

**COMMISSION MEETING MINUTES
TUESDAY, NOVEMBER 28TH, 2023 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:35 p.m. in the Commission Room. The meeting was called to order by Mayor Vannoster.

Present:

COMMISSIONER PAM JONES
COMMISSIONER DEBORAH MAPLES
COMMISSIONER JASON SWINDELL
COMMISSIONER ANN MARIE VANNOSTER
COMMISSIONER ROBERT YORK

City Staff in attendance:

CITY MANAGER MARK HALL
CITY CLERK MELISSA CARTER
DIRECTOR OF IT CHRIS FELIX
DIRECTOR OF PUBLIC WORKS THOMAS OSBORN
DIRECTOR OF HOUSING CHARLA BROWN
DIRECTOR OF PUBLIC SAFETY SERVICES/CHIEF OF POLICE KWIN BROMLEY
FIRE CHIEF HAL BUMGARNER

- A. CALL TO ORDER** – Mayor Ann Marie Vannoster
- B. ROLL CALL**
- C. INVOCATION** – Pastor Randy DePriest, First Assembly of God
- D. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- E. REVIEW OF AGENDA**
- F. CONSENT AGENDA**
 - 1. City Commission Meeting Minutes – Tuesday, November 14th, 2023
 - 2. Resolution R-23-83 a Resolution of the Governing Body of the City of Coffeyville, KS authorizing the redemption and payment of its Taxable Industrial Revenue Bonds, Series 2015-A and Series 2015-B and the sale and conveyance of certain property to Niel Hotel.
 - 3. Resolution R-23-84 a Resolution authorizing signatures on certain financial accounts of the City of Coffeyville, and facilitating management of the City's accounts with financial institutions.
 - 4. 2023 Appropriation Ordinance No. AO-23-22 \$6,001,712.39

MOTION: Move to approve items 1-4 of the consent agenda as presented.

ACTION: MOTION: VANNOSTER SECOND: YORK
ROLL CALL: ALL AYE

- 5. 2023 Appropriation Ordinance No. AO-23-22A (Isham's) \$75.73

MOTION: Move to approve item 5 of the consent agenda as presented.

ACTION: MOTION: YORK SECOND: MAPLES
ROLL CALL: MAPLES – AYE, YORK – AYE, SWINDELL - AYE,
VANNOSTER – ABSTAIN, JONES – AYE

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G. COMMENTS

1. Comments from Public

Any citizen desiring to address the Commission shall be recognized, advance to the podium, state his/her name and address for the record. Comments shall be limited to 3 minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.

REGULAR AGENDA ITEMS

H. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

I. OLD BUSINESS

J. NEW BUSINESS

1. Discussion and action to approve 2024 Cereal Malt Beverage Licenses.

City Clerk Melissa Carter said she received 20 applications for 2024 cereal malt beverage license renewals for businesses. The Fire Department has inspected each business location and they are all in compliance. Background checks have been completed by KBI. All renewals meet the requirements set out by state statute and are eligible to be licensed for 2024. Therefore, she is requesting approval of the licenses.

MOTION: Move to approve 2024 Cereal Malt Beverage licenses as presented.

ACTION: MOTION: VANNOSTER SECOND: YORK
ROLL CALL: ALL AYE

2. Resolution R-23-85 a Resolution to approve the 2024 Fee Schedule for the City of Coffeyville.

City Clerk Melissa Carter stated the City of Coffeyville fee schedule includes fees for licenses and permits, cemetery services, utility fees, admissions, golf course, building permits and miscellaneous other services in the city. When our ordinances were codified, fees were removed from the ordinances and wording included to state fees would be adopted by a fee schedule. The fee schedule is reviewed annually. The recommended changes are to: Hillcrest Golf Course - Green Fees, Pass Cards, Golf/Pull Cart Rental and Trail Fees for Personal Carts; Electric Utility Fee – Solar net metering application fee; Code Enforcement – Nuisance cleanup & Curb trash abatement.

MOTION: Move to approve Resolution R-23-85 as presented.

ACTION: MOTION: YORK SECOND: JONES
ROLL CALL: ALL AYE

3. Ordinance S-23-03 an Ordinance of the City of Coffeyville, Kansas authorizing the levy of a one-half percent city-wide Retailers' Sales Tax.

City Clerk Melissa Carter said this item is to authorize the levy of the half-cent sales tax for the purpose of general transportation improvements throughout the City of Coffeyville including, but not limited to streets, curbing and sidewalks. The question of imposition of the

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2024 Sales Tax was submitted to the electors of the City as a special question election on November 7, 2023. A majority of the qualified electors of the City voting on the proposition voted in favor of the sales tax. The next steps to implement the 2024 Sales Tax is to pass an ordinance authorizing the levy of the half-cent sales tax. This ordinance will require two readings and publication in The Coffeyville Journal. Once completed, staff will submit the documents to the Kansas Department of Revenue for implementation of the tax. This 2024 Sales Tax collection will begin April 1, 2024 and will terminate 10 years after commencement.

MOTION: Move to approve Ordinance S-23-03 as presented.

ACTION: MOTION: VANNOSTER SECOND: MAPLES
ROLL CALL: ALL AYE

4. City Manager's Report

City Manager Mark Hall introduced our new Fire Chief Hal Bumgarner. Chief Bumgarner and Director of Public Safety/Chief of Police Kwin Bromley came to the podium. Chief Bumgarner said that he graduated high school from Cedarvale, KS, went to Southwestern College with an undergrad in Biology, and Master's Degree in Security Administration. He said the majority of his career with KCK Fire in Kansas City. From there he was an EMS Chief Officer for Neosho Memorial in Potawatomi County and Fire Chief in Coweta, OK. Chief Bumgarner said he was pleased to be here. His wife is a school teacher and he has two sons. He has been a paramedic since 1991.

City Manager Mark Hall said we are moving into winter. They are finished with ¾ of the walking path at Sycamore Park. The lights are slated to be installed and they will finish out that park. Director of Public Works Thomas Osborn came to the podium to give an update about downtown. He stated the way the columns are built, they are bolted on to a base. Originally the indication was that the bolts were about 4 inches below the concrete. They are now finding out that they are about 16 to 18 inches below. Mr. Osborn said that next Monday, Taylor will come in and hook to a column to make sure it is structurally safe when they dig to find the bolt pattern. Once that is figured out they will move forward with column removal. Mr. Hall announced that it was the City Clerk's last meeting and thanked her for the work she did. Mayor Vannoster mentioned all the things for Christmas going on including the Parade, Christmas on the Plaza, and the Brown Mansion Candlelit tours. Commissioner Swindell said they will be on the corner of 9th and Elm passing out hot chocolate, popcorn and goodie bags for the kids to collect candy. Commissioner Maples stated there was a band and choir concert this Saturday at 11:00 am at the First United Methodist Church.

5. Comments from Commissioners and Staff

Mayor Vannoster gave an update on the Coffeyville Area Community Foundation Match Day. Last year the donations from community members came to approximately \$189,000 and with a match came to approximately \$230,000. This year the donations from people came to \$313,954.99 which was fantastic. When you put that together with the \$100,000 that the Foundation was given made it \$413,954.99. That will be divided by percentage between the 26 non-profits that participated. Mayor Vannoster said that is a reflection of what Coffeyville is really about. She thanked everyone who donated and thanked the match sponsors as well.

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K. EXECUTIVE SESSION(s)

1. Executive Session to discuss confidential data relating to financial or trade secrets of corporations, partnerships, trusts, and individual proprietorships.

MOTION: Move to recess to Executive Session for the purpose of discussing certain financial affairs as permitted by confidential data relating to financial or trade secrets of corporations, partnerships, trusts, and individual proprietorship exception to the Open Meetings Act, as set forth in K.S.A. 75-4319(b)(4), to include the City Manager and City Commission to reconvene in the Commission Room at 7:20 p.m.

ACTION: MOTION: VANNOSTER SECOND: YORK
ROLL CALL: ALL AYE

L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

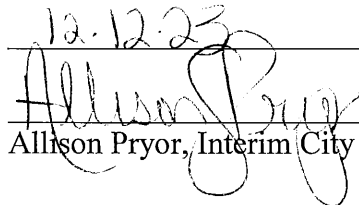
1. Building Permit Report – October 2023

M. ADJOURN

MOTION: Move to Adjourn

ACTION: MOTION: VANNOSTER SECOND: YORK
ROLL CALL: ALL AYE

Time the meeting was adjourned: 7:19 pm
Date the minutes were approved:

12.12.23


Allison Pryor, Interim City Clerk