOTALS ===			16.00			
=====						
01-51335 BRYANT REFRACTORY COMPANY, INC						
I-7973		REFRACTORY FOR BOILERS	407.00			
10/16/2023	AP	DUE: 11/15/2023 DISC: 11/15/2023		1099: N		
		REFRACTORY FOR BOILERS		800 5-030-620	EQUIPMENT MAINTENANCE	407.00
=== VENDOR TOTALS ===			407.00			
=====						
01-00590 CARTER AUTOMOTIVE WAREHOUSE						
I-766604/1		SIMPLE GREEN X 4 GALLON	78.93			
10/18/2023	AP	DUE: 11/17/2023 DISC: 11/17/2023		1099: N		
		SIMPLE GREEN X 4 GALLON		800 5-030-520	DEPARTMENT SUPPLIES	78.93
I-767802/1		BATTERY, BRAKE FLUID	117.48			
10/25/2023	AP	DUE: 11/24/2023 DISC: 11/24/2023		1099: N		
		BATTERY		800 5-020-590	VEHICLE-EQUIP SUPPLIES	114.42
		BRAKE FLUID		800 5-020-545	MOTOR FUELS/LUBRICANTS	3.06

PACKET: 04547 AO 23-21 11.14.23
VENDOR SET: 01 CITY OF COFFEYVILLE
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #		
ITEM DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====							
01-00590	CARTER AUTOMOTIVE WAREHOUSE (** CONTINUED **)						
=====							
I-767946/1		WD40 X 2 GALLONS		85.35			
10/26/2023	AP	DUE: 11/25/2023 DISC: 11/25/2023			1099: N		
		WD40 X 2 GALLONS			800 5-030-520	DEPARTMENT SUPPLIES	85.35
=====							
I-769469/1		BATTERY, SOCKET		282.72			
11/03/2023	AP	DUE: 12/03/2023 DISC: 12/03/2023			1099: N		
		BATTERY			800 5-020-590	VEHICLE-EQUIP SUPPLIES	280.21
		SOCKET			800 5-020-580	TOOLS	2.51
		=== VENDOR TOTALS ===		564.48			
=====							
01-01040	CITY OF COFFEYVILLE						
=====							
I-202311091423		ELECTRIC GENERATION UTILITIES		7,146.41			
10/15/2023	AP	DUE: 11/14/2023 DISC: 11/14/2023			1099: N		
		MACHINE SHOP			800 5-030-494	UTILITIES	770.52
		BASEMENT			800 5-030-494	UTILITIES	4,412.30
		TOWER #3			800 5-030-494	UTILITIES	159.63
		TOWER #4			800 5-030-494	UTILITIES	1,803.96
		=== VENDOR TOTALS ===		7,146.41			
=====							
01-52050	CJ'S THREADS LLC						
=====							
I-23121		EMBROIDERED LOGO X 2		11.00			
10/19/2023	AP	DUE: 10/19/2023 DISC: 10/19/2023			1099: N		
		EMBROIDERED LOGO X 2			800 5-020-515	CLOTHING	11.00
		=== VENDOR TOTALS ===		11.00			
=====							
01-01175	DIGITAL CONNECTIONS, INC.						
=====							
I-62165		GEN #2 MAINT AGREEMENT, COPIE		20.18			
10/26/2023	AP	DUE: 11/25/2023 DISC: 11/25/2023			1099: N		
		GEN #2 MAINT AGREEMENT, COPIES			800 5-030-448	EQUIPMENT-RENTAL/SERVICE	20.18
		=== VENDOR TOTALS ===		20.18			
=====							
01-52996	DOG WASTE DEPOT						
=====							
I-576143		DOG WASTE ROLL BAG X 10		159.54			
10/16/2023	AP	DUE: 10/16/2023 DISC: 10/16/2023			1099: N		
		DOG WASTE ROLL BAG X 10			760 5-000-520	DEPARTMENT SUPPLIES	159.54
		=== VENDOR TOTALS ===		159.54			

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=====							
01-01317	ECK HEAT & A/C, INC.						
I-1088-43413		ICE MACHINE DIAGNOSTICS	262.50				
10/10/2023	AP	DUE: 10/10/2023 DISC: 10/10/2023		1099: N			
		ICE MACHINE DIAGNOSTICS		370 5-000-620	EQUIPMENT MAINTENANCE	262.50	
		=== VENDOR TOTALS ===	262.50				
=====							
01-53435	FASTENAL COMPANY						
I-KSCOF113414		BATTERIES - AA, AAA	26.50				
10/18/2023	AP	DUE: 11/17/2023 DISC: 11/17/2023		1099: N			
		BATTERIES - AA, AAA		800 5-030-505	BATTERIES-NON VEHICLES	26.50	
I-KSCOF113469		FASTENERS, EARPLUGS	103.00				
10/26/2023	AP	DUE: 11/25/2023 DISC: 11/25/2023		1099: N			
		EARPLUGS		800 5-020-570	SAFETY EQUIPMENT	48.75	
		FASTENERS		800 5-020-520	DEPARTMENT SUPPLIES	54.25	
		=== VENDOR TOTALS ===	129.50				
=====							
01-01410	FOUR STATE MAINTENANCE SUPPLY,						
I-661955		GLASS CLEANER	55.17				
10/06/2023	AP	DUE: 11/05/2023 DISC: 11/05/2023		1099: N			
		GLASS CLEANER		010 5-041-520	DEPARTMENT SUPPLIES	55.17	
I-662525		FLOOR DRY X 3	53.82				
10/16/2023	AP	DUE: 11/15/2023 DISC: 11/15/2023		1099: N			
		FLOOR DRY X 3		800 5-020-520	DEPARTMENT SUPPLIES	53.82	
I-662668		VINYL SCRAPER MAT X 2	321.78				
11/02/2023	AP	DUE: 12/02/2023 DISC: 12/02/2023		1099: N			
		VINYL SCRAPER MAT X 2		800 5-020-520	DEPARTMENT SUPPLIES	321.78	
I-662943		CLOTH WIPES	33.01				
10/23/2023	AP	DUE: 11/22/2023 DISC: 11/22/2023		1099: N			
		CLOTH WIPES		800 5-020-520	DEPARTMENT SUPPLIES	33.01	
		=== VENDOR TOTALS ===	463.78				
=====							
01-54011	GRAINGER						
I-9862343598		ULTRA SONIC CLEANER	116.40				
10/06/2023	AP	DUE: 11/05/2023 DISC: 11/05/2023		1099: N			
		ULTRA SONIC CLEANER		800 5-030-520	DEPARTMENT SUPPLIES	116.40	
		=== VENDOR TOTALS ===	116.40				

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=====						
01-54032	GRAYBAR ELECTRIC COMPANY, INC.					
I-9334388892		WIRE PULLING TAPE X 6	471.10			
10/17/2023	AP	DUE: 10/17/2023 DISC: 10/17/2023		1099: N		
		WIRE PULLING TAPE X 6		800 5-020-520	DEPARTMENT SUPPLIES	471.10
I-9334603215		POLE SETTING FOAM X 90	8,367.88			
10/31/2023	AP	DUE: 10/31/2023 DISC: 10/31/2023		1099: N		
		POLE SETTING FOAM X 90		800 5-020-520	DEPARTMENT SUPPLIES	8,367.88
I-9334603216		METER RINGS X 600	2,601.72			
10/31/2023	AP	DUE: 10/31/2023 DISC: 10/31/2023		1099: N		
		METER RINGS X 600		800 5-020-665	METERS AND GAUGES	2,601.72
=== VENDOR TOTALS ===			11,440.70			
=====						
01-54387	HAMPEL OIL DISTRIBUTORS, INC.					
I-91732887		AVIATION FUEL X 8003 GALLONS	34,619.38			
10/31/2023	AP	DUE: 10/31/2023 DISC: 10/31/2023		1099: N		
		AVIATION FUEL X 8003 GALLONS		360 5-000-546	AVGAS	33,066.80
		AVIATION FUEL X 8003 GAL-FET		360 5-000-486	TAXES, LICENSES, PERMITS	1,552.58
=== VENDOR TOTALS ===			34,619.38			
=====						
01-52015	HI-POTENTIAL POWER SERVICES LL					
I-484		PREV MAINT THRU 10/16/23	1,626.18			
11/02/2023	AP	DUE: 11/02/2023 DISC: 11/02/2023		1099: N		
		PREV MAINT THRU 10/16/23		800 5-020-424	CONTRACTUAL AGREEMENTS	1,626.18
I-485		PREV MAINT - 138 KV LINE	1,868.45			
11/02/2023	AP	DUE: 11/02/2023 DISC: 11/02/2023		1099: N		
		PREV MAINT - 138 KV LINE		800 5-022-424	CONTRACTUAL AGREEMENTS	1,868.45
I-486		REPAIR, TROUBLESHOOT - NEW GE	2,075.40			
11/02/2023	AP	DUE: 11/02/2023 DISC: 11/02/2023		1099: N		
		REPAIR, TROUBLESHOOT - NEW GEN		800 5-030-424	CONTRACTUAL AGREEMENTS	2,075.40
I-487		REPAIR, TROUBLESHOOT - B SOUT	1,158.62			
11/02/2023	AP	DUE: 11/02/2023 DISC: 11/02/2023		1099: N		
		REPAIR, TROUBLESHOOT - B SOUTH		800 5-020-424	CONTRACTUAL AGREEMENTS	1,158.62
I-488		PREV MAINT - 138KV LINE	2,363.61			
11/02/2023	AP	DUE: 11/02/2023 DISC: 11/02/2023		1099: N		
		PREV MAINT - 138KV LINE		800 5-022-424	CONTRACTUAL AGREEMENTS	2,363.61
I-489		NIP SUBSTATION UPGRADE	131.40			
11/02/2023	AP	DUE: 11/02/2023 DISC: 11/02/2023		1099: N		
		NIP SUBSTATION UPGRADE		800 5-020-424	CONTRACTUAL AGREEMENTS	131.40

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=====							
01-52015	HI-POTENTIAL	POWER SERVICES LL(** CONTINUED **)					
I-490		PREV MAINT THRU 10/25/23		2,559.62			
11/02/2023	AP	DUE: 11/02/2023 DISC: 11/02/2023			1099: N		
		PREV MAINT THRU 10/25/23			800 5-020-424	CONTRACTUAL AGREEMENTS	2,559.62
I-491		REPAIR, TROUBLESHOOT - B SOUT		394.20			
11/02/2023	AP	DUE: 11/02/2023 DISC: 11/02/2023			1099: N		
		REPAIR, TROUBLESHOOT - B SOUTH			800 5-020-424	CONTRACTUAL AGREEMENTS	394.20
I-492		PREVENTATIVE MTNC-138 KV		262.80			
11/02/2023	AP	DUE: 11/02/2023 DISC: 11/02/2023			1099: N		
		PREVENTATIVE MTNC-138 KV			800 5-022-424	CONTRACTUAL AGREEMENTS	262.80
I-493		11/23 CONSULTING SERVICES		4,000.00			
11/05/2023	AP	DUE: 11/05/2023 DISC: 11/05/2023			1099: N		
		11/23 CONSULTING SERVICES			800 5-040-478	PROFESSIONAL SERVICES	4,000.00
		=== VENDOR TOTALS ===		16,440.28			
=====							
01-01770	HILLCREST GOLF COURSE	PETTY CA					
I-1671		11 CASES OF BEER FROM BEST BV		258.00			
10/25/2023	AP	DUE: 11/24/2023 DISC: 11/24/2023			1099: N		
		11 CASES OF BEER FROM BEST BVG			370 5-000-506	BEER-GOLF COURSE	258.00
I-1672		4 CASES OF BEER FROM LDF SALE		106.80			
10/31/2023	AP	DUE: 11/30/2023 DISC: 11/30/2023			1099: N		
		4 CASES OF BEER FROM LDF SALES			370 5-000-506	BEER-GOLF COURSE	106.80
I-1673		7 CASES OF BEER FROM BEST BVG		176.75			
11/08/2023	AP	DUE: 12/08/2023 DISC: 12/08/2023			1099: N		
		7 CASES OF BEER FROM BEST BVG			370 5-000-506	BEER-GOLF COURSE	176.75
		=== VENDOR TOTALS ===		541.55			
=====							
01-54630	HUGO'S INDUSTRIAL SUPPLY, INC.						
I-307592		FLOOR SWEEP X 4		93.25			
10/25/2023	AP	DUE: 11/24/2023 DISC: 11/24/2023			1099: N		
		FLOOR SWEEP X 4			800 5-020-520	DEPARTMENT SUPPLIES	93.25
I-308160		DRY ERASE MARKERS		16.49			
11/03/2023	AP	DUE: 12/03/2023 DISC: 12/03/2023			1099: N		
		DRY ERASE MARKERS			800 5-030-550	OFFICE SUPPLIES	16.49
		=== VENDOR TOTALS ===		109.74			

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=====						
01-01867	HUNTER GLENN					
I-11		WEED LOT MOWING THRU 10/25	1,840.00			
10/25/2023	AP	DUE: 10/25/2023 DISC: 10/25/2023		1099: Y		
		WEED LOT MOWING THRU 10/25		700 5-000-424	CONTRACTUAL AGREEMENTS	1,840.00
I-8		WEED LOT MOWING THRU 10/23	720.00			
10/23/2023	AP	DUE: 10/23/2023 DISC: 10/23/2023		1099: Y		
		WEED LOT MOWING THRU 10/23		700 5-000-424	CONTRACTUAL AGREEMENTS	720.00
I-9		WEED LOT MOWING THRU 10/23	980.00			
10/23/2023	AP	DUE: 10/23/2023 DISC: 10/23/2023		1099: Y		
		WEED LOT MOWING THRU 10/23		700 5-000-424	CONTRACTUAL AGREEMENTS	980.00
		=== VENDOR TOTALS ===	3,540.00			
=====						
01-55157	J HARLEN COMPANY, INC.					
I-1639583		FR BIB OVERALLS - C WALLS	354.78			
10/30/2023	AP	DUE: 10/30/2023 DISC: 10/30/2023		1099: N		
		FR BIB OVERALLS - C WALLS		800 5-020-515	CLOTHING	354.78
		=== VENDOR TOTALS ===	354.78			
=====						
01-01566	J. GRAHAM CONSTRUCTION, INC.					
I-1671		CHURCH BUILDING ROOF REPAIR	17,248.87			
10/06/2023	AP	DUE: 10/06/2023 DISC: 10/06/2023		1099: N		
		CHURCH BUILDING ROOF REPAIR		800 5-030-805	BUILDING	17,248.87
I-1684		PUMP HOUSE ROOF REPAIR	18,643.93			
10/24/2023	AP	DUE: 10/24/2023 DISC: 10/24/2023		1099: N		
		PUMP HOUSE ROOF REPAIR		450 5-000-805	BUILDING	18,643.93
I-1685		MAIN BUILDING ROOF REPAIR	14,940.65			
10/24/2023	AP	DUE: 10/24/2023 DISC: 10/24/2023		1099: N		
		MAIN BUILDING ROOF REPAIR		450 5-000-805	BUILDING	14,940.65
		=== VENDOR TOTALS ===	50,833.45			
=====						
01-55702	KANSAS HIGHWAY PATROL TROOP F					
I-202311091425		MVD-1D FORM X 300	600.00			
11/09/2023	AP	DUE: 11/09/2023 DISC: 11/09/2023		1099: N		
		MVD-1D FORM X 300		250 5-000-424	CONTRACTUAL AGREEMENTS	600.00
		=== VENDOR TOTALS ===	600.00			

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=====						
01-55790 KANSAS MUNICIPAL UTILITIES, IN						
=====						
I-YM200007621		CDL THEORY CLASS-A. BOBBE	800.00			
5/24/2023	AP	DUE: 6/23/2023 DISC: 6/23/2023		1099: N		
		CDL THEORY CLASS-A. BOBBE		010 5-163-428	CONFERENCES-SCHOOLS	800.00
		=== VENDOR TOTALS ===	800.00			
=====						
01-55810 KANSAS ONE-CALL SYSTEM, INC.						
=====						
I-3100201		10/23 LOCATE FEES	205.20			
10/31/2023	AP	DUE: 11/30/2023 DISC: 11/30/2023		1099: N		
		10/23 LOCATE FEES		800 5-020-478	PROFESSIONAL SERVICES	102.60
		10/23 LOCATE FEES		900 5-026-478	PROFESSIONAL SERVICES	51.30
		10/23 LOCATE FEES		900 5-027-478	PROFESSIONAL SERVICES	51.30
		=== VENDOR TOTALS ===	205.20			
=====						
01-55946 KANSAS WATER OFFICE						
=====						
I-709-2024-37		2023 CONTRACT-PRO RATED	4,868.05			
10/31/2023	AP	DUE: 11/30/2023 DISC: 11/30/2023		1099: N		
		2023 CONTRACT-PRO RATED		900 5-046-496	WATER PURCHASE/ELK CTY	4,868.05
		=== VENDOR TOTALS ===	4,868.05			
=====						
01-55740 KMGA GAS SUPPLY OPERATING FUND						
=====						
I-KMGA-CO-2023-10		10/23 ESTIMATED GAS CHARGES	239,152.30			
11/08/2023	AP	DUE: 12/08/2023 DISC: 12/08/2023		1099: N		
		10/23 ESTIMATED GAS CHARGES		800 5-030-535	FUEL-GAS PURCHASE	239,152.30
		=== VENDOR TOTALS ===	239,152.30			
=====						
01-57330 KONE, INC.						
=====						
I-871168851		CITY HALL MAINT CVG THRU 9/24	2,544.84			
10/01/2023	AP	DUE: 10/31/2023 DISC: 10/31/2023		1099: N		
		CITY HALL MAINT CVG THRU 9/24		010 5-091-424	CONTRACTUAL AGREEMENTS	2,544.84
		=== VENDOR TOTALS ===	2,544.84			
=====						
01-03251 LABETTE COUNTY RWD #6						
=====						
I-202311091426		10/23 WATER USAGE-DEWEY PRPRT	20.00			
11/01/2023	AP	DUE: 12/01/2023 DISC: 12/01/2023		1099: N		
		10/23 WATER USAGE-DEWEY PRPRTY		010 5-131-494	UTILITIES	20.00
		=== VENDOR TOTALS ===	20.00			

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=====							
01-58942	LABORCHEX, INC.						
I-202311050		BACKGROUND CHECK	186.69				
11/01/2023	AP	DUE: 11/01/2023 DISC: 11/01/2023		1099: N			
		BACKGROUND CHECK		010 5-041-478	PROFESSIONAL SERVICES	186.69	
		=== VENDOR TOTALS ===	186.69				
=====							
01-56141	LAWSON PRODUCTS, INC.						
I-9310993951		CONNECTORS, SOLDER SEALS	92.00				
10/12/2023	AP	DUE: 10/12/2023 DISC: 10/12/2023		1099: N			
		CONNECTORS, SOLDER SEALS		010 5-163-520	DEPARTMENT SUPPLIES	92.00	
		=== VENDOR TOTALS ===	92.00				
=====							
01-56329	LEAGUE OF KANSAS MUNICIPALITIE						
I-7470		CLASSIFIED POSTING X 2	400.00				
8/17/2023	AP	DUE: 8/17/2023 DISC: 8/17/2023		1099: N			
		CLASSIFIED POSTING-FINANCE		010 5-014-482	PUBLIC NOTICES	200.00	
		CLASSIFIED POSTING-ELECTRIC		800 5-040-482	PUBLIC NOTICES	200.00	
		=== VENDOR TOTALS ===	400.00				
=====							
01-01392	MARIE ELAINE ROBINETT						
I-1		HOMEBUYER INCENTIVE-112 PARK	1,500.00				
10/04/2023	AP	DUE: 10/04/2023 DISC: 10/04/2023		1099: N			
		HOMEBUYER INCENTIVE-112 PARK		620 5-000-455.05	FIRST-TIME HOMEBUYER PRO	1,500.00	
		=== VENDOR TOTALS ===	1,500.00				
=====							
01-02396	MARK HALL						
I-202311091427		REIMBURSE HOTEL-CHIEF INTRVW	172.27				
10/20/2023	AP	DUE: 10/20/2023 DISC: 10/20/2023		1099: N			
		REIMBURSE HOTEL-CHIEF INTRVW		010 5-041-490	TRAVEL EXPENSE REIMBURSE	172.27	
		=== VENDOR TOTALS ===	172.27				
=====							
01-56878	MERITAIN HEALTH						
I-202311091428		11/23 HEALTH, LIFE PREMIUMS	39,869.99				
11/01/2023	AP	DUE: 11/01/2023 DISC: 11/01/2023		1099: N			
		11/23 HEALTH PREMIUMS		350 5-716-310	HEALTH INSURANCE	39,573.43	
		11/23 LIFE PREMIUMS		350 5-718-310	LIFE INSURANCE	296.56	
		=== VENDOR TOTALS ===	39,869.99				

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=====							
01-57100	MIDWEST MINERALS, LLC						
I-689445		2.56 TON OF AB-3	30.89				
10/26/2023	AP	DUE: 11/25/2023 DISC: 11/25/2023		1099: N			
		2.56 TON OF AB-3		800 5-020-565	ROCK-SAND-DIRT	30.89	
		=== VENDOR TOTALS ===	30.89				
=====							
01-57482	MYGOV, LLC						
I-8696		11/23 SOFTWARE SUPPORT	680.00				
11/01/2023	AP	DUE: 11/01/2023 DISC: 11/01/2023		1099: N			
		11/23 SOFTWARE SUPPORT		010 5-045-424	CONTRACTUAL AGREEMENTS	340.00	
		11/23 SOFTWARE SUPPORT		010 5-071-424	CONTRACTUAL AGREEMENTS	340.00	
		=== VENDOR TOTALS ===	680.00				
=====							
01-02689	NO LIMIT POWERSPORTS - JON'S						
I-11172		ALTERNATOR, ISOLATORS	292.05				
10/18/2023	AP	DUE: 10/18/2023 DISC: 10/18/2023		1099: N			
		ALTERNATOR		010 5-163-620	EQUIPMENT MAINTENANCE	238.95	
		VIBRATION ISOLATOR X 6		010 5-163-620	EQUIPMENT MAINTENANCE	53.10	
I-11223		DRIVETRAIN, SPINDLE, DAMPER	764.50				
10/24/2023	AP	DUE: 10/24/2023 DISC: 10/24/2023		1099: N			
		DRIVETRAIN, ISOLATORS		010 5-163-620	EQUIPMENT MAINTENANCE	440.35	
		BLADE SPINDLE ASSEMBLY		010 5-163-620	EQUIPMENT MAINTENANCE	176.85	
		DAMPER X 4		010 5-163-620	EQUIPMENT MAINTENANCE	147.30	
		=== VENDOR TOTALS ===	1,056.55				
=====							
01-02720	O'REILLY AUTOMOTIVE, INC.						
I-0144-153798		BELT	10.49				
10/23/2023	AP	DUE: 11/22/2023 DISC: 11/22/2023		1099: N			
		BELT		800 5-020-620	EQUIPMENT MAINTENANCE	10.49	
		=== VENDOR TOTALS ===	10.49				
=====							
01-51900	OFFICE OF THE STATE FIRE MARSH						
I-487237		2024 BOILER INSPECTION KS0103	30.00				
10/13/2023	AP	DUE: 11/12/2023 DISC: 11/12/2023		1099: N			
		2024 BOILER INSPECTION KS01033		800 5-030-486	TAXES,LICENSES,PERMITS	30.00	
		=== VENDOR TOTALS ===	30.00				

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=====						
01-57905	OLSSON ASSOCIATES					
I-473331		PAY#5-TRANSFORMER BIDDING SVC	20,000.00			
10/16/2023	AP	DUE: 10/16/2023 DISC: 10/16/2023		1099: N		
		PAY#5-TRANSFORMER BIDDING SVCS		810 5-040-478	PROFESSIONAL SERVICES	20,000.00
		=== VENDOR TOTALS ===	20,000.00			
=====						
01-57906	ONE BOAT RESCUE BOATS					
I-123250		2022 INMAR INFLATABLE BOAT	4,595.00			
10/13/2023	AP	DUE: 10/13/2023 DISC: 10/13/2023		1099: N		
		2022 INMAR INFLATABLE BOAT		500 5-041-850	OTHER EQUIPMENT	4,595.00
		=== VENDOR TOTALS ===	4,595.00			
=====						
01-58158	PENN FOSTER, INC.					
I-11381045		PP OPERATOR TRAINING - ANDRAD	2,793.00			
10/25/2023	AP	DUE: 10/25/2023 DISC: 10/25/2023		1099: N		
		PP OPERATOR TRAINING - ANDRADE		800 5-030-428	CONFERENCES-SCHOOLS	2,793.00
		=== VENDOR TOTALS ===	2,793.00			
=====						
01-38318	PLAYGROUND BOSS LLC					
I-101823-14169-IN		SWINGS, SEATS, SPRING RIDERS	13,455.00			
10/24/2023	AP	DUE: 10/24/2023 DISC: 10/24/2023		1099: N		
		SWINGS, SEATS, SPRING RIDERS		630 5-000-842.01	SYCAMORE PARK	13,455.00
		=== VENDOR TOTALS ===	13,455.00			
=====						
01-58610	QUALITY MOTORS OF INDEPENDENCE					
I-230042		TRANSMISSION ASSEMBLY	3,538.00			
10/13/2023	AP	DUE: 11/12/2023 DISC: 11/12/2023		1099: N		
		TRANSMISSION ASSEMBLY		420 5-525-680	VEHICLE-PARTS	3,538.00
I-230093		SEALANT, BOLTS, CLAMPS, NUTS	38.22			
10/18/2023	AP	DUE: 11/17/2023 DISC: 11/17/2023		1099: N		
		SEALANT, BOLTS, CLAMPS, NUTS		420 5-525-680	VEHICLE-PARTS	38.22
		=== VENDOR TOTALS ===	3,576.22			

PACKET: 04547 AO 23-21 11.14.23

VENDOR SET: 01 CITY OF COFFEYVILLE

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS		P.O. #		
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-03227	R & R LAWN CARE LLC					
I-202311091429		WEED LOT MOWING THRU 10/19	3,500.00			
10/19/2023	AP	DUE: 10/19/2023 DISC: 10/19/2023		1099: Y		
		WEED LOT MOWING THRU 10/19		700 5-000-424	CONTRACTUAL AGREEMENTS	3,500.00
		=== VENDOR TOTALS ===	3,500.00			
=====						
01-58850	REPUBLIC SERVICES #376					
I-0376-000441448		4 CY ROLL OFF-MILL SUPPLY	150.00			
10/31/2023	AP	DUE: 10/31/2023 DISC: 10/31/2023		1099: N		
		4 CY ROLL OFF-MILL SUPPLY		700 5-000-424	CONTRACTUAL AGREEMENTS	150.00
		=== VENDOR TOTALS ===	150.00			
=====						
01-59125	SANDBAGGER GOLF & TURF					
I-19545		SPINDLE SHAFT X 2	65.20			
10/16/2023	AP	DUE: 11/15/2023 DISC: 11/15/2023		1099: N		
		SPINDLE SHAFT X 2		900 5-037-620	EQUIPMENT MAINTENANCE	65.20
		=== VENDOR TOTALS ===	65.20			
=====						
01-59202	SCOTT LAZENBY					
I-202311091430		10/23 MILEAGE REIMBURSEMENT	112.52			
10/31/2023	AP	DUE: 10/31/2023 DISC: 10/31/2023		1099: N		
		10/23 MILEAGE REIMBURSEMENT		370 5-000-490	TRAVEL EXPENSE REIMBURSE	112.52
		=== VENDOR TOTALS ===	112.52			
=====						
01-59035	SMC ELECTRIC SUPPLY					
I-51073115-02		METER SOCKET - 200 AMP	266.67			
10/26/2023	AP	DUE: 11/25/2023 DISC: 11/25/2023		1099: N		
		METER SOCKET - 200 AMP		800 5-020-665	METERS AND GAUGES	266.67
I-51073754-00		METER SOCKET - 200 AMP	266.67			
10/26/2023	AP	DUE: 11/25/2023 DISC: 11/25/2023		1099: N		
		METER SOCKET - 200 A		800 5-020-665	METERS AND GAUGES	266.67
I-51079717-01		MULTI TAP CONNECTOR X 24	494.31			
10/20/2023	AP	DUE: 11/19/2023 DISC: 11/19/2023		1099: N		
		MULTI TAP CONNECTOR X 24		630 5-000-842.01	SYCAMORE PARK	494.31
I-51079736-00		WIRE - HUNTER, RAMAPO	7,176.03			
10/20/2023	AP	DUE: 11/19/2023 DISC: 11/19/2023		1099: N		
		WIRE - HUNTER, RAMAPO		800 5-020-815	CONDUCTORS	7,176.03
		=== VENDOR TOTALS ===	8,203.68			

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VENDOR SET: 01 CITY OF COFFEYVILLE

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-59900	STANION WHOLESALE ELECTRIC CO.					
I-5589272-00		LIGHT POLE X 12	14,880.00			
10/30/2023	AP	DUE: 11/29/2023 DISC: 11/29/2023		1099: N		
		LIGHT POLE X 12		630 5-000-842.01	SYCAMORE PARK	14,880.00
		=== VENDOR TOTALS ===	14,880.00			
=====						
01-03717	STEPHENS VENDING CORPORATION					
I-INV67636		SYRUP	165.00			
9/28/2023	AP	DUE: 9/28/2023 DISC: 9/28/2023		1099: N		
		SYRUP		370 5-000-507	CONCESSIONS	165.00
I-INV67713		WATER, CANDY, 20 OZ, GATORADE	155.00			
10/23/2023	AP	DUE: 10/23/2023 DISC: 10/23/2023		1099: N		
		WATER, CANDY, 20 OZ, GATORADE		370 5-000-507	CONCESSIONS	155.00
I-INV67727		SYRUP, CANDY, CHIPS	260.25			
11/02/2023	AP	DUE: 11/02/2023 DISC: 11/02/2023		1099: N		
		SYRUP, CANDY, CHIPS		370 5-000-507	CONCESSIONS	260.25
		=== VENDOR TOTALS ===	580.25			
=====						
01-03720	TAYLOR CRANE & RIGGING, INC.					
I-0059969-IN		BATTERY, FLUID, LABOR	849.36			
10/23/2023	AP	DUE: 11/22/2023 DISC: 11/22/2023		1099: N		
		BATTERY X 2		720 5-000-590	VEHICLE-EQUIP SUPPLIES	459.42
		HYDRAULIC FLUID		720 5-000-545	MOTOR FUELS/LUBRICANTS	39.94
		R/R BATTERIES, HYDRAULIC FLUID		720 5-000-690	VEHICLE-LABOR	350.00
		=== VENDOR TOTALS ===	849.36			
=====						
01-01413	TERA ALLEN					
I-202311091431		9/23-10/23 MILEAGE RMBSMNT	105.19			
10/31/2023	AP	DUE: 10/31/2023 DISC: 10/31/2023		1099: N		
		9/23-10/23 MILEAGE RMBSMNT		370 5-000-490	TRAVEL EXPENSE REIMBURSE	105.19
		=== VENDOR TOTALS ===	105.19			
=====						
01-02029	THOMAS OSBORN					
I-202311091432		MILEAGE-CHANUTE-KDOT DISPUTE	78.21			
10/30/2023	AP	DUE: 10/30/2023 DISC: 10/30/2023		1099: N		
		MILEAGE-CHANUTE-KDOT DISPUTE		010 5-071-490	TRAVEL EXPENSE REIMBURSE	78.21
		=== VENDOR TOTALS ===	78.21			

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VENDOR SET: 01 CITY OF COFFEYVILLE

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS		P.O. #		
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-03770	THOMPSON BROTHERS SUPPLIES, IN					
C-861374		CREDIT FOR CYLINDER - SIP	324.18CR			
10/20/2023	AP	DUE: 10/20/2023 DISC: 10/20/2023		1099: N		
		CREDIT FOR CYLINDER		800 5-020-525	CHEMICALS/FERTILIZERS/SE	324.18CR
I-861243		COMPRESSED HYDROGEN	159.80			
10/18/2023	AP	DUE: 11/17/2023 DISC: 11/17/2023		1099: N		
		COMPRESSED HYDROGEN		800 5-030-525	CHEMICALS/FERTILIZERS/SE	159.80
I-861728		FR HOODIE - J YEUBANKS	206.44			
10/25/2023	AP	DUE: 11/24/2023 DISC: 11/24/2023		1099: N		
		FR HOODIE - J YEUBANKS		800 5-020-515	CLOTHING	206.44
I-861769		COMPRESSED HYDROGEN	159.80			
10/26/2023	AP	DUE: 11/25/2023 DISC: 11/25/2023		1099: N		
		COMPRESSED HYDROGEN		800 5-030-525	CHEMICALS/FERTILIZERS/SE	159.80
I-861818		FR HOODIE - B KOEHN	206.44			
10/26/2023	AP	DUE: 11/25/2023 DISC: 11/25/2023		1099: N		
		FR HOODIE - B KOEHN		800 5-020-515	CLOTHING	206.44
I-861968		FR HOODIE - A KING	187.67			
10/30/2023	AP	DUE: 11/29/2023 DISC: 11/29/2023		1099: N		
		FR HOODIE - A KING		800 5-020-515	CLOTHING	187.67
I-RN23100096		CYLINDER RENTAL	501.79			
10/31/2023	AP	DUE: 11/30/2023 DISC: 11/30/2023		1099: N		
		CYLINDER RENTAL		800 5-030-448	EQUIPMENT-RENTAL/SERVICE	501.79
		=== VENDOR TOTALS ===	1,097.76			
=====						
01-60295	THOMPSON LUMBER LLC					
C-INV0146931		RETURN SCREWS	11.99CR			
10/24/2023	AP	DUE: 10/24/2023 DISC: 10/24/2023		1099: N		
		RETURN SCREWS		010 5-025-520	DEPARTMENT SUPPLIES	11.99CR
I-INV0146381		REBAR X 20	200.00			
10/02/2023	AP	DUE: 11/01/2023 DISC: 11/01/2023		1099: N		
		REBAR X 20		010 5-163-520	DEPARTMENT SUPPLIES	200.00
I-INV0146925		TREATED LUMBER, SCREWS	409.98			
10/24/2023	AP	DUE: 11/23/2023 DISC: 11/23/2023		1099: N		
		TREATED LUMBER, SCREWS		010 5-025-520	DEPARTMENT SUPPLIES	409.98
I-INV0146934		ADHESIVE, PUTTY KNIFE	10.38			
10/24/2023	AP	DUE: 11/23/2023 DISC: 11/23/2023		1099: N		
		ADHESIVE, PUTTY KNIFE		010 5-025-520	DEPARTMENT SUPPLIES	10.38
		=== VENDOR TOTALS ===	608.37			

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VENDOR SET: 01 CITY OF COFFEYVILLE
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DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS		P.O. #			
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION	
=====							
01-02579 TONY LAWSON							
I-202311091433		MILEAGE/MEAL-WICHITA-KMEA	165.97				
10/23/2023	AP	DUE: 10/23/2023 DISC: 10/23/2023		1099: N			
		MILEAGE-WICHITA-KMEA CNFRNC		800 5-030-490	TRAVEL EXPENSE REIMBURSE	155.97	
		MEAL-WICHITA-KMEA CNFRNC		800 5-030-490	TRAVEL EXPENSE REIMBURSE	10.00	
=== VENDOR TOTALS ===			165.97				
=====							
01-03810 TOOL SUPPLY, INC.							
I-0104730-00		FUEL HOSE GASKET X 6	23.21				
10/18/2023	AP	DUE: 11/17/2023 DISC: 11/17/2023		1099: N			
		FUEL HOSE GASKET X 6		360 5-000-520	DEPARTMENT SUPPLIES	23.21	
I-0104844-00		DRILL BIT	7.10				
11/03/2023	AP	DUE: 12/03/2023 DISC: 12/03/2023		1099: N			
		DRILL BIT		800 5-030-580	TOOLS	7.10	
=== VENDOR TOTALS ===			30.31				
=====							
01-60410 TOTAH COMMUNICATIONS, INC.							
I-202311091434		11/23 E911 - LIBERTY	27.84				
11/01/2023	AP	DUE: 12/01/2023 DISC: 12/01/2023		1099: N			
		11/23 E911 - LIBERTY		510 5-000-416	COMMUNICATIONS	27.84	
I-202311091435		11/23 E911 - TYRO	27.84				
11/01/2023	AP	DUE: 12/01/2023 DISC: 12/01/2023		1099: N			
		11/23 E911 - TYRO		510 5-000-416	COMMUNICATIONS	27.84	
=== VENDOR TOTALS ===			55.68				
=====							
01-03840 TRI-STATE ELECTRIC SUPPLY COMP							
I-1122-1008933		FUSE X 10	197.76				
10/31/2023	AP	DUE: 11/30/2023 DISC: 11/30/2023		1099: N			
		FUSE X 10		800 5-030-520	DEPARTMENT SUPPLIES	197.76	
I-1122-1008972		CIRCUIT BREAKER - WJP	161.13				
10/24/2023	AP	DUE: 11/23/2023 DISC: 11/23/2023		1099: N			
		CIRCUIT BREAKER - WJP		800 5-020-572	SUPPLIES-OTHER	161.13	
I-1122-1009037		PLUG, FITTINGS, STRAP	31.04				
10/17/2023	AP	DUE: 11/16/2023 DISC: 11/16/2023		1099: N			
		PLUG, FITTINGS, STRAP		800 5-030-520	DEPARTMENT SUPPLIES	31.04	
I-1122-1009104		BATTERY FOR RECLOSER	44.08				
10/23/2023	AP	DUE: 11/22/2023 DISC: 11/22/2023		1099: N			
		BATTERY FOR RECLOSER		800 5-020-520	DEPARTMENT SUPPLIES	44.08	

PACKET: 04547 AO 23-21 11.14.23

VENDOR SET: 01 CITY OF COFFEYVILLE

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DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS		P.O. #		
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-03840	TRI-STATE ELECTRIC SUPPLY COMP (** CONTINUED **)					
I-1122-1009138		WIRE NUTS, TOGGLE SWITCH	41.06			
10/31/2023	AP	DUE: 11/30/2023 DISC: 11/30/2023		1099: N		
		WIRE NUTS, TOGGLE SWITCH		800 5-030-520	DEPARTMENT SUPPLIES	41.06
I-1122-1009184		TAP CONNECTOR-WWTP	29.61			
10/31/2023	AP	DUE: 11/30/2023 DISC: 11/30/2023		1099: N		
		TAP CONNECTOR-WWTP		800 5-020-572	SUPPLIES-OTHER	29.61
I-1122-1009213		RECEPTACLE PLATE	2.83			
11/01/2023	AP	DUE: 12/01/2023 DISC: 12/01/2023		1099: N		
		RECEPTACLE PLATE		800 5-022-520	DEPARTMENT SUPPLIES	2.83
		=== VENDOR TOTALS ===	507.51			
=====						
01-60800	U.S. BANK EQUIPMENT FINANCE					
I-514352293		ENGINEERING COPIER LEASE	67.45			
10/27/2023	AP	DUE: 10/27/2023 DISC: 10/27/2023		1099: N		
		ENGINEERING COPIER LEASE		520 5-350-805	BUILDING	127.29
		CREDIT FOR PROPERTY SURCHARGES		520 5-350-805	BUILDING	59.84CR
I-514582626		ADMIN COPIER LEASE	307.91			
11/01/2023	AP	DUE: 11/01/2023 DISC: 11/01/2023		1099: N		
		ADMIN COPIER LEASE		010 5-131-448	EQUIPMENT-RENTAL/SERVICE	307.91
I-514582741		POWER PLANT COPIER LEASE	102.06			
11/01/2023	AP	DUE: 11/01/2023 DISC: 11/01/2023		1099: N		
		POWER PLANT COPIER LEASE		800 5-030-448	EQUIPMENT-RENTAL/SERVICE	102.06
I-514582832		PLOTTER LEASE	284.80			
11/01/2023	AP	DUE: 11/01/2023 DISC: 11/01/2023		1099: N		
		PLOTTER LEASE		010 5-071-448	EQUIPMENT-RENTAL/SERVICE	284.80
		=== VENDOR TOTALS ===	762.22			
=====						
01-60726	UPS					
I-1652XV433		HANLOCK, REXEL	27.61			
10/28/2023	AP	DUE: 10/28/2023 DISC: 10/28/2023		1099: N		
		HANLOCK		800 5-030-550	OFFICE SUPPLIES	15.97
		REXEL		800 5-020-550	OFFICE SUPPLIES	11.64
		=== VENDOR TOTALS ===	27.61			

PACKET: 04547 AO 23-21 11.14.23
VENDOR SET: 01 CITY OF COFFEYVILLE
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-----ID-----		GROSS	P.O. #		
ITEM DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME----- DISTRIBUTION
=====					
01-61042	WARTSILA NORTH AMERICA, INC.				
=====					
I-1102302824		FLOW METER	5,449.77		
10/31/2023	AP	DUE: 10/31/2023 DISC: 10/31/2023		1099: N	
		FLOW METER		800 5-030-620	EQUIPMENT MAINTENANCE 5,449.77
=== VENDOR TOTALS ===		5,449.77			
=====					
01-61079	WAVE WIRELESS				
=====					
I-315950		10/23 RADIO TWR COMMUNICATION	69.00		
11/01/2023	AP	DUE: 11/01/2023 DISC: 11/01/2023		1099: N	
		10/23 RADIO TWR COMMUNICATION		510 5-000-424	CONTRACTUAL AGREEMENTS 69.00
=== VENDOR TOTALS ===		69.00			
=====					
01-50170	WEX BANK/PHILLIPS 66				
=====					
I-92938570		10/23 TRAVEL FUEL CARD CHARGE	28.48		
10/31/2023	AP	DUE: 10/31/2023 DISC: 10/31/2023		1099: N	
		10/23 TRAVEL FUEL CARD CHARGES		800 5-020-545	MOTOR FUELS/LUBRICANTS 28.48
=== VENDOR TOTALS ===		28.48			
=== PACKET TOTALS ===		604,634.10			

City of Coffeyville
Payroll Distribution Summary
23-21

<u>Date</u>	<u>Amount</u>
October 29, 2023	<u>\$ 370,218.64</u>
Total Payroll	\$ 370,218.64

**BOARD OF COMMISSIONERS AGENDA ITEM**

MEETING DATE	11/14/2023	
RESOLUTION OR ORDINANCE NUMBER	R-23-78	
AGENDA TITLE	A RESOLUTION TO ADOPT AN AMENDMENT NEIGHBORHOOD REVITALIZATION PLAN AND AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN INTERLOCAL AGREEMENT.	
REQUESTING DEPARTMENT	Public Works/Engineering Services	
PRESENTER	Thomas Osborn - Director Public Works/Engineering Services	
FISCAL INFORMATION	Cost as recommended:	None
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	☐ Yes ☒ No
PURPOSE	Amend the current Neighborhood Revitalization Plan	

BACKGROUND	The City Commission declared its intent to amend the neighborhood revitalization plan by adoption of Resolution No. R-23-70, on October 10th. The Resolution was published as required by law. A public hearing is required before the amendment may be approved. Following the public hearing, the Commission will be asked to consider adopting a Resolution to amend the plan. The neighborhood revitalization act allows for rebates on the incremental increase of property tax revenues for new construction and rehabilitated properties, subject to the conditions set forth in the plan. The program does not erode the existing tax base and is designed to stimulate growth. If approved, the other taxing entities (USD 445, Coffeyville Community College and Montgomery County) will be asked to execute an interlocal agreement, approving the plan.
STAFF RECOMMENDATION	Staff recommends approval of the amendment to the Neighborhood Revitalization Plan.
REFERENCE DOCUMENTS ATTACHED	Coffeyville NRP - Resolution to Adopt Plan Amendment.docx; Coffeyville NRP - Interlocal Agreement Amendment - 2023.docx; Coffeyville NRP Plan - Fall 2023.doc; Coffeyville NRP Fall 2023 - Legal Description.doc; Neighborhood revitalization 2023-Model.pdf

RESOLUTION NO. R-23-78

A RESOLUTION TO ADOPT THE FIRST AMENDMENT TO THE NEIGHBORHOOD REVITALIZATION PLAN AND AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE SAID AMENDMENT.

WHEREAS, the Kansas neighborhood revitalization act (K.S.A. 12-17,114 et seq.) allows a City to adopt a plan to assist in the rehabilitation, conservation or redevelopment of certain designated structures in areas within the City, which meet the conditions provided in said law; and

WHEREAS, the City of Coffeyville adopted a neighborhood revitalization plan in 2021; and

WHEREAS, pursuant to Resolution No. R-23-70, adopted on October 10th, 2023, the City Commission declared its intent to adopt of the First Amendment to the Neighborhood Revitalization Plan pursuant to the act; and

WHEREAS, Resolution No. R-23-70 was published and disseminated as required by law.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Coffeyville, Kansas, as follows:

1. The City Commission hereby adopts the First Amendment to the Neighborhood Revitalization Plan pursuant to K.S.A. 12-17,114 *et seq.* The Plan and a description of the boundaries thereof is available for inspection during the hours of 8:00 A.M. to 5:00 P.M., Monday through Friday, in the office of the City Engineer, City Hall, 102 W. 7th Street, Coffeyville, Kansas.

2. The Mayor and City Clerk be and are hereby authorized and directed to execute an Interlocal Agreement to adopt the Plan.

3. The City Manager, or his designee, be and is hereby authorized and directed to contact representatives of Coffeyville Community College, USD 445 and Montgomery County, for purposes of requesting their approval and execution of the Plan.

ADOPTED AND APPROVED by the City Commission of the City of Coffeyville, Kansas, on [insert date], 2023.

Ann Marie Vannoster, Mayor

Attest:

Melissa Carter, City Clerk

**FIRST AMENDMENT TO
NEIGHBORHOOD REVITALIZATION PLAN
Interlocal Agreement**

THIS FIRST AMENDMENT TO INTERLOCAL AGREEMENT ("First Amendment") entered into by and between the City of Coffeyville, Kansas, a duly organized municipal corporation ("City"), the Board of County Commissioners of Montgomery County, Kansas ("County"), Unified School District 445 ("USD 445"), and Coffeyville Community College ("CCC").

WHEREAS, K.S.A. 12-17,119 and K.S.A. 12-2904 allows public agencies to enter into interlocal agreements to jointly perform certain functions, including economic development; and

WHEREAS, K.S.A. Section 12-17,114 *et seq.* provides a program for neighborhood revitalization and further allows for the use of interlocal agreements between municipalities to further neighborhood revitalization; and

WHEREAS, the parties hereto entered into an Interlocal Agreement ("Agreement"), thereby approving a Neighborhood Revitalization Plan ("Plan"), which was filed with the Montgomery County Register of Deeds office on June 4th, 2021; and

WHEREAS, the Agreement provided the Plan may not be amended without the approval of the parties; and

WHEREAS, it continues to be the desire and intent of the parties hereto to provide the maximum economic development incentive, as provided for in K.S.A. Section 12-17,119, by acting jointly; and

WHEREAS, the parties hereto believe certain amendments to the Plan will better achieve the objectives thereof.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. The parties agree the Plan shall be amended, as follows:
 - a. The following property shall be added to the Plan area:

Beginning at the point of intersection of the North Line of Eighth Street and East line of Hall Street; Thence South along the East side of Hall Street to the South West Corner of Lot8, Block 3 Halls Additions; Thence East along the South Line of Lots 8 through 1 to the East Line of Buckeye Street; Thence North along the East Line of Buckeye Street to the North Line of Eighth Street; Thence West along the North Line of Eighth Street to the Point of Beginning.

b. Part 11 of the Plan, regarding the Downtown Area, shall be amended, as follows:

Downtown Area

New Structure, Rehabilitation, Alteration, or Addition

Yrs 1-10 100%

2. The amendments to the Plan shall apply only to qualifying improvements made after the effective date of this Amendment.

3. Except as amended hereby, the remaining provisions of the Plan shall remain in force and effect.

IN WITNESS WHEREOF, the parties have hereto executed this Agreement on the dates written below.

CITY OF COFFEYVILLE, KANSAS

Date: _____

Ann Marie Vannoster, Mayor

Attest:

Melissa Carter, City Clerk

(seal)

STATE OF KANSAS)
) SS:
MONTGOMERY COUNTY)

BE IT REMEMBERED that on this ____ day of _____, 2023, before me, the undersigned, a Notary Public in and for the County and State aforesaid, came Ann Marie Vannoster, Mayor of the City of Coffeyville, Kansas, and Melissa Carter, City Clerk, who are personally known to me to be the same persons who executed the within instrument of writing and such persons duly acknowledged the execution of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal, the day and year last above written.

My commission expires:

Notary Public

BOARD OF COUNTY COMMISSIONERS OF
MONTGOMERY COUNTY, KANSAS

Date: _____

Robert Bever, Chair

Attest:

Charlotte Scott-Schmidt, County Clerk

(seal)

STATE OF KANSAS)
) SS:
MONTGOMERY COUNTY)

BE IT REMEMBERED that on this ____ day of _____, 2023, before me, the undersigned, a Notary Public in and for the County and State aforesaid, came Robert Bever, Chair of Board of County Commissioners of Montgomery County, Kansas, and Charlotte Scott-Schmidt, County Clerk, who are personally known to me to be the same persons who executed the within instrument of writing and such persons duly acknowledged the execution of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal, the day and year last above written.

Notary Public

My commission expires:

UNIFIED SCHOOL DISTRICT 445

Date: _____

President

Attest:

Michael W. Speer, Board Clerk

(seal)

STATE OF KANSAS)
) SS:
MONTGOMERY COUNTY)

BE IT REMEMBERED that on this _____ day of _____, 2023, before me, the undersigned, a Notary Public in and for the County and State aforesaid, came _____, President of the Board of Education of Unified School District 445, and Michael W. Speer, Board Clerk, who are personally known to me to be the same persons who executed the within instrument of writing and such persons duly acknowledged the execution of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal, the day and year last above written.

Notary Public

My commission expires:

COFFEYVILLE COMMUNITY COLLEGE

Date: _____

Board of Trustees Chair

Attest:

Dr. Marlon Thornburg, Board of Trustees Secretary

(seal)

STATE OF KANSAS)
) SS:
MONTGOMERY COUNTY)

BE IT REMEMBERED that on this ____ day of _____, 2023, before me, the undersigned, a Notary Public in and for the County and State aforesaid, came _____, Chair of Board of Trustees of Coffeyville Community College, and Dr. Marlon Thornburg, Secretary of Board of Trustees, who are personally known to me to be the same persons who executed the within instrument of writing and such persons duly acknowledged the execution of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal, the day and year last above written.

Notary Public

My commission expires:

EXHIBIT A COFFEYVILLE NEIGHBORHOOD REVITALIZATION PLAN

This plan is intended to promote the revitalization of designated structures in areas in the City of Coffeyville, Kansas, through the rehabilitation, conservation or redevelopment in order to protect the public health, safety or welfare of the residents of the City. More specifically, a tax rebate incentive will be available for improvements to designated structures in the area.

In accordance with the provisions of K.S.A. 12-17,114 *et seq.*, the City Commission has held a public hearing and considered the existing conditions and alternatives with respect to the areas and designated structures, the criteria and standards for a tax rebate and the necessity for interlocal cooperation among the other taxing units. Accordingly, the City Commission has carefully reviewed, evaluated and determined the areas meet one or more of the conditions to be designated as a "Neighborhood Revitalization Area."

Part 1 - Legal Description of Neighborhood Revitalization Area

See Attachment "A".

Part 2 - Assessed Valuation of Real Property

<u>Area #1</u>		<u>Area #2</u>		<u>Area #3</u>	
Land	<u>\$4,688,390.00</u>	Land	<u>\$1,095,620.00</u>	Land	<u>\$1,968,680.00</u>
Buildings	<u>\$51,918,700.00</u>	Buildings	<u>\$8,478,460.00</u>	Buildings	<u>\$19,404,840.00</u>
Total	<u>\$56,607,090.00</u>	Total	<u>\$9,574,080.00</u>	Total	<u>\$21,373,520.00</u>
<u>Area #4</u>		<u>Downtown</u>			
Land	<u>\$422,510.00</u>	Land	<u>\$990,880.00</u>		
Buildings	<u>\$1,496,220.00</u>	Buildings	<u>\$15,537,740.00</u>		
Total	<u>\$1,918,730.00</u>	Total	<u>\$16,528,620.00</u>		

Overall

Land	\$ 9,166,080.00
Buildings	\$ 96,835,960.00
Total	\$106,002,040.00

Part 3 - Listing of Owners of Record in Area

The owner of record of each parcel of land is listed with the property address in the Montgomery County Appraiser's office.

Part 4A - Existing Zoning Classifications

C-1, Local Business District
 C-2, Neighborhood Shopping District
 C-3, Business District
 C-4, Service Commercial District
 I-1, Light Industrial District
 I-2, Heavy Industrial District

M, Mobile Home Court District
R, Single-Family District
R-1, Single-Family District
R-2, Two-Family District
R-4, Multiple-Family District
O&P, Office & Professional

Part 4B - Existing Land Use

Single Family Residential
Multi Family Residential
Recreational
Retail Commercial
Office Commercial
Service Commercial
Government Offices
Educational
Religious
Institutional
Utilities
Office & Professional

Part 4C – Proposed Land Use

The intent of this plan is to promote revitalization and development in this area by stimulating new construction and rehabilitation of existing structures.

Part 5 - Capital Improvements Planned for the Area

Future municipal improvements that may be considered are sidewalk improvements, removal of dangerous and unsafe structures, handicap accessibility improvements, street resurfacing and utility improvements.

Part 6 - Property Eligible for a Tax Rebate

- a. Construction of new residential structures, including the conversion of all or part of a non-residential structure into a residential structure, will be eligible.
- b. Rehabilitation, alterations and additions to any existing residential structure will be eligible.
- c. Improvements to existing or construction of new accessory structures such as garages, gazebos, storage buildings, workshops, swimming pools, etc., are NOT eligible
- d. Construction of new commercial structures in land zoned for commercial purposes will be eligible.
- e. Rehabilitation, alterations and additions to any existing commercial structure will be eligible.

Part 7 - Criteria for Determination of Eligibility

- a. Only one tax rebate application per project may be submitted. The rebate will be based only upon the increased assessed value attributed to the eligible improvement. For purposes of calculating the increase in the assessed value, a base value shall first be established by

calculating the average historical assessed value of the parcel for the three (3) tax years immediately preceding the application for rebate. The increase in the assessed value shall be the difference between the base value established in this manner and the assessed value after the eligible improvement is constructed.

- b. Construction of an improvement must have commenced on or after September 1, 2020, which is the effective date of enactment of the tax rebate program.
- c. An application for rebate together with a \$25.00 application fee payable to Montgomery County must be filed within sixty (60) days of the issuance of a building permit.
- d. The assessed value increase will be determined by the resulting classification of the improvement. The minimum increase in assessed value due to the eligible improvement will be 5% for residential property and 5% for commercial property as determined by the Montgomery County Appraiser. This assessed value increase will be determined the first full year of eligibility after completion and will be used throughout the years of eligibility.
- e. This program is limited to real property. Personal property taxes are NOT eligible for rebate.
- f. For purposes of determining initial eligibility for participation in the Neighborhood Revitalization Plan, any taxpayer that is delinquent on a real estate tax payment or special assessment payment or on any property located in Montgomery County, Kansas, shall not be eligible to participate in the plan. After becoming eligible for participation, any taxpayer that is delinquent in payment of real estate taxes or special assessments on any property owned by the taxpayer in Montgomery County, Kansas, shall not be eligible for the tax rebate under the plan for that tax year only. Any rebate lost for a specific year due to a delinquent payment cannot be retroactively restored. If a taxpayer cures the delinquency, the taxpayer shall be eligible for tax rebates under the plan in future years. The rebate plan is for a 10-year term. Loss of eligibility for any year shall not cause the term of the plan to be extended. The taxpayer may only be reinstated into the rebate program one time and must pay a reapplication fee as set by the County. A reinstatement fee of \$100 must be paid by the taxpayer before becoming eligible after delinquency is cured.
- g. Any taxpayer that is not delinquent on a real estate tax payment or special assessment payment or on any property located in Montgomery County, Kansas, and who failed to file an application for rebate will be eligible to receive the rebate if the application is filed within six (6) months of the issuance of a building permit and the County Appraiser can verify the increased value.
- h. Any new and existing improvements on the property must conform with all other codes, rules, and regulations in effect at the time the improvements are made, and for the length of the rebate, or the rebate may be terminated.

Part 8 - Contents of an Application for Property Tax Rebate

- a. Owner's Name
- b. Owner's Mailing Address
- c. Owner's Daytime Telephone Number
- d. Address Of Property
- e. Legal Description Of Property
- f. Parcel I.D. Number
- g. Building Permit Number
- h. Existing Use Of Property
- i. Proposed Use Of Property
- j. Proposed Improvement
- k. Estimated Cost Of Improvements

- l. Date Construction Started
- m. Estimated Date Of Completion Of Construction
- n. Signature Of City Clerk Indicating Project Is Eligible For Tax Rebate
- o. Signature Of Building Official Indicating Construction Meets All Applicable Codes
- p. Signature Of County Clerk Indicating Taxes On Property Owned By Applicant Are Current
- q. Signature Of County Appraiser Indicating Project Meets Minimum Assessed Valuation Requirements

Part 9 - Application Procedure

- a. Obtain application for tax rebate from the City Building Official when obtaining a building permit application.
- b. File completed and signed application with the City Clerk, together with the \$25.00 application fee payable to Montgomery County Treasurer, within sixty (60) days following issuance of the building permit.
- c. The City Clerk will forward the application to the Montgomery County Appraiser's Office for determination of the existing assessed valuation of the property.
- d. The Building Official will monitor the project to ensure that all applicable city codes are met.
- e. Upon completion of construction, the City Clerk will notify the County Appraiser that the project is ready for inspection.
- f. Upon determination by the Appraiser's office that the improvements meet the percentage test for rebate and by the Clerk's office that the taxes and assessments on property owned by the applicant are not delinquent, the City Clerk will certify that the project and application does or does not meet the requirements for a tax rebate and will notify the applicant.
- g. The tax rebate, less a five percent (5%) administrative fee based on the rebate amount, will be made to the property owner within a thirty (30) day period following the date of tax distribution by the County.

Part 10 - Standard And Criteria For Review And Approval

The proposed project will be reviewed based on the criteria defined in Part 7 and a completed application as defined in Part 8.

Part 11 – Amount and years of rebate eligibility

Areas 1&4

Residential (New, Rehabilitation, Alteration or Addition)

Yrs	1-5	100%
	6-10	50%

Commercial/Retail (New, Rehabilitation, Alteration or Addition)

Yrs	1-5	50%
	6-10	25%

Properties Listed on the National or State Historic Register

Yrs	1-10	100%
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Areas 2&3

Residential/Commercial/Retail (New, Rehabilitation, Alteration or Addition)

Yrs	1-5	50%
	6-10	25%

Properties Listed on the National or State Historic Register
Yrs 1-10 100%

Downtown Area

New Structure, Rehabilitation, Alteration, or Addition
Yrs 1-10 100%

The application submittal period for the tax rebate program will expire on December 31, 2030. Any property improvement applications submitted prior to said date will, if approved, remain eligible to receive the applicable tax rebate for the number of years specified.

ATTACHMENT A

LEGAL DESCRIPTIONS OF PROPERTIES WITHIN THE CITY OF COFFEYVILLE NEIGHBORHOOD REVITALIZATION PLAN AREAS

Area #1:

Beginning at a point where the West line of Section Six (6), Township Thirty-five (35) South, Range Seventeen (17) East intersects the South line of the Missouri Pacific Railroad right-of-way; Thence East along the South line of said Railroad right-of-way to the East line of Outlot Fifty-one (51) extended of Moon's Coffeyville Suburb Addition to the City of Coffeyville, Montgomery County, Kansas; Thence North along the East line of Outlot Fifty-one (51) and Forty-nine (49) to the South line of Outlot Thirty-five (35), all in Moon's Coffeyville Suburb Addition; Thence East along the South line of Outlot Thirty-five (35) to the West line of Outlot Forty-four (44), Thence South along the West line of Outlot Forty-four (44), One Hundred (100.00) feet; Thence East to a point One Hundred Fifty (150.00) feet East of the West line of Outlot Twenty-nine (29); Thence North along a line parallel to and One Hundred Fifty (150.00) feet East of the West line of said Outlot Twenty-nine (29) to the South line of Outlot Eight (8); Thence East along the South line of Outlot Eight (8), Three (3) and Two (2), to the East line of Outlot Two (2), Thence North along the East line of Outlot Two (2), to a point located One Hundred Ninety-five (195.00) feet M/L South of the Northeast corner of said Outlot Two (2); Thence East One Hundred Fifty-six (156.00) feet M/L; Thence North One Hundred Ninety-five (195.00) feet M/L to the South right-of-way line of East Eighth Street; Thence East along the South right-of-way line of Eighth Street to the East line of Block One (1), extended, Forest Park Addition; Thence North along the East line of Block one (1) extended of said Forest Park Addition to the Center of the Verdigris River; Thence in a Northwesterly (NWly) direction along the Center line of the Verdigris River to a point Twenty-one Rods North of the South line of Lot Five (5), Section Thirty-one (31), Township Thirty-four (34) South, Range Seventeen (17) East; Thence West and Southwest (SW) along a line Thirty-two (32.00) feet from the Center of Ravine, to the South line of Lot Five (5), Section Thirty-one (31), Township Thirty-four (34) South, Range Seventeen (17) East; Thence West along the South line of Lot Five (5) and Lot four (4) in said Section Thirty-one (31) to the Center line of Sunflower Street; Thence North along the Center Line of Sunflower Street to its intersection with the North Right-of-Way Line of Martin Street extended; Thence West along the North Right-of-Way Line of Martin Street extended to the SE corner of Lot 11, Blk 12 Coffeyville Heights Addition; Thence North along the East Property Line 300 feet M/L to the South Right-of-Way Line of vacated North Street; Thence West along the South Right-of-Way Line of the vacated North Street to the East R/W Line of Ash Street. Thence North 70' to the North R/W Line of vacated North St. Thence West along the North R/W Line of vacated North St. to the intersection with the South Right-of-Way Line of the Missouri-Kansas-Texas Railroad; Thence in a Southwesterly (SWly) direction, along the South Line of the Missouri-Kansas-Texas Railroad Right-of-Way to a point where said Line intersects the East Right-of-Way Line of the Atchison, Topeka and Santa Fe Railway; Thence in a

Northerly direction, along said Right-of-Way Line to the North Line of Section Thirty-Six (36), Township Thirty-Four (34) South, Range Sixteen (16) East; Thence West along said Section Line to the West Line of Lot One (1), Block One (1), extended, Meadow Park Addition; Thence South to the Northwest (NW) Corner of said Lot One (1); Thence West along the North Line of Meadow Park to the Northeast corner of Lot 9, Block 1, Kloehr's Addition; Thence South along the East line of said Block 1 to the Southeast corner of Lot 1, Block 1, said Kloehr's Addition; Thence West along the South line of said Lot 1, extending to the Southeast corner of Lot 1, Block 2, said Kloehr's Addition, said point being on the West Right of Way Line of North Grant Street; Thence North along said West Right of Way line, and the East line of said Block 2, to the Northeast corner of Lot 4, Block 2, said Kloehr's Addition; Thence West along the North line of Lot 4, said Block 2 to the Northwest corner of said Lot 4, Block 2, said Kloehr's Addition; Thence South along the West line of said Kloehr's Addition to the Northeast (NE) Corner of Lot Six (6), County Clerk's sub-Division of the West Half (W/2) of the Northeast Quarter (NE/4) of Section Thirty-Five (35), Township Thirty-Four (34) South, Range Sixteen (16) East; Thence West along the North Line of said Lot Six (6) and Lot Five (5), of said county Clerk's Sub-Division to a point Fifty (50.00) feet West of the East Line of said Lot Five (5); Thence South to the North Line of Home Street; Thence West, along the North Line of Home Street, to the West Line of Central Avenue; Thence South, along the West Line of Central Avenue, to a point Three Hundred Sixty (360.00) feet North of the North Line of West First Street; Thence West along a Line that is parallel to and Three Hundred Sixty (360.00) feet North of the North Line of West First Street, to a point Two Hundred Sixty-Four (264.00) feet East of the East Line of Exner Street (also known as Shale Street); Thence North Two Hundred Seventy (270.00) feet; Thence East One Hundred Sixty-One and fifty/hundredths (161.50) feet; Thence North Two Hundred Seventy (270.00) feet; Thence West to the East Right-of-Way Line of Exner Street; Thence North along the East Line of Exner Street to the South Line of the Missouri Pacific Railroad Belt Line; Thence West and South along the South Line of the Missouri Pacific Railroad Belt Line to the East Line of Buckeye Street; Thence South along the East Line of Buckeye Street to the South line of Fourth Street; Thence West along the south line of Fourth Street to the East line of Cline Road; Thence South along the East line of Cline Road to the North line of Eighth Street; Thence East along the North line of Eighth Street to the East line of Hall Street; Thence South along the East side of Hall Street to the South West Corner of Lot 8, Block 3 Halls Additions; Thence East along the South Line of Lots 8 through 1 to the East Line of Buckeye; Thence south along the East Line of Buckeye to the South Line of Fourteenth Street; Thence East along the South Line of Fourteenth Street, Twenty-Five (25.00) feet South and parallel to the North Line of the Southwest Quarter (SW/4), of Section Two (2), Township Thirty-Five (35) South, Range Sixteen (16) East, to a point that is Four Hundred Forty-Seven (447.00) feet West of the Northeast (NE) Corner of the Northwest Quarter (NW/4), of the Southwest Quarter (SW/4), of said Section Two (2); Thence South to a point that is Two Hundred Thirty-Three and seventy-five/hundredths (233.75) feet South of the North Line of the Southwest Quarter (SW/4), of said Section Two (2); Thence East to the West Line of Lot Nine (9), County Clerk's Sub-Division of part of the Northeast Quarter (NE/4), of the Southwest Quarter (SW/4), of said Section Two(2); Thence South along the West line of said Lot Nine (9) to the Southwest (SW) Corner of said Lot Nine (9); Thence East Five

Hundred (500.00) feet parallel with the North Line of said Southwest Quarter (SW/4); of said Section Two (2); Thence South Forty (40.00) feet; Thence East Two Hundred Thirty-Seven (237.00) feet to the Center Line of Staats Avenue; Thence South along the Center Line of Staats Avenue and Staats Avenue extended to the South Line of Delaware Street extended; Thence East along the extended South Line of Delaware Street to a point located Two Hundred (200.00) feet West of the West Line of Pacific Street; Thence South Three Hundred (300.00) feet; Thence East Two Hundred (200.00) feet to the West Line of Pacific Street; Thence South along the West Line of Pacific Street to the Center Line of the Alley extended, in Blocks Twelve (12), Five (5) and Four (4), in Fairlawn Addition to the City of Coffeyville, Montgomery County, Kansas; Thence East along the Center Line of the Alley in said Blocks Twelve (12), Five (5) and Four (4) to the West Line of the Missouri Pacific Railroad Right-of-Way; Thence North along said Railroad Right-of-Way to a point that is Thirty-Four (34) Rods South of the South Line of Section Two (2), Township Thirty-Five (35) South, Range Sixteen (16) East; Thence East to a point located Five Hundred Sixty-One (561.00) feet South and Seven Hundred Eighty-Five and twenty-five/hundredths (785.25) feet West of the Northeast (NE) Corner of Section Eleven (11), Township Thirty-Five (35) South, Range Sixteen (16) East; Thence South Six Hundred Eighty-Nine (689.00) feet; Thence East Seven Hundred Eighty-Five and twenty-five/hundredths (785.25) feet to the Section Line between Section Eleven (11) and Section Twelve (12), Township Thirty-Five (35) South, Range Sixteen (16) East; Thence South along a Line between said Section Eleven (11) and Section Twelve (12) to a point Six Hundred Sixty-Six and fifty-hundredths (666.50) feet North of the Southeast (SE) Corner of the Northeast Quarter (NE/4), of said Section Eleven (11), Thence West Two Hundred Seventy and fifty/hundredths (270.50) feet; Thence South Two Hundred Fourteen (214.00) feet; Thence East Two Hundred Seventy and fifty/hundredths (270.50) feet to the East Line of said Section Eleven (11); Thence South to a point where said Section line intersects the Center line of Osage Street; Thence East along the Center line of Osage Street to the extended East line of Block Seven (7), Southside Addition to the City of Coffeyville, Montgomery County, Kansas; Thence Southeasterly (SEly) along the West right-of-way line of the union traction Company's (now U.E.R/W Co.) to a point located One Thousand Forty-eight (1048.00) feet East of the Southwest (SW) corner of the Southwest Quarter (SW/4) of Section Twelve (12), Township Thirty-five (35) South, Range Sixteen (16) East; Thence East along the South line of said Section Twelve (12), to the East line of Walnut Street and U.S. Highway 169; Thence Northwesterly (NWly) along said East line of said Walnut Street and U.S. Highway 169 to the South line of Brown's Riverside Addition to the City of Coffeyville, Montgomery County, Kansas; Thence East along the South line of said Brown's Riverside Addition to the Southeast (SE) corner of said Brown's Riverside Addition; Thence North along the East line of said Brown's Riverside Addition to the Northeast (NE) corner of said Brown's Riverside Addition; Thence East to the West Bank of the Verdigris River; Thence meandering along the West Bank of the Verdigris River in a northerly and easterly direction to the Center line of Section One (1), Township Thirty-five (35) South, Range Sixteen (16) East; Thence North along the Center line of said Section One (1) to the South Right-of-Way line of the Missouri Pacific Railroad; Thence in an Easterly direction along the South line of said Missouri Pacific Railroad Right-of-Way to the place of beginning.

Downtown Area:

Blocks 2, 3 and 4, Osborn's Addition No. 1 to the City of Coffeyville; Block 1, Osborn's Sixth Addition to the City of Coffeyville; Blocks 31, 32, 43, 44, 49, 50, 51, 52, 61, 62, 72 and 73, Original City of Coffeyville; Lots 1-6, Pfister's Subdivision of Block 49, Original City of Coffeyville; Lots 1-6, Eldridge's Subdivision of Block 50, Original City of Coffeyville; Lots 1-6, Eldridge's Subdivision of Block 62, Original City of Coffeyville; Lots 1-6, Lemeke's Subdivision of Block 63, Original City of Coffeyville

Area #2:

Beginning at the North East corner of Block 6 Idyllwood Addition to the City of Coffeyville; Thence South along Block 6 Idyllwood Addition to the City of Coffeyville to the South East corner of Block 6 Idyllwood Addition City of Coffeyville; Thence West to the South West corner Lot 17 Block 4 Idyllwood Addition City of Coffeyville; Thence South to the South East Corner of Lot 8 Block 4 Idyllwood Addition City of Coffeyville; Thence West to the South West corner Block 2 Idyllwood Addition City of Coffeyville; Thence North along West line of Block 2 to the North line of Fourth Street; Thence West along the North line of Fourth Street to the West line of Fresno Avenue. Thence South along the West side of Fresno Avenue to the North line of Fifth Street; Thence West along the North line of Fifth Street to the East line of Inglewood Avenue; Thence North along the East line of Inglewood Avenue to the South line of First Street; Thence East along the South line of First Street to the point of Beginning.

Area #3:

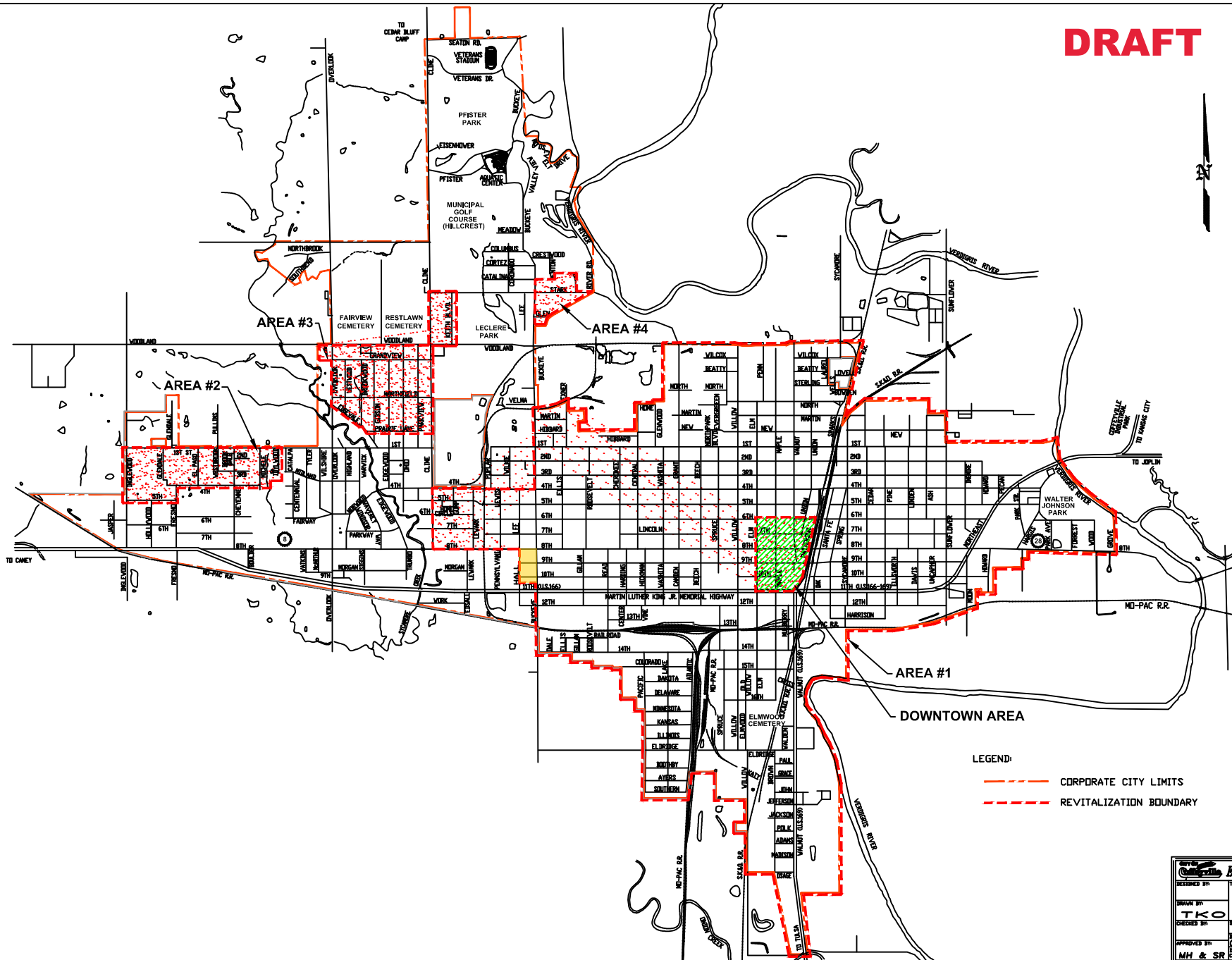
Beginning at the North West Block 18 Cline's Westwood Addition; Thence east along the South line of Woodland Avenue to the West line of Cline Road; Thence South along the West line of Cline Road to the North line of Prairie Lane; Thence West along the North line of Prairie Lane to the East line of Edgevale Drive. Thence North and West along the East line of Edgevale Drive to the east line of Overlook Drive; Thence North along the East line of Overlook Drive to the North line of Grandview Avenue; Thence West along the North line of Grandview Avenue to the South West corner of Block 18 Cline's Westwood Addition City of Coffeyville; Thence North along Block 18 Cline's Westwood Addition City of Coffeyville to the point of Beginning; and

Keith's Addition to the City of Coffeyville.

Area #4:

Beginning at the Northwest corner Stark's Subdivision of the City of Coffeyville, thence North along the East line of Buckeye Street 589 feet; thence East 629.56 feet; thence North 68.19 feet; thence East 404.88 feet; thence South to the South line of Stark Avenue; thence East to the West Right-of-Way line of an abandoned railroad switch line; thence Southwesterly along said abandoned rail road right-of-way line to the Southeast corner of Stark's Subdivision; thence West along the South Line of Stark's Subdivision to the East Line of Buckeye Street; thence North along the East line of Buckeye Street to the point of beginning.

DRAFT



LEGEND:

- CORP. CITY LIMITS
- - - REVITALIZATION BOUNDARY

Engineering Department	
DESIGNED BY:	TITLE:
DRAWN BY:	CITY OF COFFEYVILLE
CHECKED BY:	REVITALIZATION MAP
APPROVED BY:	WITH AREAS MARKED
DATE:	DATE:
08/18/2020	08/18/2020
BY: NH & SR	BY: [Signature]

		CITY OF COFFEYVILLE BOARD OF COMMISSIONERS AGENDA ITEM	
MEETING DATE	11-14-23		
RESOLUTION OR ORDINANCE NUMBER	R-23-79		
AGENDA TITLE	To approve a lease between FAA and the City of Coffeyville		
REQUESTING DEPARTMENT	Airport		
PRESENTER	Jarrod Powers – Director of Airport Services		
FISCAL INFORMATION	Cost as recommended:	N/A	
	Budget Line Item:	N/A	
	Balance Available	N/A	
	New Appropriation Required:	[] Yes [X] No	
PURPOSE	To approve lease agreement.		
BACKGROUND	The Coffeyville Municipal Airport has a ASOS { Automated Surface Observing Systems} based at the airport it is a vital tool for incoming and outgoing pilots for weather conditions.		
SPECIAL NOTES	This is for Antenna and Equipment space lease with no monetary exchange.		
ANALYSIS	If approved this lease will expire September 2043.		
PUBLIC INFORMATION PROCESS			
BOARD OR COMMISSION RECOMMENDATION			
STAFF RECOMMENDATION	Staff recommends authorization to approve the lease between FAA and the City of Coffeyville.		

REFERENCE DOCUMENTS ATTACHED	Lease agreement and floor plan.
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RESOLUTION NO. R-23-79

**A RESOLUTION TO APPROVE A LEASE AGREEMENT WITH THE
FEDERAL AVIATION ADMINISTRATION FOR THE COFFEYVILLE
MUNICIPAL AIRPORT.**

BE IT RESOLVED by the Board of Commissioners of the City of Coffeyville, Kansas that the Mayor and the City Clerk be and are hereby authorized to approve the Lease Agreement with the Federal Aviation Administration for the Coffeyville Municipal Airport.

ADOPTED THIS 14TH DAY OF NOVEMBER, 2023.

Ann Marie Vannoster, Mayor

ATTEST:

Melissa Carter, City Clerk

ANTENNA & EQUIPMENT SPACE LEASE
Between
THE UNITED STATES OF AMERICA
DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION
And
CITY OF COFFEYVILLE, KANSAS

FAA CONTRACT NO: 697DCM-23-L-00094
ATID/FACILITY TYPE: (CFV) ASOS
LOCATION: COFFEYVILLE, KS

1. **Preamble (09/2021) 6.1.1** This Lease for real property is hereby entered into by and between City of Coffeyville, Kansas, hereinafter referred to as the Lessor and the United States of America, acting by and through the Federal Aviation Administration, hereinafter referred to as the FAA.
2. **Definitions (09/2021) 6.1.1-1** For purposes of this document, the following definitions apply:

Contract- refers to this legal instrument used to acquire an interest in real property for the direct benefit or use by the FAA. As used herein, contract denotes the document (for example- lease, easement, memorandum of agreement, or other legally binding agreement) used to implement an agreement between a customer (buyer) and a seller (supplier).

Contractor- refers to the party(ies) receiving a direct procurement contract from the FAA and who is(are) responsible for performance of contract requirements. For purposes of this document, the contractor may also be called the Lessor, Permitter, Licensor, Grantor, Airport, or Offeror depending on the type of contract or the provision within the contract.

Government- refers to the United States of America acting by and through the Federal Aviation Administration (FAA). For purposes of this document, Government and FAA are interchangeable.

Real Estate Contracting Officer (RECO) - is a trained and warranted official who contracts for real property on behalf of the FAA. For purposes of this agreement, RECO is interchangeable with Contracting Officer (CO).
3. **Succeeding Contract (09/2021) 6.1.2** This contract succeeds DTFACE-04-L-00009 and all other previous agreements between the parties for the property described in this document.
4. **Lease Witnesseth (09/2021) 6.1.3** Witnesseth: The parties hereto, for the consideration hereinafter mentioned, covenant and agree as follows:
5. **Leased Space Description (07/2022) 6.1.4** The Lessor hereby leases to the Government the following described premises: A room containing approximately 108 square feet of space off the hangar in the southwest corner on the ground floor of the of the FBO building located at the Coffeyville Municipal Airport, U.S. Highway 169, Industrial Park, Coffeyville, Kansas, for the installation and operation of an equipment cabinet; together with the installation and operation of two (2) antennas (UHF/VHF), with appurtenant cabling, on the roof of the FBO Building, as shown on Floor Plan, marked as Exhibit A, which is attached hereto and made a part hereof.

6. **Purpose (09/2021) 6.1.5** It is understood and agreed that the use of the herein described premises shall be related to FAA's activities in support of the National Airspace System (NAS).
7. **Legal Authority (09/2021) 6.2.1** This contract is entered into under the authority of 49 U.S.C. 106(l)(6) and (n), which authorizes the Administrator of the FAA to enter into contracts, acquisitions of interests in real property, agreements, and other transactions on such terms and conditions as the Administrator determines necessary.
8. **Term (09/2021) 6.2.3** To have and to hold, for the term commencing on October 1, 2023 and continuing through September 30, 2043 inclusive, provided that adequate appropriations are available from year to year for the consideration herein.
9. **Consideration (No Cost) (09/2021) 6.2.4-4** The Government shall pay the contractor no monetary consideration. It is mutually agreed that the rights extended to the Government herein are in consideration of the obligations assumed by the Government in its establishment, operation and maintenance of facilities upon the premises.
10. **Termination (01/2023) 6.2.5** The Government may terminate this contract at any time, in whole or in part, if the Real Estate Contracting Officer (RECO) determines that a termination is in the best interest of the Government. The RECO shall terminate this contract by delivering a written notice specifying the effective date of the termination. The termination notice shall be delivered at least 30 days before the effective termination date. No costs shall accrue as of the effective date of termination.
11. **Excuse (09/2021) 6.2.5-3**
 - A. The Lessor will not be in default because of any failure to perform the requirements of this Lease under its terms if the failure arises from causes beyond the control and without the fault or negligence of the Lessor.
 - B. Permissible causes for excuse are:
 - i. acts of God (e.g., fires, floods, pandemics, epidemics, unusually severe weather, etc.),
 - ii. acts of the public enemy,
 - iii. acts of the Government in either its sovereign or contractual capacity,
 - iv. pandemic, epidemic, or quarantine restrictions,
 - v. strikes, and
 - vi. freight embargoes. In each instance, the failure to perform must be beyond the control and without the fault or negligence of the Lessor.
 - C. Excuse will not be granted when:
 - i. the Lessor had actual or constructive knowledge prior to the Lease Award Date that he/she could not perform in accordance with the requirements of the Lease contract;
 - ii. the conditions of the property prevent performance;
 - iii. the Lessor, its employees, agents or contractors, by error or omission, fails to perform; or
 - iv. the Lessor is unable to obtain sufficient financial resources to perform its obligations.
 - D. The RECO will ascertain the facts and extent of the failure. If the RECO determines that any failure to perform is excusable, the RECO will revise the delivery schedule subject to the rights of the Government under the default and termination clauses of this contract.

12. **Binding Effect (09/2021) 6.2.6** The provisions of this contract and the conditions herein shall be binding upon, and for the benefit of, the parties and their successors and assigns. In the event of any sale or transfer of ownership of the property or any portion thereof, the Government will be deemed to have attorned to any purchaser, successor, assign, or transferee. The succeeding owner will be deemed to have assumed all rights and obligations of the contractor under this contract establishing direct privity of estate and contract between the Government and said succeeding owner, with the same force, effect, and relative priority in time and right as if the contract had initially been entered into between such succeeding owner and the Government.
13. **Holdover (09/2021) 6.2.12** If after the expiration of the Lease, the Government shall retain possession of the premises, the Lease shall continue in full force and effect on a month-to-month basis. Payment shall be made in accordance with the Consideration clause of the Lease at the rate paid during the Lease term. This period shall continue until the Government shall have signed a new lease with the Lessor, acquired the property in fee, or vacated the premises.
14. **RE Clauses Incorporated by Reference (09/2021) 6.3.0** This solicitation or contract, as applicable, incorporates by reference the provisions or clauses listed below with the same force and effect as if they were given in full text. Upon request, the RECO will make the full text available, or the full text may be obtained via internet at https://fast.faa.gov/RPF_Real_Property_Clauses.cfm.
- A. **Officials Not to Benefit (09/2021) 6.3.0-2**
 - B. **Assignment of Claims (09/2021) 6.3.0-3**
 - C. **Contracting Officer's Representative (09/2021) 6.3.0-4**
 - D. **Contingent Fees (09/2021) 6.3.0-5**
15. **Funding Responsibility for FAA Facilities (09/2021) 6.3.6** The Contractor agrees that all Contractor requested relocation(s), replacement(s), or modification(s) of any existing or future FAA navigational aid or communication system(s) necessitated by Contractor improvements or changes will be at the expense of the Contractor. In the event that the Contractor requested changes or improvements interferes with the technical and/or operational characteristics of the FAA's facility, the Contractor will immediately correct the interference issues at the Contractor's expense. Any FAA requested relocation, replacement, or modifications shall be at the FAA's expense. In the event such relocations, replacements, or modifications are necessary due to causes not attributable to either the Contractor or the FAA, funding responsibility shall be determined by mutual agreement between the parties, and memorialized in a Supplemental Agreement.
16. **Changes (09/2021) 6.3.8**
- A. The RECO may at any time, by written order via Supplemental Agreement, make changes within the general scope of this Lease in any one or more of the following:
 - i. Work or services;
 - ii. Facilities or space layout;
 - iii. Amount of space/land;
 - iv. Any other change made within the scope of this lease.
 - B. If any such change causes an increase or decrease in the Lessor's cost or time required for performance under this lease, the RECO will modify this Lease to provide one or more of the following:

- i. An equitable adjustment in the rental rate;
 - ii. A lump sum equitable adjustment;
 - iii. An equitable adjustment of the annual operating costs per rentable square foot; or
 - iv. An adjustment to the delivery date.
- C. The Lessor must assert its right to an adjustment by written proposal under this clause within thirty (30) days from the date of receipt of the change order. Lessor's request must include all documentation necessary to validate his/her right to an adjustment. Failure to reach agreement on any adjustment constitutes grounds for dispute under the Contract Disputes clause.
- D. Nothing in this clause excuses the Lessor from proceeding with the change as directed.
- E. Absent written supplemental agreement the Government is not liable to the Lessor under this clause.

17. **Failure in Performance (09/2021) 6.3.16** In the event the Contractor fails to perform a service, provide an item, or satisfy a requirement under this Contract, the Government may:
- A. perform the service, provide the item, or satisfy the requirement itself, and abate the rent by its actual costs (including administrative costs) incurred in doing so,
 - B. not correct the Contractor's performance and abate the rent by an amount reasonably calculated to approximate the decreased value of the Contract arising from the Contractor's failure to perform, or
 - C. pursue termination of the contract under the "Termination" clause(s) in this Contract.
18. **No Waiver (09/2021) 6.3.17** No failure by the Government to insist upon strict performance of any provision of this Contract or failure to exercise any right, or remedy consequent to a breach thereof, will constitute a waiver of any such breach in the future.
19. **Non-Restoration (09/2021) 6.3.18** It is hereby agreed between the parties that, upon termination of its occupancy, including any holdover period, the Government shall have no obligation to restore and/or rehabilitate, either wholly or partially, the property that is the subject of this contract. It is further agreed that the Government may abandon in place any or all of the structures and equipment installed in or located upon said property by the Government during its tenure. Such abandoned equipment shall become the property of the contractor.
20. **Quiet Enjoyment (09/2021) 6.3.25** The Contractor warrants that they have good and valid title to the premises, and rights of ingress and egress, and warrants and covenants to defend the Government's use and enjoyment of said premises against third party claims.
21. **Damage by Fire or Other Casualty or Environmental Hazards (09/2021) 6.3.26** If the premises is partially or totally destroyed or damaged by fire or other casualty or if environmentally hazardous conditions are found to exist so that the premises is untenable as determined by the Government, the Government may agree to allow restoration/reconstruction, or may elect to terminate the contract, in whole or in part, immediately by giving written notice to the contractor and no further rental will be due. The Government shall have no duty to pay rent while the premises are unoccupied.
22. **Interference (09/2021) 6.3.28** In the event that FAA operations interfere with the Contractor's facility, the Contractor must immediately notify the RECO. The FAA will begin assessment of interference immediately upon notification.
- If the Contractor or its facility interferes with the FAA's equipment and the Contractor either knows of, or is notified by the FAA, of the interference, the Contractor will immediately remediate the

interference at its own cost.

Notification under this clause must include the following information, if known:

- A. type of interference,
- B. the commencement date of the interference, and
- C. the root cause of the interference.

23. **Alterations (09/2021) 6.3.29** The Government shall have the right during the term of this Lease, including any extensions thereof, to make alterations, attach fixtures, and erect structures or signs in or upon the premises hereby leased, which fixtures, alterations or structures so placed in, on, upon, or attached to the said premises shall be and remain the property of the Government and may be removed or otherwise disposed of by the Government. The parties hereto mutually agree and understand, that no restoration rights shall accrue to the Lessor for any alterations or removal of alterations to the leased premises under this Lease, and that the Government shall have the option of abandoning alterations in place, when terminating the Lease, at no additional cost.
24. **Hold Harmless (09/2021) 6.3.30** In accordance with and subject to the conditions, limitations and exceptions set forth in the Federal Tort Claims Act, 28 U.S.C. Ch. 17, the Government will be liable to persons damaged by any personal injury, death or injury to or loss of property, which is caused by a negligent or wrongful act or omission of an employee of the Government while acting within the scope of his office or employment under circumstances where a private person would be liable in accordance with the law of the place where the act or omission occurred. The foregoing shall not be deemed to extend the Government's liability beyond that existing under the Act at the time of such act or omission or to preclude the Government from using any defense available in law or equity.
25. **Compliance with Applicable Laws (09/2021) 6.3.31** The Lessor shall comply with all federal, state and local laws applicable to the Lessor as owner or Lessor, or both, of building or premises, including, without limitation, laws applicable to the construction, ownership, alteration or operation of both or either thereof, and will obtain all necessary permits, licenses and similar items at Lessor's expense. This Lease shall be governed by federal law.
The Government will comply with all federal, state, and local laws applicable to and enforceable against it as a tenant under this lease, provided that nothing in this lease shall be construed as a waiver of the sovereign immunity of the Government.
26. **Subordination, Nondisturbance and Attornment (09/2021) 6.3.33**
- A. The Government agrees, in consideration of the warranties and conditions set forth in this clause, that this contract is subject and subordinate to any and all recorded mortgages, deeds of trust and other liens now or hereafter existing or imposed upon the premises, and to any renewal, modification or extension thereof. It is the intention of the parties that this provision shall be self-operative and that no further instrument shall be required to effect the present or subsequent subordination of this contract. Based on a written demand received by the RECO, the Government will review and, if acceptable, execute such instruments as the contractor may reasonably request to evidence further the subordination of this contract to any existing or future mortgage, deed of trust or other security interest pertaining to the premises, and to any water, sewer or access easement necessary or desirable to serve the premises or adjoining property owned in whole or in part by the contractor if such easement does not interfere with the full enjoyment of any right granted the Government under this contract.

B. No such subordination, to either existing or future mortgages, deeds of trust or other lien or security instrument shall operate to affect adversely any right of the Government under this contract so long as the Government is not in default under this contract. Contractor will include in any future mortgage, deed of trust or other security instrument to which this contract becomes subordinate, or in a separate non-disturbance agreement, a provision to the foregoing effect. Contractor warrants that the holders of all notes or other obligations secured by existing mortgages, deeds of trust or other security instruments have consented to the provisions of this clause, and agrees to provide true copies of all such consents to the RECO promptly upon demand.

C. In the event of any sale of the premises or any portion thereof by foreclosure of the lien of any such mortgage, deed of trust or other security instrument, or the giving of a deed in lieu of foreclosure, the Government will be deemed to have attorned to any purchaser, purchasers, transferee or transferees of the premises or any portion thereof and its or their successors and assigns, and any such purchasers and transferees will be deemed to have assumed all obligations of the contractor under this contract, so as to establish direct privity of estate and contract between Government and such purchasers or transferees, with the same force, effect and relative priority in time and right as if the contract had initially been entered into between such purchasers or transferees and the Government; provided, further, that the RECO and such purchasers or transferees shall, with reasonable promptness following any such sale or deed delivery in lieu of foreclosure, execute all such revisions to this contract, or other writings, as shall be necessary to document the foregoing relationship.

D. None of the foregoing provisions may be deemed or construed to imply a waiver of the Government's rights as a sovereign.

27. Change of Ownership/Novation (10/2022) 6.3.34-1

A. If during the term of the Lease, title to the Property is transferred or the Lessor changes its legal name, the Lessor shall notify the Government within five days of the transfer of title/change of name.

B. The Government and the Lessor must execute a Supplemental Agreement acknowledging the transfer of title or name change.

C. If title to the Property is transferred, the Government, the original Lessor (Transferor), and the new owner or assignee (Transferee) shall execute a Novation Agreement providing for the transfer of Transferor's rights and obligations under the Lease to the Transferee. When executed on behalf of the Government, a Novation Agreement will be made part of the Lease via Supplemental Agreement.

D. The RECO may request additional information (e.g., copy of the deed, bill of sale, certificate of merger, contract, court decree, articles of incorporation, operation agreement, partnership certificate of good standing, etc.) from the Transferor or Transferee to verify the parties' representations regarding the transfer.

E. If the RECO determines that recognizing the Transferee as the Lessor will not be in the Government's interest, the Transferor shall remain fully liable to the Government for the Transferee's performance of obligations under the Lease, notwithstanding the transfer. Under no condition shall the Government be obligated to release the Transferor of obligations prior to (a) the rent commencement date; and (b) any amounts due and owing to the Government under the Lease that have been paid in full or completely set off against the rental payments due under the Lease.

F. As a condition for being recognized as the Lessor and entitlement to receiving rent, the Transferee

must register in the System for Award Management (SAM) for purposes of “All Awards”, and complete all required representations and certifications within SAM and the “Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment” in this contract.

G. If title to the Property is transferred, rent shall continue to be paid to the original Lessor, subject to the Government's rights as provided for in this Lease. The Government's obligation to pay rent to the Transferee shall commence on the effective date of the Lease Amendment incorporating the Novation Agreement. The Lease Amendment will not be issued until the Government has received all information reasonably required by the RECO, the Government has determined that recognizing the Transferee as the Lessor is in the Government's interest (which determination will be prompt and not unreasonably withheld), and the Transferee has met all conditions specified in sub-paragraph F.

28. **Sublease (09/2021) 6.3.35** The Government reserves the right to sublease the space covered under this Lease to another agency or private party. In subleasing this space to another party, the Government is not relieved from its responsibilities under the terms of this Lease unless otherwise agreed upon with the Lessor.
29. **Integrated Agreement (09/2021) 6.3.36** This Contract, upon execution, contains the entire agreement of the parties, and no prior written or oral agreement, express or implied shall be admissible to contradict the provisions of this Contract.
30. **Unauthorized Negotiating (09/2021) 6.3.37** In no event shall the Contractor enter into negotiations concerning the premises with anyone other than the RECO or his/her designee.
31. **Inspection of Leased Premises (09/2021) 6.3.38** To ensure a safe and healthy work environment for government employees, agents, and assigns, and to ensure the Contractor's performance under this contract, the Government at all times and places during the term of the contract has the right to:
- A. inspect the leased premises and all other areas of the building to which access is necessary,
 - B. test all performance requirements under the contract, and
 - C. perform any necessary sampling and evaluation to ensure contract compliance.
- If inspection reveals a contractual non-conformance, then the Government may require the Contractor to perform in accordance with the contract requirements at no increase in contract amount or the Government, in its sole discretion, may perform the work itself in accordance with the “Failure in Performance” clause of this Contract.

The presence or absence of a government inspection does not relieve the Contractor from any contract requirement, nor is the inspector authorized to change any term or condition of the contract without the RECO's written authorization.

32. Contract Disputes (09/2021) 6.3.39

- A. All contract disputes arising under or related to this contract shall be resolved through the Federal Aviation Administration (FAA) dispute resolution system at the Office of Dispute Resolution for Acquisition (ODRA) and shall be governed by the procedures set forth in 14 C.F.R. Parts 14 and 17, which are hereby incorporated by reference. Judicial review, where available, will be in accordance with 49 U.S.C. 46110 and shall apply only to final agency decisions. A contractor may seek review of a final FAA decision only after its administrative remedies have been exhausted.
- B. The filing of a contract dispute with the ODRA may be accomplished by mail, overnight delivery,

hand delivery, or by facsimile, or if permitted by Order of the ODRA, by electronic filing. A contract dispute is considered to be filed on the date it is received by the ODRA during normal business hours. The ODRA's normal business hours are from 8:30 am to 5:00 pm Eastern Time.

C. Contract disputes are to be in writing and shall contain:

- i. The contractor's name, address, telephone and fax numbers and the name, address, telephone and fax numbers of the contractor's legal representative(s) (if any) for the contract dispute;
- ii. The contract number and the name of the Contracting Officer;
- iii. A detailed chronological statement of the facts and of the legal grounds for the contractor's positions regarding each element or count of the contract dispute (i.e., broken down by individual claim item), citing to relevant contract provisions and documents and attaching copies of those provisions and documents;
- iv. All information establishing that the contract dispute was timely filed;
- v. A request for a specific remedy, and if a monetary remedy is requested, a sum certain must be specified and pertinent cost information and documentation (e.g., invoices and terminated checks) attached, broken down by individual claim item and summarized; and
- vi. The signature of a duly authorized representative of the initiating party

D. Contract disputes shall be filed at the following address:

- i. For filing by hand delivery, courier or other form of in-person delivery:

Office of Dispute Resolution for Acquisition
Federal Aviation Administration
600 Independence Avenue SW., Room 2W100
Washington, DC 20591; or

For filing by U.S. Mail:

Office of Dispute Resolution for Acquisition
Federal Aviation Administration
800 Independence Avenue SW
Washington, DC 20591
Attention: AGC-70, Wilbur Wright Bldg. Room 2W100; or

Telephone: (202) 267-3290

Facsimile: (202) 267-3720

Alternate Facsimile: (202) 267-1293; or

- ii. Other address as specified in 14 CFR Part 17.

E. A contract dispute against the FAA shall be filed with the ODRA within two (2) years of the accrual of the contract claim involved. A contract dispute by the FAA against a contractor (excluding contract disputes alleging warranty issues, fraud or latent defects) likewise shall be filed within two (2) years after the accrual of the contract claim. If an underlying contract entered into prior to the effective date of this part provides for time limitations for filing of contract disputes with the ODRA which differ from the aforesaid two (2) year period, the limitation periods in the contract shall control over the limitation period of this section. In no event will either party be permitted to file with the ODRA a contract dispute seeking an equitable adjustment or other damages after the contractor has accepted final contract payment, with the exception of FAA claims related to warranty issues, gross mistakes amounting to fraud or latent defects. FAA claims against the contractor based on warranty issues must be filed within the time specified under applicable contract

warranty provisions. Any FAA claims against the contractor based on gross mistakes amounting to fraud or latent defects shall be filed with the ODRA within two (2) years of the date on which the FAA knew or should have known of the presence of the fraud or latent defect.

F. A party shall serve a copy of the contract dispute upon the other party, by means reasonably calculated to be received on the same day as the filing is to be received by the ODRA.

G. After filing the contract dispute, the contractor should seek informal resolution with the Contracting Officer.

H. The FAA requires continued performance with respect to contract disputes arising under this contract, in accordance with the provisions of the contract, pending a final FAA decision.

I. The FAA will pay interest on the amount found due and unpaid from (1) the date the Contracting Officer receives the contract dispute, or (2) the date payment otherwise would be due, if that date is later, until the date of payment. Simple interest on contract disputes shall be paid at the rate fixed by the Secretary of the Treasury that is applicable on the date the Contracting Officer receives the contract dispute and then at the rate applicable for each 6-month period as fixed by the Treasury Secretary until payment is made. Interest will not accrue for more than one year.

J. Additional information and guidance about the ODRA dispute resolution process for contract disputes can be found on the ODRA website at <http://www.faa.gov>.

33. Organizational Conflict of Interest (01/2023) 6.3.47

A. The offeror or Contractor warrants that, to the best of the Contractor's knowledge and belief, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest (OCI), as defined in the FAA Acquisition Management System, "Organizational Conflicts of Interest (T3.1.7)", or that the Contractor has disclosed all such relevant information.

B. The offeror or Contractor agrees that if an actual or potential OCI is discovered after award, the Contractor must make a full disclosure in writing to the Contracting Officer. The disclosure must include a mitigation plan describing actions the Contractor has taken or proposes to take to avoid, mitigate, or neutralize the actual or potential conflict. Changes in the Contractor's relationships due to mergers, consolidations or any unanticipated circumstances may create an unacceptable organizational conflict of interest which may necessitate disclosure.

C. The FAA reserves the right to review and audit OCI mitigation plans as needed after award, and to reject mitigation plans if the OCI, in the opinion of the Contracting Officer, cannot be avoided, or mitigated.

D. The Contracting Officer may terminate this contract for convenience in whole or in part, if it deems such termination necessary to avoid an OCI. If the Contractor was aware of a potential OCI prior to award or discovered an actual or potential conflict after award and did not disclose or misrepresented relevant information to the Contracting Officer, the Government may terminate this contract for default, debar the Contractor from government contracting, or pursue such other remedies as may be permitted by law or this contract.

E. The Contractor further agrees to insert provisions which must conform substantially to the language of this clause including this paragraph (d) in any subcontract or consultant agreement hereunder.

34. **Work Performance (09/2021) 6.5.2** All work in performance of this Lease shall be done by skilled workers or mechanics and shall be acceptable to the RECO. The RECO retains the right to reject the Lessor's workers 1) if such are either unlicensed, unskilled, or otherwise incompetent, or 2) if such have demonstrated unacceptable performance in connection with work carried out in conjunction with this Lease. In the event of such rejection, the Lessor shall offer substitute/replacement workers, subject to the approval of the RECO.
35. **Installation of Antennas, Cables & Other Appurtenances (09/2021) 6.5.18** The Government shall have the right to install, operate and maintain antennas, wires and supporting structures, including any linking wires, connecting cables and conduits atop and within buildings and structures, or at other locations, as deemed necessary by the Government. The Government will coordinate with the Lessor when installing antennas, cables, and other appurtenances.
36. **Doors (09/2021) 6.6.1** Exterior doors must be weather tight, equipped with cylinder locks and door checks, automatic door closures and open outward. The Lessor must furnish the Government at least two master keys and two keys for each lock. Interior doors must be solid cored and at least 32 by 80 inches with a minimum opening of 32 inches and be of sturdy construction. Fire doors must conform to NFPA Standard No. 80. As designated by the Government, doors must be equipped with non-removable hinge pins, and locks with 7-pin removable cores. The Government shall provide cores. Locks, locking arrangements and latches must be in accordance with local building and fire codes, as well as OSHA 29 CFR 1910.
37. **Display Advertising (09/2021) 6.6.7** If the leased premises are solely for Government use, no advertising matter shall be constructed on or over the premises, unless authorized by the RECO.
38. **Erection of Signs (07/2022) 6.6.8** The Government has the right to erect on or attach to the Lessor's premises such signs as may be required to clearly identify the Government's facility or to post Government policies, rules, and regulations. Signs so erected will remain the property of the Government and will be removed from the premises upon termination of the lease.
39. **Seismic Safety for Equipment (09/2021) 6.6.12** All Lessor-installed equipment, either Government provided or Lessor provided, shall be installed in strict accordance with the latest available edition of the International Building Code (IBC) at the time of execution of this contract and the DOT Specification FAA-G-2100H to ensure proper anchoring to protect personnel during a seismic event.
40. **Services, Utilities, and Maintenance of Premises (10/2022) 6.7.1-1** The Lessor will maintain the demised premises, including but not limited to, the building grounds, all equipment, fixtures and appurtenances furnished by the Lessor under this Lease, in a good, clean and tenantable condition. Utility and maintenance services supplied to space that houses technical equipment will be supplied 24 hours per day, seven days per week.

The Government has unlimited access to the leased premises 24 hours per day, seven days per week, including, as applicable, the access to and use of electrical services, toilets, and lights at no additional cost. Such access allows the Government to service Government-owned technical equipment, or to perform other mission-critical related duties, as it determines necessary in its sole and absolute discretion. The Government has the right to use appurtenant areas and facilities for essential duties.

In addition to such other services as are set forth elsewhere in this Contract, the Lessor will provide the following:

- A. Electricity
- B. Initial and replacement lamps, tubes and ballasts
- C. HVAC 68 to 74 degrees Fahrenheit
- D. Exterior and interior door locks and hardware – designed to accept 7-pin removable cores supplied by the Government

41. Fall Protection (09/2021) 6.8.4 The Contractor must ensure proper fall protection safety systems are in place for all work areas where Government personnel are required to perform work at four feet or more above the next lowest level on fixed ladders and within access points to elevated work areas in accordance with FAA Order 3900.19, FAA Occupational Safety and Health Policy, 29 CFR 1910, Occupational Safety and Health Standards (General Industry), 29 CFR 1926 Subpart M, Safety and Health Regulations for Construction, and applicable regulatory required American National Standard Institute (ANSI) Standards. All such elevated work surfaces (platforms, catwalks, roofs, etc.) must have OSHA compliant guardrails, railings, toe boards and/or parapets where applicable to meet OSHA and ANSI requirements as referenced herein.

42. Environmental and Occupational Safety and Health (EOSH) Requirements (09/2021) 6.8.5 The Contractor must provide space, services, equipment, and conditions that comply with the following EOSH standards:

- A. 29 CFR 1910, Occupational Safety and Health Administration (OSHA) Standards (General Industry)
- B. 29 CFR 1926, Safety and Health Standards (Construction)
- C. National Fire Protection Association (NFPA) 101, Life Safety Code
- D. FAA Order 3900.19, FAA Occupational and Health Policy
- E. FAA Standard HF-STD-001, Human Factors Design Standard
- F. National Fire Protection Association (NFPA) 70, National Electrical Code, and NFPA 70E, Electrical Safety in the Workplace
- G. Local and state EOSH regulations
- H. Local and state fire codes and building codes.

Federal, state and local EOSH (OSHA and EPA) standards and building codes must be complied with when accomplishing any cleaning, construction, renovation, remodeling, maintenance activities or testing done in or on the leased premises and areas connected to or integrated with the premises. Additionally, whenever FAA standards require work processes or precautions to be provided, the Contractor will coordinate with the FAA before and during the work so that the proper requirements are met.

Any equipment designed, installed, or used that presents a potential safety hazard shall be marked with appropriate warning labels or placards, in accordance with 29 CFR 1910.145, Specifications for Accident Prevention Signs and Tags, FAA HF-STD-001, Human Factors Design Standard, Chapter 12.16, Safety Labels and Placards, American National Standards Institute (ANSI) Standard Z535.4, Product Safety Signs and Labels, and FAA-G-2100H, Electronic Equipment, General Requirements, Section 3.3.5.4.

43. Warranty of Space (09/2021) 6.8.13 The contractor warrants that all space leased to the Government under this contract complies with federal, state, and local regulations. The space is not limited to that set forth in this contract, but also includes space above suspended ceilings in the leased space, air plenums elsewhere in the building that service the leased space, engineering spaces in the same ventilation zone as the leased space, public spaces in the same ventilation zone as the leased space, and public spaces and common use spaces (e.g., lobbies, hallways).

44. Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment (04/2022) 6.9.5

(a) Definitions. As used in this clause--

Backhaul means intermediate links between the core network, or backbone network, and the small subnetworks at the edge of the network (e.g., connecting cell phones/towers to the core telephone network). Backhaul can be wireless (e.g., microwave) or wired (e.g., fiber optic, coaxial cable, Ethernet).

Covered foreign country means The People's Republic of China.

Covered telecommunications equipment or services means—

- (1) Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities);
- (2) For the purpose of public safety, security of Government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);
- (3) Telecommunications or video surveillance services provided by such entities or using such equipment; or
- (4) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

Critical technology means—

- (1) Defense articles or defense services included on the United States Munitions List set forth in the International Traffic in Arms Regulations under subchapter M of chapter I of title 22, Code of Federal Regulations;
- (2) Items included on the Commerce Control List set forth in Supplement No. 1 to part 774 of the Export Administration Regulations under subchapter C of chapter VII of title 15, Code of Federal Regulations, and controlled—
 - (i) Pursuant to multilateral regimes, including for reasons relating to national security, chemical and biological weapons proliferation, nuclear nonproliferation, or missile technology; or
 - (ii) For reasons relating to regional stability or surreptitious listening.
- (3) Specially designed and prepared nuclear equipment, parts and components, materials, software, and technology covered by part 810 of title 10, Code of Federal Regulations (relating to assistance to foreign atomic energy activities);
- (4) Nuclear facilities, equipment, and material covered by part 110 of title 10, Code of Federal

Regulations (relating to export and import of nuclear equipment and material);

(5) Select agents and toxins covered by part 331 of title 7, Code of Federal Regulations, part 121 of title 9 of such Code, or part 73 of title 42 of such Code; or

(6) Emerging and foundational technologies controlled pursuant to section 1758 of the Export Control Reform Act of 2018 (50 U.S.C. 4817).

Interconnection arrangements means arrangements governing the physical connection of two or more networks to allow the use of another's network to hand off traffic where it is ultimately delivered (e.g., connection of a customer of telephone provider A to a customer of telephone company B) or sharing data and other information resources.

Reasonable inquiry means an inquiry designed to uncover any information in the entity's possession about the identity of the producer or provider of covered telecommunications equipment or services used by the entity that excludes the need to include an internal or third-party audit.

Roaming means cellular communications services (e.g., voice, video, data) received from a visited network when unable to connect to the facilities of the home network either because signal coverage is too weak or because traffic is too high.

Substantial or essential component means any component necessary for the proper function or performance of a piece of equipment, system, or service.

(b) Prohibition.

(1) Section 889(a)(1)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2019, from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. The Contractor is prohibited from providing to the Government any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless an exception at paragraph (c) of this clause applies or the covered telecommunication equipment or services are covered by a waiver described in AMS T3.6.4 A.17.e.

(2) Section 889(a)(1)(B) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2020 from entering into a contract, or extending or renewing a contract, with an entity that uses any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless an exception at paragraph (c) of this clause applies or the covered telecommunication equipment or services are covered by a waiver described in AMS T3.6.4A.17.e. This prohibition applies to an entity that uses covered telecommunications equipment or services, including use not in support of the Government.

(c) Exceptions. This clause does not prohibit contractors from providing—

(1) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

(2) Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(d) Reporting requirement.

(1) In the event the Contractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the Contractor is notified of such by a subcontractor at any tier or by any other source, the Contractor must report the information in paragraph (d)(2) of this clause to the Contracting Officer, unless elsewhere in this contract are established procedures for reporting the information. For indefinite delivery contracts, the Contractor must report to the Contracting Officer for the indefinite delivery contract and the Contracting Officer(s) for any affected order.

(2) The Contractor must report the following information pursuant to paragraph (d)(1) of this clause:

(i) Within one business day from the date of such identification or notification: The contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.

(ii) Within 10 business days of submitting the information in paragraph (d)(2)(i) of this clause: Any further available information about mitigation actions undertaken or recommended. In addition, the Contractor must describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.

(e) Subcontracts. The Contractor must insert the substance of this clause, including this paragraph (e), in all subcontracts and other contractual instruments, including subcontracts for the acquisition of commercial items.

45. Covered Telecommunications Equipment or Services- Representations (09/2021) 6.9.5-1

(a) Definitions. As used in this provision, “covered telecommunications equipment or services” has the meaning per the "Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment” clause in this contract.

(b) Procedures. The offeror must review the list of excluded parties in the System for Award Management (SAM) (<https://www.sam.gov>) for entities excluded from receiving federal awards for covered telecommunications equipment or services.

(c) Representations.

1. The offeror represents that it ____ does, ____ does not **provide** covered telecommunications equipment or services as part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument.

2. After conducting a reasonable inquiry for purposes of this representation, the offeror represents that it ____ does, ____ does not **use** covered telecommunications equipment or services, or any equipment, system, or service that uses telecommunications equipment or services.

46. Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment (09/2021) 6.9.5-2

NOTE: The offeror must not complete the representation at paragraph (d)(1) in this provision if the offeror has represented that it does not provide covered telecommunications equipment or services as part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument in the provision "Covered Telecommunications Equipment or Services – Representation" (c)(1). Additionally, the offeror must not complete the representation at paragraph (d)(2) in this provision if the offeror has represented that it does not use covered telecommunications equipment or services, or any equipment, system, or service that uses telecommunications equipment or services in the provision "Covered Telecommunications Equipment or Services – Representation" (c)(2).

PROVISION/CLAUSE:

(a) Definitions. As used in this provision--

Backhaul, covered telecommunications equipment or services, critical technology, interconnection arrangements, reasonable inquiry, roaming, and substantial or essential component have the meanings provided in the clause AMS clause 6.9.5, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

(b) Prohibitions.

(1) Section 889(a)(1)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2019, from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

Nothing in this prohibition will be construed to—

(i) Prohibit the head of the agency from procuring with an entity to provide a service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

(ii) Cover telecommunications equipment that cannot route or redirect user data traffic or cannot permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(2) Section 889(a)(1)(B) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2020 from entering into a contract or renewing a contract with an entity that uses any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential part of any system or as critical technology as part of any system. This prohibition applies to any entity that uses covered telecommunications equipment or services, including uses not in support of the Government.

Nothing in this prohibition will be construed to-

(i) Prohibit the head of the agency from procuring with an entity to provide a service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

(ii) Cover telecommunications equipment that cannot route or redirect user data traffic or cannot permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(c) Procedures: The offeror must review the list of excluded parties in the System for Award Management (SAM) (<https://www.sam.gov>) for entities excluded from Federal awards for covered telecommunications equipment or services.

(d) Representations.

(1) The Offeror represents that it ____ will, ____ will not provide covered telecommunications equipment or services to the Government in the performance of any contract, subcontract or other contractual instrument resulting from this solicitation.

(2) After conducting a reasonable inquiry for purposes of this representation, the Offeror represents that that it ____ does, ____ does not USE covered telecommunications equipment or services, or use any equipment, system, or service that uses covered telecommunications equipment or services. The Offeror must provide the additional disclosure information required at paragraph (e) if the Offeror indicates “does”.

(e) Disclosures. Disclosure for the representation in paragraph (d) (1) of this provision-

If the Offeror has responded “will” in the representation in paragraph (d) (1) of this provision, the Offeror must provide the following information as part of the offer—

(1) For covered equipment

(i) The entity that produced the covered telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the original equipment manufacturer (OEM) or a distributor, if known;

(ii) A description of all covered telecommunications equipment offered (include brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); and

(iii) Explanation of the proposed use of covered telecommunications equipment and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b) (1) of this provision;

(2) For covered services-

(i) If the service is related to item maintenance, a description of all covered telecommunications services offered (include on the item being maintained: brand, model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable; or

(ii) If not associated with maintenance, the Product Service Code (PSC) of the service being provided; and explanation of the proposed uses of covered telecommunications services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(1) of this provision.

Disclosure for representation in paragraph (d) (2) of this provision. If the Offeror has responded “does” to paragraph (d)(2) of this provision, the offeror must provide the following information as part of the offer—

(3) For covered equipment

(i) The entity that produced the covered telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the OEM or a distributor, if known;

(ii) A description of all covered telecommunications equipment offered (include brand; model number, such as original equipment manufacturer (OEM) number, manufacturer part number, or wholesaler number; and item description, as applicable); and

(iii) Explanation of the proposed use of covered telecommunications equipment and services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b) (2) of this provision.

(4) For covered services-

- (i) If the service is related to item maintenance, a description of all covered telecommunications services offered (include on the item being maintained: brand, model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); or
- (ii) If not associated with maintenance, the Product Service Code (PSC) of the service being provided; and explanation of the proposed uses of covered telecommunications services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(2) of this provision.

47. Notices (09/2021) 6.10.1 All notices/correspondence must be in writing, reference the Contract number, and be addressed as follows:

TO THE CONTRACTOR:
City Of Coffeyville Kansas
PO Box 1629
Coffeyville, Kansas, 67337

TO THE GOVERNMENT:
Federal Aviation Administration
Real Estate Branch, AAQ-920
10101 Hillwood Parkway
Fort Worth, Texas 76177

48. Signature Block (09/2021) 6.10.3 This Contract shall become binding when it is fully executed by both parties. In witness whereof, the parties hereto have subscribed their names as of the date shown below.

CITY OF COFFEYVILLE KANSAS

UNITED STATES OF AMERICA
DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION

By: _____
Print Name: _____
Title: _____
Date: _____

By: _____
Jennifer W. Miller
Real Estate Contracting Officer
Date: _____

CERTIFICATE OF AUTHORIZATION

I, the undersigned, hereby certify that _____, who signed this instrument on of
behalf of _____ is in fact authorized to sign on behalf of
_____ by authority of its governing resolution, and is
within the scope of its powers.

Print Name: _____

Print Title: _____

Signature: _____

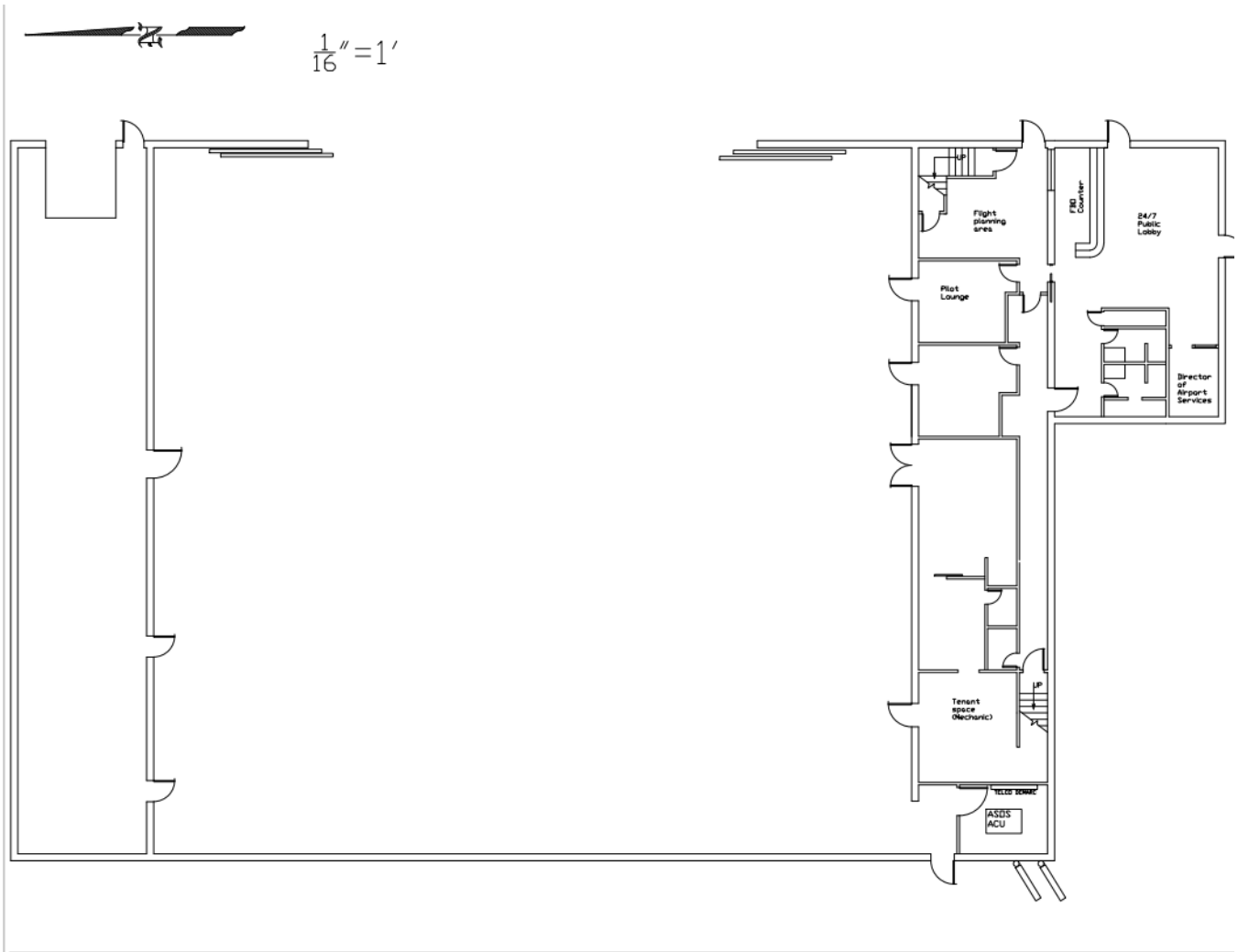
Date: _____

ATTACHMENTS/EXHIBITS:

Exhibit	Title	Date	Number of Pages
A	FLOOR PLAN		1

Exhibit A

Floor Plan



		CITY OF COFFEYVILLE BOARD OF COMMISSIONERS AGENDA ITEM	
MEETING DATE	11-14-23		
RESOLUTION OR ORDINANCE NUMBER	R-23-80		
AGENDA TITLE	To approve an access agreement between Clean Harbors and the City of Coffeyville.		
REQUESTING DEPARTMENT	Airport		
PRESENTER	Jarrod Powers – Director of Airport Services		
FISCAL INFORMATION	Cost as recommended:	N/A	
	Budget Line Item:	N/A	
	Balance Available	N/A	
	New Appropriation Required:	☐ Yes ☒ No	
PURPOSE	To approve access agreement.		
BACKGROUND	The Coffeyville Municipal Airport has monitoring wells that Clean Harbors would like access to take samples of ground water.		
SPECIAL NOTES			
ANALYSIS	If approved access will be granted to Clean Harbors Coffeyville.		
PUBLIC INFORMATION PROCESS			
BOARD OR COMMISSION RECOMMENDATION			

STAFF RECOMMENDATION	Staff recommends authorization to approve access agreement to Clean Harbors.
REFERENCE DOCUMENTS ATTACHED	Access agreement and drawing.

RESOLUTION NO. R-23-80

**A RESOLUTION TO APPROVE AN ACCESS AGREEMENT FOR CLEAN
HARBORS AT THE COFFEYVILLE MUNICIPAL AIRPORT.**

BE IT RESOLVED by the Board of Commissioners of the City of Coffeyville, Kansas that the Mayor and the City Clerk be and are hereby authorized to approve an access agreement for Clean Harbors at the Coffeyville Municipal Airport.

ADOPTED THIS 14TH DAY OF NOVEMBER, 2023.

Ann Marie Vannoster, Mayor

ATTEST:

Melissa Carter, City Clerk

Access Agreement

This ACCESS AGREEMENT ("**Agreement**"), dated as of the **7 November 2023** (the "**Effective Date**"), is by and between **City of Coffeyville, a municipal corporation**, located at **PO Box 1629, Coffeyville, KS 67337** ("**Grantor**") and **Clean Harbors Coffeyville, LLC**, with an address of **42 Longwater Drive, PO BOX 9149, Norwell, MA 02061** ("**Grantee**"). Grantor and Grantee, including Grantee's contractors and agents, are collectively referred to herein as the "**Parties**".

WHEREAS, Grantor is the owner of the property known by the street address, **5315 CR 2400, Coffeyville, KS** and as more particularly described in Exhibit A attached herein and made a part hereof (the "**Grantor Property**");

WHEREAS, Grantee requires the use of that certain area located on the Grantor Property as more specifically described on Exhibit A attached herein and made a part hereof (the "**Access Area**") for the purpose of monitoring environmental conditions in the Access Area as more particularly described in Exhibit B attached herein and made a part hereof (the "**Permitted Use**"); and

WHEREAS, Grantor is willing to permit Grantee to use the Access Area for the Permitted Use on the terms and conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, terms, and conditions set forth in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Access Date.

(a) Subject to the provisions of this Agreement, Grantor hereby grants Grantee permission to enter the Access Area and use the Access Area for the Permitted Use.

(b) Grantee shall be permitted to use the Access Area for the Permitted Use commencing on the Effective Date.

2. Purpose of Access and Vacating the Grantor Property.

(a) Grantee shall use the Access Area for the Permitted Use in accordance with this Agreement.

(b) Following approval from the Kansas Department of Health and Environment to conclude monitoring, Grantee shall restore the Access Area to its condition immediately prior to Grantee's initial entry onto the Access Area, reasonable wear and tear excepted.

3. Grantee Compliance. Grantee shall comply with federal, state, or local laws, regulations, or ordinances applicable to the Permitted Use.

4. Indemnification. Grantee agrees to indemnify and hold harmless Grantor, its successors and assigns against and in respect of, any and all damages, claims, losses, liabilities and expenses, including without limitation reasonable legal and other professional and consultant expenses, which may

be imposed upon, incurred by or asserted against, Grantor, its contractors, agents, successors, and assigns by any other party or parties (including without limitation any governmental entity) to the extent caused by Grantee's negligent or willful acts in connection with its use and occupancy of Grantor's Property. These indemnities shall survive the expiration or earlier termination of this Agreement. Neither party shall be liable to the other for indirect, incidental, consequential, or special damages, including but not limited to loss of use and lost profits.

5. Default. Any violation of the terms of this Agreement or the breach of any covenant by Grantee or Grantor shall be an "**Event of Default.**" In such case, the respective party in default shall work to cure such Event of Default within three (3) days following notice of such Event of Default, or such longer time as may be reasonably required, so long as the defaulting party is diligently working to cure such Event of Default.

6. Notices. Any notice, demand, request, or other communication under this Agreement shall be in writing and shall be addressed to the Parties at the addresses set forth below. Each party may amend its address for notices from time to time upon written notice to the other party in accordance herewith. Communications may be delivered and shall be deemed to have been given by the delivering party and received by the receiving party: (i) when delivered by hand; (ii) one-day after deposit with a nationally recognized overnight courier or delivery service if sent priority overnight delivery; (iii) on the date sent by electronic mail (with confirmation of transmission) if sent during normal business hours of the recipient and if also transmitted by one of the other means permitted hereunder; or (iv) on the third day after the date mailed by certified or registered mail (in each case, return receipt requested and postage pre-paid). The rejection or other refusal to accept or the inability to deliver because of a changed address of which no notice was given shall be deemed to be receipt of the communication sent.

If to Grantee: Clean Harbors Coffeyville, LLC
Clean Harbors Environmental Services, Inc.
42 Longwater Drive
PO Box 9149
Norwell, MA 02061
Attn: Real Estate

With A Copy To: Clean Harbors Coffeyville, LLC
Clean Harbors Environmental Services, Inc.
42 Longwater Drive
PO Box 9149
Norwell, MA 02061
Attn: General Counsel, Urgent Contract Matter

If to Grantor: City of Coffeyville
PO Box 1629
Coffeyville, KS 67337
Email: jpowers@coffeyville.com

7. Miscellaneous.

(a) Grantor shall provide full and complete information regarding the Access Area, including surface and subsurface conditions, access routes, utility locations, site boundaries, and other reports, documents or information that may be reasonably requested by Grantee, to the extent such information exists and is readily available to Grantor. Grantee shall conduct its own investigation to determine any and all special hazards or risks related to the Permitted Use. Grantor makes no representations to Grantee regarding any hazards or risks associated with the Access Area or Permitted Use. Grantee assumes all such hazards or risks, whether known or unknown.

(b) This Agreement and the rights of Grantee contained in this Agreement shall not be construed as a lease and shall not create a landlord-tenant relationship between Grantor and Grantee.

(c) The terms and conditions of this Agreement shall apply to Grantor and Grantee, and their respective heirs, administrators, personal representatives, agents, and successors. Grantee may assign the Agreement, or any portion thereof, without the consent of Grantor, to any corporation which controls, is controlled by, or is under common control with Grantee, or to any entity resulting from the merger or consolidation with Grantee, or to any person or entity which acquires all or substantially all of the assets of Grantee.

(d) This Agreement sets forth the entire understanding of Grantor and Grantee with respect to the subject matter of this Agreement. This Agreement shall:

(i) only be amended by an agreement in writing, signed by both Parties;

(ii) be governed by and interpreted in accordance with the laws of the location of the Access Area; and

(iii) be construed without regard to any presumption or other rule requiring construction against the party causing this Agreement to be drafted.

(e) No waiver by either party of any failure to comply with this Agreement shall be deemed a waiver of any other or subsequent failure to so comply.

(f) If any provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid, illegal, or unenforceable, the remainder of this Agreement (other than any provision held invalid, illegal, or unenforceable) shall not be affected thereby, and each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law. If any provision in this Agreement is found to be invalid, illegal, or otherwise unenforceable, the court shall modify this Agreement so as to affect the original intent of the

Parties as closely as possible in order that the Agreement be consummated as originally intended by the Parties.

(g) Regardless of the number or gender in which they are used, words or phrases shall be deemed to include any other number and/or gender as the context may require.

(h) This Agreement may be executed by the Parties hereto in separate counterparts, each of which when so executed and delivered shall be deemed an original for all purposes, and all such counterparts shall together constitute but one and the same instrument. A signed copy of this Agreement shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement. The Parties agree that this Agreement and all other documents may be electronically signed and/or executed and delivered by facsimile, electronic mail, or other electronic means, any of which shall be considered an original, and that the electronic signature appearing on this Agreement and related documents are the same as original handwritten signatures for all purposes.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the date first above written.

GRANTOR:

By: _____

Print Name: _____

Title: _____

GRANTEE:

Clean Harbors Coffeyville, LLC.

By: _____

Print Name: Gregory Michael

Title: Senior Director, Remediation

EXHIBIT A

GRANTOR PROPERTY & ACCESS LOCATIONS

Property Address: **5315 CR 2400, Coffeyville, KS**

Property Identification Number: **0632041720000001000**

General Property Description (as described in www.montgomery.kansasgov.com):

COFFEYVILLE CITY UNPLATTED, S17, T34, R17, ACRES 416.15, NE4; NW4 EX E 150'; NW4 SW4; SW4 SW4 EX SE COR LYING SE CR 2400; LESS RW.

Access to the site will be limited to areas of the grantor's property that contain groundwater monitoring wells, including access and egress pathways. The property and well locations are shown below.

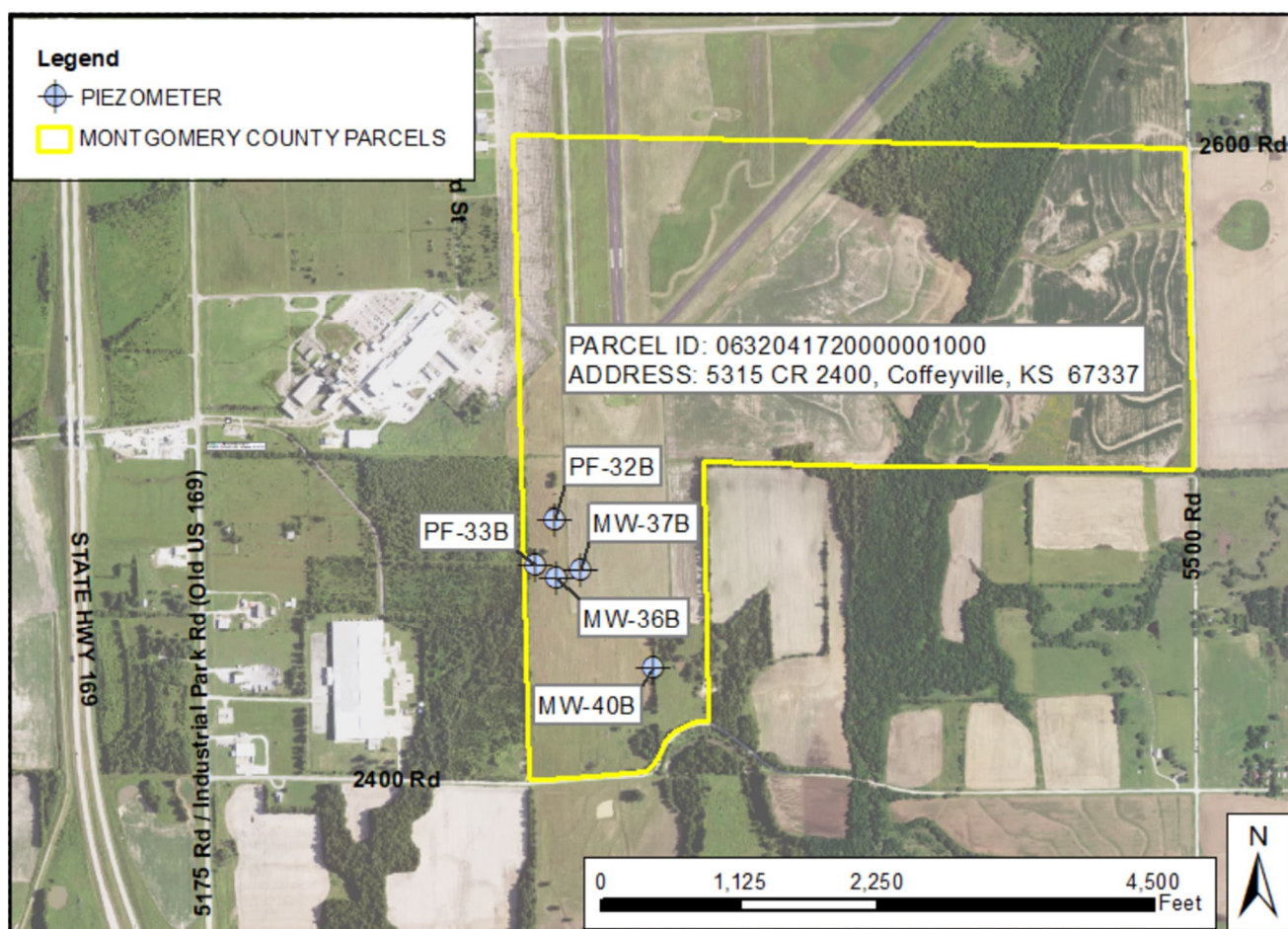


EXHIBIT B

DESCRIPTION OF THE PERMITTED USE

This agreement is to confirm the Grantors' permission to allow Clean Harbors, AECOM (an environmental consulting firm retained by Clean Harbors), representatives of the United States Environmental Protection Agency and Kansas Department of Health and Environment, and their subcontractors and agents to conduct environmental activities at the property described in Exhibit A.

The environmental activities proposed for the property may include groundwater sampling, well maintenance, and well abandonment.

Clean Harbors or AECOM will coordinate the timing of work with you or your designated representative, to the extent possible, to minimize inconvenience. Work will typically be conducted on weekdays, during normal business hours, and you/your representative does not need to be present. However, if you prefer to be present, we will work with you/your representative to establish a mutually-agreeable work schedule.

All field staff will be identifiable by high-visibility traffic safety vests. If you have questions about the sampling activities, please contact:

AECOM – for questions about scheduling and sampling:

Kristine Casper, Project Manager
Kristine.Casper@aecom.com or 414-378-6876

Clean Harbors – for general questions about the program:

Greg Michael, Senior Director, Remediation
Michael.Gregory@cleanharbors.com or 812-270-2029

 CITY OF COFFEYVILLE BOARD OF COMMISSIONERS AGENDA ITEM		
MEETING DATE	11/14/23	
RESOLUTION OR ORDINANCE NUMBER	R-23-81	
AGENDA TITLE	A Resolution to authorize purchase of a 2024 F150, 4X4, Supercab XL for \$45,510.00 for the Wastewater Treatment Plant.	
REQUESTING DEPARTMENT	Wastewater Treatment	
PRESENTER	Shane George, Director of Wastewater Services	
FISCAL INFORMATION	Cost as recommended:	\$45,510.00
	Budget Line Item:	910-5-037-875
	Balance Available	
	New Appropriation Required:	☒ Yes ☐ No
PURPOSE	Purchase a 2024 F150, 4X4, Supercab XL.	
BACKGROUND	I sent out 3 request for price quotes for a ½ ton 4X4 pick up with only 2 returning the price quote. Romans said they cannot provide a price quote due to the constant price changes. They also stated it would be above \$60,000.00. This truck will replace a 2001 Chevrolet ½ ton (892) which will go to Public Service.	
SPECIAL NOTES		
ANALYSIS	A Resolution to authorize purchase of a 2024 F150, 4X4, Supercab XL for the Wastewater Treatment Department	
PUBLIC INFORMATION PROCESS	N/A	
BOARD OR COMMISSION RECOMMENDATION	N/A	

STAFF RECOMMENDATION	Authorize a resolution to purchase a 2024 F150, 4X4, Supercab XL pick-up from Quality Motors of Independence. for \$45,510.00
REFERENCE DOCUMENTS ATTACHED	Resolution R-23-81 Bid tab sheet Price quotes

RESOLUTION NO. R-23-81

A RESOLUTION TO AUTHORIZE THE PURCHASE OF A 2024 F150, 4X4, SUPERCAB XL TRUCK FOR \$45,510.00 FOR THE WASTEWATER TREATMENT DEPARTMENT FROM QUALITY MOTORS.

BE IT RESOLVED by the Board of Commissioners of the City of Coffeyville, Kansas that the Mayor and City Clerk be and are hereby authorized and directed to execute the purchase of a 2024 F150, 4X4, Supercab XL truck for \$45,510.

ADOPTED THIS 14TH DAY OF NOVEMBER 2023.

Marie Ann Vannoster, Mayor

ATTEST:

Melissa Carter, City Clerk



Bid tab sheet for 2024 Half-ton 4X4 PickUp

<u>VENDOR</u>	<u>ITEM</u>	<u>PRICE</u>
Quality Motors of Independence	Dodge Tradesman	46,566.00
Quality Motors of Independence	Ford 4X4 Supercab XL	45,510.00
Romans of Independence	Could not provide price quote	**

** Spoke with Romans on the phone and they said they can not provide a quote on Chevrolet due to prices could change while being delivered. They also stated the price would be above \$60,000.



Shane George
Director of Wastewater Services
Office: 620-252-6039
Cell: 620-515-5460
Fax: 620-252-6038
sgeorge@coffeyville.com

The City of Coffeyville is seeking price quotes for a 2024 half ton work truck. Please email or mail this bid sheet to sgeorge@coffeyville.com or mail a hard copy to Attn: Shane George 102 West 7th, Coffeyville ks. 67337. Let me know if you have any questions using the contact information above. The truck specifications are as follows:

- Fleet line
- Color: White
- Engine: V8 5.0 or bigger
- Automatic Transmission
- 4 wheel drive
- Automatic locking rear differential
- Cab: Double Cab/Supercab/Quad Cab
- Gauges and meters for fuel, oil pressure, transmission temp., engine coolant, speedometer, odometer and tachometer.
- AM/FM Radio
- Trim: WT/XL/Tradesman
- Seat: Cloth trim and 40/20/40 split seats
- Spray-in bed liner
- Trailer hitch package
- Back up camera
- 2" receiver hitch
- 4 pin and 7 pin Connectors
- 7 pin electric harness and 7 pin sealed connector
- Assist steps
- Cruise Control
- In cab 400 watt/ 110 outlet
- Air Conditioning
- All-season tires

Terms: Check will be mailed or hand delivered within 3 weeks of receiving invoice.

Company: Quality CDJR Phone: 620-331-6090

Price: \$46,566.00 Authorizing Signature: [Signature]

QUALITY MTRS OF INDEP INC
2022 W MAIN ST
INDEPENDENCE, KS 673018412

Configuration Preview

Date Printed: 2023-10-25 11:36 AM VIN: Quantity: 1
Estimated Ship Date: VON: Status: BA - Pending order

Sold to: QUALITY MTRS OF INDEP INC (66613)
2022 W MAIN ST
INDEPENDENCE, KS 673018412
Ship to: QUALITY MTRS OF INDEP INC (66613)
2022 W MAIN ST
INDEPENDENCE, KS 673018412

Vehicle: 2024 1500 TRADESMAN QUAD CAB 4X4 (140 in WB 6 ft 4 in Box) (DT6L41)

	Sales Code	Description	MSRP(USD)
Model:	DT6L41	1500 TRADESMAN QUAD CAB 4X4 (140 in WB 6 ft 4 in Box)	42,420
Package:	27A	Customer Preferred Package 27A	0
	EZL	5.7L V8 HEMI MDS VVT eTorque Engine	3,045
	DFR	8-Spd Auto 8HP75 Trans	0
Paint/Seat/Trim:	PW7	Bright White Clear Coat	0
	APA	Monotone Paint	0
	*V9	Cloth 40/20/40 Bench Seat	0
	-X9	Black	0
Options:	A61	Tradesman Level 1 Equipment Group	1,695
	JKV	115V Auxiliary Power Outlet	255
	XFH	Class IV Receiver Hitch	445
	DSA	Anti-Spin Differential Rear Axle	495
	ANT	Bed Utility Group	945
	5N6	Easy Order	0
	174	Zone 74-Denver	0
	4EX	Sales Tracking	0
Discounts:	YGE	5 Additional Gallons of Gas	0
Destination Fees:			1,995

Total Price: 51,295

Order Type: Retail
Scheduling Priority: 4-Dealer Order
Salesperson:
Customer Name:
Customer Address:

Instructions:

Discount \$4,729
46,566.00

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.



Shane George
Director of Wastewater Services
Office: 620-252-6039
Cell: 620-515-5460
Fax: 620-252-6038
sgeorge@coffeyville.com

The City of Coffeyville is seeking price quotes for a 2024 half ton work truck. Please email or mail this bid sheet to sgeorge@coffeyville.com or mail a hard copy to Attn: Shane George 102 West 7th, Coffeyville ks. 67337. Let me know if you have any questions using the contact information above. The truck specifications are as follows:

- Fleet line
- Color: White
- Engine: V8 5.0 or bigger
- Automatic Transmission
- 4 wheel drive
- Automatic locking rear differential
- Cab: Double Cab/Supercab/Quad Cab
- Gauges and meters for fuel, oil pressure, transmission temp., engine coolant, speedometer, odometer and tachometer.
- AM/FM Radio
- Trim: WT/XL/Tradesman
- Seat: Cloth trim and 40/20/40 split seats
- Spray-in bed liner
- Trailer hitch package
- Back up camera
- 2" receiver hitch
- 4 pin and 7 pin Connectors
- 7 pin electric harness and 7 pin sealed connector
- Assist steps
- Cruise Control
- In cab 400 watt/ 110 outlet
- Air Conditioning
- All-season tires

Terms: Check will be mailed or hand delivered within 3 weeks of receiving invoice.

Company: Quality Ford Phone: 620-331-6090
Price: \$45,510.⁰⁰ Authorizing Signature: 



Preview Order J125 - X1L - 4x4 XL SuperCab: Order Summary Time of Preview: 10/25/2023 10:59:56 Receipt: NA

Dealership Name: Quality Motors of Independence, Inc.

Sales Code : F53659

Dealer Rep.	Josh Wulf	Type	Fleet	Vehicle Line	F-150	Order Code	J125
Customer Name	CITY OF COFFE	Priority Code	A1	Model Year	2024	Price Level	415

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X4 SUPERCAB XL - 145	\$44980	FRONT LICENSE PLATE BRACKET	\$0
145 INCH WHEELBASE	\$0	BLACK PLATFORM RUNNING BOARDS	\$250
TOTAL BASE VEHICLE	\$44980	50 STATE EMISSIONS	\$0
OXFORD WHITE	\$0	EXTENDED RANGE 36GAL FUEL TANK	\$0
CLOTH 40/20/40 FRONT SEAT	\$0	PRICE CONCESSION INDICATOR	\$0
MEDIUM DARK SLATE	\$0	REMARKS TRAILER	\$0
EQUIPMENT GROUP 101A	\$0	BEDLINER-TOUGHBED SPRAYIN*ACCY	\$595
.XL SERIES	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
.17" SILVER STEEL WHEELS	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
5.0L V8 ENGINE	\$1370	FUEL CHARGE	\$0
ELEC TEN-SPEED AUTO TRANS	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
.265/70R 17 BSW ALL-TERRAIN	\$0	PRICED DORA	\$0
3.31 ELECTRONIC LOCK RR AXLE	\$420	ADVERTISING ASSESSMENT	\$0
7100# GVWR PACKAGE	\$0	DESTINATION & DELIVERY	\$1995
FORD FLEET SPECIAL ADJUSTMENT	\$0		
			MSRP
TOTAL BASE AND OPTIONS			\$49610
DISCOUNTS			NA
TOTAL			\$49610

ORDERING FIN: QF289 END USER FIN: QF289 PO NUMBER: 08908R

INCENTIVES

Acc. Code ID :10 Contract/Ref # :08-908R Bid Date :05/24/23State : KS

DISCOUNTS:

\$-1600.00

Dealer Discount -2500

Customer Name:
Customer Address:

Customer Email:

Customer Phone:

\$45,510



**CITY OF COFFEYVILLE
BOARD OF COMMISSIONERS AGENDA ITEM**

MEETING DATE	November 14, 2023	
RESOLUTION OR ORDINANCE NUMBER	R-23-82	
AGENDA TITLE	Electrical Engineering, Substation Maintenance, Testing & Support Services	
REQUESTING DEPARTMENT	Electric	
PRESENTER	Steve Pratt, Superintendent of Electric Distribution	
FISCAL INFORMATION	Cost as recommended:	\$150,000.00 (Not To Exceed)
	Budget Line Item:	800-5-020-424
	Balance Available	\$150,000.00
	New Appropriation Required:	☒ Yes ☐ No
PURPOSE	Secure services to provide electrical engineering, maintenance, testing, and support services for the Electric Utility	
BACKGROUND	The Electric Utility Department employs an electrical substation maintenance, testing, and engineering service for distribution, generation and transmission operations. A Request for Proposals was issued on July 19, 2023 for a statement of qualifications for the services of Electrical Engineering, Substation Maintenance, Testing and Support. Seven proposals were received.	
SPECIAL NOTES	N/A	

ANALYSIS	The RFP requested information including the general profile of the company, experience in providing similar services, evidence of professional liability insurance, and published rates for services. Many companies were eliminated due to logistical issues and one due to the lack of liability insurance, leaving Electric Reliability Services out of Lee's Summit, MO, Electrical Corporation of America, out of Raytown, MO, and Olsson from Overland Park, KS. In considering rates for services and proximity to work site, Olsson would be the best choice.
PUBLIC INFORMATION PROCESS	
BOARD OR COMMISSION RECOMMENDATION	
STAFF RECOMMENDATION	Staff is recommending that Olsson be awarded a three year agreement to provide electrical engineering services and staff recommends the Mayor be authorized to enter into an engineering services agreement for substation maintenance, testing and support services with Olsson for the amount not to exceed \$150,000 annually for FY 2024 - 2026.
REFERENCE DOCUMENTS ATTACHED	Olsson Proposal

RESOLUTION NO. R-23-82

A RESOLUTION TO ENTER INTO AN ENGINEERING SERVICES AGREEMENT WITH OLSSON IN THE AMOUNT NOT TO EXCEED \$150,000.00 FOR ELECTRICAL ENGINEERING, SUBSTATION MAINTENANCE, TESTING AND SUPPORT SERVICES FOR THE CITY OF COFFEYVILLE ELECTRIC UTILITY.

BE IT RESOLVED by the Board of Commissioners of the City of Coffeyville, Kansas that the Mayor be and is hereby authorized to enter into a service agreement with Olsson in the amount not to exceed \$150,000.00 for electrical engineering, substation maintenance, testing and support services for the City of Coffeyville Electric Utility.

ADOPTED THIS 14th DAY OF NOVEMBER, 2023

Ann Marie Vannoster, Mayor

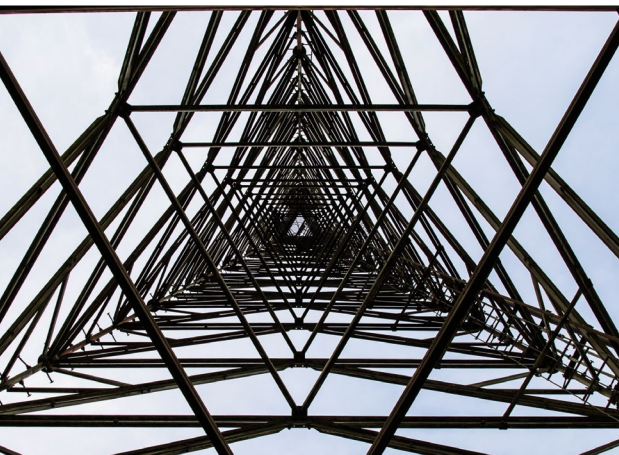
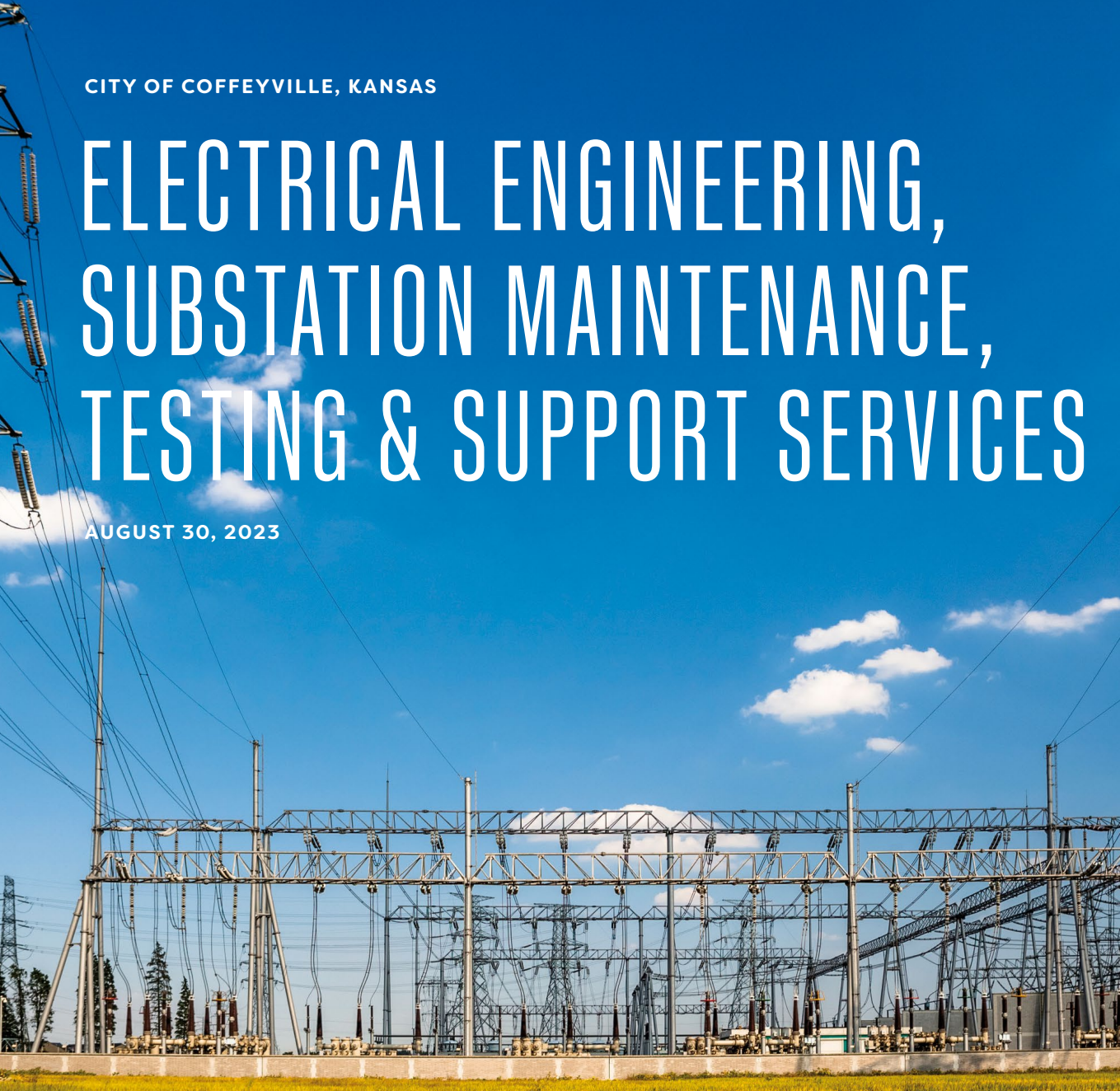
ATTEST:

Melissa Carter, City Clerk

CITY OF COFFEYVILLE, KANSAS

ELECTRICAL ENGINEERING, SUBSTATION MAINTENANCE, TESTING & SUPPORT SERVICES

AUGUST 30, 2023



olsson®



August 30, 2023

Attn: Melissa Carter, City Clerk
102 W. 7th St.
PO Box 1629
Coffeyville, KS 67337 (620) 252-6108

RE: Electrical Engineering, Substation Maintenance, Testing & Support Services

Dear Ms. Carter and selection committee members:

Olsson can provide electrical engineering support services to the City of Coffeyville, as outlined in the proposal scope of work. With our extensive experience in the field of electrical engineering and a proven track record of delivering high-quality services, we are confident in our ability to contribute effectively to the maintenance and enhancement of your electric utility transmission, distribution, and generation systems.

At Olsson, we understand the critical role that reliable electrical systems play in ensuring the smooth functioning of municipal services. We believe that our comprehensive suite of services aligns perfectly with the requirements stated in the proposal, and we are committed to providing exceptional support to you. The following are some of the key reasons why Olsson is the right partner for this endeavor:

Expertise: Our team of experienced electrical engineers possesses deep knowledge and expertise in a wide range of electrical systems and equipment. We are well-versed in performing protective relay testing, calibration, installation, and commissioning for both microprocessor and electro-mechanical relays. I, Bryan Parkhurst, will manage this project. In my former position, I performed short circuit coordination analysis, maintenance testing, relay testing and troubleshooting. And, I am an International Electrical Testing Association (NETA) - Level IV. Matt Robinson will serve as your client liaison. He has worked on Coffeyville's utility previously and has a good understanding of your systems and procedures.

Compliance: We understand the importance of compliance with NERC Standards and are dedicated to ensuring that all testing and maintenance activities are conducted in accordance with these standards. Our meticulous documentation procedures will provide the necessary evidence of compliance.

Power System Coordination: Our capability to develop relay settings through power system coordination studies will contribute to the optimal performance of your systems, enhancing efficiency and reliability.

Equipment Testing and Evaluation: We have teamed with Telex, a firm with a proven history of conducting comprehensive testing, commissioning, and evaluation of various equipment, including transformers, LTCs, breakers, capacitors, field reclosers, and more. Their thorough fault analysis and investigation services will help identify and rectify potential issues swiftly.

Emergency Support: We are committed to providing on-call technical support for electric utility emergencies. We understand that unexpected situations require prompt attention, and our team is ready to assist whenever the need arises.

We are excited about the opportunity to collaborate with the City of Coffeyville and contribute to the efficient and reliable operation of your electrical systems. Our competitive rates, coupled with our commitment to delivering exceptional service, make us the ideal partner for this project. We would welcome the chance to further discuss how Olsson can tailor our services to your specific needs. Please feel free to contact me at 816.642.7431 or bparkhurst@olsson.com to discuss this proposal in more detail.

Sincerely,

A handwritten signature in black ink, appearing to read "Bryan A. Parkhurst".

Bryan Parkhurst, PE
Project Manager

A handwritten signature in black ink, appearing to read "Matthew S. Robinson".

Matt Robinson, PE
Client Liaison

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City of Coffeyville
102 W. 7th Street
P.O. Box 1629
Coffeyville, KS 67337
Phone: 620-252-6100

**TITLE-SIGNATURE PAGE
REQUEST FOR PROPOSALS**

The City of Coffeyville, Kansas, invites you to submit a proposal and statement of qualifications for the services of Electrical Engineering, Substation Maintenance, Testing & Support.

Two (2) SIGNED PROPOSALS

Plus One (1) electronic media copy for a total of three (3) copies

MUST BE RECEIVED BY:

2:00 P.M. on August 30, 2023

**PLEASE MARK YOUR SEALED PROPOSAL "ELECTRICAL ENGINEERING,
SUBSTATION MAINTENANCE, TESTING & SUPPORT SERVICES" AND SEND IT TO:**

City of Coffeyville

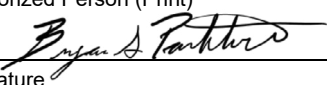
Attention: Melissa Carter, City Clerk

102 W. 7th Street
P.O. Box 1629
Coffeyville, KS 67337

The City reserves the right to reject any and all proposals, to waive technical defects, and to select the proposal(s) deemed most advantageous to the City.

The undersigned certifies that he/she has the authority to bind this company in an agreement to supply the service or commodity in accordance with all terms and conditions specified herein. Please type or print the information below. **Respondent is REQUIRED to complete, sign and return this form with their submittal.**

Olsson	
Company Name	
7301 W. 133rd Street	
Address	
Overland Park, KS	
City/State/Zip	
913.381.1170	913.381.1177
Telephone #	Fax #
bparkhurst@olsson.com	
E-mail	

Bryan Parkhurst	
Authorized Person (Print)	
	
Signature	
Team Leader	
Title	
8.21.2023	470781766
Date	Tax ID #
Corporation	
Entity Type	



INTRODUCTION

WE ARE OLSSON,
a nationally recognized,
employee-owned engineering and design
firm with a rich history of success.

Founded in 1956 on the very mindset that drives us today, we are in business to improve communities, like yours, making it more sustainable, better connected, and more efficient. Simply put, we work to leave the world better than we found it.

Though our philosophy hasn't changed since John E. Olsson opened our doors many years ago, we have certainly evolved, adding dozens of offices across nine states and developing a comprehensive list of services to best serve a comprehensive list of markets. We achieved Top 100 engineering firm status in 2023 (No. 73 on *Engineering News-Record's* Top 500 Design Firms national list), proving that tenacity, teamwork, and a philanthropic mindset is indeed a winning combination.

Team based and purpose driven, we have nearly 2,000 team members in nearly 30 offices across nine states and offer a comprehensive list of services: planning and design, engineering, field services, environmental, and technology.



QUALIFICATIONS/EXPERIENCE



Since the 1970s, we have designed and engineered energy solutions to improve communities. We have worked on hundreds of substations and thousands of transmission and distribution lines. As the world's population grows, energy demands increase. You need an engineering and design partner who can adapt to constantly changing requirements, regulations, business needs, and emerging technologies. Our energy experts are just that – experts – delivering in-depth industry and regulatory knowledge and flexible, cost-effective solutions for the lifespan of every project. Just ask our municipality, public power, institutional, and investor-owned utilities clients.

We have made key hires from large public utility firms. Now our team is stacked with professionals with years of experience designing, managing, and testing a wide variety of substation and transmission and distribution projects ranging from 4kV to 345kV. We offer value-added services, including LiDAR surveying services, GIS, route evaluations, geotechnical studies, line designs, construction monitoring, and public outreach and land acquisition testing. Our method involves UAVs, ultra high-definition video technology, and a geospatial professionals. Our system combines quick mobilization with the ability to capture a large quantity of site information at a reasonable cost. Our field operations team provides geotechnical, construction materials testing, and nondestructive of new transmission projects and upgrading existing transmission lines to assist with the design of critical foundations along the alignment.



POWER: Substation

- Greenfield Designs
- Expansions/Upgrades
- Civil/Site Development
- Physical Layout
- Transformers & Major Equipment Procurement
- Foundation Designs
- New Designs/Modifications
- Relaying
- SCADA
- Arc Flash Studies
- System Protection & Coordination Studies

POWER: Lines

Medium and High Voltage Line Engineering

- Transmission Lines (up to 500kV)
- Distribution Lines
- Collector Systems
- EMF/Lightning/Grounding Analysis
- Material Specification
- Procurement Support
- Construction Management

TESTING OVERVIEW



Olsson: Excellence in Electrical Engineering.

At Olsson, we have staff members with experience in the realm of testing, commissioning, and relay protection within intricate electrical distribution systems. Our journey involves addressing an array of challenges, including aging electric distribution systems, intricate phase shift hurdles, and reliability concerns. These collaborations have led to the formulation of comprehensive primary distribution analyses and master plans that drive holistic solutions.

We take pride in orchestrating the design and commissioning of advanced switchgear for substations. Our rigorous approach encompasses the meticulous crafting of precommissioning testing plans, execution of functional and relay testing, and the precise documentation of outcomes. The paramount importance of safety remains a cornerstone of our endeavors, guiding us in adhering to stringent protocols to safeguard the well-being of our testing personnel.

Olsson's proficiency shines in conducting intricate incident reviews that delve into the finer details of diagrams, fault current data, protective device settings, and relay device evaluations. Our resultant reports provide valuable insights that reinforce our competence in relay protection. Throughout these endeavors, Olsson's dedication to precision and adherence to industry standards remains unwavering. Our utilization of cutting-edge tools, rigorous testing protocols, and an unwavering commitment to detail positions us as a steadfast authority in the domains of testing, commissioning, and relay protection within the expansive field of electrical engineering.

Olsson will be the prime engineer on this project. We know Coffeyville's system well from our previous utility work with the city. Our project manager, Bryan Parkhurst, has experience for performing arc flash and short circuit coordination analysis, field acceptance and maintenance testing, complex relay testing and troubleshooting, and complex relay settings and operational logic. He is a International Electrical Testing Association (NETA) - Level IV.



Telex: Navigating Excellence in Testing and Safety.

Collaborating with Telex, we will subcontract to provide a comprehensive suite of testing services that encompass protective relay testing and calibration, functional commissioning, operational testing, and equipment evaluation. Telex's extensive experience spans low and high voltage equipment, and they approach each task with a profound understanding of the value of your equipment.

Telex excels in both low and high voltage testing, delivering services tailored to your company's specific requirements and budgetary considerations. Their technical prowess and commitment to safety are paramount, particularly when dealing with high-voltage equipment. Telex's engineers undergo rigorous training, underpinned by a safety program that ensures every task is approached with meticulous precaution.

With a distinguished safety record and an unwavering commitment to technical excellence, Telex executes tasks efficiently, within budget, and without incidents. Their comprehensive services extend to start-up and commissioning, maintenance and acceptance relay testing, power line carrier tuning, SCADA RTU installation, thermal imaging, NERC CIP maintenance, and much more.

PROJECT APPROACH

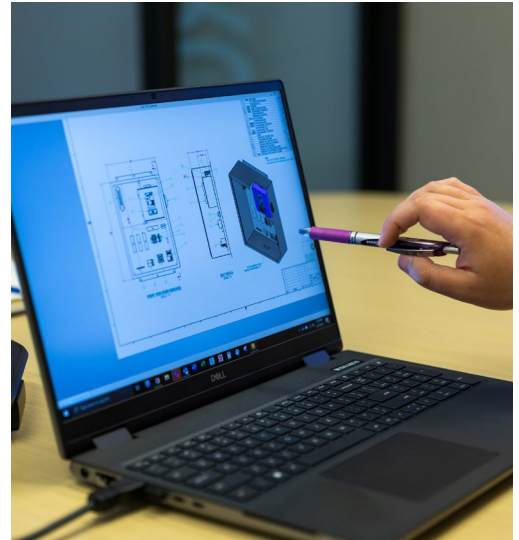


Introduction

Olsson's knowledge, experience, resources, and proximity from our offices in Tulsa, Kansas City, Joplin, and Fayetteville will allow us to provide an exceptional level of service and support Coffeyville Municipal Light & Power. Our team will work closely with you to evaluate your testing needs and existing conditions to provide quality maintenance, review of results, and any system repair management.

Project Acceptance

Upon selection, Olsson will coordinate with our partnered service provider (Telex) to produce a comprehensive review of existing test reports on all associated equipment as noted in the provided Equipment Summary. The entirety of the system will be evaluated to ensure that a testing schedule can be continued or amended to maintain compliance with required regulations while providing maintenance services at the best possible value.



Project Setup

Prior to beginning work, Olsson will meet with Coffeyville Municipal Light & Power to confirm a four-year schedule breakdown and review individual cost estimates for each year. Additionally, Olsson will provide a review of testing procedures to ensure that all services being provided meet the needs and requests of Coffeyville Municipal Light & Power.

Project Oversight and Reporting

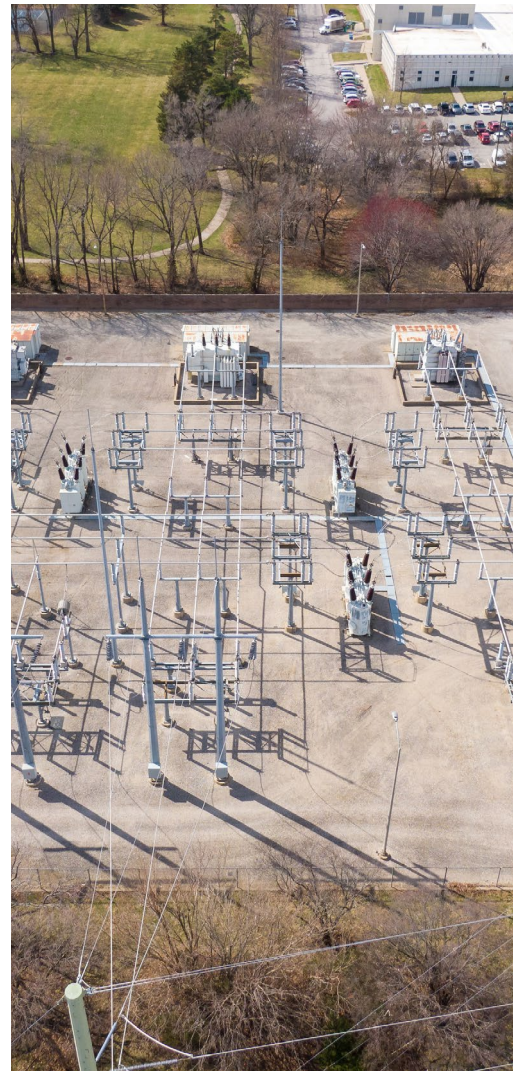
Once scoping, procedures, and timing has been agreed to, Olsson will work with our partnered service providers to engage in the testing of each system component per the yearly scope of work. Olsson will work as the liaison between Coffeyville and the testing agency. Olsson will facilitate the schedule as directed, testing timelines, budgeting, reporting, and invoicing to Coffeyville to ensure a single source point of contact.

Test reports will be reviewed by Olsson and compared to past reports to observe for system degradation. Additionally, each system component will be evaluated to standards set by Coffeyville or by NETA as directed.

A concise report of all findings and recommendations will be provided at each phase of the project either yearly or up to quarterly for phased testing. These reports will assist Coffeyville in the allocation of funds for future upgrade or repairs.

Safety

Safety at Olsson is paramount. Olsson will periodically evaluate onsite testing techniques and habits for personnel and equipment safety.



Additional Services

Olsson can further extend engineering services to include updating system drawings to fully represent installed equipment as necessary. Additionally, as a full-service Engineering Firm, Olsson can assist with any requested system upgrades, expansion, and improvements that may be required.





A QMP shall include the following:

1. Brief statement of justification for the quality management approach and project risk level
2. Identification of the quality practices and standards that apply to the project
3. Personnel assignments for QA/QC role(s)
4. Definition of QA/QC and activities, measures, reports, and process
5. QC milestones requiring reviews
6. QC checklists and forms

Quality Control

Quality has a different meaning depending on the type of project, the scope of work, client expectations/requirements and level of risk. The goal of defining a plan is to ensure that the approach to quality management is right for the application. It is not appropriate, for example, to use the same quality control efforts on a low-risk task as would be used on a high-profile, high-risk task, because doing so would add unnecessary time and expenditures.

To ensure that the approach to quality management is appropriate for the application, the contract manager is required to document and follow a Quality Management Plan (QMP) as part of the overall Project Management Plan (PMP) at the commencement of each project, or master service agreement/contract.

Risk and safety management

Olsson adheres to a project life cycle risk management approach. This starts with proper front-end project planning that allows us to identify, assess, and plan how to manage risks throughout project execution. As part of this planning, our team maintains the documentation necessary to demonstrate regulatory compliance and responsible actions in health, safety, and environmental activities.

Safety is a top priority at Olsson and something we manage throughout a project's life cycle. We work to keep our employees safe and deliver projects that hold paramount the health, welfare, and safety of the public. Ensuring the safety and well-being of individuals involved with our projects is not only a responsibility, but also a commitment. Our team's proactive approach toward the safety and health of our employees allows us to recognize and eliminate incidents before they occur. Olsson has a team of environment, health, and safety (EHS) professionals who are committed to supporting each project.

Document control

To make sure that project files are maintained accurately and are accessible, Olsson professionals use a variety of software tools (e.g., Pro Core, SharePoint, Proprietary Client Software, BIM 360, Submittal Exchange, Microsoft Teams, Bluebeam, Smartsheet) to manage project information. Many of these tools, like Smartsheet, are web-based and available to [client], Olsson staff, and key stakeholders 24/7. Many of these tools allow team members to share meeting notes, contacts, current plans, stakeholder engagement documents, the project schedule, and more. These tools are how Olsson streamlines processes and increases efficiency.

EXECUTING:

Performing the work defined in the PMP.

This is the stage when the actual work of the project is executed, based on the scope of work and project schedule. Olsson PMs will oversee all project work.

MONITORING & CONTROLLING:

Tracking performance and project progress and taking corrective actions.

PMs will coordinate with planning and/or design leader(s) and quality control manager(s) to make sure project work is on schedule and within budget. As work progresses, the PM makes sure the work matches the client's expectations. We use tools like Smartsheet to monitor the scope, schedule, QMP, and safety plans throughout the project. Olsson uses Deltek Vision software to monitor project costs, schedules, and financial information. Monitoring this information allows us to determine whether corrective actions are necessary, and it allows the PMs to proactively manage their projects.

As the project progresses, if changes are requested or required by the client or reviewing agencies, the Olsson PM will work quickly and openly to document the change and have a discussion with the client about potential impacts to the scope, schedule, budget, or other project objectives. Proactive change management is a critical process in maintaining clear expectations and facilitating informed decision-making as a team during the project.

CLOSING:

Concluding all activities across groups and processes to formally close the project.

This stage involves making sure all work is completed, project management practices are reviewed, and lessons learned are discussed to capture what could be improved, what was done well, and what should be documented so it can be repeated in the future. One way Olsson adds value to projects is through our Client Experience (CX) team. Our CX team has been in practice for more than 22 years. These professionals work to gather client feedback after project pursuits. They also offer the service of visiting with client(s) before, during, and/or after project execution to gain unbiased, third-party feedback about the project. Client feedback helps us understand our clients better and gives us tangible next steps that make us better, and better at what we do.



RELEVANT EXPERIENCE



Fertilizer Plant 125 MVA Transformer | Coffeyville, Kansas

Olsson has successfully completed a transformer project for a fertilizer plant, involving the upgrade of transformers to address the facility's growing power demands. The existing transformers were inadequate, necessitating a thorough investigation and the presentation of two alternative options to Coffeyville. Olsson's design complex technical aspects of many projects.

These efforts include overseeing transformer additions for new substations and rebuilds. Our teams collaborated closely with the City of Coffeyville to devise solutions that would add capacity to the plant. One of the proposed alternatives included the replacement of existing transformers with 125 MVA transformers, accommodating increased ampacity demands, an expanded physical footprint, and enhanced oil capacity.

The scope of services provided by Olsson encompassed comprehensive design and coordination efforts. It commenced with a project initiation meeting, where all relevant stakeholders gathered to refine the project scope, review the site, establish specific goals, identify survey areas, set a completion schedule, and establish effective communication channels.

Olsson demonstrated meticulous attention to detail by coordinating with Coffeyville to retrieve any existing drawings related to the substation/project site. Furthermore, we provided essential administrative support to manage the design process efficiently. Conceptual drawings, including a conceptual one-line, site layout options, and a conceptual protection one-line/diagram, were thoughtfully prepared by Olsson's expert team.

The project deliverables consisted of up to two one-line diagrams, up to two site layouts (1 page each), up to two protection one-line diagrams, and revised versions of the long lead item list and opinion of cost, allowing the client to plan and budget effectively.

OnCor Protection and Control (Telex) | various locations

In the pursuit of maintaining a resilient and efficient electrical transmission network, Telex has partnered with OnCor to execute a series of transformative projects. With an unwavering commitment to precision and innovation, Telex has played a pivotal role in enhancing the operational integrity and reliability of OnCor's electrical infrastructure. Through a combination of cutting-edge technologies, expert execution, and meticulous planning, Telex has demonstrated their prowess in addressing complex challenges and delivering solutions that align with OnCor's commitment to excellence. The following projects highlight Telex's contributions across diverse aspects of the electrical grid, underscoring their dedication to creating a more robust and dependable energy landscape.

Comanche Switch - 345KV Line Breaker Fail Package and DFR Addition

Telex undertook a significant project at the Comanche Switch involving the implementation of a comprehensive 345KV Line Breaker Fail Package. This package incorporated advanced technologies, including DCB (Direct Transfer Trip) and DTT (Distance to Fault) over carrier communication to the Comanche Peak nuclear generating station. Additionally, a Dynamic Fault Recorder (DFR) was integrated into the system to enhance fault detection and analysis capabilities. The successful execution of this project fortified the reliability of the transmission network, ensuring swift response and recovery in the event of line breaker failures.

Transformer Maintenance and Feeder Relay Replacements

At multiple sites, Telex demonstrated their expertise in transformer maintenance, including lockout trip testing, for 138/12KV transformers. Furthermore, Telex proficiently executed the replacement of relay systems for 12KV feeders. A total of eight feeders, previously equipped with ABB MDAR relays, underwent decommissioning and transition to modern SEL 351/551 relay packages. These replacements significantly upgraded the operational efficiency and monitoring capabilities of the feeders, contributing to enhanced system stability.

Brown Switch Substation - 345KV Breaker and a Half Scheme for Solar Farm

The Brown Switch Substation project saw Telex's involvement in the establishment of a new 345KV breaker and a half scheme to cater to a solar farm's requirements. This intricate endeavor involved the recommissioning of two 345KV busses and the update of four existing line packages to conform with Oncor Electric Delivery's current standards. Telex seamlessly integrated the new scheme, aligning it with the solar farm's energy demands and ensuring smooth, reliable power transmission.

Isolation and Commissioning Plans for Critical Infrastructure

Telex's proficiency extended to the development and utilization of meticulous written isolation and commissioning plans for several crucial components within the transmission network. This encompassed eight 345KV transmission lines, two 345KV static var compensators, two 345 reactors with six 345KV zero crossing breakers, and three 345KV capacitor banks with six 345KV zero crossing breakers. The creation and execution of these plans underscored Telex's dedication to ensuring the safety, functionality, and regulatory compliance of critical infrastructure within the electrical grid.

In each of these projects, Telex showcased their adeptness in implementing cutting-edge technologies, upgrading relay systems, and enhancing the operational integrity of substations and transmission lines. Their commitment to innovation, quality, and precision has significantly contributed to the robustness and reliability of OnCor's electrical infrastructure.



Evergy Protection and Controls (Telex)

| Kansas City Metropolitan area

Guided by their unwavering commitment to technical excellence, Telex has undertaken a series of impactful projects that have significantly elevated the operational efficiency and reliability of Evergy's energy network. Through the integration of cutting-edge technologies, meticulous execution, and a forward-looking approach, Telex has showcased their proficiency in addressing complex challenges and delivering solutions that align seamlessly with Evergy's vision of a sustainable energy future.

Wolf Creek Nuclear Plant

At the Wolf Creek Nuclear Plant, Telex spearheaded the replacement of the existing Dynamic Fault Recorder (DFR) package, marking a critical stride towards bolstering reliability. Additionally, Telex's expertise was showcased through the implementation of 10 relay panels, encompassing transformer, line, breaker protection and controls, as well as bus protection. This comprehensive effort included substantial relaying and control upgrades for 2-345kV breakers, 2-69kV breakers, 2-12kV breakers, and 4 transformers. The successful completion of this intricate project solidified Telex's role in ensuring the seamless functionality of critical components within Evergy's network.

RTU Replacements

Throughout the expansive Evergy system, Telex embarked on a mission to modernize Remote Terminal Units (RTUs), showcasing their commitment to operational efficiency. By replacing outdated RTUs with advanced technology, Telex not only improved data collection and transmission capabilities but also reinforced Evergy's ability to monitor and control their network with enhanced precision. This initiative demonstrated Telex's dedication to continually elevating Evergy's operational capabilities.

Zoo Substation (Greenfield)

The Zoo Substation project stands as a testament to Telex's pioneering spirit. In this endeavor, Telex undertook the task of installing two 138kV breakers, a circuit switcher, a 25 MVA transformer, and metal-clad switchgear. The integration of associated relay protection further fortified the substation's capabilities, enhancing its role as a cornerstone of Evergy's energy distribution network.

In each of these projects, Telex has left an indelible mark on Evergy's pursuit of excellence. Through their unwavering commitment to precision, innovation, and the delivery of reliable solutions, Telex has played a vital role in shaping a more robust and technologically advanced energy landscape for the communities served by Evergy.

TEAM MEMBERS



Our local, senior-level expertise, backed by our assistant engineers and technicians, allows us to develop competent solutions and respond quickly to any issue that arises. Our team is stacked with professionals who have years of experience designing, managing, and testing a wide variety of substation and transmission and distribution projects ranging from 4 kV to 345 kV, and our mechanical/electrical team has experience with systems 4 kV and below. This following organization chart depicts our team members followed by key personnel resumes. Olsson will subcontract the protective relay testing, calibration, installation, commissioning for the ongoing, scheduled basis. Olsson will be the prime consultant and provide all other electrical engineering services.

City of Coffeyville, Kansas



BRYAN PARKHURST, PE
Project Manager



MATT ROBINSON, PE
Client Liaison



BILLY SONGER, PE
Senior Engineer

Telex Team

TONY HAUSEL

*Protection and
Control Technician*

ZACHARY HAMEN

*Protection and
Control Technician*

BRYAN PARKHURST, PE

Project Manager

EXPERIENCE SUMMARY

Bryan leads, directs, and manages Power Delivery projects. He works closely with Olsson's engineering teams to conduct project tasks. In addition to coordinating projects from start to finish. Bryan also oversees testing and quality assurance tasks.

Bryan is a skillful project manager with a background in electrical engineering, testing, repair. His diverse education and experience provides Olsson's Power Delivery client's with a strong base to accomplish most any task. Bryan maintains a drive towards leadership, technical proficiency, and creative process development. Bryan is devoted to practicing and maintaining the highest standards of safety in throughout the program's practice.



POWER

- Evergy, Program Management for System Protection; Kansas City Metropolitan area
- Evergy, Owner's Engineer System Projection; Kansas City Metropolitan area
- Evergy, Commissioning GMOPS; Kansas City Metropolitan area
- Evergy, Owner's Engineer 2022 Maintenance Projects; Kansas City Metropolitan area
- Evergy, Owner's Engineer Transformers - Sub Station G2; Kansas City Metropolitan area
- Evergy, PISA Owner's Engineer Project Service; Kansas City Metropolitan area
- Evergy, PISA Design Contract; Kansas City Metropolitan area
- Evergy, Zoo Substation Oversight; Kansas City, KS
- Evergy, Weaver Substation Oversight; Andover, KS
- Evergy, Program Management Maintenance Projects; Kansas City, MO

EDUCATION

- B.S., Electrical Engineering, University of Missouri-Kansas City

REGISTRATIONS

- Professional Engineer: MO
- Master Electrician

CERTIFICATIONS

- **NETA Level IV – Senior Certified Technician**
- OSHA 10 – Construction Safety and Health
- OSHA 30 – Construction Safety and Health

AFFILIATIONS

- IEEE - 16 years
- United States Marine Corps - Shop Chief - Telephone Switchboard Repair and Radio Repair
- National Society of Leadership and Success
- Society of Petroleum Engineers

OLSSON EXPERIENCE

- 2021 to Present

OVERALL EXPERIENCE

- 2005 to Present

MATTHEW ROBINSON, PE

Client Liaison

EXPERIENCE SUMMARY

Matthew manages design and construction phases and teams for investor-owned, municipal, cooperative, and municipal power utilities projects. He leads the charge in all aspects of development, design, and implementation of substation, transmission line, and distribution projects. With a dual background in electrical engineering and business, Matthew offers a distinctive perspective in project management and program management. Matthew specializes in protective relaying, coordination studies, settings development, panel design, substation retrofits, greenfield substation design and transmission line design.



POWER

- Evergy, Program Management Systems Protection; Kansas City, MO
- City of Coffeyville, Transformer Replacement; Coffeyville, KS
- Liberty Utilities - Program Management for Substation, Joplin, MO
- Evergy, Roeland Park Ring Bus Expansion; Roeland Park, KS
- Stilwell Area Development Authority, On Call Engineering; Stilwell, OK
- Evergy, PISA Owners Engineer Project Services; Kansas City metropolitan
- City of Sallisaw, North Substation Lines Design; Sallisaw, OK
- Carroll Electric Cooperative, Incident Review; Berryville, AR
- Carroll Electric Cooperative, 2021 On-Call Engineering; Berryville, AR
- Liberty, Document Control; Joplin, MO
- Liberty, Real Estate Easement Preparation; Joplin, MO
- Stilwell Area Development Authority, Electrical System Impacts; Stilwell, OK
- Liberty, Real Estate Program Management; Joplin, MO
- Evergy, 15th Street (507) P&C Design; Kansas City, MO
- Empire District, 161kV Ring Box and 12kV; Joplin, MO
- Liberty, Substation Rebuild 250; Arcola, MO
- City of Stilwell, Map Electric System; Stilwell, OK
- Empire, 2022 Program Management for Capital Improvement Projects; Joplin, MO
- City of Stilwell, Redbird Circuit Rebuild; Stilwell, OK
- Evergy, Concordia Sub (228) Replacement; Concordia, KS
- Empire, Substation 351 Replace Auto – Switch; Kansas City, KS
- Empire District, Substation 490; Joplin, MO
- Empire, Scoping Projects for Substations; Joplin, MO
- Liberty, Monett Auto Switch Scheme; Monett, MO

EDUCATION

- B.S., Electrical Engineering, University of Arkansas
- B.S., International Economics and Business, University of Arkansas

PROFESSIONAL REGISTRATIONS

- Professional Engineer: AR, MO, OK

OLSSON EXPERIENCE

- 2019 to Present

OVERALL EXPERIENCE

- 2006 to Present

BILLY SONGER, PE

Senior Engineer

EXPERIENCE SUMMARY

Billy practices accountability and adaptability in his projects. He uses his engineering skills to develop power solutions and adheres to clients' standards. With years of field experience, Billy provides can evaluate projects from multiple perspectives which is a valuable asset for troubleshooting issues and resolving them with confidence, experience and ingenuity. He has mastered many softwares and tools working in various phases, including modeling, protection, control, and process automation. Billy has five years of experience working with a local utility, testing and trouble shooting relay settings including SEL and GE relays.



POWER

- City of Coffeyville, Transformer Replacement; Coffeyville, KS
- Black & Veatch, CLECO Relay Settings;
- Black & Veatch, Relay Settings Avangrid
- Evergy, 15th Street (507) P&C Design; Kansas City, MO
- Evergy, Owners Engineer Systems Protection; Kansas City metropolitan area
- Carroll Electric Cooperative, 2021 On-Call Engineering; Berryville, AR
- Empire District, Engineering 2022 - 2023 On-Call; Joplin, MO
- Empire District, Substation 490; Joplin, MO
- Empire District, Substation 491; Joplin, MO
- Empire, Substation 124 Replace Control Enclosure; Mt. Vernon, MO
- Empire, Substation 437 Replace Auto Throwover; Marriionville, MO
- Empire, Substation 443 Auto Throwover Project; Noel, MO
- Empire, Substation 217 34.5kV to 69kV Conversion; Fair Play, MO
- Empire, Substation 509 BC Health; Joplin, MO
- Empire, Line Exits Substation 250; Joplin, MO
- Evergy, Concordia Substation 228; Concordia, MO
- Evergy, Owners Engineer Transformers; Kansas City, MO
- Evergy, PISA Design Contract; Kansas City, MO
- Liberty Utilities, On-Call Engineering Services; Joplin, MO
- Liberty Utilities, Program Management for Capital Projects; Joplin, MO
- Liberty Utilities, Real Estate Program Management; Joplin, MO
- Liberty Utilities, Substation 444 Sherwin Aging Assets; Joplin, MO
- Liberty Utilities, Substation 513 Replace Aged Wood;
- Liberty Utilities, ICON Ring Expansion; Joplin, MO
- Liberty Utilities, Substation Rebuild 250; Arcola, MO
- Liberty Utilities, Substation 318 Design; Collins, MO

EDUCATION

- B.S., Electrical Engineering, University of Arkansas

PROFESSIONAL REGISTRATIONS

- Professional Engineer: AR, MO, KS

OLSSON EXPERIENCE

- 2020 to Present

OVERALL EXPERIENCE

- 2013 to Present

TONY HAUSEL, TELEX

Protection and Control Technician

EXPERIENCE SUMMARY

Tony Hausel is an electrical technician with a wealth of expertise encompassing protective relaying, revenue metering, substation commissioning, and regulatory adherence. With a commendable history of upholding the dependability and efficiency of electric systems, Tony has effectively safeguarded the integrity of protective relays, overseen the commissioning of both novel and upgraded substations, and ensured strict compliance with regulatory frameworks. Tony's proficiencies extend across a spectrum of technical skills, including:

Protective Relay Technician:

Tony possesses an extensive grasp of protective relays, ranging from antiquated electromechanical models to state-of-the-art microprocessor relays. His prowess lies in the meticulous maintenance, rigorous testing, and comprehensive documentation of these pivotal components, ensuring their optimal operational performance.

Automation Programmer:

With adeptness as an automation programmer, Tony undertakes the programming and maintenance of SEL-3530s (RTACs) and SEL-2440s (DPACs). His collaborative efforts with system operations guarantee the precise configuration of points within SCADA systems, with swift resolution of any inconsistencies to uphold seamless operations.

Circuit Analysis:

Tony exhibits the capacity to inject current into circuit breakers and transformers, employing data analysis to verify their proper functioning. His skillset extends to real-time analysis of active circuits, facilitating the prompt identification of potential equipment irregularities and enabling timely corrective actions.

Security Gateway Programmer:

Tony's proficiency in programming and sustaining SEL-3620 security gateways plays a pivotal role in satisfying CIP requirements for Medium Impact substations. His meticulous approach ensures the alignment of these security measures with regulatory directives, enhancing the overall cybersecurity of critical infrastructure.

Revenue Meter Technician:

Tony's specialization lies in the installation and rigorous testing of three-phase Form 9 WYE meters within substations. His diligent assessment of transformers assures metering accuracy, contributing to the precise monitoring of power distribution and consumption.

System Troubleshooter:

Tony excels in investigating SCADA alarms within substations, promptly addressing issues and effecting necessary remedies. Beyond troubleshooting communication failures within SCADA systems, he adeptly identifies and rectifies challenges associated with tripping schemes and remote access.

EDUCATION

- Associate Of Science, Electronics and Computer Technology, Ozarks Technical Community College
- Associate of Art, Ozarks Technical Community College

TELEX EXPERIENCE

- 2022 to Present

OVERALL EXPERIENCE

- 2005 to Present

ZACHARY A. HAMEN, TELEX

Protection and Control Technician

EXPERIENCE SUMMARY

Zachary Hamen has extensive expertise in the field of electrical substation operations and maintenance, specializing in relay technology and telecommunications systems. With a track record of leadership and successful project execution, Zachary's experience spans across various roles and responsibilities, showcasing his comprehensive skill set:

Supervisor, System EHV Substations

In the capacity of Supervisor, Zachary demonstrated his exceptional leadership by overseeing the daily operations and maintenance of OG&E's 345kV, 500kV, and generation interconnect substations. He managed and coordinated the efforts of five crews, each responsible for distinct craft positions, including Relay Techs, Maintenance Techs, and SCADA Techs. Notably, he successfully orchestrated an emergency disassembly, transport, and re-assembly of a 345kV line reactor across a distance of 105 miles.

Relay Foreman

In the role of Relay Foreman, Zachary led a team of five Relay Techs, directing functional and calibration testing on relays within the NW Oklahoma district. This encompassed a diverse range of relay technologies, from electromechanical to modern microprocessor relays. He also managed critical maintenance projects within substations, addressing battery charger replacements, control circuit troubleshooting, SCADA issues, and more. Notable projects included the intricate wiring and protection setup for a 138kV phase shifting transformer and the establishment of a new switchyard for interconnecting with a foreign-owned windfarm.

Relay Technician

As a Relay Technician, Zachary was responsible for conducting relay functional and calibration testing, operating and maintaining Distribution and Transmission substations within the NW Oklahoma District. Notably, he assumed a leadership role in the absence of a Relay Foreman, showcasing his adaptability and resourcefulness. He also played a pivotal role in training and mentoring new technicians who have gone on to become skilled Relay Technicians.

Telecommunications Tech

In his earlier role as a Telecommunications Tech, Zachary played a crucial role in maintaining network, fiber optic, and phone systems across substations, power plants, and offices. His collaborative approach ensured smooth communications between various teams, including Relay Techs, SCADA Techs, Meter Techs, and external stakeholders.

Relay Proficiency

Zachary's relay proficiency spans an impressive array of electromechanical and SEL microprocessor relays, including models such as 2PG10, 221G, 251, 321, 311A, 311B, 311C, 311L, 387, 351, 351S, 411L, 421, 487E, 487B, and 487V. His expertise extends to testing various relay schemes, such as Step-Distance, POTT, and DCB, utilizing both fiber optic and power line carrier communication methods.

EDUCATION

- A.A.S. Degree in Electronics Technology Industrial Focus, Honor Graduate, Northern Oklahoma College
- B.S. Business Administration: Human Resource Management, Post University, In Progress
- Mechatronics Systems and Electronics Technology Program, Autry Technology Center

MILITARY

- Branch of Service: Navy
- Rank/Rate: E-5/MC2
- Separation Date: 11 June 2007
- Awards: Aviation Warfare Specialist, Good Conduct Medal, Global War on Terrorism, Overseas Service Medal (x3), Sea Service Medal (x3)
- Clearance: Secret

TELEX EXPERIENCE

- 2020 to Present

OVERALL EXPERIENCE

- 2011 to Present

PROJECT TEAM EXPERIENCE MATRIX

	Protective Relay Testing	Power System Coordination Studies	Transformers, LTC, Breakers, Capacitors, Field Reclosers Testing	Fault Analysis and Investigation	Cable Testing	Station Battery Testing	Generator Testing	Control Circuitry Troubleshooting	On-Call Technical Support for Electric Utility
Bryan Parkhurst	X	X	X	X	X	X		X	X
Billy Songer	X	X	X	X	X	X		X	X
Tony Hausel	X	X	X	X	X	X	X	X	X
Zachary Hamen	X	X	X	X	X	X	X	X	X

SCHEDULE



Upon project award, Olsson will work with our partnered service provider and Coffeyville Municipal Light & Power to review the existing Equipment Summary and Schedule. Upon review, a formal four-year breakdown schedule of anticipated testing will be developed and presented for final approval. With a formal set of schedules in place for each year, Olsson will begin coordination of actual testing dates that have been historically feasible to meet considering system needs.

The yearly schedules will be provided with equipment to be tested, anticipated testing window required, anticipated start dates, and anticipated number of testing technicians that will complete the work.

ABILITY TO MEET SCHEDULES

Our best measure of our success is what our clients say about us. In 2022, 93 percent of our business came from repeat clients. This is a testament to our focus on client service. We use our bench strength to complete projects in a timely fashion. Below are a few examples of how we accomplish this.

Clay Center Transmission Line

KANSAS

Olsson helped to upgrade two miles of a new 115 kV transmission line. A new switching station and substation also had to be constructed. Two bays would have to be built in the new switching station – one to handle current usage and one for future expansion. We created a design that allowed for a new power station to be the “base” of the new 115 kV line and tied into the existing station. Rather than decommissioning the existing structure and building anew, **our team saved the client time and thousands of dollars by using the existing station’s infrastructure to add the new transmission line.**

OPPD Transmission Tower Stabilization

NEBRASKA

A combination of heavy rain and rapid snowmelt in 2019 unleashed unprecedented flooding across eastern Nebraska. As high water receded, the new channel remained, leaving several transmission structures in new, precarious positions within the swift flow. Olsson aided the OPPD in keeping power lines energized to serve OPPD customers during the high-demand summer season that followed the flooding. **An accurate scope of work was essential because there was no time to negotiate scope alterations once the project started. Remarkably, we completed the project in roughly 16 weeks.** Olsson’s nimble and talented team adapted to the changing and growing needs of our client as this project progressed.



93% OF OUR WORK IN 2022
came from repeat clients –
*a testament to who we are
and what we do.*



U.S. Army Corps of Engineers Arnold Substation

MISSOURI

The electrical design upgraded the Arnold Substation from one 34.5 kV circuit and one 12.47 kV circuit to two new 34.5 kV circuits and one future 34.5 kV circuit. In addition to replacing the 12.47 kV circuit entirely with a new 34.5 kV circuit and associated equipment, the existing 34.5 kV circuit was replaced with a new step-down transformer, new switchgear, and new 34.5 kV feeders/duct bank fed from a new location. We demolished the existing 12.47 kV circuit and associated equipment, such as control cabinets, step-down transformer, and switchgear. A critical component of the design was automatic switching from one 34.5 kV circuit to the other 34.5 kV circuit without interruption in the event of the loss of one transformer (the loss of both transformers requires standby generators to automatically start). **Olsson carefully coordinated with Ameren Missouri Electric Utility and the U.S. Army Corps of Engineers to accomplish this task within the timeframe required.**

Campus-wide Chiller Plant Expansion at Kansas State University

KANSAS

When Kansas State University found itself in a crisis related to its chilled water capacity, they turned to Olsson for our expertise. This water chiller expansion project was the first of its kind and now serves as a model for other university campuses. Faced with a decision of whether to add to the old system or replace it with a new standalone system, Olsson engineers performed a thorough analysis of the existing conditions and recommended expanding. It resulted in three components: chilled water distribution mains, chilled water building upgrades, and a chilled water plant. **And when the Construction Manager at Risk escalated the schedule, Olsson was able to pull in resources firmwide to complete the project on time. This project was skillfully handled by more than 100 professionals across multiple offices.**

Clarksville Connected Utilities Water Source Mitigation

ARKANSAS

Utility officials in Clarksville, Arkansas, found themselves in a race they had to win. They put Olsson on their team to make sure they did. The unusual circumstances stemmed from construction of the Diamond Pipeline, designed to transport domestic sweet crude oil 440 miles from Cushing, Oklahoma, to Memphis, Tennessee. Officials discovered the selected route intersected the streams that supply raw water for treatment and distribution to 28,000 residential and industrial customers in Clarksville and the surrounding area. Clarksville Connected Utilities (CCU) needed a mitigation solution to preserve the integrity of its water system in case of a pipeline leak, and the utility needed the solution before 200,000 barrels of oil began flowing beneath the critical watersheds every day. **We helped deliver the project ahead of schedule and at an actual cost of \$5.6 million, which was \$1.3 million under budget.**



"I always feel we have unique needs and we were met not with 'how Olsson has done it in the past' but instead you have tailored your past experience and knowledge to meet our needs. You have a customized approach by listening and developing to our needs. A lot of firms say they will do that, but they are not good at implementing it."

- Liberty Utilities



"One of the reasons we chose Olsson was because of the individuals you have on board and their ability to quickly meet specifications. That is your biggest strength. We would have to train other consultants."

- Evergy



Olsson Hourly Rates

Team Leader	\$250
Technical Leader	\$300
Senior Engineer	\$240
Assistant Engineer	\$120
Project Engineer	\$200
Associate Engineer	\$150
UAV/Drone Operator	\$132
Senior Surveyor	\$150
Design Technician	\$100
Senior Technician	\$120
Public Involvement	\$90

Telex Hourly Rates

	ST	OT	OT2
Lead P&C Technician	\$185	\$227.50	\$370.00
Senior P&C Technician	\$168	\$252	\$336
Junior P&C Technician (Tech II)	\$140	\$210	\$280
Junior P&C Technician (Tech I)	\$128	\$192	\$256
Electrician	\$112	\$168	\$224
Travel Time (Hourly)	ST Rate		
CT Test Equipment, per day	\$150		
Relay Test Equipment, per day	\$200		
Per Diem	\$190		
Materials and Equipment	10%		

Olsson Reimbursable Expenses

THIS SCHEDULE CAN BE PROVIDED WHEN CLIENT REQUESTS ACTUAL COST INFORMATION

CURRENT REIMBURSABLE EXPENSE DETAIL

Travel		Miscellaneous Materials/Supplies/Services	
Personal Vehicles	0.625/mile	Supplies	Cost +10%
Suburban/Pickups	0.75/mile	Outside Billings	Cost +10%
Olsson Fleet Cars/Vans/SUV		Telephone	Cost +10%
Under 150 Miles	0.625/mile	Consultants	Cost +10%
Over 150 Miles	95.00/day	Laboratory	Cost +10%
		Filling Fees	
		City	2.50/each
		Rural	2.50/each

Office Expenses*

Copies BW - All Konica & Textronix	0.15/each
Copies Color 8.5x11	0.50/each
Copies Color 8.5x14	0.50/each
Copies Color 11x17	1.00/each
Line Drawing Bond	0.25/sq ft
Line Drawing Photo	0.65/sq ft
Map Rendering Bond	1.25/sq ft
Map Rendering Photo	1.65/sq ft
Full Color Image Bond	2.50/sq ft
Full Color Image Photo	2.90/sq ft
Large Format Print - Presentation	5.00/sq ft

Field Tests*

	Estimated Costs
Aggregate	30.00/test
Concrete	65.00/test
Troxler Nuclear Density Gauge	25.00/test
Compaction Tests	100.00/day max
Cylinder Breaks	10.00/break
Cylinder Breaks Reserve	4.00/each

Survey Supplies & Equipment

Survey Supplies	Estimated Costs
Wood Lath - Various Sizes	0.90/each*
Wood Hubs (2x2x8)	0.55/each*
Wood Guards (Stakes) (1x2x18)	0.55/each*
Pipe	5.25/each
Flags	0.10/each
Flagging Tape	1.60/roll
Paint	4.50/can
Rebar #4 (1/2")	4.55/each
Rebar #6 (3/4")	4.55/each
#4 Rebar 18"	1.66/each
#4 Rebar #12	1.45/each
Equipment	1.45/each
GPS	25.00/hour
3D Scanner Total Station	250.00/day
EDM (Total Station-A)	10.00/hour
EDM (Total Station-B)	5.00/hour
4-WD ATV	100.00/day
Jack Hammer	Current Rental Rates

*This does not reflect a complete list of items that are chargeable by Olsson. Costs subject to change.

Shaded Costs are estimates only and vary by region. Consult the field services/survey team who is to perform the work for their current billing rates.

Eff. 1/2023

OT is the standard overtime rate of 1.5 x ST after 40 hours. OT2 is for holidays and Sundays worked.

Assumptions & Clarifications

- Rates do not include equipment such as man lifts, apparatus test equipment such as Doble M4000 power factor analysis set, Sweep frequency analysis equipment, breaker timing equipment, TTR, Hipot, and DLRO test sets.
- The above rates apply to 2023 with a 3% rate increase 2024 and 2025.

INSURANCE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/24/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER HUB International Great Plains LLC 11516 Miracle Hills Drive Suite 100 Omaha NE 68154		CONTACT NAME: Molly Harmon PHONE (A/C, No, Ext): 402-964-5598 FAX (A/C, No): 402-557-6325 E-MAIL ADDRESS: molly.harmon@hubinternational.com															
INSURED Olsson, Inc. 7301 W. 133rd St 913-381-1170 Overland Park KS 66213		INSURER(S) AFFORDING COVERAGE <table border="1"> <tr> <th>INSURER</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A : QBE Specialty Insurance</td> <td>11515</td> </tr> <tr> <td>INSURER B : Amerisure Mutual Insurance Company</td> <td>23396</td> </tr> <tr> <td>INSURER C : Amerisure Insurance Company</td> <td>19488</td> </tr> <tr> <td>INSURER D : Underwriters at Lloyd's London</td> <td>15792</td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>		INSURER	NAIC #	INSURER A : QBE Specialty Insurance	11515	INSURER B : Amerisure Mutual Insurance Company	23396	INSURER C : Amerisure Insurance Company	19488	INSURER D : Underwriters at Lloyd's London	15792	INSURER E :		INSURER F :	
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INSURER E :																	
INSURER F :																	

COVERAGES

CERTIFICATE NUMBER: 74475040

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:			CPP21194510202	1/1/2023	1/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
C	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY			CA 21194500201	1/1/2023	1/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ EXCESS LIAB ☐ DED ☐ RETENTION \$			CU 21194520102	1/1/2023	1/1/2024	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC 21194530101	1/1/2023	1/1/2024	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A D	Professional Liability Claims Made Cyber			HUN00059-02 ACS1071023	1/1/2023 1/1/2023	1/1/2024 1/1/2024	PL Each Claim/Agg 5,000,000 PL Ded Per Claim 500,000 Occurrence/Agg 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 All carriers listed above have an AM Best Rating of at least A, XV. Pollution coverage is included in the Professional Liability policy if it arises out of the negligence of the insured in performing their professional services. General Liability, Auto Liability, and Workers Compensation/Employers Liability are underlying policies of the Umbrella Liability.

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

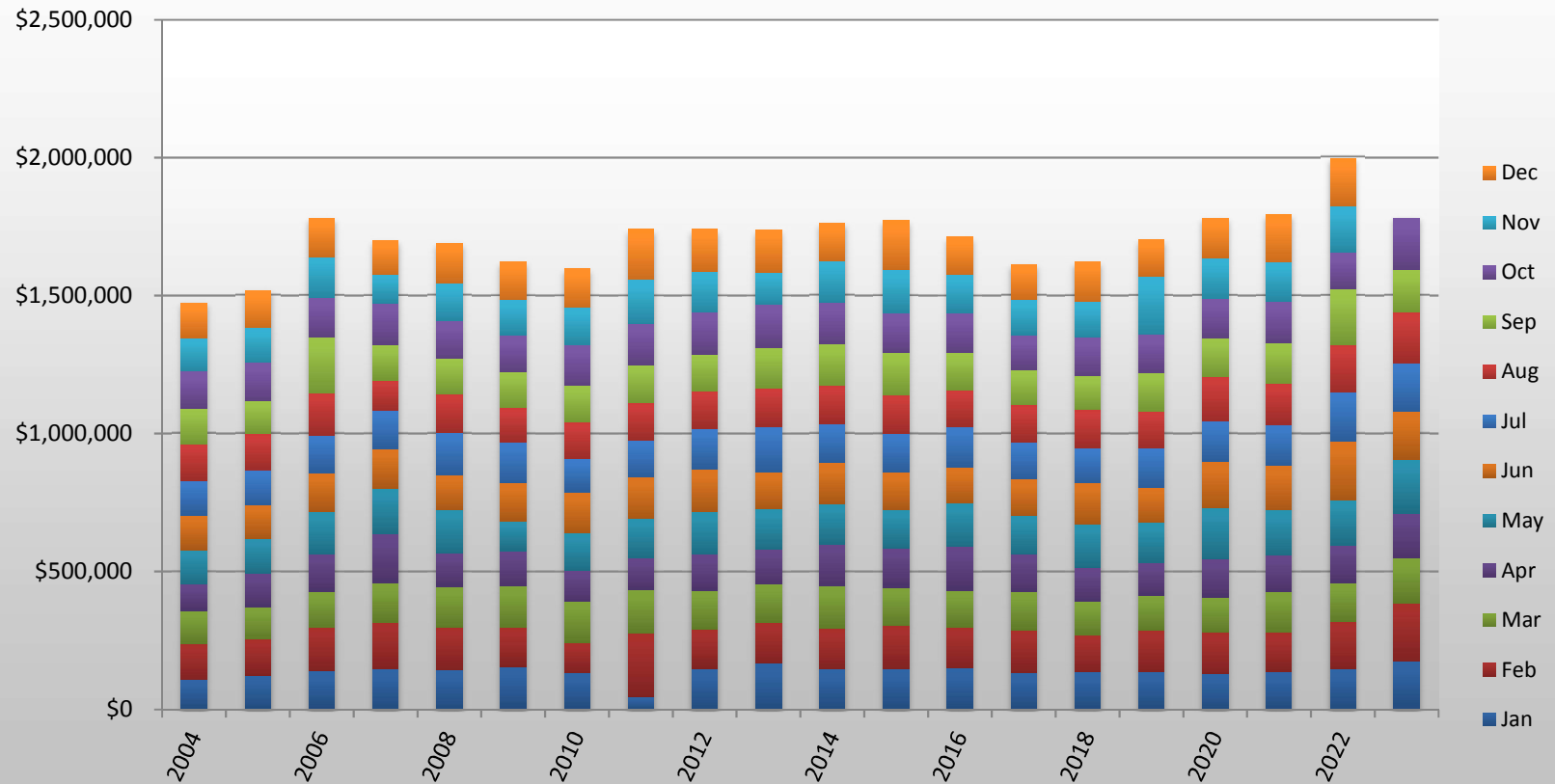
Jim Aldridge

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ACORD 25 (2016/03)

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City 1 Cent Sales Tax Revenue



**2023 LOCAL RETAIL SALES TAX COLLECTION
1 CENT SALES/COMP USE TAX REVENUE COMBINED**

<u>TAXING MONTH</u>	<u>COLLECTION MONTH</u>	<u>MONTH RECEIVED</u>	<u>2020 ACTUAL .01 TAX</u>	<u>2021 ACTUAL .01 TAX</u>	<u>2021/2020 PERCENTAGE INC OR DEC .01 TAX</u>	<u>2022 ACTUAL .01 TAX</u>	<u>2022/2021 PERCENTAGE INC OR DEC .01 TAX</u>	<u>2023 ACTUAL .01 TAX</u>	<u>2023/2022 PERCENTAGE INC OR DEC .01 TAX</u>
NOVEMBER	DECEMBER	JANUARY	<u>\$129,478.86</u> \$129,478.86	<u>\$136,725.42</u> \$136,725.42	<u>5.60%</u> 5.60%	<u>\$147,506.97</u> \$147,506.97	<u>7.89%</u> 7.89%	<u>\$175,968.68</u> \$175,968.68	<u>19.30%</u> 19.30%
DECEMBER	JANUARY	FEBRUARY	<u>149,748.48</u> \$279,227.34	<u>142,796.46</u> \$279,521.88	<u>-4.64%</u> 0.11%	<u>170,426.85</u> \$317,933.82	<u>19.35%</u> 13.74%	<u>211,415.71</u> \$387,384.40	<u>24.05%</u> 21.84%
JANUARY	FEBRUARY	MARCH	<u>126,811.64</u> \$406,038.98	<u>148,210.61</u> \$427,732.49	<u>16.87%</u> 5.34%	<u>139,524.88</u> \$457,458.71	<u>-5.86%</u> 6.95%	<u>161,666.77</u> \$549,051.16	<u>15.87%</u> 20.02%
FEBRUARY	MARCH	APRIL	<u>\$138,057.94</u> \$544,096.92	<u>\$131,093.37</u> \$558,825.86	<u>-5.04%</u> 2.71%	<u>\$138,352.90</u> \$595,811.61	<u>5.54%</u> 6.62%	<u>161,819.45</u> \$710,870.61	<u>16.96%</u> 19.31%
MARCH	APRIL	MAY	<u>\$187,126.75</u> \$731,223.67	<u>\$164,400.68</u> \$723,226.54	<u>-12.14%</u> -1.09%	<u>\$163,375.04</u> \$759,186.65	<u>-0.62%</u> 4.97%	<u>196,216.25</u> \$907,086.86	<u>20.10%</u> 19.48%
APRIL	MAY	JUNE	<u>\$169,394.62</u> \$900,618.29	<u>\$161,617.73</u> \$884,844.27	<u>-4.59%</u> -1.75%	<u>\$214,935.29</u> \$974,121.94	<u>32.99%</u> 10.09%	<u>171,935.96</u> \$1,079,022.81	<u>-20.01%</u> 10.77%
MAY	JUNE	JULY	<u>\$143,931.92</u> \$1,044,550.20	<u>\$148,162.58</u> \$1,033,006.85	<u>2.94%</u> -1.11%	<u>\$175,792.16</u> \$1,149,914.10	<u>18.65%</u> 11.32%	<u>176,398.89</u> \$1,255,421.70	<u>0.35%</u> 9.18%
JUNE	JULY	AUGUST	<u>\$161,989.65</u> \$1,206,539.85	<u>\$148,629.71</u> \$1,181,636.57	<u>-8.25%</u> -2.06%	<u>\$171,028.69</u> \$1,320,942.79	<u>15.07%</u> 11.79%	<u>184,737.83</u> \$1,440,159.53	<u>8.02%</u> 9.03%
JULY	AUGUST	SEPTEMBER	<u>\$139,219.54</u> \$1,345,759.39	<u>\$148,063.75</u> \$1,329,700.32	<u>6.35%</u> -1.19%	<u>\$201,970.83</u> \$1,522,913.62	<u>36.41%</u> 14.53%	<u>153,971.62</u> \$1,594,131.15	<u>-23.77%</u> 4.68%
AUGUST	SEPTEMBER	OCTOBER	<u>\$143,576.03</u> \$1,489,335.42	<u>\$150,613.57</u> \$1,480,313.89	<u>4.90%</u> -0.61%	<u>\$133,286.06</u> \$1,656,199.69	<u>-11.50%</u> 11.88%	<u>187,904.87</u> \$1,782,036.02	<u>40.98%</u> 7.60%
SEPTEMBER	OCTOBER	NOVEMBER	<u>\$147,038.62</u> \$1,636,374.04	<u>\$141,725.96</u> \$1,622,039.85	<u>-3.61%</u> -0.88%	<u>\$167,880.21</u> \$1,824,079.90	<u>18.45%</u> 12.46%		
OCTOBER	NOVEMBER	DECEMBER	<u>\$144,568.85</u> \$1,780,942.89	<u>\$172,211.06</u> \$1,794,250.91	<u>19.12%</u> 0.75%	<u>\$174,110.77</u> \$1,998,190.67	<u>1.10%</u> 11.37%		

**2023 LOCAL RETAIL SALES TAX COLLECTION
1 CENT SALES TAX REVENUE**

<u>TAXING MONTH</u>	<u>COLLECTION MONTH</u>	<u>MONTH RECEIVED</u>	<u>2020 ACTUAL .01 TAX</u>	<u>2021 ACTUAL .01 TAX</u>	<u>2021/2020 PERCENTAGE INC OR DEC .01 TAX</u>	<u>2022 ACTUAL .01 TAX</u>	<u>2022/2021 PERCENTAGE INC OR DEC .01 TAX</u>	<u>2023 ACTUAL .01 TAX</u>	<u>2023/2022 PERCENTAGE INC OR DEC .01 TAX</u>
NOVEMBER	DECEMBER	JANUARY	<u>\$108,954.04</u> \$108,954.04	<u>\$115,445.61</u> \$115,445.61	<u>5.96%</u> 5.96%	<u>\$118,241.78</u> \$118,241.78	<u>2.42%</u> 2.42%	<u>\$140,310.40</u> \$140,310.40	<u>18.66%</u> 18.66%
DECEMBER	JANUARY	FEBRUARY	<u>\$123,592.36</u> \$232,546.40	<u>\$121,040.66</u> \$236,486.27	<u>-2.06%</u> 1.69%	<u>\$138,315.66</u> \$256,557.44	<u>14.27%</u> 8.49%	<u>\$168,665.31</u> \$308,975.71	<u>21.94%</u> 20.43%
JANUARY	FEBRUARY	MARCH	<u>\$107,636.90</u> \$340,183.30	<u>\$120,769.78</u> \$357,256.05	<u>12.20%</u> 5.02%	<u>\$114,818.42</u> \$371,375.87	<u>-4.93%</u> 3.95%	<u>\$135,214.15</u> \$444,189.86	<u>17.76%</u> 19.61%
FEBRUARY	MARCH	APRIL	<u>\$115,379.16</u> \$455,562.46	<u>\$113,437.35</u> \$470,693.40	<u>-1.68%</u> 3.32%	<u>\$107,049.79</u> \$478,425.65	<u>-5.63%</u> 1.64%	<u>\$130,136.19</u> \$574,326.05	<u>21.57%</u> 20.04%
MARCH	APRIL	MAY	<u>\$157,873.37</u> \$613,435.83	<u>\$132,384.05</u> \$603,077.45	<u>-16.15%</u> -1.69%	<u>\$134,608.66</u> \$613,034.31	<u>1.68%</u> 1.65%	<u>\$160,308.71</u> \$734,634.76	<u>19.09%</u> 19.84%
APRIL	MAY	JUNE	<u>\$145,644.73</u> \$759,080.56	<u>\$136,336.73</u> \$739,414.18	<u>-6.39%</u> -2.59%	<u>\$183,279.12</u> \$796,313.43	<u>34.43%</u> 7.70%	<u>\$143,743.12</u> \$878,377.88	<u>-21.57%</u> 10.31%
MAY	JUNE	JULY	<u>\$126,234.49</u> \$885,315.05	<u>\$125,737.71</u> \$865,151.89	<u>-0.39%</u> -2.28%	<u>\$145,258.75</u> \$941,572.18	<u>15.53%</u> 8.83%	<u>\$143,825.41</u> \$1,022,203.29	<u>-0.99%</u> 8.56%
JUNE	JULY	AUGUST	<u>\$128,162.66</u> \$1,013,477.71	<u>\$117,920.34</u> \$983,072.24	<u>-7.99%</u> -3.00%	<u>\$136,205.10</u> \$1,077,777.29	<u>15.51%</u> 9.63%	<u>\$147,569.34</u> \$1,169,772.63	<u>8.34%</u> 8.54%
JULY	AUGUST	SEPTEMBER	<u>\$114,552.90</u> \$1,128,030.61	<u>\$121,720.66</u> \$1,104,792.89	<u>6.26%</u> -2.06%	<u>\$165,153.55</u> \$1,242,930.84	<u>35.68%</u> 12.50%	<u>\$129,222.78</u> \$1,298,995.41	<u>-21.76%</u> 4.51%
AUGUST	SEPTEMBER	OCTOBER	<u>\$119,033.30</u> \$1,247,063.91	<u>\$125,739.19</u> \$1,230,532.08	<u>5.63%</u> -1.33%	<u>\$115,192.01</u> \$1,358,122.85	<u>-8.39%</u> 10.37%	<u>\$149,899.30</u> \$1,448,894.70	<u>30.13%</u> 6.68%
SEPTEMBER	OCTOBER	NOVEMBER	<u>\$119,658.30</u> \$1,366,722.21	<u>\$118,273.53</u> \$1,348,805.61	<u>-1.16%</u> -1.31%	<u>\$136,349.66</u> \$1,494,472.51	<u>15.28%</u> 10.80%		
OCTOBER	NOVEMBER	DECEMBER	<u>\$117,483.82</u> \$1,484,206.04	<u>\$132,495.85</u> \$1,481,301.46	<u>12.78%</u> -0.20%	<u>\$144,089.84</u> \$1,638,562.35	<u>8.75%</u> 10.62%		

**2023 LOCAL RETAIL SALES TAX COLLECTION
1 CENT COMPENSATING USE TAX REVENUE**

<u>TAXING MONTH</u>	<u>COLLECTION MONTH</u>	<u>MONTH RECEIVED</u>	<u>2020 ACTUAL .01 TAX</u>	<u>2021 ACTUAL .01 TAX</u>	<u>2021/2020 PERCENTAGE INC OR DEC .01 TAX</u>	<u>2022 ACTUAL .01 TAX</u>	<u>2022/2021 PERCENTAGE INC OR DEC .01 TAX</u>	<u>2023 ACTUAL .01 TAX</u>	<u>2023/2022 PERCENTAGE INC OR DEC .01 TAX</u>
NOVEMBER	DECEMBER	JANUARY	<u>\$20,524.82</u>	<u>\$21,279.81</u>	<u>3.68%</u>	<u>\$29,265.19</u>	<u>37.53%</u>	<u>\$35,658.28</u>	<u>21.85%</u>
			\$20,524.82	\$21,279.81	3.68%	\$29,265.19	37.53%	\$35,658.28	21.85%
DECEMBER	JANUARY	FEBRUARY	<u>\$26,156.12</u>	<u>\$21,755.80</u>	<u>-16.82%</u>	<u>\$32,111.19</u>	<u>47.60%</u>	<u>\$42,750.41</u>	<u>33.13%</u>
			\$46,680.94	\$43,035.61	-7.81%	\$61,376.38	42.62%	\$78,408.69	27.75%
JANUARY	FEBRUARY	MARCH	<u>\$19,174.74</u>	<u>\$27,440.83</u>	<u>43.11%</u>	<u>\$24,706.46</u>	<u>-9.96%</u>	<u>\$26,452.61</u>	<u>7.07%</u>
			\$65,855.68	\$70,476.44	7.02%	\$86,082.84	22.14%	\$104,861.30	21.81%
FEBRUARY	MARCH	APRIL	<u>\$22,678.78</u>	<u>\$17,656.02</u>	<u>-22.15%</u>	<u>\$31,303.11</u>	<u>77.29%</u>	<u>\$31,683.26</u>	<u>1.21%</u>
			\$88,534.46	\$88,132.46	-0.45%	\$117,385.95	33.19%	\$136,544.56	16.32%
MARCH	APRIL	MAY	<u>\$29,253.38</u>	<u>\$32,016.64</u>	<u>9.45%</u>	<u>\$28,766.38</u>	<u>-10.15%</u>	<u>\$35,907.54</u>	<u>24.82%</u>
			\$117,787.84	\$120,149.09	2.00%	\$146,152.34	21.64%	\$172,452.10	17.99%
APRIL	MAY	JUNE	<u>\$23,749.89</u>	<u>\$25,281.00</u>	<u>6.45%</u>	<u>\$31,656.17</u>	<u>25.22%</u>	<u>\$28,192.84</u>	<u>-10.94%</u>
			\$141,537.73	\$145,430.09	2.75%	\$177,808.51	22.26%	\$200,644.94	12.84%
MAY	JUNE	JULY	<u>\$17,697.43</u>	<u>\$22,424.87</u>	<u>26.71%</u>	<u>\$30,533.41</u>	<u>36.16%</u>	<u>\$32,573.48</u>	<u>6.68%</u>
			\$159,235.16	\$167,854.96	5.41%	\$208,341.92	24.12%	\$233,218.42	11.94%
JUNE	JULY	AUGUST	<u>\$33,826.99</u>	<u>\$30,709.37</u>	<u>-9.22%</u>	<u>\$34,823.59</u>	<u>13.40%</u>	<u>\$37,168.49</u>	<u>6.73%</u>
			\$193,062.14	\$198,564.33	2.85%	\$243,165.51	22.46%	\$270,386.90	11.19%
JULY	AUGUST	SEPTEMBER	<u>\$24,666.64</u>	<u>\$26,343.09</u>	<u>6.80%</u>	<u>\$36,817.28</u>	<u>39.76%</u>	<u>\$24,748.84</u>	<u>-32.78%</u>
			\$217,728.78	\$224,907.42	3.30%	\$279,982.78	24.49%	\$295,135.74	5.41%
AUGUST	SEPTEMBER	OCTOBER	<u>\$24,542.72</u>	<u>\$24,874.38</u>	<u>1.35%</u>	<u>\$18,094.06</u>	<u>-27.26%</u>	<u>\$38,005.58</u>	<u>110.04%</u>
			\$242,271.51	\$249,781.80	3.10%	\$298,076.84	19.33%	\$333,141.32	11.76%
SEPTEMBER	OCTOBER	NOVEMBER	<u>\$27,380.32</u>	<u>\$23,452.44</u>	<u>-14.35%</u>	<u>\$31,530.55</u>	<u>34.44%</u>		
			\$269,651.83	\$273,234.24	1.33%	\$329,607.39	20.63%		
OCTOBER	NOVEMBER	DECEMBER	<u>\$27,085.03</u>	<u>\$39,715.21</u>	<u>46.63%</u>	<u>\$30,020.93</u>	<u>-24.41%</u>		
			\$296,736.86	\$312,949.45	5.46%	\$359,628.32	14.92%		

2023 SALES TAX ALLOCATION

Month	Sales & Use Tax Collected	General Fund (1/2 Cent) 010-4-000-029	Street (Hwy) Improvement (1/2 Cent) 520-4-220-195	Street (Non-Hwy) Improvements (1/2 Cent Eff 4/1/10) 520-4-220-195	Capital Improvements (1/2 Cent) (See Below)	Community Improvements Sales Tax Fund (1/2 Cent) (See Below)	CRMC Sales Tax Fund (1/2 Cent) 560-4-000-195	TOTAL COLLECTIONS
January	\$ 527,906.05	\$ 87,984.34	\$ 87,984.34	\$ 87,984.34	\$ 87,984.34	\$ 87,984.34	\$ 87,984.34	\$ 527,906.05
February	634,247.14	105,707.86	105,707.86	105,707.86	105,707.86	105,707.86	105,707.86	634,247.14
March	485,000.30	80,833.38	80,833.38	80,833.38	80,833.38	80,833.38	80,833.38	485,000.30
April	485,458.34	80,909.72	80,909.72	80,909.72	80,909.72	80,909.72	80,909.72	485,458.34
May	588,648.74	98,108.12	98,108.12	98,108.12	98,108.12	98,108.12	98,108.12	588,648.74
June	515,807.87	85,967.98	85,967.98	85,967.98	85,967.98	85,967.98	85,967.98	515,807.87
July	529,196.67	88,199.45	88,199.45	88,199.45	88,199.45	88,199.45	88,199.45	529,196.67
August	554,213.48	92,368.91	92,368.91	92,368.91	92,368.91	92,368.91	92,368.91	554,213.48
September	461,914.85	76,985.81	76,985.81	76,985.81	76,985.81	76,985.81	76,985.81	461,914.85
October	563,714.62	93,952.44	93,952.44	93,952.44	93,952.44	93,952.44	93,952.44	563,714.62
November	-	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-	-
	\$ 5,346,108.06	\$ 891,018.01	\$ 891,018.01	\$ 891,018.01	\$ 891,018.01	\$ 891,018.01	\$ 891,018.01	\$ 5,346,108.06

Allocation of Capital Improvements Sales Tax Portion

Month	Capital Equipment (20%) 500-4-000-199	Economic Development (10%) 180-4-000-195	Capital Improv. - Municipal Building Renovation Project 520-4-350-195	Sales Tax Bond Debt Service 530-4-000-195	Total Capital Improvements (1/2 Cent) (See Above)	Housing & Economic Development Sales Tax Fund 620-4-000-195	Parks & Community Improvement Sales Tax Fund 630-4-000-195	Downtown Economic Development Sales Tax Fund 640-4-000-195	Total Community Improvements (1/2 Cent) (See Above)
January	\$ 17,596.87	\$ 8,798.43	-	61,589.04	\$ 87,984.34	\$ 35,193.74	\$ 35,193.74	\$ 17,596.87	87,984.34
February	21,141.57	10,570.79	-	73,995.50	105,707.86	42,283.14	42,283.14	21,141.57	105,707.86
March	16,166.68	8,083.34	-	56,583.37	80,833.38	32,333.35	32,333.35	16,166.68	80,833.38
April	16,181.94	8,090.97	-	56,636.81	80,909.72	32,363.89	32,363.89	16,181.94	80,909.72
May	19,621.62	9,810.81	-	68,675.69	98,108.12	39,243.25	39,243.25	19,621.62	98,108.12
June	17,193.60	8,596.80	-	60,177.58	85,967.98	34,387.19	34,387.19	17,193.60	85,967.98
July	17,639.89	8,819.94	-	61,739.61	88,199.45	35,279.78	35,279.78	17,639.89	88,199.45
August	18,473.78	9,236.89	-	64,658.24	92,368.91	36,947.57	36,947.57	18,473.78	92,368.91
September	15,397.16	7,698.58	-	53,890.07	76,985.81	30,794.32	30,794.32	15,397.16	76,985.81
October	18,790.49	9,395.24	-	65,766.71	93,952.44	37,580.97	37,580.97	18,790.49	93,952.44
November	-	-	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-	-	-
	\$ 178,203.60	\$ 89,101.80	\$ -	\$ 623,712.61	\$ 891,018.01	\$ 356,407.20	\$ 356,407.20	\$ 178,203.60	891,018.01



COFFEYVILLE POLICE DEPARTMENT



2023 Statistics

	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Totals
Total Incidents(PD,FD, EMS, MGSO)	3,224	3,291	3,662	3,682	3,895	3,690	3,588	3,650	2,922	3,035			
Total Coffeyville PD Incidents	1,940	1,878	2,003	2,023	2,214	1,992	1,770	1,785	1,423	1,394			
Total NG911 Calls to Dispatch	745	728	896	940	1,238	1,058	905	852	710	642			
Total Telephone Calls To Dispatch	5,621	5,447	6,434	6,537	7,475	7,042	6,447	6,680	5,181	4,555			
Traffic Stops	292	406	360	270	245	191	240	224	154	186			
Total Traffic Citations Issued	210	201	244	139	207	115	179	203	116	134			
KIBRS Offenses	296	245	223	228	252	277	239	242	203	193			
Accident - Injury	2	1	2	3	2	3	0	0	0	3			
Accident - Non Injury	12	9	10	9	6	9	7	7	16	12			
Cases Assigned to Dets	2	3	2	6	3	5	2	10	4	3			
Cases Cleared by Dets	2	1	2	2	7	5	2	10	3	2			
Homicides	0	0	0	0	0	0	0	0	0	0			
Attempted Homicides	0	0	0	0	0	0	0	0	0	0			
Robberies	0	0	2	0	0	1	0	1	1	0			
Rapes	0	0	0	0	0	1	0	1	0	0			
Other Sex Offenses	2	0	0	0	0	0	1	0	1	1			
Burglaries	3	3	2	7	3	5	2	3	6	9			
Vehicle Burglaries	1	1	0	2	1	3	1	3	0	4			
Batteries	10	12	10	11	13	15	11	10	10	8			
Domestic Violence Battery	7	3	4	7	7	8	4	6	7	6			
Arsons	1	0	0	1	0	0	0	0	0	0			
Assaults	3	0	0	1	2	1	1	4	1	2			
Thefts	21	13	20	22	34	32	21	27	25	23			
Stolen Auto	0	0	0	1	1	3	3	0	1	1			
Narcotics Violations	25	22	26	24	19	24	17	8	25	15			
DUI	6	3	8	5	5	2	5	7	5	9			
Animal Calls	150	143	205	148	181	145	179	139	126	144			
Parking In Yard Complaints	3	3	2	7	4	2	4	1	3	5			
Parking In Yard Citations	3	3	1	7	4	2	4	1	2	4			

City of Coffeyville
Hillcrest Golf Course
Monthly Reporting

	Jan-23	Jan-22	Feb-23	Feb-22	Mar-23	Mar-22	Apr-23	Apr-22	May-23	May-22	Jun-23	Jun-22	Jul-23	Jul-22	Aug-23	Aug-22	Sep-23	Sep-22	Oct-23	Oct-22	Nov-23	Nov-22	Dec-23	Dec-22	YTD 2023 Totals	2022 Totals	Increase/ (Decrease)
# of Rounds Played:																											
9-Hole:																											
Annual Pass Hold	235	159	283	175	282	249	366	350	398	258	492	384	378	354	388	421	334	369	328	333	221		129	3,484	3,402		
Green Fee Rounds	93	75	125	67	184	209	302	305	392	310	406	504	299	440	335	501	297	463	182	346	124		73	2,615	3,417		
18-Hole:																											
Annual Pass Hold	114	85	130	77	168	175	327	155	278	117	347	184	315	205	277	200	282	191	280	195	106		50	2,518	1,740		
Green Fee Rounds	67	43	88	45	168	141	321	203	323	292	230	305	238	348	421	323	473	446	194	260	78		26	2,523	2,510		
Total Rounds Played	509	362	626	364	802	774	1316	1013	1391	977	1475	1377	1230	1347	1421	1445	1386	1469	984	1134	529		278	11,140	11,069		
# of Annual Passes:																											
Paid in Full	67	54	76	57	82	64	87	68	94	69	100	74	102	74	103	74	105	74	106	74	74		74		74		
Making Payments	4	1	2	3	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-		-		
Total Annual Passes	71	55	78	60	82	64	89	68	94	69	100	74	102	74	103	74	105	74	106	74	74		74		74		
# of New Annual Passes	15	1	6	6	6	4	5	4	7	1	6	5	2	0	1	0	2	0	1	0	0		0		0		
# 1/2 Cart Rentals	157	95	169	85	298	319	595	440	592	559	564	695	492	670	622	641	640	718	361	535	164		31		4,952		
Range Balls Sold	\$189.00	\$206.00	\$312.00	\$211.00	\$526.00	\$470.00	\$697.50	\$766.00	\$901.00	\$510.00	\$872.00	\$799.00	\$833.00	\$1,005.25	\$848.00	\$767.00	\$844.00	\$388.00	\$572.00	\$106.00		\$53.75		\$6,391.00			
Cart Sheds:																											
Paid in Full	68	62	70	63	73	66	76	68	70	70	71	71	71	71	71	71	71	71	71	71	71		71		71		
Vacant	45	51	43	50	40	47	37	45	35	43	42	42	42	42	42	42	42	42	42	42	42		42		42		
City used cart shed	27	27	27	27	27	27	27	27	27	27	27	27	27	27	27	27	27	27	27	27	27		27		27		
Total Cart Sheds	140	140	140	140	140	140	140	140	140	140	140	140	140	140	140	140	140	140	140	140	140		140		140		